



**AGENDA OF THE REGULAR MEETING OF THE TOWNSHIP COMMITTEE OF  
THE TOWNSHIP OF MANSFIELD**

**MAY 8, 2024**

**7:30 PM**

This is a regular meeting of the Township of Mansfield Committee. This meeting is being held in compliance with the "OPEN PUBLIC MEETINGS ACT", because adequate notice of this meeting has been provided by notifying the Express Times NJ Zone and The Daily Record, and by posting notice of such meeting in the Municipal Building and by filing of said notice with the Township Clerk of the Township of Mansfield. Formal action may be taken at this meeting.

**THIS IS NOT AN OFFICIAL DOCUMENT.** It is listed as a courtesy and attempt to inform the public of actions being considered by the Township Committee of the Township of Mansfield. There may be additions or deletions prior to the Committee taking final action.

**ROLL CALL:**

**SALUTE TO FLAG:**

**PROCLAMATION: Older Americans Month 2024**

**Military Appreciation Month 2024**

**APPROVAL OF THE MINUTES**

**Executive Session-** April 24, 2024

**Regular Session-** April 24, 2024

**CLERK'S REPORT**

**FINANCE REPORT**

**EMPLOYEES' REPORTS**

**ENGINEER'S REPORT**

**PUBLIC PORTION**

**ORDINANCE: PUBLIC HEARING AND SECOND READING**

**#006-2024** An Ordinance of the Township of Mansfield, County of Warren, State of New Jersey, Amending the Code of the Township of Mansfield by Amending Chapter 293 Entitled "Stormwater Management" to Include a New Section, Article III, "Stormwater Control"

**ORDINANCE: INTRODUCTION AND FIRST READING**

**#008-2024** An Ordinance of the Township of Mansfield To Provide and Determine Salaries and Wages

**2024 MUNICIPAL BUDGET:**

**#123-2024** Resolution To Read 2024 Budget by Title

**PUBLIC HEARING - 2024 MUNICIPAL BUDGET**

**ADOPTION - 2024 MUNICIPAL BUDGET**

**RESOLUTIONS (taken separately)**

**#124-2024** Resolution Authorizing Payment of Municipal Obligations

**CONSENT AGENDA**

**#125-2024** Resolution Authorizing Payment for Judith Curran for role as Temporary CFO/CTC

**#126-2024** Resolution Authorizing Payment for Judith Curran for role as Temporary QPA

**#127-2024** Resolution Authorizing Certification of Approved 2024 Municipal Budget

**NEW BUSINESS**

**COMMITTEE PERSON COMMENTS**

**EXECUTIVE SESSION**

**#128-2024** Executive Session

**RETURN TO REGULAR SESSION**

**ADJOURN**



## PROCLAMATION DESIGNATING MAY 2024 AS OLDER AMERICANS MONTH

**WHEREAS**, the month of May is traditionally designated as Older Americans Month by the U. S. Department of Health and Human Services; and

**WHEREAS**, the theme for Older Americans Month 2024 , “Powered by Connection” focuses on the profound impact that meaningful connections have on the well-being and health of older adults; and

**WHEREAS**, the Township of Mansfield includes a growing number of older Americans’ who make countless contributions to our community every day; and

**WHEREAS**, the Township of Mansfield is stronger when people of all ages, abilities, and backgrounds are included and encouraged to make their mark; and

**WHEREAS**, the Township of Mansfield recognizes the importance of the physical, mental, social, and emotional well-being of its citizens; and

**WHEREAS**, the Township of Mansfield can support our community members by:

- Promoting independence, inclusion, and participation
- Engaging older adults through education, recreation, and services
- Connecting people with opportunities to share their time, experience, and talents

**NOW, THEREFORE**, the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby proclaim May 2024 to be Older Americans’ Month. The committee urges every resident to recognize older adults and the people who support them as essential members of our community.

Proclaimed this 8<sup>th</sup> of May, 2024



\_\_\_\_\_  
Mayor Joseph Watters, Mansfield Township Committee



## MILITARY APPRECIATION MONTH 2024 PROCLAMATION

**WHEREAS**, the freedom and security that citizens of the United States enjoy today are direct results of the bloodshed and continued vigilance given by the United States Armed Forces over the history of our great nation; and

**WHEREAS**, the sacrifices that such members of the United States Armed Forces and of the family members that support them, have preserved the liberties that have enriched this nation making it unique in the world community; and

**WHEREAS**, the United States Congress, in 2004, passed a resolution proclaiming May as National Military Appreciation Month, calling all Americans to remember those who gave their lives in defense of Freedom and to honor the men and women of all our Armed Services who have served or are now serving our Country, together with their families; and

**WHEREAS**, the months of May and June were selected for this display of patriotism because during these months, we celebrate Victory in Europe (VE) Day, Military Spouse Day, Loyalty Day, Armed Forces Day, National Day of Prayer, Memorial Day, Navy Day, Army Day, and Flag Day; and

**NOW, THEREFORE**, the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby proclaim May 2024 as a special time to show appreciation for our Military and proclaim it as **National Military Appreciation Month** in the Township of Mansfield and encourage all citizens to join in showing our gratitude by the appropriate display of flags and ribbons during this designated period.

Proclaimed this 8<sup>th</sup> of May, 2024



\_\_\_\_\_  
Mayor Joseph Watters, Mansfield Township Committee



## ORDINANCE 006-2024

### AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY, AMENDING THE CODE OF THE TOWNSHIP OF MANSFIELD BY AMENDING CHAPTER 293 ENTITLED “STORMWATER MANAGEMENT” TO INCLUDE A NEW SECTION, ARTICLE III, ENTITLED STORMWATER CONTROL”

#### STATEMENT OF PURPOSE

The purpose of this Ordinance is to amend Chapter 293, “Stormwater Management,” and to add a new section, Article III, entitled, “ Stormwater Control.”

**BE IT ORDAINED** by the Township Committee of the Township of Mansfield in the County of Warren, State of New Jersey, that the Revised General Ordinances of the Township of Mansfield, as amended, be further amended by adding a new section, Article III, entitled “Stormwater Control” to Chapter 293 entitled “Stormwater Management.”

**Section 1.** The Township Committee of the Township of Mansfield does hereby amend the Revised General Ordinances of the Township of Mansfield, as amended, by amending Chapter 293, “Stormwater Management” to include a new section, Article III, “Stormwater Control” as follows:

#### **§293.16 Scope and Purpose.**

- A. Policy Statement. Flood control, groundwater recharge, and pollutant reduction shall be achieved through the use of stormwater management measures, including green infrastructure Best Management Practices (GI BMPs) and nonstructural stormwater management strategies. GI BMPs should be utilized to meet the goal of maintaining natural hydrology to reduce stormwater runoff volume, reduce erosion, encourage infiltration and groundwater recharge, and reduce pollution. GI BMPs should be developed based upon physical site conditions and the origin, nature and the anticipated quantity, or amount, of potential pollutants. Multiple stormwater management BMPs may be necessary to achieve the established performance standards for green infrastructure, water quality, quantity, and groundwater recharge.
- B. Purpose. The purpose of this ordinance is to establish minimum stormwater management requirements and controls for “major development,” as defined below in Section 293-17.
- C. Applicability
  1. This ordinance shall be applicable to the following major developments:
    - i. Non-residential major developments and redevelopment projects; and
    - ii. Aspects of residential major developments and redevelopment projects that are not preempted by the Residential Site Improvement Standards at N.J.A.C. 5:21 et seq.
  2. This ordinance shall also be applicable to all major developments undertaken by the Township of Mansfield.
  3. Applicability of this ordinance to major developments shall comply with last amended N.J.A.C. 7:8-1.6, incorporated herein by reference.
- D. Compatibility with Other Permit and Ordinance Requirements. Development approvals issued pursuant to this ordinance are to be considered an integral part of development approvals and

do not relieve the applicant of the responsibility to secure required permits or approvals for activities regulated by any other applicable code, rule, act, or ordinance. In their interpretation and application, the provisions of this ordinance shall be held to be the minimum requirements for the promotion of the public health, safety, and general welfare.

This ordinance is not intended to interfere with, abrogate, or annul any other ordinances, rule or regulation, statute, or other provision of law except that, where any provision of this ordinance imposes restrictions different from those imposed by any other ordinance, rule or regulation, or other provision of law, the more restrictive provisions or higher standards shall control.

#### **§293-17 Definitions:**

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this ordinance clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory. The definitions used in this ordinance shall be the same as the last amended Stormwater Management Rules at N.J.A.C. 7:8-1.2, incorporated herein by reference.

#### **§293-18 Design and Performance Standards for Stormwater Management Measures:**

This section establishes design and performance standards for stormwater management measures for major development intended to minimize the adverse impact of stormwater runoff on water quality and water quantity and loss of groundwater recharge in receiving water bodies. Design and performance standards for stormwater management measures shall comply with last amended N.J.A.C. 7:8-5, incorporated herein by reference.

#### **§293-19 Solids and Floatable Materials Control Standards**

- A. Site design features identified under Section 293-18 above, or alternative designs in accordance with Section 293-18 above, to prevent discharge of trash and debris from drainage systems shall comply with the following standard to control passage of solid and floatable materials through storm drain inlets. For purposes of this paragraph, "solid and floatable materials" means sediment, debris, trash, and other floating, suspended, or settleable solids. For exemptions to this standard see Section 293-19.A.2 below.
1. Design engineers shall use one of the following grates whenever they use a grate in pavement or another ground surface to collect stormwater from that surface into a storm drain or surface water body under that grate:
    - i. The New Jersey Department of Transportation (NJDOT) bicycle safe grate, which is described in Chapter 2.4 of the NJDOT Bicycle Compatible Roadways and Bikeways Planning and Design Guidelines; or
    - ii. A different grate, if each individual clear space in that grate has an area of no more than seven (7.0) square inches, or is no greater than 0.5 inches across the smallest dimension. Note that the Residential Site Improvement Standards at N.J.A.C. 5:21 include requirements for bicycle safe grates.

Examples of grates subject to this standard include grates in grate inlets, the grate portion (non-curb-opening portion) of combination inlets, grates on storm sewer manholes, ditch grates, trench grates, and grates of spacer bars in slotted drains. Examples of ground surfaces include surfaces of roads (including bridges), driveways, parking areas, bikeways, plazas, sidewalks, lawns, fields, open channels, and stormwater system floors used to collect stormwater from the surface into a storm drain or surface water body.

- iii. For curb-opening inlets, including curb-opening inlets in combination inlets, the clear space in that curb opening, or each individual clear space if the curb opening has two or more clear spaces, shall have an area of no more than seven (7.0) square inches, or be no greater than two (2.0) inches across the smallest dimension.
2. The standard in 293-19.A.1. above does not apply:
- i. Where each individual clear space in the curb opening in existing curb-opening inlet does not have an area of more than nine (9.0) square inches;
  - ii. Where the municipality agrees that the standards would cause inadequate hydraulic performance that could not practicably be overcome by using additional or larger storm drain inlets;
  - iii. Where flows from the water quality design storm as specified in the last amended Stormwater Management rules at N.J.A.C. 7:8 et seq. are conveyed through any device (e.g., end of pipe netting facility, manufactured treatment device, or a catch basin hood) that is designed, at a minimum, to prevent delivery of all solid and floatable materials that could not pass through one of the following:
    - a. A rectangular space four and five-eighths (4.625) inches long and one and one-half (1.5) inches wide (this option does not apply for outfall netting facilities); or
    - b. A bar screen having a bar spacing of 0.5 inches.

Note that these exemptions do not authorize any infringement of requirements in the Residential Site Improvement Standards for bicycle safe grates in new residential development (N.J.A.C. 5:21-4.18(b)2 and 7.4(b)1).

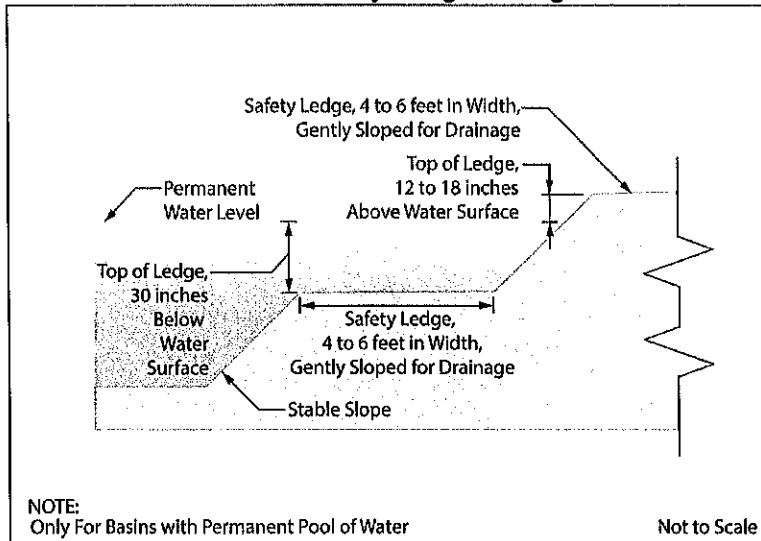
- iv. Where flows are conveyed through a trash rack that has parallel bars with one-inch (1 inch) spacing between the bars, to the elevation of the Water Quality Design Storm as specified in N.J.A.C. 7:8; or
- v. Where the New Jersey Department of Environmental Protection determines, pursuant to the New Jersey Register of Historic Places Rules at N.J.A.C. 7:4-7.2(c), that action to meet this standard is an undertaking that constitutes an encroachment or will damage or destroy the New Jersey Register listed historic property.

#### **§293-20 Safety Standards for Stormwater Management Basins:**

A. This section sets forth requirements to protect public safety through the proper design and operation of stormwater management basins. This section applies to any new stormwater management basin. Safety standards for stormwater management measures shall comply with last amended N.J.A.C. 7:8-6, incorporated herein by reference.

B. Safety Ledge Illustration

## Elevation View –Basin Safety Ledge Configuration



## §293-21 Requirements for a Site Development Stormwater Plan

### A. Submission of Site Development Stormwater Plan

1. Whenever an applicant seeks municipal approval of a development subject to this ordinance, the applicant shall submit all of the required components of the Checklist for the Site Development Stormwater Plan at Section 293-21.C below as part of the submission of the application for approval.
2. The applicant shall demonstrate that the project meets the standards set forth in this ordinance.
3. The applicant shall submit six copies of the materials listed in the checklist for site development stormwater plans in accordance with Section 293-21.C of this ordinance.

### B. Site Development Stormwater Plan Approval

The applicant's Site Development project shall be reviewed as a part of the review process by the municipal board or official from which municipal approval is sought. That municipal board or official shall consult the municipality's review engineer to determine if all of the checklist requirements have been satisfied and to determine if the project meets the standards set forth in this ordinance.

### C. Submission of Site Development Stormwater Plan

The following information shall be required:

#### 1. Topographic Base Map

The reviewing engineer may require upstream tributary drainage system information as necessary. It is recommended that the topographic base map of the site be submitted which extends a minimum of 200 feet beyond the limits of the proposed development, at a scale of 1"=200' or greater, showing 2-foot contour intervals. The map as appropriate may indicate the following: existing surface water drainage, shorelines, steep slopes, soils, erodible soils, perennial or intermittent streams that drain into or upstream of the Category One waters, wetlands and flood plains along with their appropriate buffer strips, marshlands and other wetlands, pervious or vegetative surfaces, existing man-made structures, roads, bearing

and distances of property lines, and significant natural and manmade features not otherwise shown.

## 2. Environmental Site Analysis

A written and graphic description of the natural and man-made features of the site and its surroundings should be submitted. This description should include a discussion of soil conditions, slopes, wetlands, waterways and vegetation on the site. Particular attention should be given to unique, unusual, or environmentally sensitive features and to those that provide particular opportunities or constraints for development.

## 3. Project Description and Site Plans

A map (or maps) at the scale of the topographical base map indicating the location of existing and proposed buildings roads, parking areas, utilities, structural facilities for stormwater management and sediment control, and other permanent structures. The map(s) shall also clearly show areas where alterations will occur in the natural terrain and cover, including lawns and other landscaping, and seasonal high groundwater elevations. A written description of the site plan and justification for proposed changes in natural conditions shall also be provided.

## 4. Land Use Planning and Source Control Plan

This plan shall provide a demonstration of how the goals and standards of Section 19-3 are being met. The focus of this plan shall be to describe how the site is being developed to meet the objective of controlling groundwater recharge, stormwater quality and stormwater quantity problems at the source by land management and source controls whenever possible.

## 5. Stormwater Management Facilities Map

The following information, illustrated on a map of the same scale as the topographic base map shall be included:

- i. Total area to be disturbed, paved or built upon, proposed surface contours, land area to be occupied by the stormwater management facilities and the type of vegetation thereon, and details of the proposed plan to control and dispose of stormwater.
- ii. Details of all stormwater management facility designs, during and after construction, including discharge provisions, discharge capacity for each outlet at different levels of detention and emergency spillway provisions with maximum discharge capacity of each spillway.

## 6. Calculations

- i. Comprehensive hydrologic and hydraulic design calculations for the pre-development and post-development conditions for the design storms specified in §293-18 of this ordinance.
- ii. When the proposed stormwater management control measures depend on the hydrologic properties of soils or require certain separation from the seasonal high water table, then a soils report shall be submitted. The soils report shall be based on onsite boring logs or soil pit profiles. The number and location of required soil borings or soil pits shall be determined based on what is needed to determine the suitability and distribution of soils present at the location of the control measure.

## 7. Maintenance and Repair Plan



The design and planning of the stormwater management facility shall meet the maintenance requirements of Section 293-22.

#### 8. Waiver from Submission Requirements

The municipal official or board reviewing an application under this ordinance may, in consultation with the municipality's review engineer, waive submission of any of the requirements in Section 293-21.C.1 through 293-21.C.6 of this ordinance when it can be demonstrated that the information requested is impossible to obtain or it would create a hardship on the applicant to obtain and its absence will not materially affect the review process.

#### 9. Application and Review Fees

There shall be no additional fees for stormwater review for applications to the Land Use Board. Applications to the Township Engineer shall be accompanied by an initial review escrow deposit of \$1,000 for major developments. If a project is approved, an inspection escrow deposit shall be made in an amount to be determined by the Township Engineer.

### **§293-22 Maintenance and Repair:**

#### A. Applicability

Projects subject to review as in Section 293-18 of this ordinance shall comply with the requirements of Section 293-22.B and 293-22.C.

#### B. General Maintenance

1. Maintenance for stormwater management measures shall comply with last amended N.J.A.C. 7:8-5.8, incorporated herein by reference.
2. The following requirements of N.J.A.C. 7:8-5.8 do not apply to stormwater management facilities that are dedicated to and accepted by the municipality or another governmental agency, subject to all applicable municipal stormwater general permit conditions, as issued by the Department:
  - i. If the maintenance plan identifies a person other than the property owner (for example, a developer, a public agency or homeowners' association) as having the responsibility for maintenance, the plan shall include documentation of such person's or entity's agreement to assume this responsibility, or of the owner's obligation to dedicate a stormwater management facility to such person under an applicable ordinance or regulation; and
  - ii. Responsibility for maintenance shall not be assigned or transferred to the owner or tenant of an individual property in a residential development or project, unless such owner or tenant owns or leases the entire residential development or project. The individual property owner may be assigned incidental tasks, such as weeding of a green infrastructure BMP, provided the individual agrees to assume these tasks; however, the individual cannot be legally responsible for all of the maintenance required.
3. In the event that the stormwater management facility becomes a danger to public safety or public health, or if it is in need of maintenance or repair, the municipality shall so notify the responsible person in writing. Upon receipt of that notice, the responsible person shall have fourteen (14) days to effect maintenance and repair of the facility in a manner that is approved by the municipal engineer or his designee. The municipality, in its discretion, may extend the time allowed for effecting maintenance and repair for good cause. If the responsible person fails or refuses to perform such maintenance and repair, the municipality

or County may immediately proceed to do so and shall bill the cost thereof to the responsible person. Nonpayment of such bill may result in a lien on the property.

- C. Nothing in this subsection shall preclude the municipality in which the major development is located from requiring the posting of a performance or maintenance guarantee in accordance with N.J.S.A. 40:55D-53.

**§293-23 Enforcement:**

This article shall be enforced by the Police Department and/or the Municipal Engineer of the Township of Mansfield.

**§293-24 Violations and penalties:**

Any person who erects, constructs, alters, repairs, converts, maintains, or uses any building, structure or land in violation of this article shall be subject to a penalty as stated in Chapter 1, Article III, General Penalty, §1-17 et seq.

**Section 2. Effective date.**

This chapter shall take effect immediately upon final passage and publication pursuant to law.

**Section 3. Severability.** If the provisions of any section, subsection, paragraph, subdivision, or clause of this chapter shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this chapter.

**Section 4.** Following its introduction on first reading, the Clerk will refer a copy of this ordinance to the Mansfield Township Planning Board for review, as required by the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq.

ATTEST:

TOWNSHIP OF MANSFIELD:

\_\_\_\_\_  
Wendy Barras, Township Municipal Clerk

\_\_\_\_\_  
Joseph Watters, Mayor

Motion: Introduce Ordinance Moved by: Hayes ; Seconded by: Mc Guinness  
Vote: Motion carried by roll call vote (Summary: Yes=4)  
Yes: Hayes, Mc Guinness, Mora Dillon, Watters  
No:  
Abstain:  
Absent: Farino

Published: April 2, 2024  
Public Hearing: April 24, 2024

Motion: Adopt Ordinance Moved by: ; Seconded by:  
Vote: Motion carried by roll call vote (Summary: Yes=)  
Yes:  
No:  
Abstain:  
Absent:

Adopted:  
Published:

**CERTIFICATION**

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, do hereby certify that the foregoing Ordinance was duly adopted by the Township of Mansfield Committee on the of , 2024.

\_\_\_\_\_  
Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

## ORDINANCE 008-2024

### AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY, TO PROVIDE FOR AND DETERMINE THE SALARIES AND WAGES FOR THE OFFICERS AND EMPLOYEES AND METHOD OF PAYMENT OF SUCH SALARIES

#### STATEMENT OF PURPOSE

The purpose of this Ordinance is to set the salary for the Part Time Chief Financial Officer and Part Time Certified Tax Collector positions.

**BE IT ORDAINED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

**SECTION 1**, The salaries per annum of rates of compensation of the following officers and employees of the Township of Mansfield are determined to be as follows:

Part- Time Certified Tax Collector	\$20,000.00	TO	\$45,000.00
Part-Time Chief Financial Officer	\$20,000.00	TO	\$70,000.00

ATTEST:

TOWNSHIP OF MANSFIELD:

\_\_\_\_\_  
Wendy Barras, Township Municipal Clerk

\_\_\_\_\_  
Joseph Watters, Mayor

Motion: Introduce Ordinance Moved by: \_\_\_\_\_ ; Seconded by:  
Vote: Motion carried by roll call vote (Summary: Yes=)  
Yes:  
No:  
Abstain:  
Absent:

Published:  
Public Hearing:

Motion: Adopt Ordinance Moved by: \_\_\_\_\_ ; Seconded by:  
Vote: Motion carried by roll call vote (Summary: Yes=)  
Yes:  
No:  
Abstain:  
Absent:

Adopted:  
Published:

### **CERTIFICATION**

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, do hereby certify that the foregoing Ordinance was duly adopted by the Township of Mansfield Committee on the day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

**RESOLUTION 123-2024**

**RESOLUTION AUTHORIZING TO READ 2024 MUNICIPAL BUDGET BY TITLE**

**WHEREAS, N.J.S.A. 40A:4-8** as amended provides that the Budget as advertised shall be read in full at the public hearing, or that it may be read by its' title only if:

1. At least one week prior to the date of the hearing and at the hearing, a complete copy of the approved Budget
  - a. Shall be made available for public inspection, and
  - b. Shall be made available to each person upon request, and

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey that it is hereby declared that the conditions of the **N.J.S.A. 40A:4-8**, as amended set forth in subsections 1(a) and 1(b), have been met and therefore the Budget for the Year 2024 shall be read by title only.

Motion: Approve Resolution Moved by: \_\_\_\_\_ ; Seconded by:  
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:  
No:  
Abstain:  
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held May 8, 2024. Witness my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Wendy Barras, Township Municipal Clerk

**SECTION 2 - UPON ADOPTION FOR YEAR 2024**

**RESOLUTION**

**TOWNSHIP**

Be it Resolved by the MANSFIELD WARREN of the WARREN County of WARREN that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 4,792,328.16 (Item 2 below) for municipal purposes; and
- (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and, (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (c) \$ - (Item 5 below) Minimum Library Tax
- (d) \$ 141,776.75 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ - (Sheet 44) Arts and Culture Trust Fund Levy
- (f) \$ - (Item 5 Below) Minimum Library Tax

**RECORDED VOTE**  
(insert last name)

Ayes		Nays		Abstained		Absent	

**SUMMARY OF REVENUES**

1. General Revenues							
Surplus Anticipated			08-100	\$	1,090,000.00		
Miscellaneous Revenues Anticipated			13-099	\$	2,336,578.66		
Receipts from Delinquent Taxes			15-499	\$	350,105.00		
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)			07-190	\$	4,792,328.16		
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:							
Item 6, Sheet 42:							
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)			07-195	\$	-		
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY			07-191	\$	-		
4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:							
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)			07-191	\$	-		
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX			07-192	\$	-		
Total Revenues			13-299	\$	8,569,011.82		

## SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:		XXXXXX	XXXXXXXXXXXXXXXXXX
Within "CAPS"		XXXXXX	XXXXXXXXXXXXXXXXXX
(a & b) Operations Including Contingent		34-201	\$ 5,075,808.00
(e) Deferred Charges and Statutory Expenditures - Municipal		34-209	\$ 827,545.00
(g) Cash Deficit		46-985	\$ -
Excluded from "CAPS"		XXXXXX	XXXXXXXXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"		34-305	\$ 884,746.43
(c) Capital Improvements		44-999	\$ 799,691.00
(d) Municipal Debt Service		45-999	\$ 31,221.39
(e) Deferred Charges - Municipal		46-999	\$ 25,000.00
(f) Judgments		37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)		29-405	\$ -
(g) Cash Deficit		46-985	\$ -
(k) For Local District School Purposes		29-410	\$ -
(m) Reserve for Uncollected Taxes		50-899	\$ 925,000.00
		07-195	\$ -
Total Appropriations		34-499	\$ 8,569,011.82

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 8th day of May, 2024, It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2024 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 8th day of May, 2024, clark@mansfieldtownship-nj.gov, Clerk  
*Signature*





TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

## RESOLUTION 124-2024

### A RESOLUTION AUTHORIZING PAYMENT OF BILLS LIST

**WHEREAS**, the Township Committee of the Township of Mansfield, County of Warren, finds and declares that certain municipal obligations have come due and are now payable; and

**WHEREAS**, the Township Committee further finds and declares that said obligations have been itemized on the annexed schedules, which are hereby deemed part of this Resolution.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby authorize payment of said municipal obligations, in accordance with the recommendations of the Chief Financial Officer and the Deputy Treasurer, from the following accounts and in the following amounts:

BILLS LIST	
CURRENT- 4-01	\$ 2,725,610.18
GENERAL CAPITAL FUND	\$ 421.15
FEDERAL/STATE GRANT FUND	\$ 14.00
OPEN SPACE TRUST	\$ 349.50
DOG FUND	\$ 52.80
DEVELOPER'S ESCROW	\$ 308.00
<b>TOTAL</b>	<b>\$2,726,755.63</b>

Motion: Approve Resolution Moved by: \_\_\_\_\_ ; Seconded by:

Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:

No:

Abstain:

Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its' Regular Meeting held on May 8, 2024. Witness my hand this \_\_\_\_\_ day of May, 2024.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

**RESOLUTION 125-2024**

**RESOLUTION AUTHORIZING PAYMENT FOR JUDITH CURRAN FOR THE  
ROLE AS TEMPORARY CFO/CTC**

**WHEREAS**, Judith Curran, CFO/Tax Collector/Office Manager, informed the Township Committee of the Township of Mansfield in a closed session meeting held on April 30, 2024; and

WHEREAS, Ms. Curran has been asked by the Township Committee to continue in her role as CFO and Certified Tax Collector in a consultant position on a temporary basis until such time when a new CFO and Certified Tax Collector is hired by the Township; and

WHEREAS, Ms. Curran has proposed an hourly rate of \$75.00 for tax collection work and an hourly rate and an hourly rate of \$100.00 for finance work.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey hereby adopts this Resolution and authorizes the payment of the above to Judith Curran through a purchase order.

Motion: Approve Resolution Moved by: \_\_\_\_\_ ; Seconded by:  
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:  
No:  
Abstain:  
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held May 8, 2024. Witness my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

**RESOLUTION 126-2024**

**RESOLUTION AUTHORIZING PAYMENT FOR JUDITH CURRAN FOR THE  
ROLE AS TEMPORARY QPA**

**WHEREAS**, Judith Curran, CFO/Tax Collector/Office Manager, informed the Township Committee of the Township of Mansfield in a closed session meeting held on April 30, 2024; and

**WHEREAS**, Ms. Curran has been asked by the Township Committee to continue in her role as temporary CFO in a consultant position on a temporary basis until such time when a new QPA is hired by the Township; and

**WHEREAS**, Ms. Curran has proposed an hourly rate of \$75.00 for tax collection work and an hourly rate and an hourly rate of \$100.00 for finance work.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey hereby adopts this Resolution and authorizes the payment of the above to Judith Curran through a purchase order.

Motion: Approve Resolution Moved by: \_\_\_\_\_ ; Seconded by:  
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:  
No:  
Abstain:  
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held May 8, 2024. Witness my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

**RESOLUTION 127-2024**

**RESOLUTION AUTHORIZING CERTIFICATION OF APPROVED 2024  
MUNICIPAL BUDGET**

**WHEREAS**, the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey seeks to adopt a resolution executing the Certification of the 2024 Approved Budget; and

**WHEREAS**, the Chief Financial Officer certifies in the Certification of the 2024 Approved Budget that the 2024 Approved Budget complies with the requirements of the law and that approval is given pursuant to N.J.S.A. 40A:4-78(b) and N.J.A.C. 5:30-7; and

**WHEREAS**, the Chief Financial Officer further certifies that as the CFO, she has completed the local examination in compliance with N.J.A.C. 5:30-7.6.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby execute this Resolution and that the attached Certification of Approved Budget shall be annexed to the adopted budget per N.J.A.C. 5:30-7.

Motion: Approve Resolution Moved by: \_\_\_\_\_ ; Seconded by:  
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:  
No:  
Abstain:  
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held May 8, 2024. Witness my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

**RESOLUTION 128-2024**

**RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE  
TOWNSHIP COMMITTEE**

**WHEREAS**, the Township Committee of the Township of Mansfield is authorized, pursuant to N.J.S.A. 10:4-12 to exclude the public from that portion of this meeting for purposes of discussing specific matters as permitted by N.J.S.A. 10:4-12; and;

**WHEREAS**, the Township Committee of the Township of Mansfield intends to discuss certain matters which are deemed confidential pursuant to N.J.S.A. 10:4-12, in Executive Session; and

**WHEREAS**, at this time the Township Committee of the Township of Mansfield cannot determine the time when the discussion to be held in Executive Session will be made public, but will disclose the minutes of the Executive Session when the need for confidentiality no longer exists.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that this meeting shall be adjourned to an Executive Session and the public will be excluded in order that the Township Committee of the Township of Mansfield may discuss the items listed below:

**Personnel**

P/T CFO Interviews

F/T DPW Laborer Interview

Motion: Approve Resolution Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:  
No:  
Abstain:  
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held on May 8, 2024. Witness my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Wendy Barras, Township Municipal Clerk