

**TOWNSHIP OF MANSFIELD
TOWNSHIP COMMITTEE MEETING
April 12, 2023
OFFICIAL MINUTES
Adopted April 26, 2023**

The Regular Meeting was called to order at 7:33 pm by Mayor Watters who read the "Sunshine Statement" indicating the meeting was being held in accordance with the Open Public Meetings Act. He then led the Flag Salute.

ROLL CALL

Present: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mr. Hayes & Mayor Watters

Absent: XXXXX

Also present were Township Attorney Wade Baldwin, Acting Township Clerk Jo-Ann Ricks, Police Chief MacDonough, Deputy Treasurer JoAnn Fascenelli, Township Deputy Clerk Illena Raffaele, and DPW Employee Pasquale Petrocelli.

Approximately 7 people from the public were in attendance.

SALUTE TO THE FLAG

SWEARING-IN CEREMONY

Committeeman Mr. McGuinness conducted the swearing-in ceremony promoting Police Officer Eleanor Russell to Sergeant.

APPROVAL OF MINUTES

March 22, 2023 – EXECUTIVE SESSION

The minutes of the meeting noted above were approved unanimously on a motion by Mr. Hayes, seconded by Mr. McGuinness.

March 22, 2023 – REGULAR SESSION

The minutes of the meeting noted above were approved unanimously on a motion by Mr. Hayes, seconded by Mr. McGuinness.

CLERK'S REPORT

Mrs. Ricks reported:

Website – Upgrade occurred, still issues in areas that are being updated. Finance has been updated today. Recreation needs to be updated. eCode 360 has been updated.

eCode 360 – 2022 meeting audios were uploaded on eCode 360. Mrs. Ricks asked Committee if they want to continue uploading current audios. Mrs. Mora Dillon said to leave 2022, but not to continue with 2023; people may submit an OPRA Request if needed.

Phones – Issues with the building phones have been fixed.

Food Truck Ordinance – Two (2) samples of food truck ordinances have been distributed to the Committee for review so Mr. Lavery can draft a food truck ordinance. Mayor Watters stated the Committee needs to look at it a lot better before making a decision.

DocumentSync – Mrs. Ricks has uploaded the driveway and road opening permits to the scanned system. Mrs. Raffaele is in the process of scanning and uploading all the closed construction files that are used for OPRA Requests. These document uploads will save thousands of dollars instead of Foveonics scanning them for us.

GovDeals – 2016 Ford Taurus is in Mt. Bethel Fire Company's name. Committee instructed Mrs. Ricks to transfer the title with MVC. Mrs. Ricks will have the vehicle retitled to the Township.

Donations at DPW – There are 20 packages of toilet paper and ten (10) pallets of mulch that were donated during the pandemic from Wal-Mart and Home Depot. Mrs. Ricks asked if they can be handed out first-come, first-served at the flea market. Mr. Petrocelli stated most of mulch bags are moldy. There are bags of top soil and potting soil that look okay. Mrs. Mora Dillon would like whatever is good to be used in the Township.

Meadows Mail Issues – Nick from Ryan Homes has emailed several times that residents at the Meadows are not getting mail forwarded. The builder requested the Township write a letter confirming blocks and lots. No residents have called the Clerk's Office. OEM Brian Kostenbader went to the site and stated the numbers might be incorrect. Mrs. Ricks is waiting for a response from him about it.

Employee Physicals – Solicitation from Medical Essentials Diagnostics was distributed to the Committee. They can conduct on-site medical physicals for employees, fire companies, DPW, and the school. Mrs. Ricks will send an email survey to all departments to see if interested.

Clerk State Exam – Mrs. Ricks will be taking the Registered Municipal Clerk exam on Wednesday, April 19th.

CONSENT AGENDA – PUBLIC PORTION

Mayor Watters opened the Public Portion of the meeting for comments on the Consent Agenda.

Seeing none, the Public Portion for Consent Agenda was closed.

FINANCE REPORT

Mrs. Curran reported:

Temporary Budget – Mrs. Curran is working on the finalizing the budget and will email it to the auditor.

American Rescue Plan – Can be used for salaries and wages. Mrs. Curran will find out if it can be used for a fire truck, HVAC, community center, tennis courts, or a playground.

Capital Items – Mrs. Mora Dillon and Mayor Watters will meet with Mrs. Curran to discuss capital items.

Tax Sale Assignment – Notification was posted.

Property Tax Sale Assignment – Mrs. Fascenelli located an old offer. The person who made that offer is still interested and would like to move forward on it.

Police HTSA Grant – Police Department to apply for the grant.

ACF Landscaping – Drafted Extension of Agreement.

Request for Proposals – For Lawn Mowing and Trimming Services. The Committee agreed. Mrs. Curran will publish tomorrow.

Veteran Tax Cancellation – Mrs. Fascenelli handled the refund. The tax records didn't reflect the cancellation. Mrs. Curran fixed the record.

Tax Computer – No longer working. IT rep Justin Lally quoted \$1,200 for a new computer. Mrs. Curran confirmed that the information would need to be transferred to the new computer. Committee approved the purchase.

Laptop – Mrs. Curran also asked for a laptop. Committee requested a quote for that purchase.

Tax Assignment – To be discussed in Executive.

Executive Session – Mrs. Curran asked for Mrs. Fascenelli to be in Executive to discuss the Tax Sale Assignment. Committee approved.

EMPLOYEES' REPORT

Mrs. Fascenelli reported:

Flea Market & Craft Fair – May 20th & 21st at the DPW. Have 41 vendors registered, inside is fully booked, all new registrants will have to be outside. We are contacting food trucks and the fire department for food options. We've asked the fire department to volunteer to help with parking. Still getting registrations. We might outgrow the location this year.

Household Waste Event – April 23rd at the landfill.

Grant Awarded – We received the Elizabethtown Gas Play-On Grant for \$1,000.00. The gas company representative wants to come to the next meeting for the presentation. The grant will help offset the softball catcher's gear and league fees' costs.

Trex Benches – We have received our 4th free bench from the Trex Plastic Bag Program. We have kept a literal ton of plastic out of the landfill. Thank you to the DPW for delivering the plastic to Weis Market and to Weis Market for participating in this program.

SWAC – Mrs. Fascenelli and Mayor Watters attended the April 6th meeting. A letter from the Board of Commissioners was received that they want to change the structure and name of the PCFA to the County Board.

Food Processing Facility – Appeal of the SWAC decision of February 2nd to not include them in the final complaint. It is in the hands of the Commissioners. No date for a hearing at this time.

Website – Mrs. Fascenelli made updates to the articles on the front page. Older articles were removed from last year. The main picture will be updated monthly by Scott Gaskill to coincide with the pictures on the Township calendar. She asked if there was a procedure in place for approval of articles posted. Mrs. Mora Dillon stated as long as it's informational, no approval is necessary. Mrs. Fascenelli will post the Food Processing appeal letter on the website.

ENGINEER'S REPORT

Mr. Quamme referred to his April 6th report:

DEP Grant – Sent in application for grant. We are Tier A so we can get \$25,000.00 if it's signed tonight and submitted. At least \$15,000.00 will be available at the end of the month. The balance to be paid at future date.

Janes Chapel Road – Majority of punch list items are completed. An apron by one of the driveways was crushed; once that's repaired, the project can be closed out. Contractor hasn't submitted a final invoice.

Community Center – Pre-Construction Meeting is tomorrow in Municipal Building at 3:30 pm and possibly at the site so builder can get the project going. Mr. Quamme, architect, contractor, and Mrs. Ricks will attend.

PMRS System – Populating old projects for final change order. Mr. Quamme submitted the final change order and is volleying back and forth with the DOT.

Elizabethtown Gas Main – Still open, no response. Mr. Quamme suspects they are waiting for residents to hook up before they commit to repave the road. Flyers are sent out to residents again.

Meadows Paving – Developer contacted us per discussion on final paving of Phase I, the continuation of Phase II A, road improvements, and drainage improvements. Mr. Quamme's inspector and the developer will meet next week on site.

Allen Road Orphan Bridge – Email was sent to Committee on discussion of meeting.

Snyder Road – Preliminary design plans completed by the end of the month with reduced scope modifications to cut job in half. Need to get the plans, specs, and engineer's estimate completely done and uploaded into PMRS and wait for DOT to respond. Thirty (30) days to respond. Once approved, it can be advertised.

Airport Road Watermain Connection – Same developer submitted a request for a second lot. Committee will not approve tearing up Airport Road. Discussion took place for opening the transition to the Brantwood cul-de-sac to connect to their water.

PUBLIC PORTION

Mayor Watters opened the Public Portion of the meeting for public comments.

Glen Wainen, 10 Country Meadow Road, stated concern over the second reading of Ordinance 2023-10 "Tree Maintenance" to be voted on tonight. Asked to delay the vote due to the cost to the homeowners. Mr. Farino stated residents were offered to have trees cut down at \$200 per tree – no one took up the offer.

Andrew Gewain, 1 Country Meadow Road, also stated concerns about Ordinance 2023-10. Stated the ordinance is poorly written. States residents are responsible for trees on public property. Mr. Farino agreed language was poor. Mayor Watters said to table the ordinance to correct the language.

Glen Wainen, 10 Country Meadow Road, also asked the Committee to help finance the traffic and environmental studies for proposed food recycling facility. Mayor stated the Township cannot get involved financially. The issue is now in the County's hands.

Mayor Watters asked for further comment from the public, seeing none, the Public Portion was closed.

TABLED ORDINANCE

Mayor Watters asked for a motion to table Ordinance 2023-10 to correct the language.

Mr. Farino made a motion to table Ordinance 2023-10 Amending and Supplementing Chapter 264, Create Article II "Tree Maintenance", seconded by Mr. Hayes.

Recorded Vote

Aye: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mr. Hayes & Mayor Watters
Nay: XXXXXX
Absent: XXXXXX
Abstain: XXXXXX

ORDINANCES

First Reading

2023-11 AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE SALARY AND WAGE FOR AN OFFICER AND EMPLOYEE OF THE TOWNSHIP OF MANSFIELD AND THE METHOD OF PAYMENT OF SUCH SALARY AND WAGE

Mr. Hayes made a motion to approve Ordinance 2023-11, which was seconded by Mrs. Mora Dillon.

Recorded Vote

Aye: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mr. Hayes & Mayor Watters
Nay: XXXXXX
Absent: XXXXXX
Abstain: XXXXXX

**ORDINANCE # 2023-11
AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE SALARY AND WAGE FOR AN OFFICER AND**

EMPLOYEE OF THE TOWNSHIP OF MANSFIELD AND THE METHOD OF PAYMENT OF SUCH SALARY AND WAGE

BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

SECTION 1, The salary per annum of rate of compensation of the following officer and employee of the Township of Mansfield is determined to be as follows:

Interim Municipal Court Administrator \$ 60,000.00 TO \$ 85,000.00

CONSENT AGENDA/RESOLUTIONS

The following Resolutions were removed 2023-131, 132 & 138

The following Resolutions No. 2023-105, 2023-127-130,133-137 & 139, as filed in the Township Clerk's Office, were unanimously adopted on motion by Mr. Hayes and seconded by Mrs. Mora Dillon:

Recorded Vote:

Aye: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mr. Hayes & Mayor Watters
Nay: XXXXXX
Absent: XXXXXX
Abstain: XXXXXX

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY**

A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY, ACCEPTING A DRIVEWAY BOND FOR 6 REDWOOD RUN

NO:2023-105

ADOPTED: APRIL 12, 2023

WHEREAS, in accordance with Mansfield Township code section 167-11 (Certificate of Occupancy) no certificate of occupancy shall be issued unless the driveway has been completed in accordance with the approved plan; and

WHEREAS, notwithstanding anything to the contrary hereinbefore mentioned, a developer may, during the period from November 1 to April 15, apply for a certificate of occupancy and defer completion of a driveway in accordance with the approved plan; provided however, such developer posts a driveway bond with the Township of Mansfield; and

WHEREAS, Ryan Homes, the developer of the property located at 6 Redwood Run has submitted check number 594921 in the amount of \$ 1,500.00 representing the driveway bond for the project; and

WHEREAS, the Township Engineer has recommended the acceptance of said payment.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, that the driveway bond stated above submitted by Ryan Homes is hereby accepted. The Acting Township Clerk is authorized and directed to forward a copy of this resolution to the developer.

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY**

**A RESOLUTION HONORING NATIONAL VOLUNTEER WEEK
APRIL 16 – APRIL 22, 2023**

NO. 2023-127

ADOPTED: APRIL 12, 2023

WHEREAS, the week of April 16 – April 22, 2023, has been so proclaimed National Volunteer Week; and
WHEREAS, National Volunteer Week was established in 1974 and has grown exponentially each year;
and

WHEREAS, April is the month dedicated to recognize the importance of volunteering and honoring the significant contributions volunteers make by generously donating their time and talents to worthy causes.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that it hereby proclaims the week of April 16 – April 22, 2023, as National Volunteer Week and honors all of the volunteers of Mansfield Township for their outstanding service to the community.

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY
A RESOLUTION HONORING EARTH DAY – APRIL 22, 2023**

NO. 2023-128

ADOPTED: APRIL 12, 2023

WHEREAS, The Township Committee of the Township of Mansfield acknowledges Earth Day, founded by the late Honorable Gaylord Anton Nelson from Wisconsin; and

WHEREAS, Earth Day focuses on attention and preservation of the planet's natural resources, acknowledging the environmental movement raising awareness of long-term ecological sustainability;
and

WHEREAS, Earth Day was founded in 1970 and celebrated annually on April 22nd on local, national, and global proportions; and

WHEREAS, in 2023 the theme of Earth Day will be "Invest in Our Planet" a continuation of the 2022 theme, designed to persuade businesses, governments and citizens around the world of the need to invest in our planet to improve our environment and give our descendants a better and safer future; and

WHEREAS, New Jersey was the third State in the country to consolidate its natural resources and environmental quality programs into a single state agency, charged with administering aggressive environmental and conservation efforts; and

WHEREAS, The Township Committee of the Township of Mansfield encourages residents to safely participate in celebrating Earth Day by:

- Developing an environmental day at home or school
- Learn how to recycle properly at home or school
- Do a zero-waste lunch or dinner day or week
- Create a Conserve Resources Day by reducing the use of water and energy, and turn off lights when people are out of the room or on a sunny day
- Plant a tree or flowers
- Start your seedings for your garden
- Get your compost site ready

- Make a bird feeder out of recycled materials
- Do a backyard environmental art project
- Remember to bring your own bags when shopping
- Remove invasive species from your property

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield declares the week of April 16, 2023 – April 22, 2023, a week-long celebration of Earth Day and encourages residents to participate in the celebration of environmental protection and conservation of our natural resources.

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY
A RESOLUTION AUTHORIZING CANCELLATION OF PROPERTY TAXES
BLOCK 2901 LOT 1.05**

NO. 2023-129

ADOPTED: APRIL 12, 2023

WHEREAS, Benjamin McHugh is the owner of real property located at 265 Mount Bethel Road know as Block 2901 Lot 1.05 within the Township of Mansfield, County of Warren, State of New Jersey; and **WHEREAS**, the owner of the above-mentioned property is qualified as a totally disabled veteran in Mansfield as of February 23, 2022 and is therefore tax exempt creating the need to cancel property taxes beyond such date;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that the Tax Collector of Mansfield Township be directed to cancel such taxes as shown on the tax records from February, 23, 2022.

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY
A RESOLUTION FOR THE 2022 SIF RISK CONTROL GRANT**

NO: 2023-130

ADOPTED: APRIL 12, 2023

WHEREAS, the Mayor and Township Committee are desirous of securing a grant from Statewide Insurance Fund – 2022 Risk Control Grant; and

WHEREAS, the Township requested and was awarded a grant in the amount of \$ 2,455.00 with no required match; and

WHEREAS, funds will be used for general safety and loss prevention purchases or loss control services.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, in the County of Warren and State of New Jersey hereby authorizes Chief MacDonough to purchase items for the general safety and loss prevention utilizing the 2022 SIF Risk Control Grant in the amount not to exceed \$ 2,455.00.

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY**

LIEN REDEMPTION BLOCK 1602 LOT 11

NO. 2023-133

ADOPTED: APRIL 12, 2023

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 12th day of April, 2023 that payment in the amount of \$ 15,397.79 is to be made to the certificate holder as noted:

CERTIFICATE HOLDER	BLOCK/LOT	CERTIFICATE #
Phoenix Funding, Inc. 1148 Springfield Avenue Mountainside, NJ 07092	Block 1602 Lot 11	22-00008
Lien Redemption Proceeds	\$ 15,397.79	
Premium	\$ 46,300.00	
TOTAL	\$ 61,697.79	

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY
RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF
NEW JERSEY AUTHORIZING THE PRIVATE SALE OF A TAX SALE CERTIFICATE NO.
2006-04, PURSUANT TO N.J.S.A. 54:5-113**

NO. 2023-134

ADOPTED: April 12, 2023

WHEREAS, N.J.S.A. 54:5-113 authorizes assignment by a municipality of tax sale certificates for the full amount of the certificate, including all subsequent municipal taxes and other municipal charges; and,

WHEREAS, Mr. Michael Carman has presented an offer to purchase, by assignment, Certificate of Sale #2006-04 which was issued to the Township of Mansfield at a tax sale held December 7, 2006, on Block 2514, Lot 3, known as Port Murray Road, Port Murray, New Jersey, and assessed to Mitchell, L C/O Sharon Hunter, in the amount of **one thousand five hundred and sixty eight dollars and nineteen cents (\$1,568.19)** being the full amount of the certificate, including all subsequent municipal taxes and other municipal charges.

NOW THEREFORE, BE IT RESOLVED, that the Township of Mansfield hereby authorizes the Mayor and Municipal Clerk to execute the necessary assignment document to effect assignment of the above referenced Certificate of Sale.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tax Collector.

BE IT FURTHER RESOLVED, that if the purchaser of the above-captioned Tax Sale Certificate does not initiate a foreclosure action on same within a period of six (6) months following the assignment thereof, any and all interest therein shall revert back to the Municipality.

**WARREN COUNTY, NEW JERSEY
AUTHORIZING AN EMERGENCY TEMPORARY BUDGET**

NO. 2023-135

ADOPTED: April 12, 2023

WHEREAS, the temporary municipal budget for the year 2023, was approved on the 7th day of January, 2023; and

WHEREAS, NJSA 40A:4-20 provides for the creation of an emergency temporary appropriation before the adoption of the budget; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2023 pursuant to the provision of NJSA 40A:4-20 including this resolution total \$2,908,273.22 as the amount of the first temporary budget,

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Warren, that the following amendment to the temporary budget be made:

Emergency Temporary Appropriation:

General Administration:	
Other Expenses	\$ 1,000.00
Municipal Clerk:	
Salaries and Wages	\$ 22,000.00
Financial Administration:	
Salaries and Wages	\$ 15,000.00
Financial Administration:	
Other Expenses	\$ 1,000.00
Tax Assessor:	
Salaries and Wages	\$ 2,000.00
Accrued Sick Leave	\$ 26,667.00
Group Medical Insurance	\$ 60,000.00
Police Department:	
Salaries and Wages	\$ 50,000.00
OEM:	
Salaries and Wages	\$ 500.00
Other Expenses	\$
Aid to Volunteer Fire Companies:	
Mansfield Fire Company	\$
TriCounty Fire Company	\$ 10,000.00
Mt. Bethel Fire Company	\$ 5,000.00
Aid to Volunteer Ambulance Company:	
First Aid Squad Contribution	\$ 7,500.00
Fire Hydrant::	
Other Expenses	\$ 1,000.00
Streets and Roads:	
Salaries and Wages	\$ 30,000.00
Streets and Roads:	
Other Expenses	\$ 5,000.00

Other Expenses:	\$ 7,000.00
Utility Bulk Purchases:	
Telephone	\$ 2,000.00
Fuel Oil/Heating	\$ 3,000.00
Electric	\$ 5,000.00
Fuel/Gasoline	\$ 5,000.00
Natural Gas	\$ 1,000.00
Fuel Diesel	\$ 8,000.00
Social Security	\$ 4,000.00
Interlocal Services:	
Washington Twp. Planning Board	\$ 3,000.00
Borough of Washington Animal	\$ 2,500.00
Municipal Court:	
Salaries and Wages Court Security	\$ 2,500.00
Total Emergency Appropriation	\$ 284,667.00

**WARREN COUNTY, NEW JERSEY
AUTHORIZING THE EXTENSION OF THE AGREEMENT FOR LAWN MOWING AND
TRIMMING SERVICES BETWEEN THE TOWNSHIP OF MANSFIELD AND ACF
LANDSCAPE LAWNCARE MAINTENANCE AND DESIGN**

NO.2023-136

ADOPTED: April 12, 2023

WHEREAS, the Township Committee of the Township of Mansfield, County of Warren, finds it necessary to extend the Agreement between the Township of Mansfield and ACF Landscape Lawncare Maintenance and Design; and

WHEREAS, the Township Committee of the Township of Mansfield has discovered that the original Agreement dated November 8, 2020, was for two years and expired in November 2022;

WHEREAS, the Township Committee of the Township of Mansfield desires to extend the Agreement with ACF Landscaping per the same amounts as stated in the original agreement dated November 8, 2020 until May 31, 2023;

WHEREAS, the Township Committee of the Township of Mansfield is considering the extension of this Agreement as the Township is in immediate need of lawn mowing and trimming services, and the Temporary QPA is currently preparing an RFP for Lawn Mowing and Trimming Services;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mansfield approve the extension of the Agreement with ACF Landscape Lawncare Maintenance and Design per the above.

RESOLUTION AUTHORIZING THE POLICE DEPARTMENT OF THE TOWNSHIP OF MANSFIELD TO APPLY FOR THE MANSFIELD TOWNSHIP SUSTAINED ENFORCEMENT GRANT FISCAL YEAR 2024

No. 2023-137

ADOPTED: April 12, 2023

WHEREAS, Sergeant Michael Citarelli of the Mansfield Township Police Department would like to apply for the above grant;

WHEREAS, the Sustained Enforcement Grant comes from the HTS Federal Highway Safety Grant Program;

WHEREAS, the project period for this grant is from October 1, 2023 to September 30., 2024 and the final claim is due October 31; and

WHEREAS, the amount of funds requested for this grant is \$24,220;

WHEREAS, Sergeant Citarelli plans to utilize the grant funds as follows:

- A. 20 Click It or Ticket Patrols
- B. 20 Distracted Driving Patrols
- C. 18 Drinking Under the Influence (DUI) Patrols
- D. Two hours speaking with the residents of Township of Mansfield regarding traffic complaints

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Mansfield approve the submission of the above grant application per the above.

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY
A RESOLUTION TO AUTHORIZE PARTICIPATION IN THE STATE HEALTH BENEFITS PROGRAM OF THE STATE OF NEW JERSEY**

NO. 2023-139

ADOPTED: APRIL 12, 2023

BE IT RESOLVED:

1. The Township of Mansfield, County of Warren, New Jersey – Tax ID 22-6002061 hereby elects to participate in the Health Program provided by the New Jersey State Health Benefits Act of the State of New Jersey (N.J.S.A. 52:14-17.26 and N.J.S.A. 52:14-17.46.2) and to authorize coverage for all employees and their dependents thereunder in accordance with the statute and regulations adopted by the State Health Benefits Commission.
2. We will not have a stand-alone prescription drug plan and understand that prescription drug coverage will be provided based on the medical plan chosen by the subscriber.
3. We will be maintaining United Health Care as our dental plan. Volunteer basis.
4. We elect 30 hours per week (average) as the minimum requirement for full time status in accordance with N.J.A.C. 17:9-4.6.

5. As a participating employer we will remit to the State Treasury all charges due on account of employee and dependent coverage and periodic charges in accordance with the requirements of the statute and the rules and regulations duly promulgated thereunder.
6. We hereby appoint Judith F. Curran, CFO and/or JoAnn Fascenelli, Deputy Treasurer, to act as Certifying Officer in the administration of this program.
7. This resolution shall take effect immediately.

Mr. Hayes made a motion to approve Resolutions 2023-131 & 132, seconded by Mrs. Mora Dillon.

Recorded Vote:

Aye: Mr. Farino, Mrs. Mora Dillon, Mr. Hayes & Mayor Watters
Nay: XXXXXX
Absent: XXXXXX
Abstain: Mr. McGuinness

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY
AUTHORIZING RAFFLE LICENSE FOR TRI COUNTY FIRE COMPANY (2023-04)**

NO. 2023-131

ADOPTED: April 12, 2023

WHEREAS, Tri County Fire Company has submitted a Raffle License Application for a drawing to be held on May 6, 2023; and

WHEREAS, all paperwork and payment are in order, and the identification number from the Legalized Games of Chance Control Commission is currently valid, and will be valid at the date and time of the raffle;

NOW THEREFORE BE IT RESOLVED, the Mansfield Township Committee, County of Warren, State of New Jersey, that Raffle License RA2023-04, and Acting Township Clerk is authorized to sign off on the license and submit copies to the appropriate authorities.

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY
AUTHORIZING RAFFLE LICESNE FOR TRI COUNTY FIRE COMPANY (2023-05)**

NO. 2023-132

ADOPTED: April 12, 2023

WHEREAS, Tri County Fire Company has submitted a Raffle License Application for a drawing to be held on May 6, 2023; and

WHEREAS, all paperwork and payment are in order, and the identification number from the Legalized Games of Chance Control Commission is currently valid, and will be valid at the date and time of the raffle;

NOW THEREFORE BE IT RESOLVED, the Mansfield Township Committee, County of Warren, State of New Jersey, that Raffle License RA2023-05, and Acting Township Clerk is authorized to sign off on the license and submit copies to the appropriate authorities.

Mrs. Mora Dillon made a motion to approve Resolution 2023-138, seconded by Mr. McGuinness.

Mrs. Mora Dillon made a motion to approve Resolutions 2023-138, seconded by Mr. Hayes.

Recorded Vote:

Aye: Mrs. Mora Dillon, Mr. McGuinness, Mr. Hayes & Mayor Watters
 Nay: XXXXXX
 Absent: XXXXXX
 Abstain: Mr. Farino

**TOWNSHIP OF MANSFIELD
 WARREN COUNTY, NEW JERSEY
 AUTHORIZING THE PAYMENT OF BILLS**

NO. 2023-138

ADOPTED: April 12, 2023

WHEREAS, the Township Committee of the Township of Mansfield, County of Warren, finds and declares that certain municipal obligations have come due and are now payable; and **WHEREAS**, the Township Committee further finds and declares that said obligations have been itemized on the annexed schedules, which are hereby deemed part of this Resolution;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mansfield does hereby authorize payment of said municipal obligations, in accordance with the recommendations of the Chief Financial Officer and the Deputy Treasurer, from the following accounts and in the following amounts:

PREPAID LIST	
CURRENT	\$
CAPITAL	
TRUST	\$
DOG	\$
RECREATION	
OPEN SPACE	\$
DEV ESCROW	
UNEMPLOYMENT	\$
TAX PREMIUM	
MANDATORY DEV	
OUTSIDE EMPLOY	
TOTAL	\$

BILLS LIST	
CURRENT	\$735,005.17
CAPITAL	\$4,767.00
TRUST	\$
DOG	\$39.60
RECREATION	\$
OPEN SPACE	\$
DEV ESCROW	\$928.16
UNEMPLOYMENT	\$
TAX PREMIUM	\$46,300.00
MANDATORY DEV	\$536.50
OUTSIDE EMPLOY	\$
GRANT	\$1,073.00
TOTAL	\$788,649.43

NEW BUISNESS

Lawn Maintenance – Mrs. Curran requested the approval to publish Requests for Proposals for lawn maintenance. Approval granted.

EXECUTIVE SESSION

On a motion by Mr. Hayes, seconded by Mr. McGuinness, the Township Committee unanimously voted to enter into executive session at 8:40 pm.

Mr. Baldwin announced the following to be discussed in Executive Session:

- Personnel Matter
- Contractual Matter
- Shared Service Matter

RETURN TO REGULAR SESSION

On a motion by Mr. Hayes, seconded by Mr. McGuinness, the Township Committee unanimously voted to return to public session at 10:05 pm.

Mr. Baldwin announced the following discussed in Executive Session:

Rice Hearings
DPW Full Time Employee Hiring
Shared Service Matters

No official action was taken. Copies of these minutes will be available at such time the Committee determines there is no longer a harm to the public interest.

Ms. Mora Dillon made a motion to authorize Mrs. Ricks to advertise for the DPW Supervisor position, seconded by Mr. Hayes.

Recorded Vote:

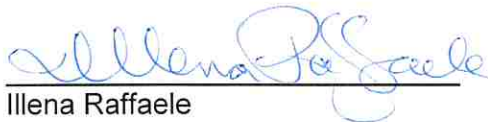
Aye: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mr. Hayes & Mayor Watters
Nay: XXXXXX
Absent: XXXXXX
Abstain: XXXXXX

Tree Donation – Mr. Hayes stated Billy Harrington is working on a donation of a tree to replace the one honoring the fallen officer here at the Municipal Building.

Demolition – Mrs. Mora Dillon asked about the demolition of the old Rec Building. Mr. Hayes asked if it's cleaned out.

There being no further business, Mr. Hayes made a motion and the Regular Meeting was unanimously adjourned at 10:09 pm.

Respectfully submitted,



Illena Raffaele
Township Deputy Clerk