

**TOWNSHIP OF MANSFIELD  
TOWNSHIP COMMITTEE MEETING  
May 10, 2023  
OFFICIAL MINUTES  
Adopted May 24, 2023**

The Regular Meeting was called to order at 7:30 pm by Mayor Watters who read the "Sunshine Statement" indicating the meeting was being held in accordance with the Open Public Meetings Act. He then led the Flag Salute.

**ROLL CALL**

Present: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mr. Hayes & Mayor Watters

Absent: XXXX

Also present were Township Attorney Michael Lavery, Acting Township Clerk Jo-Ann Ricks, Police Chief MacDonough, CFO/Tax Collector Judith Curran, Deputy Treasurer JoAnn Fascenelli, and Township Deputy Clerk Illena Raffaele.

Approximately 2 people from the public were in attendance.

**APPROVAL OF MINUTES**

April 26, 2023 – EXECUTIVE SESSION

The minutes of the meeting noted above were approved on a motion by Mr. McGuinness, seconded by Mr. Farino. Mr. Hayes abstained.

April 26, 2023 – REGULAR SESSION

The minutes of the meeting noted above were approved on a motion by Mr. McGuinness, seconded by Mrs. Mora Dillon. Mr. Hayes abstained.

**CLERK'S REPORT**

Mrs. Ricks submitted a hardcopy report. No verbal report at this time.

**FINANCE REPORT**

Mrs. Curran reported:

Lawn Mower RFP – Three companies requested packets.

Mt. Bethel Church Grant – Update on the grant; Township is behind and will extend application. Mrs. Curran will be in charge of all grant finances.

Budget – Intro for Budget tonight with adoption on June 14<sup>th</sup>.

Capital Ordinance – We met all revenue and budget caps.

Property Taxes – Today ended the grace period for taxes. All taxes received are posted to date.

Mr. Vasquez – Mrs. Curran asked him which properties to proceed with. He wants to combine properties to build.

Ford Interceptor – Resolution tonight to purchase. There is enough in the capital reserve to pay for it.

Warren County Grant – Deadline for the grant is June 16<sup>th</sup> for the Mt. Bethel Church.

Generator – To be paid out of FEMA money if we get it.

## **EMPLOYEES' REPORT**

Mrs. Fascenelli reported:

Flea Market & Craft Fair – May 20 & 21. Registrations for 79 spaces have been received from vendors. Still receiving more. Inside the DPW Garage is booked with only outside spaces left.

- Food – Tri-county Fire is selling hot dogs & hamburgers.
- Rob n Dee's Munchies will sell pulled pork.
- Laughing Goat trailer will sell coffee, tea & pastries.
- All three have Warren County Health Department approval and have submitted insurance certificates to us.
- Parking – Received approval from the State DEP to park on their field next door. A minimal fee and all paperwork have been submitted.
- Volunteers – Thank you to the Independence First Aid Squad for help with parking.

## **ENGINEER'S REPORT**

Mr. Quamme referred to his May 3rd report for updates:

Stormwater Assistance – Grant approved May 1<sup>st</sup>; we received the first payment of \$15,000 of the total of \$25,000.

Mt. Bethel Septic – Submitted revisions. Have not heard back from the engineer and architect yet. Mr. Quamme will follow up for an answer.

Airport Road – Conclusion with PMRS approval. It may take a month for the Township to be paid by the State.

Executive Session – Would like to discuss contracts related to project management and inspection.

## **PUBLIC PORTION**

Mayor Watters opened the Public Portion of the meeting for public comments.

Seeing none, the Public Portion was closed.

## **ORDINANCES**

### First Reading

### **2023-13 AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE SALARIES AND WAGES FOR OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANSFIELD AND THE METHOD OF PAYMENT OF SUCH SALARIES AND WAGES**

Mr. Hayes made a motion to approve Ordinance 2023-13, which was seconded by Mr. Farino.

### Recorded Vote

Aye: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mr. Hayes & Mayor Watters  
Nay: XXXXXX  
Absent: XXXXXX  
Abstain: XXXXXX

**ORDINANCE # 2023-13**

**AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE SALARIES AND WAGES FOR OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANSFIELD AND THE METHOD OF PAYMENT OF SUCH SALARIES AND WAGES**

**BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:**

**SECTION 1,** The salary per annum of rate of compensation for the following officers and employees of the Township of Mansfield is determined to be as follows:

Officer Manager	\$ 1,000.00	TO	\$ 50,000.00
Deputy Tax Collector	\$27,000.00	TO	\$ 55,000.00

**2023-14 AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD CALENDAR YEAR 2023  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A:4-45.14)**

Mr. Hayes made a motion to approve Ordinance 2023-14, which was seconded by Mr. McGuinness.

Recorded Vote

Aye: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mr. Hayes & Mayor Watters  
Nay: XXXXXX  
Absent : XXXXXX  
Abstain: XXXXXX

**2023-14  
TOWNSHIP OF MANSFIELD  
CALENDAR YEAR 2023  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION  
LIMITS AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A:4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Committeepersons of the Township of Mansfield, in the County of Warren, finds it advisable and necessary to increase its CY 2023 Budget by up to 3.5% over the previous year's final

appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Committeepersons hereby determine that a 3.5% increase in the budget for said year, amounting to \$55,140.44 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Committeepersons hereby determine that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW, THEREFORE, BE IT ORDAINED** by the Committeepersons of the Township of Mansfield, in the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of the Township of Mansfield shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$192,991.54, and that the CY 2023 municipal budget for the Township of Mansfield be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be uploaded to the FAST System for the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be uploaded on the FAST System for the Director within 5 days after such adoption

**CONSENT AGENDA – PUBLIC PORTION**

Mayor Watters opened the Public Portion of the meeting for comments on the Consent Agenda.

Seeing none, the Public Portion for Consent Agenda was closed.

**CONSENT AGENDA/RESOLUTIONS**

Resolution 2023-166 was excluded.  
Resolution 2023-159 was adopted 04/26/2023.

The following Resolutions No. 2023-156-158, 160-165, 167 & 168 as filed in the Township Clerk’s Office, were unanimously adopted on motion by Mr. Hayes and seconded by Mr. McGuinness:

Recorded Vote:

Aye: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mr. Hayes & Mayor Watters  
Nay: XXXXXX  
Absent: XXXXXX  
Abstain: XXXXXX

**TOWNSHIP OF MANSFIELD  
WARREN COUNTY, NEW JERSEY**

**A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND  
STATE OF NEW JERSEY, REFUNDING A DRIVEWAY BOND FOR  
21 REDWOOD RUN**

**NO.2023-156**

**ADOPTED: MAY 10, 2023**

**WHEREAS**, in accordance with Mansfield Township code section 167-11 (Certificate of Occupancy) Ryan Homes issued check number 594912 dated 2/8/23 for a Driveway Bond to the Township of Mansfield, County of Warren; and

**WHEREAS**, there remains a balance of \$ 1,500.00 in the escrow account for 21 Redwood Run; and

**WHEREAS**, the Township Engineer has determined that the escrow balance can be refunded.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Finance Office be authorized to refund the amount of \$ 1,500.00 to Ryan Homes.

**TOWNSHIP OF MANSFIELD  
WARREN COUNTY, NEW JERSEY**

**A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND  
STATE OF NEW JERSEY, REFUNDING A DRIVEWAY BOND FOR  
23 REDWOOD RUN**

**NO.2023-157**

**ADOPTED: MAY 10, 2023**

**WHEREAS**, in accordance with Mansfield Township code section 167-11 (Certificate of Occupancy) Ryan Homes issued check number 594914 dated 2/8/23 for a Driveway Bond to the Township of Mansfield, County of Warren; and

**WHEREAS**, there remains a balance of \$ 1,500.00 in the escrow account for 23 Redwood Run; and

**WHEREAS**, the Township Engineer has determined that the escrow balance can be refunded.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Finance Office be authorized to refund the amount of \$ 1,500.00 to Ryan Homes.

**TOWNSHIP OF MANSFIELD  
WARREN COUNTY, NEW JERSEY**

**A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND  
STATE OF NEW JERSEY, REFUNDING A DRIVEWAY BOND FOR  
19 REDWOOD RUN**

**NO. 2023-158**

**ADOPTED: MAY 10, 2023**

**WHEREAS**, in accordance with Mansfield Township code section 167-11 (Certificate of Occupancy) Ryan Homes issued check number 594913 dated 2/8/23 for a Driveway Bond to the Township of Mansfield, County of Warren; and

**WHEREAS**, there remains a balance of \$ 1,500.00 in the escrow account for 19 Redwood Run; and

**WHEREAS**, the Township Engineer has determined that the escrow balance can be refunded.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Finance Office be authorized to refund the amount of \$ 1,500.00 to Ryan Homes.

**TOWNSHIP OF MANSFIELD  
WARREN COUNTY, NEW JERSEY  
RESOLUTION AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO  
LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE**

**NO. 2023-160**

**ADOPTED: May 10, 2023**

**WHEREAS**, the Township of Mansfield has determined that the surplus property, specifically approximately 15 pews, are no longer needed for public use; and

**WHEREAS**, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service from Friday May 19<sup>th</sup>, 2023 for 7 days; and

**WHEREAS**, the Township of Mansfield intends to utilize the online auction services of GovDeals located at [www.govdeals.com](http://www.govdeals.com); and

**WHEREAS**, the sales are being conducted pursuant to the Division of Local Government Services Local Finance Notice 2008-9;

**WHEREAS**, the dates of publication for the auction are to be May 11, 2023 and May 18, 2023 as required by Local Land and Buildings law N.J.S.A. 40A:12-13(a); and

**WHEREAS**, the auction is expected to begin on May 19<sup>th</sup>, 2023; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that the Township of Mansfield is hereby authorized to sell the surplus property, approximately 15 pews, on an online auction website entitled [www.govdeals.com](http://www.govdeals.com); and

**BE IT FURTHER RESOLVED**, that the terms and conditions of the agreement entered into between GovDeals and the Township of Mansfield are available at [www.govdeals.com](http://www.govdeals.com) and in the Township of Mansfield Clerks office.

**TOWNSHIP OF MANSFIELD  
WARREN COUNTY, NEW JERSEY**

**RESOLUTION TO APPOINT A SUBSTITUTE/CONFLICT PUBLIC DEFENDER**

**NO.2023-161**

**ADOPTED: MAY 10, 2023**

**WHEREAS**, the position of Public Defender is appointed by the Township Committee; and

**WHEREAS**, the need may arise to have a substitute Public Defender for circumstances where it is of absence or conflict;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, Warren County, New Jersey that Scott M. Wilhelm, Esq. is appointed as Substitute/Conflict Public Defender for the year 2023.

**TOWNSHIP OF MANSFIELD  
WARREN COUNTY, NEW JERSEY  
AUTHORIZING THE APPOINTMENT OF AN EVALUATION COMMITTEE FOR THE  
EVALUATION OF REQUEST FOR PROPOSAS FOR LAWN MOWING AND TREE  
TRIMMING SERVICES**

**NO. 2023-162**

**ADOPTED: May 10, 2023**

**WHEREAS**, the Township Committee of the Township of Mansfield, County of Warren, has authorized the Temporary QPA to solicit Request for Proposals for Lawn Mowing and Trimming Services; and

**WHEREAS**, N.J.S.A. 5:34 allows the Temporary QPA to appoint an Evaluation Committee consisting of members who she/he believes are best suited to evaluate the Request for Proposals for Lawn Mowing and Trimming Services;

**WHEREAS**, Judith Curran, the Temporary QPA, believes Township Committee Person Desiree Mora Dillon, Recreation Liaison, due to her years of recreation experience, is best suited to evaluate the Request for Proposals for Lawn Mowing and Trimming Services;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mansfield does hereby authorize the Temporary QPA to appoint Township Committee Person Desiree Mora Dillon to the Evaluation Committee for the Request for Proposals for Lawn Mowing and Tree Trimming Services.

**TOWNSHIP OF MANSFIELD  
WARREN COUNTY, NEW JERSEY  
RESOLUTION AUTHORIZING THE HIRING OF LAWN MOWING AND TRIMMING SERVICES  
THROUGH THE COMPETITIVE CONTRACTNG PROCESS**

**NO. 2023-163**

**ADOPTED: May 10, 2023**

**WHEREAS**, the Township Committee of the Township of Mansfield, County of Warren, is in need of Lawn Mowing and Trimming Services; and

**WHEREAS**, such services are authorized under the New Jersey Public Contracts Law (N.J.S.A. 40A-11:4.1 (n)) to be procured through the competitive contracting process; and

**WHEREAS**, the Township desires to evaluate such service offerings from vendors within the procedures as set forth in the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-4.1 et. Seq. and N.J.A.C. 5:34-4 et seq., ) and;

**WHEREAS**, under competitive contracting services of this type can be for a contract period of up to five years;

**WHEREAS**, as per statute the process will be administered by the Temporary Purchasing Agent (N.J.S.A. 40A:11-4.5(d));

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mansfield does hereby authorize the Temporary Purchasing Agent to commence the competitive

contract/procurement for Lawn Mowing and Trimming Services per the above.

**TOWNSHIP OF MANSFIELD  
WARREN COUNTY, NEW JERSEY  
AUTHORIZING AN OFFER OF FULL -TIME EMPLOYMENT AS MACHINE OPERATOR TO  
PASQUALINO PETROCELLI**

**NO.2023-164**

**ADOPTED: May 10, 2023**

**WHEREAS**, the Township Committee of the Township of Mansfield, County of Warren, on April 26, 2023 adopted Resolution Number 2023-151 hiring Mr. Petrocelli as a full-time Machine Operator for the Department of Public Works;

**WHEREAS**, Mr. Petrocelli was to start as a full-time Machine Operator beginning May 1, 2023;

**WHEREAS**, Mr. Petrocelli was not formally informed of the May 1, 2023 starting date as a full-time Machine Operator;

**WHEREAS**, this Resolution will amend Resolution # 2023-151 to reflect a new starting date of May 2, 2023 for Mr. Petrocelli as a full-time Machine Operator;

**WHEREAS**, Resolution #2023-151 stated Mr. Petrocelli's first name as Pasquale and his first name is Pasqualino;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mansfield does hereby authorize that Mr. Pasqualino Petrocelli will assume the full-time position as Machine Operator commencing May 2, 2023.

**TOWNSHIP OF MANSFIELD  
WARREN COUNTY, NEW JERSEY  
ENDORSEMENT OF REDEEMED MUNICIPAL TAX SALE CERTIFICATE**

**NO.2023-165**

**ADOPTED: MAY 10, 2023**

**BE IT RESOLVED**, by the Township Committee of the Township of Mansfield that the following Tax Sale Certificate, held by the Township, having been paid and satisfied in full pursuant to N.J.S.A. 54:5-59: the Mayor and Township Acting Clerk are hereby authorized and directed to endorse same for cancellation, affix the Township Seal, and return same to the Tax Collector for delivery to the property owner or legal representative pursuant to N.J.S.A. 54:5-55.

<b>Tax Sale Certificate Number</b>	<b>Block / Lot</b>	<b>Original Certificate Amount</b>
19-00002	1105.10 / 3.06	\$ 1,285.83



2023-16/  
Adopted: May 10, 2023

Project Name: Mount Bethel Methodist Church  
Project Number: 2019.1060

ATTACHMENT E

**PRESERVE NEW JERSEY HISTORIC PRESERVATION FUND  
ADMINISTERED BY THE NEW JERSEY HISTORIC TRUST**

GOVERNING BODY / BOARD RESOLUTION

The governing body/board of Township of Mansfield desires to further historic preservation through a grant from the New Jersey Historic Trust, State of New Jersey in the amount of \$120,000 for the following project Mount Bethel Methodist Church.

Therefore, the governing body authorizes Mayor Joseph Watters (Insert Name and Title of Authorized Signatory) to execute a grant agreement with the State in an amount up to that awarded for the proposed project, and to seal the grant agreement.

Introduced and passed May 10, 2023

Ayes: Mr. Faine, Mr. Hayes, Mr. McGunnen, Ms. Mara Dillon, Mayor Watters

Noes: \_\_\_\_\_

Absent: \_\_\_\_\_

Approved:

Joseph Watters  
(Signature of Mayor, Freeholder Director, or Board Chairperson)

Title: Mayor of Township of Mansfield

\_\_\_\_\_  
Attested: [Signature]  
(Signature of Municipal or County Clerk, Board Secretary, or Notary Public)

**TOWNSHIP OF MANSFIELD  
WARREN COUNTY, NEW JERSEY  
AUTHORIZING PURCHASE OF A FORD EXPLORER INTERCEPTOR**

**NO.2023-168**

**ADOPTED: May 10, 2023**

**WHEREAS**, the Township Committee of the Township of Mansfield, County of Warren, approved a request to purchase a 2022 Ford Explorer Interceptor for the Police Department of the Township of Mansfield; and  
**WHEREAS**, this vehicle was purchased from Nielsen Ford of Morristown, NJ under

cooperative purchasing through the Educational Services of New Jersey which is permitted under P.L. 2011, c139;

**WHEREAS**, the CFO is certifying that funds will be available for this purchase through the capital account;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mansfield does hereby authorize payment of \$45,772.80 for a 2022 Ford Explorer Interceptor, VIN # 1FM5K8AB3N6C36473 to Nielsen Ford, in accordance with the above.

**Resolution 2023-166**

Mr. Hayes made a motion to approve Resolution 2023-166, seconded by Mrs. Mora Dillon.

Recorded Vote:

Aye: Mrs. Mora Dillon, Mr. McGuinness, Mr. Hayes & Mayor Watters  
 Nay: XXXXXX  
 Absent: XXXXXX  
 Abstain: Mr. Farino

**TOWNSHIP OF MANSFIELD  
 WARREN COUNTY, NEW JERSEY  
 AUTHORIZING THE PAYMENT OF BILLS**

**NO. 2023-166**

**ADOPTED: May 10, 2023**

**WHEREAS**, the Township Committee of the Township of Mansfield, County of Warren, finds and declares that certain municipal obligations have come due and are now payable; and

**WHEREAS**, the Township Committee further finds and declares that said obligations have been itemized on the annexed schedules, which are hereby deemed part of this Resolution;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mansfield does hereby authorize payment of said municipal obligations, in accordance with the recommendations of the Chief Financial Officer and the Deputy Treasurer, from the following accounts and in the following amounts:

<b>PREPAID LIST</b>	
CURRENT	\$
CAPITAL	
TRUST	\$
DOG	\$
RECREATION	
OPEN SPACE	\$
DEV ESCROW	
UNEMPLOYMENT	\$
TAX PREMIUM	
MANDATORY DEV	
OUTSIDE EMPLOY	
<b>TOTAL</b>	<b>\$</b>

<b>BILLS LIST</b>	
CURRENT	\$761,800.32
CAPITAL	\$5,900.00
TRUST	\$
DOG	\$21.60
RECREATION	\$
OPEN SPACE	\$
DEV ESCROW	\$12,917.78
UNEMPLOYMENT	\$
TAX PREMIUM	\$
MANDATORY DEV	\$525.00
OUTSIDE EMPLOY	\$
GRANT	\$2,878.04
<b>TOTAL</b>	<b>\$784,042.74</b>

**NEW BUSINESS**

Mrs. Mora Dillon made a motion to approve **Budget Resolution 2023-169**, seconded by Mr. McGuinness.

Recorded Vote:

Aye: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mr. Hayes & Mayor Watters  
Nay: XXXXXX  
Absent: XXXXXX  
Abstain: XXXXXX

**Resolution 169** Excel sheet is legal-sized horizontal; unable format to include in minutes.

Mrs. Mora Dillon made a motion to approve **Self-Examination of Budget Resolution 2023-170**, seconded by Mr. McGuinness.

Recorded Vote:

Aye: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mr. Hayes & Mayor Watters  
Nay: XXXXXX  
Absent: XXXXXX  
Abstain: XXXXXX

**TOWNSHIP OF MANSFIELD  
SELF-EXAMINATION OF BUDGET RESOLUTION  
[as required by DCA]**

**NO. 2023-170**

**ADOPTED: May 10, 2023**

**WHEREAS**, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

**WHEREAS**, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Mansfield has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the local government meets the necessary conditions to participate in the program for the 2023 budget year.

**NOW THEREFORE BE IT RESOLVED** by the governing body of the Township of Mansfield that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the Committeepersons have found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:

- a. Payment of interest and debt redemption charges
- b. Deferred charges and statutory expenditures
- c. Cash deficit of preceding year
- d. Reserve for uncollected taxes
- e. Other reserves and non-disbursement items
- f. Any inclusions of amounts required for school purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to

N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:

- a. All estimates of revenue are reasonable, accurate and correctly stated,
- b. Items of appropriation are properly set forth
- c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

### **COMMITTEE COMMENTS**

Tree Replacement – Mr. Hayes stated a new tree replaced the dying tree that marked the passing of the police officer. Todd Pantuso wants to make a donation of a concrete pad to hold the Trex bench. Committee agreed.

Rec Building Demo – Mr. Hayes stated that he and Mrs. Mora Dillon obtained the demo permits for the old rec building.

Police SUV – Mayor Watters asked how the purchase was handled in the past. Mrs. Curran stated it would have been done by a loan. It's too late for a loan. It was funded last year under the Capital budget.

### **EXECUTIVE SESSION**

On a motion by Mr. Hayes, seconded by Mr. McGuinness, the Township Committee unanimously voted to enter into executive session at 7:43 pm.

Mr. Lavery announced the following to be discussed in Executive Session:

- Contractual matter dealing with a contract process
- Personnel Rice Notice
- Personnel Interview

Township of Mansfield Committee Meeting  
Executive Session  
May 10, 2023  
Resolution No. 2023-171

**WHEREAS**, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain;

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; and

**WHEREAS**, the Governing Body wishes to discuss:

**Personnel:**                   Office Manager Position  
                                      Salaries  
                                      Rice Hearing

**NOW THEREFORE BE IT RESOLVED**, that the public be excluded from this meeting.

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

**RETURN TO REGULAR SESSION**

On a motion by Mr. Hayes, seconded by Mr. McGuinness, the Township Committee unanimously voted to return to public session at 9:15 pm.

Roll Call: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mr. Hayes & Mayor Watters

Mr. Lavery announced the following discussed in Executive Session:

- Contractual matter dealing with paving of Cherry Tree Bend Road
- Personnel matter dealing with Rice Notices
- Personnel matter dealing with an interview
- Personnel matter dealing with job contracts and increased responsibilities

No official action was taken. Copies of these minutes will be available at such time the Committee determines there is no longer a harm to the public interest.

There being no further business, Mr. Hayes made a motion and the Regular Meeting was unanimously adjourned at 9:16 pm.

Respectfully submitted,



Illena Raffaele  
Township Deputy Clerk