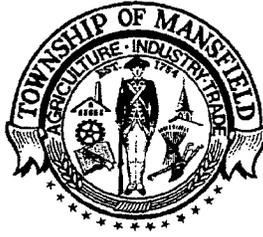


TOWNSHIP OF MANSFIELD

POLICE DEPARTMENT



John D. Ort

Chief of Police

Governmental Records Request Form

New Jersey law, (C.47: 1A-1 et seq), effective July 8, 2002. Provides that certain government records shall be made available to the public for inspection, examination and copying. Record requesters are required to complete this form and submit the original to the custodian of Records. Access to a government record shall be granted or denied by the custodian as soon as possible but no later than seven (7) business days or the custodian shall inform requester within seven (7) business days as to when the same will be made available or denied. If the requested record, or part thereof, will not be produced by the custodian, the reason shall necessarily be stated on this form. If requester believes his request has been unlawfully denied, requester retains the right to appeal custodian's decision to the New Jersey Government Records Council or directly to the New Jersey Superior Court.

Requester Information

1. Name of requester _____
2. Address and Phone number _____

3. Description of Government Record sought _____

4. Type of Access (examination, inspection Copying) _____
5. Medium requested: Paper Copy ____ Other (please specify) _____
6. Has Requester ever been convicted of an indictable offense? Yes ____ No ____
(An affirmative answer to this question may serve as grounds to deny record request)

Custodian Information

Date request received: _____

1. Requester record will be available yes _____ no _____

2. If yes, when record is available _____

3. If no, list reason for denial and date: _____

4. Fees charged for processing record request: pages 1-10 \$.75 per page; pages 11-20 \$.50 per page
Pages over 20 \$.25 per page. (Custodian reserved right to charge special service fee for extraordinary
requests and to require prepayment of fees and/or deposit.)

5. Deposit required or special fee: _____

Requester Signature

Custodian Signature

Date

Date