

MANSFIELD TOWNSHIP COMMITTEE MEETING

December 9, 2015

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mr. Watters made a motion to approve the minutes from the regular meeting held on November 23, 2015, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

BILL LIST:

Mr. Watters made a motion to approve the bill list, which was seconded by Mrs. Kocher.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

CLERKS REPORT:

Mr. Misertino made a motion to approve the Junk Dealers License for Auto and Truck Wreckers/Columbia Too, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

FINANCE REPORT:

Mr. Daniel had nothing to report.

EMPLOYEES REPORTS:

Mrs. Fascenelli stated that all committee members were given a copy of a memo that details the Electronics Clean Up from October 21, 2015.

Mr. Watters asked if there are any changes with the Tire collection at the county.

Mrs. Fascenelli stated that she was not at the last SWAK meeting but hopefully there will be some update at the next meeting.

ENGINEERS REPORT:

Mr. Finelli stated that all is quiet with the Meadows project.

Mr. Finelli stated that the Watters Road project is moving forward and that they have spoken with the DEP and they are making changes that were requested by the DEP.

Mr. Finelli stated that the Site prep work is complete other than the concrete block foundation.

Mr. Finelli stated that the building was delivered today and the install will be take place on January 4, 2016.

PUBLIC PORTION:

Max Guscott and Fred Goerlitz were present for the Mansfield Emergency Service to speak to the Township Committee in reference to the requests that were previously made by the EMS for radios and ambulance.

Scott Minter, 545 Mount Bethel Road, asked about the old Municipal Building and who the owner is.

Mayor Clancy stated that the Mansfield Fire Company owns that building and they at this point don't have the money to repair the building.

Mr. Minter stated that the building could use some paint and there are a number of doors sitting open and there are things that need to be repaired.

Mr. Minter asked what the issue was with the Salt shed and the length of time that it has taken.

RESOLUTION:

RESOLUTION # 2015 -116
REFUND OF PLANNING BOARD ESCROW BALANCE
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, Richard Appleby (Port Murray Hotel) issued a check dated 8/8/13 for a Planning Board escrow with the Township of Mansfield, County of Warren,

WHEREAS, there remains a balance of \$ 300.00 in the escrow account,

WHEREAS, the Planning Board Attorney and Engineer(s) have determined that the escrow balance can be refunded,

NOW THEREFORE BE IT RESOLVED, that the Township Finance Office be authorized to refund the amount of \$ 300.00 to Richard Appleby.

Mr. Watters made a motion to approve the passage of Resolution 2015-116, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy
Nays: None
Absent: None
Abstain: None

RESOLUTION # 2015 –117
REFUND OF RECREATION REGISTRATION
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, Donna Mulvihill paid \$ 70.00 (check # 3325) dated 11/10/15 for her child to participate in basketball with the Township of Mansfield, County of Warren,
WHEREAS, her child will not be participating in the basketball program,
NOW THEREFORE BE IT RESOLVED, that the Chief Financial Officer be authorized to refund the amount of \$ 70.00 to Donna Mulvihill.

Mr. Misertino made a motion to approve the passage of Resolution 2015-117, which was seconded by Mrs. Kocher.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy
Nays: None
Absent: None
Abstain: None

RESOLUTION # 2015- 118

A RESOLUTION TO CANCEL UNEXPENDED APPROPRIATION BALANCE

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY**

WHEREAS, the following Current Fund budget balance remains unexpended:

Construction and Inspection Fees OE	\$110,000.00
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WHEREAS, this appropriation has been investigated and it has been determined that this balance is not needed for any 2015 expenses and should be cancelled; and

WHEREAS, it is necessary to formally cancel said balance so that the unexpended balance may be a credit to surplus.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, that the above listed unexpended balance of the Current Fund be cancelled.

Mr. Watters made a motion to approve the passage of Resolution 2015-118, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy
Nays: None

Absent: None
Abstain: None

RESOLUTION # 2015-119

**RESOLUTION TO CANCEL OUTSIDE EMPLOYMENT RECEIVABLES TOWNSHIP OF MANSFIELD
COUNTY OF WARREN, STATE OF NEW JERSEY**

WHEREAS, there exists receivables on the balance sheet of the Outside Employment Trust Fund; and

WHEREAS, the Police Department has made efforts to collect these receivables; and

WHEREAS, these receivables have been investigated and it has been determined that they are three years old and older, uncollectable and should be canceled.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, that the following receivables in the amount of \$1,118.00 be and the same are hereby canceled to surplus.

Receivable for:

JA Neary	\$ 75.00
Comcast	\$ 75.00
Verizon	\$968.00

Mr. Misertino made a motion to approve the passage of Resolution 2015-119, which was seconded by Mrs. Kocher.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY

RESOLUTION # 2015-120

**TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER
159**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

SECTION 1,

NOW, THEREFORE BE IT RESOLVED that the Township of Mansfield, County of Warren, hereby requests the Director of the Division of Local Government Services to approve the increase of \$ 3,316.92 for an item of revenue in the budget of the year 2015 as follows:

Miscellaneous Revenues –

Revenue Offset with Appropriations – Drunk Driving Enforcement Fund

Total with increase to be \$ 3,316.92

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$ 3,316.92 be and the same is hereby appropriated under the caption of:

General Appropriations –	
Public & Private Programs Offset by Revenues – Drunk Driving Enforcement Fund	
State Share	\$ 3,316.92
Non State Share	\$
Total with increase to be	\$ 3,316.92

FURTHER RESOLVED that the appropriate documentation be forwarded to the Division of Local Government Services.

Mrs. Kocher made a motion to approve the passage of Resolution 2015-120, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy
Nays: None
Absent: None
Abstain: None

RESOLUTION # 2015- 121
FOR TRANSFER OF FUNDS
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, there are insufficient funds in some of the 2015 budget line items; and

WHEREAS, N.J.S.A. 40A:4-58 permits the transfer of funds from accounts with a surplus to cover such demands,

NOW, THEREFORE BE IT RESOLVED, (not less than two-thirds of all members thereof affirmatively concurring) that the Chief Financial Officer of Mansfield Township, County of Warren, State of New Jersey, is hereby authorized to make the following transfers in accordance with the provision of this resolution:

CURRENT FUND		
<u>Account:</u>	<u>From:</u>	<u>To:</u>
Finance O/E	\$ 4,350.00	
Building & Grounds O/E		\$ 4,350.00
TOTALS	\$ 4,350.00	\$ 4,350.00

Mrs. Kocher made a motion to approve the passage of Resolution 2015-121, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy
Nays: None
Absent: None
Abstain: None

Mr. Watters made a motion to enter into Executive Session at 7:53, which was seconded by Mrs. Kocher.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None
Absent: None
Abstain: None

Return at 9:35pm.

Mr. Lavery, Esq. stated that during Executive Session the Committee discussed a Contractual Matter dealing with the Salt Shed, Attorney Client Privilege matter dealing with recreation, and a personnel matter pertaining to a potential Shared Service with Alpha copies of these minutes will be available as soon as the Committee feels they are no longer a harm to the public interest.

COMMITTEE PERSON COMMENTS:

Mr. Misertino had nothing to report.

Mr. Watters stated that there was a pre bid conference for the Mount Bethel Church and we believe that all of the 6 people in attendance will be presenting bids for the work.

Mayor Clancy stated that we will be promoting Patrolman Anthony Sillett to Sergeant as of January 1, 2016.

Ms. Hrebenak asked when the Committee would like to have the Reorganization meeting for 2016.

The Township Committee agreed that they would like to hold the Reorganization Meeting on January 4 at 7pm.

Mr. Misertino made a motion to adjourn at 9:41pm, which was carried by all.