

MANSFIELD TOWNSHIP COMMITTEE MEETING

January 23, 2019

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star Gazette and Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mayor Watters

Salute to the flag was done by all.

Mr. Misertino arrived at 7:32 pm.

APPROVAL OF THE MINUTES:

Mr. Hayes made a motion to approve the minutes from the regular meeting held on January 9, 2019, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters
Nays: None
Absent: None
Abstain: None

Mr. Hayes made a motion to approve the minutes from the Executive Session held on January 9, 2019, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters
Nays: None
Absent: None
Abstain: None

BILL LIST:

Mr. Hayes made a motion to approve the bill list with the addendum, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mayor Watters
Nays: None
Absent: None
Abstain: Mr. Farino

CLERKS REPORT:

Mrs. Hrebenak had nothing to report.

FINANCE REPORT:

Mrs. Mollineaux stated that the DPW truck was completed and paid for and has delivered to Reed Systems to be upfitted.

Mayor Watters asked if a Budget meeting will be held with the Finance Liaisons.

Mrs. Mollineaux stated that a meeting would be scheduled to go through the budget requests.

EMPLOYEES REPORTS:

Mrs. Fascenelli stated that the Township is the third highest in the county for the amount of tonnage grant that was received.

Mrs. Fascenelli stated that she will be scheduling the paper shredding event on October 19, 2019 from 9-12pm at the DPW garage.

PUBLIC PORTION:

Mayor Watters opened the floor for public portion; seeing none the public portion was closed.

RESOLUTION:

**RESOLUTION NO. 2019-39
TO AUTHORIZE THE REFUND OF PROPERTY TAXES
DUE TO DISABLED VETERAN STATUS OF THE OWNER**

WHEREAS, Aaron D. Manley is the owner of real property located 25 Gulick St., known as Block 2811 Lot 16, within the Township of Mansfield, County of Warren, State of New Jersey; and

WHEREAS, Aaron D. Manley has been declared a 100% disabled American Veteran by the United States government as defined in NJSA 54:4-3.30 et seq.; and

WHEREAS, Aaron D. Manley has, as of, November 14, 2018, applied to the Tax Assessor of the Township of Mansfield, County of Warren, State of New Jersey, on the appropriate application and with the supporting documentation to support said application to the satisfaction of the Tax Assessor; and

WHEREAS, NJSA 54:4-3.30 et seq. requires a municipality to grant tax exemption to those qualifying in accordance with its terms; and

WHEREAS, NJSA 54:4-3.32 authorizes the 2018 refund of taxes paid from the qualifying date of the exemption;

WHEREAS, the total tax due for 2018 is \$5,658.25 and the total paid was \$5,658.25;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, the Tax Collector has hereby authorized to refund the following: \$728.60.

Aaron D. Manley

25 Gulick St
Port Murray, NJ 07865
Refund Due \$728.60

TOWNSHIP OF MANSFIELD
WARREN COUNTY

RESOLUTION 2019-42

TONNAGE GRANT APPLICATION (2018)

WHEREAS, The Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, The New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, A resolution authorizing this municipality to apply for the 2018 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycle and to indicate the assent of the Township of Mansfield to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, Such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Township of Mansfield Committee of the Township of Mansfield that the Township of Mansfield hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates JoAnn Fascenelli, Certified Recycling Professional to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

RESOLUTION 2019-43
RESOLUTION
APPOINTMENT OF SUBSTITUTE MUNICIPAL PROSECUTORS

WHEREAS, the position of Municipal Prosecutor is filled by persons providing services; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, Warren County, New Jersey as follows:

Chris Troxell, Richard Ralph, Steve Siegel, and James Janci be appointed as Substitute Municipal Prosecutors for the year 2019.

RESOLUTION 2019-44
AUTHORIZING PURCHASING FROM WARREN COUNTY CO-OP #WC1733 FOR ROCK SALT FROM ATLANTIC SALT, INC., 134 MIDDLE STREET, SUITE 210, LOWELL, MA 01852

WHEREAS, the Township of Mansfield wishes to purchase Rock Salt under the Warren County Co-Op; and

WHEREAS, Warren County Co-Op Pricing System awarded a contract to Atlantic Salt, Inc., 134 Middle Street, Suite 210, Lowell, MA 01852; and

WHEREAS, the Chief Financial Officer has certified that funds are requested for \$ 51,300.00 and the line item appropriations to be charged are T-35-55-289-0000-0002 Snow Removal Trust in the amount of \$ 24,000.00 and line item 8-01-26-291-0000-5210 in the amount of \$ 27,300.00; and

WHEREAS, the Township is authorized to make purchases through cooperative and state contracts pursuant to N.J.S.A. 40A:11-10 and 12; and

WHEREAS, it is the recommendation of the Director of Public Works and the Chief Financial Officer to authorize the purchase of this ice deterrent product through the Warren County Co-Op Pricing System.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield that the Chief Financial Officer be authorized to issue a purchase order to Atlantic Salt, Inc., 134 Middle Street, Suite 210, Lowell, MA 01852.

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Donna M. Mollineaux, Chief Financial Officer of the Township of Mansfield, hereby certify that adequate funds will be made available for the above referenced purchase in the amount not to exceed \$ 51,300.00. The appropriations will be made available through the following accounts:

T-35-55-289-0000-0002	Snow Removal Trust	\$ 24,000.00
8-01-26-291-0000-5210	Snow O/E	\$ 27,300.00

RESOLUTION # 2019-45

LIEN REDEMPTION

TOWNSHIP OF MANSFIELD WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 23rd day of January, 2019 that payment is to be made to the certificate holder as noted:

<u>Block</u>	<u>Lot</u>	<u>Address</u>	<u>Lienholder</u>	<u>Cert#</u>	<u>TOTAL REFUNDED</u>	
2710	10	112 Adams St.	US BANK CUST	17-00079	\$13,341.94	Lien
			ACTLIEN HOLDING		\$17,600.00	Premium
			50 South 16 th St./Ste. 2050			
			Philadelphia, PA 19102			

2019-46

AUTHORIZING EXECUTION OF AN AGREEMENT WITH THE WARREN COUNTY TO RENEW MEMBERSHIP THEREIN FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2023

WHEREAS, the Warren County Co-Op was created to conduct a voluntary cooperative pricing system with municipalities, boards of educations, and other public bodies located in the County of Warren; and

WHEREAS, the purpose of the Warren County Co-Op is to provide substantial savings on various goods and services to its members through the cooperative public bidding process; and

WHEREAS, Township of Mansfield desires to enter into an Agreement with the Warren County to renew its membership for the period of January 1, 2019 through December 31, 2023.

BE IT RESOLVED, by the Township of Mansfield, County of Warren, State of New Jersey as follows:

1. The Township of Mansfield Clerk is hereby directed to submit a copy of this adopted Resolution to Warren County Purchasing Department, 165 County Route 519 South, Belvidere, NJ 07823-1949.
2. This Resolution shall take effect immediately upon final passage according to law.
3. All appropriate Township of Mansfield officials are authorized and directed to perform all required acts to affect the purpose of this Resolution.

Mr. Hayes made a motion to approve all of Resolutions included on the Consent agenda, which was seconded by Mr. Farino.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

COMMITTEE PERSON COMMENTS:

Mayor Watters asked if all of the paperwork was taken care of with the new Land Use Board Attorney.

Ms. Hrebenak stated that she would check with Mrs. Griffith.

Mrs. Mora Dillon asked if prices were ever received for the HVAC system.

Ms. Hrebenak explained that the DPW supervisor was supposed to have moved forward with the HVAC system therefore she has no idea whether it was in process.

Mr. Lavery, Esq. explained that he received a call from another attorney that there is an issue with one of the pieces of property in town that there is a property listed on the records as being township owned but the Township has the property listed as being part of another piece of property. Mr. Lavery requested if this information is correct that the Township Committee should authorize the Mayor to sign a quit claim deed to transfer the property to the owner so that they are able to receive clear title.

Mr. Hayes made a motion to approve the Mayor executing the deed for a partial piece of property that is also included in another piece of property that is currently being sold, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mr. Farino stated that the insurance company has determined that the DPW mason dump is totaled and that they would give the township a check for a little over \$14,000 after taking the \$3,000 for the Township to keep the truck for parts and the \$1,000 deductible.

Mr. Farino explained to the Township Committee that the DPW would like to use the old police car that was set to go to auction as a parts runner car instead of taking the trucks.

Mr. Farino made a motion for the DPW to use the old police vehicle that was set to be auctioned as a car to use to run for parts, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mr. Hayes explained that he attended the Route 57 byway meeting and they will be placing kiosks in locations through town.

Mr. Hayes made a motion to adjourn at 7:56 pm, which was carried by all.