

MANSFIELD TOWNSHIP COMMITTEE MEETING

January 9, 2019

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star Gazette and Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mr. Hayes made a motion to approve the passage of the minutes from the regular meeting held on December 26, 2018, which was seconded by Mr. Farino.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mr. Hayes made a motion to approve the minutes from the Executive Session held on December 26, 2019, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mr. Farino made a motion to approve the minutes from the regular meeting held on January 1, 2019, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: None

Abstain: Mr. Misertino

DISCUSSION WITH NJ FISH AND WILDLIFE:
Pheasant Farm

Larry Herrighty, NJ DEP Fish and Wildlife Director- Rockport

Mr. Herrighty discussed the closing of the Rockport Pheasant Farm.

Mrs. Mora Dillon asked if there are any other Pheasant Farms in New Jersey.

Mr. Herrighty stated that the only other farm was in South Jersey and they closed.

Mr. Bott, Boonton Township, asked how many cases of avian influenza have been reported in the state.

Mr. Herrighty stated that there are a number of cases but none of the strain that they are concerned with. This influenza is carried by birds.

Mr. Bott stated that he is fearful of the lack of birds and maintenance of the trails. Mr. Bott also explained that as a sportsman it is difficult to get birds.

Mr. Herrighty stated that by putting out a contract for 55,000 birds he is guaranteed that number pending a huge catastrophe.

Mr. Bott stated that it seems to be a foreshadowing of more hunters dropping off.

Rich Petteruti stated that the Pheasant Farm was a place to visit in the 1960's and it has deteriorated through the years.

Mr. Herrighty stated that he is down 60 people in his staff due to cuts.

Mr. Petteruti asked if the game farm has been here since 1924.

Mr. Herrighty stated that the Pheasant Farm has been open since 1923.

Mr. Herrighty stated that the property will remain open space and if there is anyone that would be interested with a like use they would entertain the idea if it fit the regulations.

Glenn Todd asked Mr. Herrighty how long has he been the director.

Mr. Herrighty stated he has been in this position for the last two years.

Mr. Todd stated that the closing of the Pheasant Farm is causing the people of this town issues.

Mr. Todd stated that he sees issues like this are happening at Pequest Fish Hatchery.

Kelly Hayes stated that her dad was Jim Ackerman and ran the game farm and he cared for the property and the birds and made people want to care. Mrs. Hayes stated that this was difficult for her also but she believes that this is part of the change and that people should accept it and move on.

Mrs. Mora Dillon thanked Mr. Herrighty for coming to the meeting to hear what the public has to say and answer questions. Mrs. Mora Dillon asked if this property was leased out to a private farm would the Township be able to get the tax rolls.

Mr. Herrighty stated that they would be leasing the property so it would still be exempt from taxes.

Mr. Herrighty stated that the request for interest will be posted tomorrow for the Game Farm and that the state is looking for agricultural and open space requirements to be met. The deadline for the proposals will be February 26.

Mr. Hayes asked Mr. Herrighty about the grants that would be applied for to purchase the birds.

Mr. Herrighty stated that fishery grants are more readily available. And that there is a national

movement called R3 to bring hunters back into the sport. Introducing game birds will bring people back into the sport.

Patty Fisher, Sunnyview, asked what the website is that people can log onto.

Mr. Herrighty stated that the website is njfishandwildlife.com.

Ms. Fisher asked if the Mayor or the Township has a Facebook or if there are plans to have one.

Mayor Watters explained that the Township used the website to disseminate information.

Ms. Fisher explained that she feels it would be beneficial to the residents to have the Township putting out information on a Facebook page.

Craig Lemon, Hackettstown Fish Hatchery stated that he has been with the division for 32 years.

Scott Ward stated that he is the last surviving grandson of Duncan Button. Historically what are we going to do to keep that farm functioning would the state be willing to work with the Township.

The question was asked if the property could remain a leased Pheasant Farm.

Mr. Herrighty stated that the people interested would have to do the same thing that the state was required to do if the Pheasant Farm remained.

Mr. Hayes made a motion to enter into Executive Session at 8:23pm to discuss two litigation matters, which was seconded by Mr. Farino.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

Return to Regular Session at 9:37 pm

CLERKS REPORT:

Ms. Hrebenak requested a motion to accept the resignation of Terri Laffan from the Recreation Department.

Mrs. Mora Dillon made a motion to accept the resignation of Terri Laffan, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

Ms. Hrebenak requested a motion to approve Brittany Rood to fill Mrs. Laffan's unexpired term.

Mrs. Mora Dillon made a motion to appoint Brittany Rood to fill Mrs. Laffan's unexpired term, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

Ms. Hrebenak stated that the Recreation Committee has requested that Brian Bigham be appointed as Chairman of the Recreation Committee.

Mayor Watters appointed Brian Bigham as the Chairman of the Recreation Committee.

Ms. Hrebenak stated that her Deputy Clerk has started and things are working well. The classes for Registrar are scheduled to begin on January 29, 2019 and will be one day in Trenton and three online.

FINANCE REPORT:

Mrs. Mollineaux had nothing to report.

EMPLOYEES REPORTS:

Mrs. Fascenelli had nothing to report.

ENGINEERS REPORT:

Mr. Kastrud went through his report with the Township Committee.

PUBLIC PORTION:

Mayor Watters opened the floor for public comment:

Ms. Fisher asked about the Township having a Facebook page or the Mayor having a

Mayor Watters explained that the Township used the website to disseminate information.

Ms. Fisher explained that she feels it would be beneficial to the residents to have the Township putting out information on a Facebook page.

RESOLUTION:

RESOLUTION # 2019- 35

TO AUTHORIZE AND APPROVE SALARIES AND WAGES FOR CERTAIN EMPLOYEES

WHEREAS, Ordinance Numbers 2018-13 established the salaries and wages for the employees of the Township of Mansfield, County of Warren,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren that the following named employees shall be compensated for the year 2019, unless otherwise noted, in the amount as designated below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Charles Smith	Emergency Management Director	\$ 2,000.00
Richard Heurich	Deputy Emergency Mgt. Director	\$ 534.00

RESOLUTION NO. 2019-37

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY**

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN, NEW JERSEY, AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO PHOENIX ADVISORS LLC FOR CONTINUING DISCLOSURE SERVICES

WHEREAS, the Township of Mansfield, in the County of Warren, New Jersey has previously issued its bonds, bond anticipation notes and/or other debt obligations (the “Bonds”) and

WHEREAS, in connection with the issuance of certain Bonds and for purposes of assisting underwriters to comply with Rule 15c-12 under the Securities Exchange Act of 1934, the Township has covenanted and/or entered into one or more undertakings or agreements to provide Continuing Disclosure Agent Services agreement (the “CDA’s”) to the public marketplace; and

WHEREAS, it is beneficial to retain assistance of appropriately registered experts in the field of municipal bond finance, with knowledge and experience in these matters, to assist in assuring compliance with CDA’s and to stand ready to provide advice as needed with the issuance of municipal debt as Municipal Advisor of Record; and

WHEREAS, Phoenix Advisors LLC provides such Continuing Disclosure Agent Services and is an independent registered municipal advisor under the SEC regulations; and

WHEREAS, Phoenix Advisors LLC has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of Mansfield with the elected officials in the previous one year, and that the contract will prohibit the firm of Phoenix Advisors from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has recommended that Phoenix Advisors LLC be retained to provide Continuing Disclosure Agent Services agreement services to the Township of Mansfield;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, the following:

1. The Chief Financial Officer is hereby authorized to execute a contract with Phoenix Advisors LLC for Continuing Disclosure Agent Services applicable to bonds and notes.
2. This contract is awarded without competitive bidding as a "Professional Services" pursuant to N.J.S.A. 19:44A-20 et seq. and the local public contracts law.
3. The term of this contract shall be until December 31, 2019.
4. The total fee authorized for this contract shall be \$1,050. - base fee (for up to three outstanding issues), plus \$100.00 for each additional outstanding issue, and \$200.00 for any new bond issue set up during the year.
5. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolution authorizing same are available for public inspection in the office of Municipal Clerk.

RESOLUTION # 2019-38
AUTHORIZE THE ISSUANCE OF DUPLICATE TAX SALE
CERTIFICATES

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, the Tax Collector of Mansfield Township has previously issued tax sale certificates to the lienholder, covering the premises commonly known and referred to as Block 1001.02, Lots 50 as set out on the municipal tax map then in use which certificate bears the number 2011-06, and Block 1001.02, Lot 51 as set out on the municipal tax map then in use which certificate bears the number 2011-07; and

WHEREAS, the lienholder of the aforesaid tax sale certificates has indicated to the Tax Collector that he has lost or otherwise misplaced the original tax sale certificates, and has duly filed the appropriate affidavit of loss with the Tax Collector, a copy of which is attached hereto.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield that the Tax Collector of Mansfield Township be and is hereby authorized, upon receipt of the appropriately executed and notarized loss of affidavit and the payment of a fee of \$100.00 per certificate, to issue the appropriate duplicate tax sale certificates to the laid lienholder covering the certificates lost as previously described all in accordance with the

requirements of Chapter 99 of Public Laws and 1997.

BE IT FURTHER RESOLVED, that a copy of this resolution and the loss affidavit be attached to the duplicate certificates to be issued to said property owner and that said duplicate certificates shall be stamped or otherwise have imprinted upon it the word “duplicate” as required by law.

**RESOLUTION NO. 2019-39
TO AUTHORIZE THE REFUND OF PROPERTY TAXES
DUE TO DISABLED VETERAN STATUS OF THE OWNER**

WHEREAS, Aaron D. Manley is the owner of real property located 25 Gulick St., known as Block 2811 Lot 16, within the Township of Mansfield, County of Warren, State of New Jersey; and

WHEREAS, Aaron D. Manley has been declared a 100% disabled American Veteran by the United States government as defined in NJSA 54:4-3.30 et seq.; and

WHEREAS, Aaron D. Manley has, as of, November 14, 2018, applied to the Tax Assessor of the Township of Mansfield, County of Warren, State of New Jersey, on the appropriate application and with the supporting documentation to support said application to the satisfaction of the Tax Assessor; and

WHEREAS, NJSA 54:4-3.30 et seq. requires a municipality to grant tax exemption to those qualifying in accordance with its terms; and

WHEREAS, NJSA 54:4-3.32 authorizes the 2018 refund of taxes paid from the qualifying date of the exemption;

WHEREAS, the total tax due for 2018 is \$5,658.25 and the total paid was \$5,658.25;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, the Tax Collector has hereby authorized to refund the following: \$728.60.

Aaron D. Manley
25 Gulick St
Port Murray, NJ 07865
Refund Due \$744.10

RESOLUTION 2019-40
AUTHORIZING PURCHASING FROM ESCNJ COOPERATIVE CONTRACT #65MCECCPS FOR LIFT SYSTEM
FROM MOHAWK RESOURCES LTD., PO BOX 110, 65 VROOMAN AVE, AMSTERDAM, NY 12010

WHEREAS, the Township of Mansfield wishes to purchase a lift system under ESCNJ Co-Op; and

WHEREAS, ESCNJ Co-Op Pricing System awarded a contract to Mohawk Resources Ltd., PO Box 110, 65 Vrooman Ave, Amsterdam, NY 12010; and

WHEREAS, the Chief Financial Officer has certified that funds are requested in the 2019 budget for \$ 17,219.36 and the line item appropriation to be charged is C-04-44-215-0000-0003; and

WHEREAS, the Township is authorized to make purchases through cooperative and state contracts pursuant to N.J.S.A. 40A:11-10 and 12; and

WHEREAS, it is the recommendation of the Director of Public Works and the Chief Financial Officer to purchase this lift system through the ESCNJ Co-Op Pricing System.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Mansfield that the Chief Financial Officer be authorized to issue purchase orders to Mohawk Resources Ltd., PO Box 110, 65 Vrooman Ave, Amsterdam, NY 12010.

**2019-41
FORM 1B**

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Township Committee of the Township of Mansfield, County of Warren, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Committee has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Warren;

NOW, THEREFORE, BE IT RESOLVED by the Township of Mansfield, County of Warren, State of New Jersey hereby recognizes the following:

- The Township of Mansfield does hereby authorize submission of a strategic plan for the Franklin/Mansfield/Washington Borough Municipal Alliance grant for fiscal year 2019 in the amount of:

DEDR	\$ 7,382
Cash Match	\$ 2,215
In-Kind	\$ 5,537

- The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit

requirements.

Mr. Hayes made a motion to approve the Consent Agenda consisting of all resolutions except for Resolution 2019-36, which was seconded by Mr. Farino.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters
Nays: None
Absent: None
Abstain: None

RESOLUTION # 2019-36
FOR TRANSFER OF FUNDS

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, there are insufficient funds in some of the 2018 budget line items; and

WHEREAS, N.J.S.A. 40A:4-58 permits the transfer of appropriation reserve funds before April 1, 2019.

NOW, THEREFORE BE IT RESOLVED, (not less than two-thirds of all members thereof affirmatively concurring) that the Chief Financial Officer of Mansfield Township, County of Warren, State of New Jersey, is hereby authorized to make the following transfers in accordance with the provision of this resolution:

CURRENT FUND		
<u>Account:</u>	<u>From:</u>	<u>To:</u>
General Administration S/W	\$ 6,997.93	
Tax Assessment Administration O/E		\$ 2,857.00
Tri-County Fire Company		\$ 2,640.93
Fuel/Gasoline O/E		\$ 1,500.00
TOTALS	\$ 6,997.93	\$ 6,997.93

Mr. Hayes made a motion to approve the passage of Resolution 2019-36, which was seconded by Mr. Farino.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mayor Watters

Nays: Mr. Misertino

Absent: None

Abstain: None

Mrs. Mora Dillon made a motion to adjourn at 9:50 pm; which was carried by all.