

MANSFIELD TOWNSHIP COMMITTEE MEETING

June 26, 2013

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Smith, Mr. Watters, Mrs. Kocher, Mayor Tomaszewski

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mr. Watters approve the minutes from the regular meeting held on June 12, 2013 with corrections, which was seconded by Mrs. Kocher.

Ayes: Mr. Smith, Mr. Watters, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: Mr. Clancy

Abstain: None

APPROVAL OF THE BILL LIST:

Mr. Watters asked about the bill on page 7 for Honeywell for the maintenance of the HVAC system and if this was the total amount due.

Mr. Pandos stated that this was the full bill for the year and that this is for the maintenance of the system.

Mr. Watters asked about the skid shoe for the mower and told the guys to put on skid plates for protection of the skid shoes.

Mr. Smith asked about the bill for 130546.

Mr. Pandos stated that this was to buy the fingerprint system for the Police Department.

Mr. Watters stated that there is still equipment that is missing for the tractor so he would like to hold 130410 for the tractor.

Mr. Watters made a motion to approve the bill list holding 130410 with the addendum, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: Mr. Clancy

Abstain: None

Mayor Tomaszewski made a motion to enter Executive Session at 7:38pm, which was seconded by Mr.

Watters.

Ayes: Mr. Smith, Mr. Watters, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: Mr. Clancy

Abstain: None

Return from Executive Session at 8:52.

Roll Call: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Mayor Tomaszewski made a motion to appoint Dorothy Repshar as Municipal Alliance Coordinator, which was seconded by Mr. Watters.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

CFO REPORT:

Mr. Pandos stated that we are waiting for approval from the State for the reassessment, while we are waiting Mr. Pandos is going to be speaking with bond council in reference to bonding the project.

Mr. Pandos stated that we are right now waiting for word from COAH in reference to the stay.

Mr. Pandos explained that the audit was completed last week and that he will be meeting with one of the Senior members from the auditing firm to go over the audit.

CLERKS REPORT:

Ms. Hrebenak stated that she has an application for Bingo for Mansfield Township Fire Company for the months of August thru December it is held on Tuesdays and begins at 7pm.

Ms. Hrebenak stated that the letter was received from COAH and was placed in front of the Township Committee members and we are waiting for Information from Shirley Bishop.

ENGINEERS REPORT:

Mr. DiSessa spoke to the Township Committee in reference to the Salt storage shed and the numbers that have been received.

PUBLIC PORTION:

Brian McKevitt gave pictures to the Township Committee in reference to the detour and asked for the road department to take a look at the roads and the repairs that need to be made.

Mayor Tomaszewski stated that he would like to see the State do these repairs and if we were to do any

work right now the State would never reimburse for the work that needs to be done.

Joe Farino, stated that the detour signage should be more clear and if not take the light down on Airport Road.

Mr. Toscano came before the Township Committee to let them know that the parking lot is almost complete and the fence painting they are going to try to finish by the date that was given of July 9, 2013.

Mayor Tomaszewski stated that he is not concerned with the painting of the fence as long as the parking lot is completed.

Mrs. Thompson asked if Washington Auto Salvage had received their provisional license.

Mr. Toscano explained that they have not brought up the check and that they are waiting until the job is completed to come in and get their license.

JoAnn Fascenelli stated that the Green Team would like to apply for Sustainable Jersey Grants and they will be working on the grant items one small and one larger grant are available per year.

Mrs. Fascenelli asked that the Township Committee let her know if there are any changes for the newsletter.

Mrs. Fascenelli asked the Township Committee about the pad for the dumpster.

Resolution

RESOLUTION:
2013-79

Supporting the *Drive Sober or Get Pulled Over* *2013 Statewide Crackdown*

Whereas, impaired drivers on our nation's roads kill someone every 30 minutes, 50 people per day, and almost 18,000 people each year; and

Whereas, 24% of motor vehicle fatalities in New Jersey are alcohol-related; and

Whereas, an enforcement crackdown is planned to combat impaired driving; and

Whereas, the summer season and the Labor Day holiday in particular are traditionally times of social gatherings which include alcohol; and

Whereas, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the *Drive*

Sober or Get Pulled Over 2013 Statewide Crackdown; and

Whereas, the project will involve increased impaired driving enforcement from August 16 through September 2, 2013; and

Whereas, an increase in impaired driving enforcement and a reduction in impaired driving will save lives on our roadways;

Therefore, be it resolved that the Township of Mansfield declares its support for the *Drive Sober or Get Pulled Over 2013 Statewide Crackdown* from August 16 through September 2, 2013 and pledges to increase awareness of the dangers of drinking and driving.

Mr. Clancy made a motion to approve the passage of Resolution 2013-79, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: None
Abstain: None

RESOLUTION # 2013-80
TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY
TO AUTHORIZE AND APPROVE THE ANNUAL SALARY FOR A TOWNSHIP EMPLOYEE

WHEREAS, Ordinance # 2011-16 established the salary for a certain employee of the Township of Mansfield, County of Warren,

WHEREAS, the employee was told upon being hired that once the probationary period was completed March, 2012 the salary would be raised to \$40,000,

WHEREAS, the employee's salary was never raised to \$40,000 as of March, 2012,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren that the following named employee shall be compensated as follows:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Lisa Rudd	Deputy Court Administrator	\$40,600.00 / Annual Salary Commencing 7/1/13
Lisa Rudd	Deputy Court Administrator	\$2,055 Compensation from 3/2012 thru 6/30/13

Mr. Watters made a motion to approve the passage of Resolution 2013-80, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: None
Abstain: None

RESOLUTION NO. 2013-81

RESOLUTION APPOINTING TAX COLLECTOR

WHEREAS, the Township of Mansfield appointed Steven Davis, Tax Collector for the Township of Mansfield to complete the term of Rebecca Harm which was, January 1, 2009 through December 31, 2012; and

WHEREAS, Steven Davis has filled the position of Tax Collector from March 14, 2012 through December 31, 2012; and

WHEREAS, Steven Davis submitted his resignation, but the Township and Mr. Davis have reached agreement on his continued part time service as Tax Collector until such time as a successor is appointed by the Township.

WHEREAS, Karen Barlett Lance has applied for the position of Tax Collector for the Township of Mansfield.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

- Karen Barlett Lance is hereby appointed Tax Collector of the Township of Mansfield through December 31, 2013 as per NJSA 40A:9-142.
- A certified copy of this Resolution shall be filed with the Department of Community Affairs of the State of New Jersey within 7 days of the date thereof.

Mr. Watters made a motion to approve the passage of Resolution 2013-82, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: None
Abstain: None

**RESOLUTION # 2013 –82
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY
TO AUTHORIZE AND APPROVE SALARIES FOR A CERTAIN
EMPLOYEE**

WHEREAS, Ordinance numbers 2013-04 and 2011-16 establish salaries for the employees of the Township of Mansfield, County of Warren,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren that the following named employee shall be compensated for the year 2013, unless otherwise noted, in the amount as designated below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Karen Bartlett Lance	Certified Tax Collector	\$29,000.00 / annual
Karen Bartlett Lance	Tax Search Officer	\$ 1,000.00 / annual

Mr. Watters made a motion to approve the passage of Resolution 2013-82, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: None
Abstain: None

**RESOLUTION # 2013 -83
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY
OVERPAYMENT OF TAXES**

WHEREAS, the following property has an overpayment of \$ 1,290.01 for the 4th quarter of 2012 property taxes;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 26th day June 2013 that the Tax Collector and Township Finance Office are hereby authorized to refund the following overpayment:

CoreLogic
PO Box 961230
Fort Worth, TX 76161
Block 0101.01 Lot 3
Refund: \$ 1,290.01

Mr. Watters made a motion to approve the passage of Resolution 2013-83, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: None
Abstain: None

ORDINANCE

First Reading:

Mayor Tomaszewski introduced Ordinance 2013-13 by title only as follows:

ORDINANCE 2013-13

**AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD,
COUNTY OF WARREN, STATE OF NEW JERSEY, ABOLISHING
THE BOARD OF RECREATION COMMISSIONERS, AND IN ITS
PLACE AND STEAD, CREATING A RECREATION
COMMITTEE**

WHEREAS, it is the desire of the governing body of the Township to provide for the recreational needs of all citizens of the Township; and

WHEREAS, the governing body has in the past entrusted that important task to the Board of Recreation Commissioners, formed pursuant to N.J.S.A. 40:12-1; and

WHEREAS, it is the determination of the governing body that the presently constituted Board of Recreation Commissioners has not provided for the recreational needs of all of the citizens of the Township in the manner the governing body deems best for the Township; and

WHEREAS, the governing body, being ultimately responsible for providing such recreational needs of the community, has determined that the same can be best accomplished by abolishing the Recreation Commission and forming a Recreation Committee under the direct authority and supervision of the Mayor and Township Committee; and

WHEREAS, the power to abolish the Board of Recreation Commissioners is derived pursuant to the revised statutes of the State of New Jersey, and as affirmed by Board of Recreation Commissioners of the Borough of Rutherford v. Board of Rutherford, 166 N.J. Super. 476 (App. Div. 1979).

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, as follows:

Section 1

The title of Section 2-31 of the Township Code is amended to read as follows:

“Recreation Committee”

Section 2

The existing Section 2-31 of the Township Code is repealed in its entirety, and the following new Section 2-31 is adopted in its place and stead as follows:

§2-31.1 Establishment. The Township Committee of the Township of Mansfield, deeming it necessary for the proper and efficient conduct of the affairs of the municipality and

particularly so to create a system of recreation programs designed to amuse, entertain and improve the physical fitness and to bring into closer harmony and relationship of the community of Mansfield as a whole, the neighborhoods making up that community and the families abiding therein, too, pursuant to the revised statutes so that the State of New Jersey, hereby establishes and creates a Recreation Committee.

§2-31.2 Members. The Recreation Committee shall consist of five (5) public members to be appointed for alternating three year terms. The Mayor shall appoint all members, one of whom the Mayor shall designate as Chair. All such appointments shall be done by Resolution of the Township Committee at an open public meeting on an annual basis.

§2-31.3 Powers. The Township Committee, through the Recreation Committee, shall have the full and complete authority and power to expend monies raised for and the operation of recreational fields and parks within the Township and all recreation programs thereon.

§2-31.4 General Regulations. Said Recreation Committee, in conjunction with and under the supervision of the Township Committee, shall supervise methods and arrangements for the proper maintenance and care of the lands and improvements with the Township Recreation fields and parks and all structures thereon now or hereafter owned by the Township and all recreational programs; shall formulate rules and regulations for the public use of said areas and all recreational programs; shall submit annually the requested budget indicating what sums may be necessary for the performance of the above functions and duties; shall recommend to the Township Committee a schedule of fees and charges to be made for the use of playground or recreational places for utilizing facilities, use of purchase of equipment and uniforms, participating in organized sports and activities and for such other purposes as may be deemed reasonable and proper by the Township Committee; and in all respects operate through and under the direction of the Township Committee in accordance with the administrative procedures and

regulations of the Code of the Township of Mansfield. However, the Recreation Committee and its members shall have no power to take any action on behalf of the Township of Mansfield, or to take any other action, other than what is set forth within this subsection.

Section 3

The previously established Recreation Commission of the Township of Mansfield is hereby deemed eliminated and dissolved, and all offices and membership in same which have been created are hereby revoked and dissolved. Any authority or power any person, or persons, had or was otherwise authorized by the existence of the Recreation Commission is hereby revoked. Any and all funds held by the Recreation Commission, barring any legal limitations, shall be immediately turned over by the Treasurer of the Recreation Commission to the Chief Financial Officer of the Township, and the Chief Financial Officer shall place such funds in the general fund of the Township.

Section 4

This ordinance shall take effect immediately after passage.

Section 5

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged to be unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall remain in full force and effect.

Mayor Tomaszewski made a motion to introduce Ordinance 2013-13 and requested that the public hearing be advertised to be held on July 24, 2013, which was seconded by Mr. Watters.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

COMMITTEE PERSON COMMENTS:

Mr. Watters stated that there is a letter in correspondence from Mr. Mazzola asking about the Kensington Tennis Courts.

Mrs. Kocher stated that this has not been brought up at the Recreation Commission so she does not know.

Mr. DiSessa stated that the courts have a crack on them, but he is unsure if there is a reason that the nets have not been put up yet.

Ms. Hrebenak stated that she believes that there is also a problem with the fence or the gate that goes around the courts.

Mr. Smith stated that he would speak to Mr. Sliker to see if the courts could be opened.

Mr. Watters asked about the trimming on Baldwin Drive.

Mrs. Kocher and Mr. DiSessa stated that the work was done.

Mayor Tomaszewski congratulated Mr. Misertino and Mr. Clancy on the election results.

Mr. Clancy stated that he would like to congratulate Mansfield Little League on the win of the Minors Championships.

Mayor Tomaszewski stated that the Community Day was a success and that he would like to thank Desiree Mora Dillon and all involved for their efforts.

Mayor Tomaszewski made a motion to adjourn at 9:32pm, which was carried by all.