

MANSFIELD TOWNSHIP COMMITTEE MEETING

May 10, 2017

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star Gazette and Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mrs. Mora Dillon made a motion to approve the minutes from the regular meeting held on April 26, 2017.

Mr. Misertino made a motion to table the meetings from the regular meeting held on April 26, 2017 for the next meeting, which was seconded by Mr. Hayes.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Kocher, Mayor Watters

Nays: Mrs. Mora Dillon

Absent: None

Abstain: None

Mr. Misertino made a motion to approve the minutes from the Executive Session held on April 26, 2017, which was seconded by Mr. Hayes.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

BILL LIST

Mrs. Mora Dillon made a motion to approve the bill list, which was seconded by Mr. Hayes.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

CLERKS REPORT:

FINANCE REPORT:

Mr. Misertino made a motion to approve the addendum to the bill list, which was seconded by Mrs. Kocher.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters
Nays: None
Absent: None
Abstain: None

EMPLOYEES REPORTS:

Mrs. Fascenelli had nothing to report.

ENGINEERS REPORT:

Mr. DiSessa stated that he had filed the stormwater permit report to the state.

Mr. DiSessa stated that the Soil investigation for Watters Road will be performed on Friday.

Mr. DiSessa stated that bids were received today for the DPW generator project and that all of the bids that were received were over the anticipated cost.

RESOLUTION:

**RESOLUTION # 2017 -66
TRANSFER OF MANSFIELD TOWNSHIP REGULAR ACCOUNT**

TOWNSHIP OF MANSFIELD

WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, the Township Committee of the Township of Mansfield deemed it in the best interest of the Township to amend the Cash Management Plan to include as a authorized bank for deposit Unity Bank,

NOW, THEREFORE BE IT RESOLVED, that the Finance Department is authorized to transfer the following Mansfield Township account from Fulton Bank of New Jersey to Unity Bank.

Regular Account

Mrs. Kocher made a motion to approve the passage of Resolution 2017-66, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters
Nays: None
Absent: None
Abstain: None

RESOLUTION # 2017 – 67
PLANNING BOARD ESCROW
RESOLUTION AUTHORIZING CLOSURE OF AN ESCROW ACCOUNT WITH AN UNEXPENDED BALANCE
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, The Vizzoni Group (Grandview Estates Section 1) issued a check on June 17, 1993 for a cash performance bond with the Township of Mansfield, County of Warren,

WHEREAS, the check was deposited and at various times disbursements were made against the account,

WHEREAS, there has been no activity on this account for several years,

AND WHEREAS, letters have been sent by Regular Mail and/or Certified Mail Return Receipt Requested and have been returned by the post office with the notations such as “return to sender attempted – not known unable to forward and not deliverable as addressed – unable to forward”,

AND WHEREAS, the Finance Department of the Township of Mansfield has indicated that a resolution should be adopted to officially close the account and transfer the unexpended balance to the Township’s Current Fund as Miscellaneous Revenue Not Anticipated.

NOW THEREFORE BE IT RESOLVED, that the unexpended balance regarding the escrow account be transferred from the escrow account to the Township of Mansfield’s Current Fund.

Account # 14-289-56-1225	The Vizzoni Group	\$ 2,410.56
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BE IT FURTHER RESOLVED, if in the future The Vizzoni Group request the refund the Township of Mansfield will comply.

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2017-67, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters
Nays: None
Absent: None
Abstain: None

RESOLUTION # 2017-68
A RESOLUTION ESTABLISHING THE RATE FOR WARREN COUNTY CRIME SCENE UNIT SERVICES

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY**

WHEREAS, Detective Joseph Mathews is a member of the Warren County Crime Scene Unit,

WHEREAS, on occasion Detective Joseph Mathews will be called upon to assist the Warren County Crime Scene Unit for various services,

WHEREAS, an hourly rate of \$ 40.00 has been established and will be paid to the Township of Mansfield by the Warren County Prosecutor's Office for services rendered,

NOW, THEREFORE, BE IT RESOLVED, that Detective Joseph Mathews will be paid at an hourly rate of \$40.00 for services rendered as a member of the Warren County Crime Scene Unit.

Mr. Hayes made a motion to approve the passage of Resolution 2017-66, which was seconded by Mrs. Kocher.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

2017-69

**A RESOLUTION OF THE *TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANSFIELD*
AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED
FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE**

June 2, 2017

WHEREAS, the *Township of Mansfield* has determined that the property described on Schedule A attached hereto and incorporated herein is no longer needed for public use; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

WHEREAS, the *Township of Mansfield* intends to utilize the online auction services of *GovDeals* located at *www.govdeals.com*; and

WHEREAS, the sales are being conducted pursuant to the Division of Local Government Services' Local Finance Notice 2008-9,

NOW, THEREFORE, BE IT RESOLVED by the *Township of Mansfield* Committee of the *Township of Mansfield* in the County of Warren, State of New Jersey, that the *Township of Mansfield* is hereby authorized to sell the surplus personal property as indicated on Schedule A on an online auction website entitled www.govdeals.com/mansfieldtownship; and be it further

RESOLVED, that the terms and conditions of the agreement entered into between *GovDeals* and the *Township of Mansfield* are available at www.govdeals.com and in the *Township of Mansfield, Warren County Clerk's* office; and be it further

RESOLVED, that a certified copy of the within Resolution be forwarded by the *Township of Mansfield* Clerk to the following:

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2017-69, which was seconded by Mr. Hayes.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

**RESOLUTION # 2017-70
TO AUTHORIZE AND APPROVE SALARIES AND WAGES FOR CERTAIN EMPLOYEES**

WHEREAS, the position of Chief Financial Officer is currently vacant;

WHEREAS, the Deputy Treasurer has taken on additional duties to ensure efficient workflow;

WHEREAS, the Township Committee would like to compensate the Deputy Treasurer for the additional workload until a new Chief Financial Officer is in place;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren that JoAnn Fascenelli be compensated at a rate of \$550 per month beginning April 1, 2017 until a Chief Financial Officer is in place, and the regular Deputy Treasurer stipend would revert back to \$1000 annually.

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2017-70, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mr. Misertino made a motion to approve the minutes from the meeting held on November 14, 2016, which was seconded by Mr. Hayes.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None
Absent: None
Abstain: None

ORDINANCE:
1st Reading:

ORDINANCE # 2017-08

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE SALARIES AND WAGES FOR THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANSFIELD AND THE METHOD OF PAYMENT OF SUCH SALARIES AND

BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

SECTION 1, The salaries per annum of rates of compensation of the following officers and employees of the Township of Mansfield are determined to be as follows:

Deputy Treasurer Stipend	\$ 500	\$ 5,000
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Mrs. Mora Dillon made a motion to approve the introduction of Ordinance 2017-08 and requested that the public hearing be held on June 14, 2017, which was seconded by Mr. Hayes.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters
Nays: None
Absent: None
Abstain: None

2017-71 executive session resolution personnel for health care and police department

Mrs. Mora Dillon made a motion to enter into Executive Session at 7:44, which was seconded by Mr. Hayes.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters
Nays: None
Absent: None
Abstain: None

Return from Executive Session at 8:06pm.

Roll Call: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Mr. Wenner, Esq. stated that during Executive Session we discussed a personnel matter dealing with the police department and a personnel matter dealing with health care for employees, copies of these minutes will be available as soon as the Committee feels they are no longer a harm to the public interest.

Mr. Hayes authorize personnel issue that was discussed by Chief Reilly, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mrs. Mora Dillon made a motion to authorize the action requested by Mrs. Fascenelii in regards to health insurance, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

PUBLIC HEARING AND ADOPTION BUDGET AMENDMENT

Mr. Misertino made a motion to adopt the Budget Amendment, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Nays: Mr. Misertino, Mrs. Kocher

Absent: None

Abstain: None

Mr. Misertino spoke to his concerns of the fire gear purchase.

No comments from the public.

Mrs. Mora Dillon made a motion to approve the budget with the amendment, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Nays: Mr. Misertino, Mrs. Kocher

Absent: None

Abstain: None

2nd Reading:

2017-06

REFUNDING BOND ORDINANCE PROVIDING FOR THE
REFUNDING OF CERTAIN GENERAL IMPROVEMENT
BONDS OF THE TOWNSHIP OF MANSFIELD, NEW JER-
SEY, APPROPRIATING \$1,000,000 THEREFOR AND AU-
THORIZING THE ISSUANCE OF \$1,000,000 BONDS OR
NOTES OF THE TOWNSHIP FOR FINANCING THE COST
THEREOF.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANSFIELD, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Township of Mansfield, New Jersey (the "Township") is hereby authorized to pay an aggregate amount not exceeding \$1,000,000 for the redemption, including redemption premium, of \$960,000 principal amount of the Township's General Improvement Bonds, Series 2003A issued in the original aggregate principal amount of \$2,284,000, dated September 15, 2003, which bonds are subject to redemption (on or after September 1, 2013) prior to their stated dates of maturity, and which mature on September 1, in each of the years 2017 to 2026 in an aggregate amount of \$960,000 inclusive (the "Refunded Bonds"), and in accordance with the provisions of the resolution of the Township Committee of the Township, duly adopted September 10, 2003, and a copy of which is on file in the office of the Clerk of the Township.

Section 2. An aggregate amount not exceeding \$25,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-51(b) has been included in the aggregate principal amount of refunding bonds authorized herein.

Section 3. In order to finance the cost of the project described in Section 1 hereof, negotiable refunding bonds are hereby authorized to be issued in the principal amount not exceeding \$1,000,000 pursuant to the Local Bond Law.

Section 4. In anticipation of the issuance of the refunding bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law. All refunding bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations.

All notes issued hereunder may be renewed from time to time, but all such notes including renewals shall mature and be paid no later than the tenth anniversary of the date of the original notes; provided, however, that no notes shall be renewed beyond the first or any succeeding anniversary date of the original notes unless an amount of such notes, at least equal to the first legally payable installment of the bonds in anticipation of which the notes are issued, determined in accordance with the maturity schedule for the bonds approved by the Local Finance Board, is paid and retired on or before such anniversary date; and provided, further, that the period during which the bond anticipation notes and any renewals thereof and any permanent bonds are outstanding, shall not exceed the period set for the maturity of the bonds by the Local Finance Board.

The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting

next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk of the Township and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the debt provided in this refunding bond ordinance by an amount not to exceed \$1,000,000 with a maximum deduction from the debt due to the refunding of the Refunded Bonds (i.e. \$960,000). The obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law. Upon issuance of the Bonds and determination of the final amount thereof, if less than the \$1,000,000 authorized hereby, an amended Supplemental Debt Statement shall be made and filed, along with any other required filings, and this Committee shall, by resolution, approve the cancellation of such amount authorized hereby, which has not been issued.

Section 6. A certified copy of this refunding bond ordinance as adopted on first reading has been filed with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey prior to final adoption, together with a complete statement in the form prescribed by the Director of the Division of Local Government Services and signed by the Chief Financial Officer of the Township as to the indebtedness to be financed by the issuance of the refunding bonds authorized herein.

Section 7. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Mrs. Mora Dillon made a motion to approve the passage of 2017-06 and requested that the adoption be advertised, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

ORDINANCE 2017-07

AN ORDINANCE TO AMEND CHAPTER 182-10 A OF THE CODE OF THE TOWNSHIP OF MANSFIELD BY ADDING NEW SECTION (E) TO CLINIC SPORTS REGISTRATION FEES AND SCHOLARSHIPS

WHEREAS, the Township Committee of the Township of Mansfield has determined that there should be, within the Township of Mansfield; recreation registration fees.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that the Code of the Township of Mansfield is hereby amended to include the following provisions regarding recreation registration fees.

Section 1

Chapter 182-10 of the Code of the Township of Mansfield is hereby amended to include a new section establishing Clinic Sports Registration Fees:

Chapter 182-10. Clinic sports registration fees for participation of children in sports clinics of the Township of Mansfield shall be as follows:

- | | | |
|-----|--------------|-----------------------------------|
| (e) | Soccer Camps | \$149.00 |
| | | \$99.00 Per Player for Pre-K Camp |

This ordinance shall take effect immediately after passage.

Mrs. Mora Dillon made a motion to approve the passage of Ordinance 2017-07 and requested that the results be advertised, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

PUBLIC PORTION:

Constance Adasavage- Snyder Road what are the assurances that there will not be another issue throughout the township with millings and if a policy would be put in place.

Elizabeth Griggs, 545 Mount Bethel Road, during the meeting held on April 26, Mr. Minter was questioning what was spent on the work at the Mount Bethel Church and there was someone in the audience was shouting from the back of the room that there was no cost to the Township for the removal of the products. Ms. Griggs stated that she is hopeful that Mayor Watters will not allow that type of behavior. Ms. Griggs mentioned that she had observed Stone Hill Excavating performing the removal of the material. Ms. Griggs stated that there have been other issues throughout the township with millings. Ms. Griggs explained to the township committee her thoughts on why the work was done at no cost. Ms. Griggs asked Mr. DiSessa to go back to the meeting held on April 26 meeting he stated that the salt shed should be left the way it is.

Mayor Watters stated that Ms. Griggs time is up.

Mike Wilder, Tri County Fire Company thanked Mr. Hayes for coming forward and having an interest in what is needed and what they do.

Mr. Misertino explained that his issue is not with the supporting the fire companies but more so the way that the trip was handled and that it was not disclosed.

Dennis McKeivitt, Blau Road, asked if he could relinquish his time.

Mayor Watters stated that he could not.

COMMITTEE PERSON COMMENTS:

Mr. Hayes made a motion to approve the Clerk signing on the Public Hydrants for Meadows at Mansfield project, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters
Nays: None
Absent: None
Abstain: None

Mr. Misertino asked a question about the need for a stop sign for Hillside Road in Diamond Hill.

MS. Hrebenak requested that the Township Committee approve the paint for the bathrooms.

Mrs. Mora Dillon made a motion approve the purchase of the paint for the bathrooms, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters
Nays: None
Absent: None
Abstain: None

Mrs. Mora Dillon made a motion to adjourn at 8:37.

Mr. Misertino spoke in reference to the trail grant.

Mrs. Mora Dillon made a motion to adjourn at 8:41pm.