

**TOWNSHIP OF MANSFIELD
ECONOMIC AND INDUSTRIAL DEVELOPMENT ADVISORY COUNCIL
MEETING MINUTES
January 4, 2017**

The January 4, 2017 meeting of the Mansfield Township Economic Development Advisory Council was called to order at 8:04 pm by Betsy Griggs.

Roll Call: Present: Betsy Griggs, Russ Onderko, Dawn Smith, and Rob Sylvester. Absent: Ron Hayes. Late Arrival: Shirley Kocher (8:35 pm). Salute to the Flag.

Approval of the December 7th Minutes with changes:

1st motion – Betsy Griggs, 2nd motion – Russ Onderko. All in favor, Rob Sylvester-Abstain.

Membership

- New member appointed at the January 2 Reorg meeting, Rob Sylvester for 3 year term
- Reappointment – Russ Onderko for 3 year term
- Open positions (5) – 3 regular members, 2 alternate members: Dawn Smith to send request for volunteers to Township Clerk and request posting to website
- Team Appointments: Russ Onderko-Chair, Dawn Smith-Secretary

Governance – Liaisons

- Recreation –
- County EDAC – Betsy Griggs, Shirley Kocher, Dawn Smith, Rob Sylvester
- Land Use – Ron Hayes
- Environmental Commission – Dawn Smith
- Township Committee – Ron Hayes
- Open Space –

Liaison Updates

- County EDAC – Formal schedule released and confirmed on December 23rd by Betsy that the County EDAC will hold their monthly meeting at Mansfield Township on March 13, 2017 at 7:30 pm.
- Green Team/Environmental Commission – Shower Head Exchange program nearly complete, Photo Contest ongoing.
- Open Space – Green Acres grant available for open space funding shared with Michael Misertino and Richard Rosenblum
- Recreation –
- Township Committee – 2016 Annual Report. Awaiting Name change from EDIAC to EDAC in new year post reorg.
- Land Use –

Commerce Activities

- Openings – A new chiropractor will be holding a ribbon cutting, date TBD
- Closing – none reported
- Events – none reported

Current Projects

- 1) 2016 Year End Reports for Township and County posted to Township Website.
- 2) Ordinance Request/Name Change – Moved to January post Reorg.
- 3) Supporting Local Business - Flyer/Announcement – Final flyer posted to website and sent out via google alert/google group 12/30/2016.
- 4) Local business roundtable event
 - a. RSVP approved with changes, team to utilize workshop to assign contacts for recruiting business attendees for 2/13
 - b. Draft discussion guide reviewed and rank ordered for driving discussion
- 5) Business survey targeted for distribution following end of first quarter.
- 6) Resident survey – team reviewed questionnaire with final changes to be updated by Betsy Griggs, issues outstanding communication/advertising and project process
- 7) Support Local Business - Business Listings/Directories – township form reformatted to utilize google forms and to align categories and tags with ExploreWarren.com
- 8) Draft Strategies – Proposed strategies were distributed with the December Agenda to be further discussed in upcoming meetings along with recommendations for 2017 budget.

2016 Budget Versus Actual Year End

2016 Plan Budget	\$200.00
2016 Amended Budget	\$300.00
2016 Actual Spend	\$300.00

Budget money was appropriated to the purchase on an annual membership of Survey Monkey for conducting several questionnaires in 2017. Membership expires December 2017.

Meeting closed at 9:45 pm

Upcoming Meeting Schedule (8 p.m. unless otherwise indicated)

March 13, 2017 – Workshop Meeting – County EDAC (**start time 7:30pm**)

April 5, 2016 – Regular Meeting

April 10, 2017 – Workshop Meeting

May 3, 2017 – Regular Meeting

May 8, 2017 – Workshop Meeting

June 7, 2017 – Regular Meeting

June 12, 2017 – Workshop Meeting

July 5, 2017 – Regular Meeting

July 10, 2017 – Workshop Meeting

August 2, 2017 – Regular Meeting

August 14, 2017 – Workshop Meeting

September 6, 2017 – Regular Meeting

September 11, 2017 – Workshop Meeting

October 4, 2017 – Regular Meeting

October 9, 2017 – Workshop Meeting

November 1, 2017 – Regular Meeting

November 13, 2017 - Workshop Meeting

December 6, 2017 – Regular Meeting

December 11, 2017 – Workshop Meeting