

MANSFIELD TOWNSHIP COMMITTEE MEETING

March 28, 2018

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star Gazette and Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mrs. Mora Dillon made a motion to approve the minutes from the regular meeting held on March 14, 2018, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: Mr. Farino

BILL LIST:

Mrs. Mora Dillon made a motion to approve the bill list, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

CLERKS REPORT:

Ms. Hrebenak had nothing to report.

FINANCE REPORT:

Mrs. Mollineaux stated that she will wait for the budget introduction.

EMPLOYEES REPORTS:

Mrs. Fascenelli had nothing to report.

ENGINEERS REPORT:

Mr. Kastrud went through his report to the Township Committee.

PUBLIC PORTION:

Mayor Watters opened the floor for public comment.

Dawn Smith, Mount Bethel Road, asked Mr. Kastrud about what the cost would be to update the tax maps.

Mr. Kastrud stated he was unsure at this time what the cost will be.

Mrs. Smith asked about the grant application for Mount Bethel Road and if there was more than one application.

Mr. Kastrud confirmed there was one Mount Bethel Road application.

Elizabeth Griggs, Mount Bethel Road, asked what the amount was that was applied for Mount Bethel Road.

Ms. Griggs asked why we only submitted one application.

Mr. Kastrud confirmed that only one grant application was submitted.

Ms. Griggs asked why it was not approved.

Mr. Kastrud noted that the rating system used did not score higher than other roads in the County.

Ms. Griggs suggested we should submit a larger or multiple grant applications.

Ms. Griggs asked if the salt shed was completed and what the total cost was.

Mr. Hayes stated that it is completed and is being used.

Ms. Griggs asked if the basketball courts are completed and what the official cost to date was.

Mrs. Mora Dillon noted that the courts are not complete and will be when the weather breaks.

Ms. Griggs asked what the Mayor was doing during the storms.

Mayor Watters stated he was talking with JCP&L, OEM, Chief of Police and the liaisons. The OEM coordinated with the County OEM while communication was provided on the website, Twitter and Nixle.

Ms. Griggs asked what the Mayor was doing to provide power remediation information to the taxpayers.

Mayor Watters stated that the information that was provided by JCP&L would not have benefited anyone.

RESOLUTION:

RESOLUTION # 2018 –54
REFUND OF RECREATION REGISTRATION

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, Mrs. Harris paid via credit card on 10/23/17 for a basketball registration with the Township of Mansfield, County of Warren,

WHEREAS, the child did not participate in basketball,

WHEREAS, a refund cannot be issued against the credit card due to the lapse in time,

NOW THEREFORE BE IT RESOLVED, that the Finance Office be authorized to refund the amount of \$ 70.00 to Mrs. Harris.

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2018-54, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

RESOLUTION # 2018 –55
REFUND OF RECREATION REGISTRATION

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, Mrs. Moreno paid via credit card on 11/8/17 for a basketball registration with the Township of Mansfield, County of Warren,

WHEREAS, the child did not participate in basketball,

WHEREAS, a refund cannot be issued against the credit card due to the lapse in time,

NOW THEREFORE BE IT RESOLVED, that the Finance Office be authorized to refund the amount of \$ 70.00 to Mrs. Moreno.

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2018-55, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

TOWNSHIP OF MANSFIELD

RESOLUTION 2018-57

March 28, 2018 “Use a Three-Year Average Collection Rate for the 2018 Budget Reserve for Uncollected Taxes”

WHEREAS, according to NJSA 40A:4-40 et seq., a Township may utilize a three-year average tax collection rate to calculate a line item appropriation known as Reserve for Uncollected Taxes; and

WHEREAS, prior Township of Mansfield tax collection rates for the calendar years 2017, 2016, and 2015 were 96.84%, 97.22%, and 96.99% respectively; and

WHEREAS, the average of these aforementioned collection rates is 97.01%;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield that it hereby requests that it utilize a tax collection rate of 97.01% when calculating the line item appropriation Reserve for Uncollected Taxes in its calendar year 2018 Municipal Budget.

Mr. Hayes made a motion to approve the passage of Resolution 2018-57, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

2018-58

Resolution Supporting the 2018 UDrive, UText, UPay, Distracted Driving Crackdown

April 1-21, 2018

Whereas, distracted driving is a serious, life threatening practice that is preventable; and

Whereas, distracted driving can result in injuries and deaths to all road users (motorist, pedestrians and bicyclists); and

Whereas, distracted driving occurs when drivers divert their attention away from the task of driving to focus on another activity instead; and

Whereas, in 2015 alone distracted driving-related crashes resulted in 3,477 deaths and 391,000 injuries on our nation’s roads; and

Whereas, in New Jersey distracted driving was listed as a contributing circumstance in nearly 750,000 crashes between 2011-2015; and

Whereas, the State of New Jersey will participate in the nationwide Distracted Driving 2018 Crackdown from April 1-21, 2018 in an effort to raise awareness and decrease driver distraction through a

combination of enforcement and education; and

Whereas, the national slogan for the campaign is UDrive, UText, UPay; and

Whereas, a reduction in distracted driving in New Jersey will save lives on our roadways;

Therefore, be is resolved that Township of Mansfield declares it's support for the Distracted Driving 2018 Crackdown both locally and nationally from April 1-21, 2018 and pledges to increase awareness of the dangers of distracted driving.

Mr. Hayes made a motion to approve the passage of Resolution 2018-58, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

ORDINANCE:

1st Reading:

2018-03
CALENDAR YEAR 2018
MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Mansfield Township in the County of Warren finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5 % increase in the budget for said year, amounting to \$ 164,816.99 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Mansfield Township, in the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2018 budget year, the final appropriations of the Township of Mansfield shall,

in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$164,816.99, and that the CY 2018 municipal budget for the Township of Mansfield be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Mr. Mollineaux explained the Ordinance.

Mr. Hayes made a motion to approve the introduction of Ordinance 2018-03 and requested that a public hearing be advertised to be held on April 25, 2018 at 8 p.m., which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters
Nays: None
Absent: None
Abstain: None

BUDGET INTRODUCTION: 2018-56 MUNICIPAL BUDGET

Mrs. Mora Dillon made a motion to introduce 2018-56 2018 Municipal Budget and requested that a public hearing be held on April 25, 2018, which was seconded by Mr. Hayes.

Mr. Misertino asked if he could asked any questions.

Mrs. Mollineaux noted the budget was sent to everyone two weeks ago for comment.

Mr. Misertino asked a few questions that Mrs. Mollineaux answered.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters
Nays: None
Absent: None
Abstain: None

ORDINANCE:
2nd Reading: 2018-02 Video Recording

Mrs. Mora Dillon made a motion to table Ordinance 2018-02 until the next meeting, which was seconded by Mr. Farino.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters
Nays: None
Absent: None
Abstain: None

COMMITTEE PERSON COMMENTS:

Mayor Watters mentioned advertising for Tax Assessor.

Mrs. Mora Dillon made a motion to advertise for the position of Tax Assessor, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mr. Farino made a motion to donate one of the old police light bars to Mansfield Emergency Services, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mr. Misertino asked whether any action needs to be taken on the Centenary letter regarding NJ DEP Green Acres purchasing that property on Route 57.

Ms. Hrebenak stated it was just a notification as they have to go back to the Planning Board to have the easements vacated since the property was not developed.

Mr. Misertino asked about the new Court Administrator.

Mrs. Mora Dillon mentioned the Resolution that was passed at the last meeting.

Mr. Hayes acknowledged Jerilynn Harris' last day is tomorrow and wished her the best of luck.

Mayor Watters asked the status of the creamery.

Ms. Hrebenak stated the application is with the State.

Mr. Farino stated that he received a call, in reference to the house that is falling down on Rockport Road.

Mr. Lavery, Esq. provided guidance regarding contacting the Construction Official to send a notice.

Mrs. Mora Dillon made a motion to send out the RFP for line striping which will be returned by April 25, which was seconded by Mr. Farino.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mrs. Mora Dillon recognized Well Sweep Herb Farm for receiving the Garden State Culinary Award and that Family Food market sold the winning Pick 5 ticket.

Mrs. Mora Dillon made a motion to adjourn at 8:17 pm, which was seconded by Ron Hayes.