

MANSFIELD TOWNSHIP COMMITTEE MEETING

May 24, 2017

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star Gazette and Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters
Mr. Misertino, Mr. Hayes absent

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mrs. Mora Dillon made a motion to approve the minutes from the regular meeting held on April 26, 2017 without the requested changes, which was seconded by Mayor Watters.

Ayes: Mrs. Mora Dillon, Mayor Watters
Nays: Mrs. Kocher
Absent: Mr. Misertino, Mr. Hayes
Abstain: None

Mrs. Mora Dillon made a motion to approve the minutes from the regular meeting held on May 10, 2017, which was seconded by Mayor Watters.

Ayes: Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters
Nays: None
Absent: Mr. Misertino, Mr. Hayes
Abstain: None

Mrs. Mora Dillon made a motion to approve the minutes from the Executive Session held on May 10, 2017, which was seconded by Mayor Watters.

Ayes: Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters
Nays: None
Absent: Mr. Misertino, Mr. Hayes
Abstain: None

BILL LIST

Mrs. Mora Dillon made a motion to approve the bill list with the addendum, which was seconded by Mrs. Kocher.

Ayes: Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters
Nays: None
Absent: Mr. Misertino, Mr. Hayes
Abstain: None

PRESENTATION OF AWARDS- PHOTO CONTEST

Mrs. Smith presented awards to the participants and winners of the Photo Contest.

CLERKS REPORT:

Ms. Hrebenak had nothing to report.

EMPLOYEES REPORTS:

Mrs. Fascenelli stated that the Deputy Clerk went through the maps and indicated which of the Township properties and the assessor gave us his opinion of which were the ones that he believed we should pursue to foreclose on and we would like for the Township Committee to review and let us know if this list is acceptable.

ENGINEERS REPORT:

Mr. DiSessa recommended rejecting the bids as they were over our costs threshold and re-bid with some adjustments for DPW doing some of the site prep work to reduce costs.

Mrs. Mora Dillon made a motion reject bids, which was seconded by Mrs. Kocher.

Ayes: Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: Mr. Misertino, Mr. Hayes

Abstain: None

Mr. DiSessa stated that the borings on Watters Road were completed, logs are still being reviewed to see if there is any impact to the project.

PUBLIC PORTION:

Nick Toscano, Route 57 Auto Salvage, requested the letter that was discussed with Mrs. Thompson and also requested that they receive another copy of the Junkyard License.

Elizabeth Griggs, 545 Mount Bethel Road, asked Mr. DiSessa about him not reporting on the salt shed and also questioned that at the meeting held on April 26 when he had stated that the salt shed is usable but as it is the DPW employees have all items stored on blocks and pallets so that they do not get wet and rust from the water that comes through the building.

Mr. DiSessa stated that he has been there and is evaluating for re-grading inside to divert any water. The equipment being stored on blocks is a DPW operational matter, water is not the only reason items are kept off paved floor.

Mr. Minter questioned what the plan is to fix the roads in this town.

Mayor Watters stated that the DPW supervisor is putting together a plan to repair the roads.

Mr. Misertino came into the meeting at 7:45pm.

Carol Thompson, Route 57, stated that she sent Mr. DiSessa an email today and will send another one tomorrow in reference to operational vehicles outside at the Route 57 junkyard.

RESOLUTION:

RESOLUTION # 2017-72

TO AUTHORIZE AND APPROVE SALARIES AND WAGES FOR CERTAIN EMPLOYEES

WHEREAS, Ordinance # 2016-13 established the salaries and wages for the employees of the Township of Mansfield, County of Warren,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren that the following named employees shall be compensated for the year 2017, unless otherwise noted, in the amount as designated below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Frank Pawloski	Part Time DPW Laborer	\$ 19.00 per hour

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2017-72, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

RESOLUTION 2017-73

TOWNSHIP OF MANSFIELD

WARREN COUNTY, NEW JERSEY

WHEREAS, there exists a need for the service of an In Rem Foreclosure Attorney in the Township of Mansfield to handle the tax sale certificate foreclosures; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:1 1-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, in the County of Warren as follows:

1. The agreement with Keith A. Bonchi, Esq, with the Attorney Office of **Goldenberg, Mackler, Sayegh, Mintz, Pfeffer, Bonchi, and Gill** is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:1 1-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law

to practice a recognized profession that is regulated by law. A copy of the Agreement is on file for inspection with the Clerk of the Township of Mansfield.

2. A notice of this action shall be printed once in the Star Gazette.

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2017-73, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters
Nays: None
Absent: Mr. Hayes
Abstain: None

RESOLUTION # 2017-74
AWARD OF CONTRACT TO DONNELLY ENERGY SOLUTIONS, 557 ROUTE 23 SOUTH, WAYNE, N.J. 07470
A NEW JERSEY CLEAN ENERGY PROGRAM DIRECT INSTALL PARTICIPATING CONTRACTOR

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, New Jersey Clean Energy Program offers statewide programs and services to local governments to help save energy, money and the environment; and

WHEREAS, the Direct Install program offers a streamlined process to realize energy efficiency by replacing old equipment and lighting with energy efficient technology; and

WHEREAS, Donnelly Energy has provided a free no obligation energy assessment to identify cost saving measures for the Mansfield Township Municipal Building, Mansfield Township Recreation Building, and the Mansfield Township Department of Public Works Garage;

WHEREAS, the Direct Install program will pay seventy (70) percent of the project cost if the Township agrees to the implementation of the identified cost savings measures;

WHEREAS, Direct Install has calculated the estimated payback period as follows:

Mansfield Township Municipal Building 1.22 years
Lighting Upgraded to LED
Oil-Fired Boiler Replaced w/ New, High-Efficiency Unit

Mansfield Township Recreation Building 1.02 years
Lighting Upgraded to LED

Mansfield Township DPW Garage 1.26 years
Lighting Upgraded to LED
4-Ton A/C Split-System Replaced w/New, High-Efficiency Unit

WHEREAS, the Division of Local Government Services reviewed the bidding and contractor selection process and has determined that said process fully satisfies State of New Jersey bidding requirements for public works projects undertaken by local government entities. Such entities are able to participate in the Program precluding any need to competitively bid projects to consider other contractors.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, Warren County, New Jersey that Mansfield Township participates in the New Jersey Direct Install Program.

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2017-74, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

Township of Mansfield
County of Warren, State of New Jersey
RESOLUTION # 2017-75

A RESOLUTION TO AUTHORIZE THE ESTABLISHMENT OF A "DEDICATION BY RIDER" TO THE BUDGET OF
THE TOWNSHIP OF MANSFIELD FOR MOBILE VIDEO RECORDING SYSTEMS FOR POLICE VEHICLES
PURSUANT TO N.J.S.A. 39:4-50(i)

WHEREAS, N.J.S.A. 40A: 4-39 provides for the insertions of a "Dedication by Rider" in the budget of any local unit which dedicates revenues anticipated during the fiscal year from revenues, subject to written prior consent of the Director of the Division of Local Government Services, when the revenue is not subject to reasonably accurate estimate in advance; and

WHEREAS, under N.J.S.A. 39:4-50(i) the additional surcharge for DWI convictions provides revenue for the purchase of mobile video recording systems for police vehicles.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Mansfield, County of Warren, State of New Jersey that all revenue(s) received by the Township of Mansfield be placed in a specific trust fund and such trust fund shall be considered a "Dedication by Rider" to the budget of the local unit, pursuant to N.J.S.A. 39:4-50(i), for the sole purpose stated above.

- The Municipal Clerk of the Township of Mansfield is hereby directed to forward two certified copies of this resolution to the Division of Local Government Services.

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2017-75, which was seconded by Mrs. Kocher.

Ayes: Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: Mr. Hayes
Abstain: None

2017-76

**A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN
STATE OF NEW JERSEY CLARIFYING THE TOWNSHIP'S POLICY REGARDING
MEDICAL REIMBURSEMENT FOR MEDICAL WAIVER**

WHEREAS, the Township Committee has previously authorized the provision medical reimbursement for medical waiver for unclassified employees; and

WHEREAS, the Township Committee also offers medical reimbursement for medical waivers for classified employees; and

WHEREAS, the Township desires to clarify its policy regarding how such reimbursements are provided and further desires to conform with requirements of Local Finance Notice 2016-10.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey that the guidelines set forth in the local finance notice 2016-10 are hereby adopted in full as set forth fully herein.

BE IT FURTHER RESOLVED that in accordance with Local Finance Notice 2016-10 that payments cannot exceed the lesser of 25% of the amount saved by the Township as a result of the waiver or \$5,000 and that the employee must be eligible for other healthcare coverage in addition to the local unit's coverage (e.g. through a spouse or domestic partner) except that if the local unit is in SHBP, and the alternate coverage is also under SHBP or the School Employees Health Benefits Program (SEHBP), the employee cannot receive a waiver payment.

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2017-76, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters
Nays: None
Absent: Mr. Hayes
Abstain: None

**RESOLUTION # 2017-77
TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY**

**A RESOLUTION AUTHORIZING THE EXECUTION OF A LEASE/PURCHASE AGREEMENT FOR ONE (1)
POLICE VEHICLE**

WHEREAS, the Township Committee desires to obtain one (1) 2017 Ford Police Interceptor Sedan, and

WHEREAS, this vehicle is essential for the Mansfield Township Police Department to perform police

functions; and

WHEREAS, the Township of Mansfield desires to lease/purchase said vehicle,

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Mansfield, Warren County, State of New Jersey, authorize the procurement of one (1) 2017 Ford Police Interceptor Sedan with a cost not to exceed \$ 36,040.00, lease purchase terms of 3 annual payments not to exceed \$ 12,912.09 each.

Mrs. Kocher made a motion to approve the passage of Resolution 2017-77, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters
Nays: None
Absent: Mr. Hayes
Abstain: None

COMMITTEE PERSON COMMENTS:

Mayor Watters appointed Dawn Smith as the Environmental Commission Chair.

Mayor Watters made a motion to accept the resignation of Mitch Courtright from the Environmental Commission, which was seconded by Mrs. Kocher.

Ayes: Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters
Nays: None
Absent: Mr. Hayes
Abstain: None

Mayor Watters asked about if we were going to advertise for CFO.

Mayor Watters asked if there was any feedback on the new cleaning service.

Mayor Watters stated that we have a survey that was provided by the EDAC council.

Mrs. Mora Dillon made a motion to link to the EDAC survey from our web site, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters
Nays: None
Absent: Mr. Hayes
Abstain: None

Mrs. Mora Dillon made a motion to adjourn at 8:00pm.