

**MANSFIELD TOWNSHIP COMMITTEE MEETING**

**December 13, 2006**

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mrs. Oakley, Ms. Nerbak, Mr. Appleby, and Mayor Watters, all present. Mr. Baldwin absent.

Salute to the flag was done by all.

**PAYMENT OF BILLS:**

Ms. Nerbak made a motion to approve the bill list, seconded by Ms. Oakley.

Ayes: Mrs. Oakley, Ms. Nerbak, Mr. Appleby, Mayor Watters

Nays: None

Absent: Mr. Baldwin

**RESOLUTIONS:**

RESOLUTION- No. 2006-115

FOR TRANSFER OF FUNDS

WHEREAS, there are insufficient funds in some of the 2006 budget line items; and

WHEREAS, it is permissible to transfer current appropriation funds after Nov. 1, 2006.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield that the following transfers be made:

FROM		TO	
PoliceS&W	\$4000.00	Electricity	\$4000.00
Fuel-Diesel	\$2500.00	Gasoline	\$5500.00
Fuel Oil	\$1000.00		
Building Maint.	\$2000.00		

Ms. Nerbak made a motion to approve the passage of Resolution 2006-115, seconded by Mrs. Oakley.

Ayes: Mrs. Oakley, Ms. Nerbak, Mr. Appleby, Mayor Watters

Nays: None

Absent: Mr. Baldwin

**RESOLUTION**  
**TOWNSHIP OF MANSFIELD**  
**NUMBER 2006-117**

**WHEREAS, N.J.S. 40A4-87** provides that the Director of the Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item thereof was not determined at the time of the adoption of the budget, and,;

**WHEREAS,** said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS,** the Township of Mansfield will receive \$250.00 for a WalMart Senior Holiday Grant and wishes to amend its 2006 Budget to include a portion of this amount as a revenue

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Mansfield hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2006 in the sum of \$250.00

that is now available as revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with Prior Written Consent

Of the Director of Local Government Services:

Public and Private Revenues Offset with Appropriations:

WalMart Senior Holiday Grant

**BE IT FURTHER RESOLVED** that a like sum of \$250.00 be and the same is hereby appropriated under the caption of:

General Appropriations

(a) Operations – Excluded from 5% Caps Public and Private Programs Offset by Revenues:

WalMart Senior Holiday Grant

**BE IT FURTHER RESOLVED,** that the Municipal Clerk forward two copies of this resolution to the Director of Local Government Services.

Mrs. Oakley made a motion to approve the passage of Resolution 2006-117, seconded by Ms. Nerbak.

**Ayes:** Mrs. Oakley, Ms. Nerbak, Mr. Appleby, Mayor Watters

**Nays:** None

**Absent:** Mr. Baldwin

**RESOLUTION**  
**TOWNSHIP OF MANSFIELD**  
**NUMBER 2006-118**

**WHEREAS, N.J.S. 40A4-87** provides that the Director of the Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item thereof was not determined at the time of the adoption of the budget, and,;

**WHEREAS,** said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS,** the Township of Mansfield will receive \$11,200 to administer a SHARE Grant and wishes to amend its 2006 Budget to include a portion of this amount as a revenue

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Mansfield hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2006 in the sum of \$11,200

that is now available as revenue from:

Miscellaneous Revenues  
Special Items of General Revenue Anticipated with Prior Written Consent  
Of the Director of Local Government Services:  
Public and Private Revenues Offset with Appropriations:  
SHARE Grant

**BE IT FURTHER RESOLVED** that a like sum of \$11,200 be and the same is hereby appropriated under the caption of:

General Appropriations  
(b) Operations – Excluded from 5% Caps Public and Private Programs Offset by  
Revenues:  
SHARE Grant

**BE IT FURTHER RESOLVED**, that the Municipal Clerk forward two copies of this resolution to the Director of Local Government Services.

Ms. Nerbak made a motion to approve the passage of Resolution 2006-118, seconded by Mrs. Oakley.

Ayes: Mrs. Oakley, Ms. Nerbak, Mr. Appleby, Mayor Watters

Nays: None

Absent: Mr. Baldwin

#### **RESOLUTION 2006-119**

#### **RESOLUTION AUTHORIZING SALES OF SURPLUS PROPERTY**

**WHEREAS**, the Township of Mansfield has determined that certain real property known as Block 2602, Lots 8, 13, & 14, on the Tax Map of the Township of Mansfield is no longer needed for public purposes; and

**WHEREAS**, N.J.S.A. 40A:12-13 et seq, requires that all such real property be sold to the highest bidder.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township of Mansfield, County of Warren, State of New Jersey as follows:

1. Block 2602, Lots, 8, 13, & 14, are hereby declared surplus real property no longer needed for public purposes by the Township of Mansfield.
2. The Clerk of the Township of Mansfield is hereby authorized and directed to advertise a public sale at auction of said real property to be held on the 28<sup>th</sup> day of December 2006, commencing at 7:45 p.m. prevailing time. Said sale to be held at the Mansfield Township Municipal Building, 100 Port Murray, Port Murray, NJ.
3. The Township reserves the right to reject any and all bids if it determines such rejection to be in the public interest; and
4. In addition to the bid price, the bidder shall be responsible for reimbursement to the Township of Mansfield all advertising costs and recording fees for the deed of transfer incurred by the Township of Mansfield; and
5. The Premises to be auctioned and the minimum bids to be accepted:

Block 2602 Lot 8	Minimum Bid	\$7,500
Block 2602 Lot 13	Minimum Bid	\$4,600
Block 2602 Lot 14	Minimum Bid	\$1,200

Said sale shall be in the manner of a public auction in accordance with the procedure to be announced at time of sale and upon the closing of bidding, the highest bidder shall be designated by the auctioneer. A deposit not exceeding ten percent of the bid price or value of the property being sold shall be paid on the night of the bid and the balance thereof paid at the time of the transfer of title within ten days of the date of auction.

Mrs. Nerbak made a motion to approve the passage of Resolution 2006-119, seconded by Mrs. Oakley.

Ayes: Mrs. Oakley, Ms. Nerbak, Mr. Appleby, Mayor Watters

Nays: None

Absent: Mr. Baldwin

2006-120

Resolution Requesting Participation in County-Led Records Management Needs Assessment

Be it resolved by the Mayor and Council of the Township of Mansfield, THAT:

WHEREAS, the State of New Jersey has launched its pioneering Public Archives and Records Infrastructure Support (PARIS) Grant Program to meet the strategic records management, preservation, and storage needs of county and municipal governments, and

WHEREAS, the State Records Committee (SRC), New Jersey Division of Archives and Records Management (DARM) and the administration of Gov. Jon S. Corzine have all declared shared services of utmost priority and importance with the goal of saving taxpayer dollars; and

WHEREAS, the SRC has declared that projects that call for the county government to provide for a records needs assessment, inventory and strategic plan for all constituent municipalities within their government to be of high priority for the PARIS Grants Program; and

WHEREAS, the Township of Mansfield is interested in pursuing records management shared services with Warren County and acknowledges that a needs assessment, records inventory, and strategic plan are essential building blocks for a successful records management program; and

WHEREAS, doing so will allow Warren County to pursue efficient and centralized records management program; and

WHEREAS, applying for a county-wide records needs assessment will give Warren County a higher competitive edge during the application and grant review process; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Mansfield that the Township of Mansfield encourages the Board of Chosen Freeholders of the County of Warren to apply for a county-wide needs assessment in year-three PARIS application, that will allow all interested municipalities within the county to participate.

ADOPTED by the Mayor and Council of the Township of Mansfield at a meeting held on December 13, 2006.

Ms. Nerbak made a motion to approve the passage of Resolution 2006-120, seconded by Mrs. Oakley.

Ayes: Mrs. Oakley, Ms. Nerbak, Mr. Appleby, Mayor Watters  
Nays: None  
Absent: Mr. Baldwin

**CONSENT AGENDA:**

**2006-116**

**RESOLUTION  
OVERPAYMENT OF TAXES**

*WHEREAS, The following properties have an overpayment of property taxes for the tax year 2006..*

*NOW THEREFORE BE IT RESOLVED, by the Committee of the Township of Mansfield, that the Tax Collector and Chief Financial Officer are hereby authorized to refund the following overpayment of taxes.*

<b>BLOCK</b>	<b>LOT</b>	<b>OWNER</b>	<b>AMOUNT</b>
601.03	68Q	Logothetis, P C/O Tina Panagiotou	\$1,500.78
703.02	30Q	Bocchino, Samuel Jr. & Snyder, Tina	\$2,159.87
901	1.02	Polakowski, John C. & Karen L.	\$250.00
1001.01	2.01	The County of Warren	\$1,303.02
1102.16	2CO23B	Steer-Keith, Doreen	\$958.81
1102.24	4CO31D	Spender, Stephen A. & Kate M.	\$250.00
1105.01	10	Holly, John J. III	\$98.17
1202	1.03Q	Tri County Fire Co.	\$22.86
1805	7	Vanluvender, Daniel E. & Aaron, Susan	\$1,363.35
2705	3	Fajvan, John & Natalie	\$1,134.64
2723	13	Moentenich, Robert	\$250.00

Mrs. Nerbak made a motion to approve the Resolution 2006-116, seconded by Ms. Oakley.

Ayes: Mrs. Oakley, Ms. Nerbak, Mr. Appleby, Mayor Watters  
Nays: None  
Absent: Mr. Baldwin

**ENGINEERS REPORT:**

Mr. Mace stated that he received a call on Monday from Mr. Sliker that the bridge on Allen Road by the apartments was hit or cut on both sides of the bridge and that the rails (wood portions) that are about 35' long of the bridge needed to be replaced, so he and Mr. Sliker went to the site to inspect what happened and assess what needed to be done to fix it. Mr. Mace stated that when the rails are removed they would like to check the posts.

**CAPITOL ORDINANCE:**

**ORDINANCE NUMBER – CA-06-09**

AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, WARREN  
COUNTY, NEW JERSEY, APPROPRIATING \$15,000 FOR  
AMUBULANCE PAYMENT

WHEREAS, the need for an ambulance for Mansfield Emergency Medical Services recognized in their contract with the Township of Mansfield; and

WHEREAS, the 2006 payment for the ambulance is \$15,000

BE IT ORDAINED by the Township Committee of the Township of Mansfield, Warren County, New Jersey, as follows:

1. The amount of \$15,000.00 is hereby appropriated from Capital Surplus.
2. There is no debt incurred by this Ordinance.
3. This Ordinance shall take effect immediately.

Ms. Nerbak made a motion to approve the CA 2006-116, seconded by Mrs. Oakley.

Ayes: Mrs. Oakley, Ms. Nerbak, Mr. Appleby, Mayor Watters

Nays: None

Absent: Mr. Baldwin

Mrs. Oakley made a motion to approve the addendum to the bill list, seconded by Mr. Appleby.

Ayes: Mrs. Oakley, Ms. Nerbak, Mr. Appleby, Mayor Watters

Nays: None

Absent: Mr. Baldwin

**ORDINANCE:**

**FIRST READING**

Mayor Watters introduced Ordinance 2006-32 which was read by title only;

ORDINANCE 2006 –32

AN ORDINANCE TO AMEND CHAPTER 19 “LAND USE ADMINISTRATION AND PROCEDURES” OF THE CODE OF THE TOWNSHIP OF MANSFIELD, WARREN COUNTY, NEW JERSEY

Ms. Nerbak made a motion to approve the introduction of Ordinance 2006-32 and requested that the public hearing be advertised for December 28, 2006, seconded by Mrs. Oakley.

Ayes: Mrs. Oakley, Ms. Nerbak, Mr. Appleby, Mayor Watters

Nays: None  
Absent: Mr. Baldwin

**ORDINANCE NO. 2006-34**

**AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE SALARIES AND  
COMPENSATION FOR THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF  
MANSFIELD AND THE METHOD OF PAYMENT OF SUCH SALARIES AND  
COMPENSATION.**

**BE IT ORDAINED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

The salaries per annum of rates of compensation of the following officers and employees of the Township of Mansfield are determined for the period below to be as follows:

	From	To
Bonus	\$1500	\$750 - \$1,500
Custodian	\$14.42	\$10.00 - \$14.42

**This Ordinance shall take effect immediately upon publication as provided by Law.**

**NOW, THEREFORE, BE IT FURTHER ORDAINED, the Chief Financial Officer shall be hereby authorized to pay the foregoing salaries commencing Dec. 27, 2006.**

Mrs. Oakley made a motion to approve the introduction of Ordinance 2006-32 and requested that the public hearing be advertised for December 28, 2006, seconded by Mr. Appleby.

Ayes: Mrs. Oakley, Ms. Nerbak, Mr. Appleby, Mayor Watters  
Nays: None  
Absent: Mr. Baldwin

**PUBLIC PORTION:**

Mr. John Lunghi, Planning Board Member and resident since 1975, came before the Township Committee with objections to the possibility of him not being reappointed to the Planning Board.

Ms. Nerbak stated that the Reorganization Meeting has not been held yet and that there is nothing that is set in stone yet.

Mayor Watters agreed with Ms. Nerbak that the decision is not yet final.

Mr. Appleby agreed with Ms. Nerbak and Mayor Watters that the decision is not final and welcomed Mr. Lunghi to come to the Reorganization Meeting on January 1<sup>st</sup>.

Mrs. Oakley agreed with the other Committee members.

**ADMINISTRATORS REPORT:**

Mr. Lee stated that a memo was sent to all committee members in reference to performance bonus for certain employees, and that the Committee has already acted on part of this by introducing the Ordinance.

Mr. Lee described the S-1 bill to the Township Committee and explained that if a suggestion is made under this bill and is voted down then the state would not be given any grants to municipalities that vote down the suggestions.

Mr. Lee stated that for personal reasons the custodian will no longer be working for the township.

Mr. Lee asked what the intent of the Township Committee was for the Recreation Park and when the bulk construction will be starting 2007, 2008, or 2009 for capitol budget purposes. There will have to be changes made to protect the budget.

Mrs. Nerbak stated that there is a foundation that is forming that will be helping to raise money for the park.

**COMMITTEE PERSON COMMENTS:**

Ms. Nerbak asked if anyone had attended the Flood Mitigation Program that was put on by the County.

Mr. Watters explained that he had attended the meeting and that a plan was being formed for the Warren County Area.

Ms. Nerbak made a motion adjourn the meeting at 8:20pm, which was carried by all.