

## MANSFIELD TOWNSHIP COMMITTEE MEETING

December 14, 2011

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Smith, Mr. Watters, Mr. Clancy, Ms. Nerbak, Mayor Tomaszewski

Salute to the flag was done by all.

### APPROVAL OF THE MINUTES:

Mr. Watters made a motion to approve the passage of the minutes from the regular meeting held on November 22, 2011, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Smith, Mr. Watters, Ms. Nerbak, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: Mr. Clancy

### PAYMENT OF BILLS:

Mr. Watters made a motion to move the bill list, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Ms. Nerbak, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

Mayor Tomaszewski made a motion to go into Executive Session at 7:35, which was seconded by Mr. Watters.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Ms. Nerbak, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

Return from Executive Session at 7:43.

Roll Call: Mr. Smith, Mr. Watters, Mr. Clancy, Ms. Nerbak, Mayor Tomaszewski

### CFO REPORT:

Mrs. Fascanelli stated that the Finance office is working on the budget for 2012 and should have numbers ready for the end of the year or the beginning of January.

Mrs. Fascanelli stated that there was information in the packet for the Township Committee in reference to the recycling event for electronics and she is interested to find out if this is something that the

committee is interested in.

Ms. Nerbak made a motion to have Mrs. Fascanelli work on the electronics recycling for early March, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Ms. Nerbak, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

ENGINEERS REPORT:

Mr. DiSessa stated that he had given the Township Committee copies of annual maintenance contracts for the HVAC and heating system for the current company and one from Honeywell.

Mr. Watters made a motion to approve the engineer getting prices for the maintenance and go with the lowest price.

Mr. Watters rescinded his motion.

Mr. DiSessa stated that he will be meeting with the contractor tomorrow for the Bright Road project.

RESOLUTION:

**RESOLUTION NO. 2011 - 126**

**A RESOLUTION AUTHORIZING THE CANCELLATION OF STALE CHECKS FROM FULTON BANK OF NEW JERSEY FOR THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY**

**WHEREAS**, checks issued by the Township of Mansfield for more than a year ago, more particularly set out below as the Check Date, Check Number, and Amount, have never been presented for payment; and

**WHEREAS**, these outstanding checks, cause additional work and expense in keeping the books of Mansfield Township;

**NOW, THEREFORE BE IT RESOLVED**, by the Township of Mansfield Committee that the Acting Chief Financial Officer is authorized to cancel the following stale checks and to adjust the financial records to reflect the same.

<b>CURRENT ACCOUNT</b>	<b>DATE</b>	<b>CHECK #</b>	<b>AMOUNT</b>
	5/26/10	6747	\$ 20.00
		<b>TOTAL</b>	<b>\$ 20.00</b>

<b>RECREATION ACCOUNT</b>	<b>DATE</b>	<b>CHECK #</b>	<b>AMOUNT</b>
	10/13/10	1648	\$ 40.00
		<b>TOTAL</b>	<b>\$ 40.00</b>

PAYROLL ACCOUNT	DATE	CHECK #	AMOUNT
	1/15/10	11754	\$ 348.73
		<b>TOTAL</b>	<b>\$ 348.73</b>

Mr. Watters made a motion to approve the passage of Resolution 2011-126, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Ms. Nerbak, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

RESOLUTION # 2011-127  
FOR TRANSFER OF FUNDS  
TOWNSHIP OF MANSFIELD  
WARREN COUNTY, STATE OF NEW JERSEY

**WHEREAS**, there are insufficient funds in some of the 2011 budget line items; and

**WHEREAS**, N.J.S.A. 40A:4-58 permits the transfer of funds from accounts with a surplus to cover such demands,

**NOW, THEREFORE BE IT RESOLVED**, (not less than two-thirds of all members thereof affirmatively concurring) that the Acting Chief Financial Officer of Mansfield Township, County of Warren, State of New Jersey, is hereby authorized to make the following transfers in accordance with the provision of this resolution:

**CURRENT FUND**

<u>Account:</u>	<u>From:</u>	<u>To:</u>
Municipal Prosecutor S/W	\$ 3,000.00	
Data Processing OE		\$ 3,000.00
<b>TOTALS</b>	<b>\$ 3,000.00</b>	<b>\$ 3,000.00</b>

Mr. Watters made a motion to approve the passage of Resolution 2011-127, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Ms. Nerbak, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

**RESOLUTION NO. 2011-128**

**APPOINTMENTS TO CERTAIN MUNICIPAL OFFICES AND POSITIONS FOR THE YEAR 2011:**

**BE IT RESOLVED**, that the following person to the following respective municipal offices and/or positions of the Township of Mansfield:

Police Officer	Michael Madonna	\$30,000.00 per annum beginning 01/01/2012
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Mayor Tomaszewski made a motion to approve the passage of Resolution 2011-128, which was

seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Ms. Nerbak, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

**RESOLUTION NO. 2011-129**

**APPOINTMENTS TO CERTAIN MUNICIPAL OFFICES AND POSITIONS FOR THE YEAR 2011:**

**BE IT RESOLVED**, that the following person to the following respective municipal offices and/or positions of the Township of Mansfield:

DPW	Michael Mercurio	\$40,000.00 per annum beginning 01/01/2012
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Mayor Tomaszewski made a motion to approve Resolution 2011-129, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Ms. Nerbak, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

**RESOLUTION NO. 2011-130**

**APPOINTMENTS TO CERTAIN MUNICIPAL OFFICES AND POSITIONS FOR THE YEAR 2011:**

**BE IT RESOLVED**, that the following person to the following respective municipal offices and/or positions of the Township of Mansfield:

DPW-PT	Tim Norton	\$17.00 per hour beginning 01/01/2012
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Mayor Tomaszewski made a motion to approve the passage of Resolution 2011-130, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Ms. Nerbak, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

PUBLIC PORTION:

Chief Fournier came before the township committee to ask about the way that the electric bill notification was handled and why the Fire Subcommittee did not notify the fire department.

COMMITTEE PERSON COMMENTS:

Mr. Smith had nothing to report.

Mr. Watters had nothing to report.

Ms. Nerbak stated that at a shared service meeting it was discussed that all public officials will need to have ethics training. The director has set up meetings for the DPW supervisors and the Township Clerks. Next meeting will be January 31 for the new liaison to shared services.

Ms. Nerbak stated that Recreation Commission is going to have two positions open and Diane Margolin will not be returning to the Commission.

Mayor Tomaszewski made a motion to enter into Executive Session at 8:41, which was seconded by Mr. Watters.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Ms. Nerbak, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

Return from Executive Session at 9:01.

Roll Call: Mr. Smith, Mr. Watters, Mr. Clancy, Ms. Nerbak, Mayor Tomaszewski

Mr. Lavery stated that the topics that were discussed were Ameripay and the Duarte Drainage issue.

Mr. Watters made a motion to have the attorneys settle the item that was discussed in Executive Session, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Ms. Nerbak, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

Mr. Watters made a motion to adjourn 9:00, which was carried by all.