

MANSFIELD TOWNSHIP COMMITTEE MEETING

November 8, 2006

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mrs. Cate Oakley, Mr. George Baldwin, Ms. Ellen Nerbak, Mr. Dick Appleby, Mayor Joseph Watters all present.

Salute to flag was done by all.

APPROVAL OF MINUTES:

Mrs. Oakley made a motion to approve the minutes from the regular meeting on October 25, 2006, seconded by Mr. Appleby.

Ayes: Mrs. Oakley, Ms. Nerbak, Mr. Appleby, Mayor Watters

Nays: None

Abstain: Baldwin

PAYMENT OF BILLS:

Mr. Baldwin made a motion to approve the bill list with addendums, seconded by Mrs. Oakley.

Ayes: Mrs. Oakley, Mr. Baldwin, Ms. Nerbak, Mr. Appleby, Mayor Watters

Nays: None

DISCUSSION:

POLICE STAFFING

Mr. Lee stated that Chief Ort had furnished the committee with the information that was requested to evaluate whether another police officer is needed at this time, and that the Chief is present to answer any questions that the committee may have.

Mrs. Oakley stated that her concerns are that the purposed senior development that will add more citizens to the town and also the new malls that have been added in the township.

Mr. Lee stated that there is still a motion on the table that was carried from the second meeting in October, so the motion is still on the floor.

Mr. Baldwin stated that he does not feel that another officer is needed at this time.

Mrs. Nerbak stated that she would be inclined hire a civilian for the time being and not an officer.

Chief Ort stated that at this time he feels that the numbers on crime are up and that another officer would be needed.

Chief Ort stated that the officer being requested would help to achieve the four member squad idea, that there would be a sergeant, a corporal, and two officers on duty on all of the shifts. There are two items that are usually addressed if there is ever a lawsuit situation and they are supervision and training. The supervision portion would be taken care with the four person shifts, so that if the superior officer had to take time off and the training is taken care of through the County. There have been some instances where all the officers on duty have had to work on the same item of business due to the paperwork and manpower that is needed.

Mr. Lee stated that he wanted to remind the township committee that once a police officer is hired and gets through the probationary period the officer is here for their career, and that hiring an officer in the first year with uniforms and all necessary supplies works out to about \$50,000. At this point there are about 4 or 5 officers that if they desired could

retire at this point but would take a 50% cut in pension. If the officers wait five years to make twenty five years the officers would be able to receive 65% of their pension. In about 4 years the retirements will start to hit.

Mrs. Oakley made a motion to hire Steven Riefler for January 1, 2007, seconded by Mr.Appleby.

Ayes: Mrs. Oakley, Mr. Appleby

Nays: Mr. Baldwin, Ms. Nerbak, Mayor Watters

RESOLUTIONS:

RESOLUTION NO. 2006 –113

A RESOLUTION AUTHORIZING A GRANT IN THE AMOUNT OF \$16,910.48 TO THE MCCREA MEMORIAL UNITED METHODIST CHURCH TO BE USED FOR THE REPAIR, RELEADING AND RESTORATION OF STAIN GLASS WINDOWS ON THE CHURCH, AN HISTORIC SITE OF THE TOWNSHIP OF MANSFIELD

WHEREAS, the Township of Mansfield maintains an Open Space, Historic Preservation, Recreation and Conservation Trust Fund; and

WHEREAS, the McCrea Memorial United Methodist Church (22-2231-300/000) meets the criteria as an Historic Site as more particularly set forth in NJAC 7:4-2.3 as a religious property deriving primary significance from architectural and historic importance as identified in the Mansfield Township Inventory of Historical Sites and is included in the National Historic Register and New Jersey Historic Register as part of the Port Murray Historic District; and

WHEREAS, the Church has requested financial assistance to make necessary repairs, releading and restoration of stain glass windows in this historic structure; and

WHEREAS, the Township of Mansfield finds that said purpose and use falls within the guidelines for historic preservation and that the funding of the same would be in the best interest of historic preservation within the Township of Mansfield;

NOW THEREFORE, BE IT RESOLVED:

1. That Chief Financial Officer of the Township of Mansfield is hereby directed to disburse from the Open Space, Historic Preservation Trust Fund the sum of \$16, 910.48 to the Board of Trustees of the McCrea Memorial United Methodist Church for the purpose of repairs, releading and restoration of stained glass windows in the Church.
2. The Church shall provide the Township of Mansfield with satisfactory evidence of completion of the project with the assistance of these funds within 1 year of the date hereof, or shall be required to return the funds to the Township of Mansfield.

Mr. Baldwin made a motion to approve the passage of Resolution 2006-113, seconded by Mrs. Oakley.

Ayes: Mrs. Oakley, Mr. Baldwin, Ms. Nerbak, Mr. Appleby, Mayor Watters

Nays: None

RESOLUTION- No. 2006-114

FOR TRANSFER OF FUNDS

WHEREAS, there are insufficient funds in some of the 2006 budget line items; and

WHEREAS, it is permissible to transfer current appropriation funds after Nov. 1, 2006.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield that the following transfers be made:

FROM		TO	
Police S&W	\$1000	Wheels Transit System	\$1000

Ms. Nerbak made a motion to approve the passage of Resolution 2006-114, seconded by Mr. Baldwin.

Ayes: Mrs. Oakley, Mr. Baldwin, Ms. Nerbak, Mr. Appleby, Mayor Watters

Nays: None

CAPITOL ORDINANCE:

ORDINANCE NUMBER – CA-06-08

AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, WARREN COUNTY, NEW JERSEY, APPROPRIATING \$3,864.00 FOR A MOBILE VISION CAMERA

WHEREAS, there is a need for a mobile vision camera to be used by the police department;

BE IT ORDAINED by the Township Committee of the Township of Mansfield, Warren County, New Jersey, as follows:

1. The amount of \$3,846.00 is hereby appropriated from Capital Surplus.
2. There is no debt incurred by this Ordinance.

This Ordinance shall take effect immediately

Mrs. Oakley made a motion to approve the passage of Capitol Ordinance 06-08, seconded by Mr. Appleby.

Ayes: Mrs. Oakley, Mr. Baldwin, Ms. Nerbak, Mr. Appleby, Mayor Watters

Nays: None

CONSENT AGENDA:

RESOLUTION LIEN REDEMPTION

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following properties have been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 8th day of November 2006 that refunds are made to the certificate holder as noted:

<i>CERTIFICATE HOLDER</i>	<i>BLOCK/LOT</i>	<i>CERT #</i>	<i>AMOUNT</i>
<i>Scott G. Lynn</i>	<i>2721/11</i>	<i>200503</i>	<i>\$135.95</i>
	<i>2721/12</i>	<i>200504</i>	<i>\$131.31</i>
	<i>2721/13</i>	<i>200505</i>	<i>\$124.99</i>

Mrs. Oakley made a motion to approve the passage of the Consent Agenda, seconded by Mr. Baldwin.

Ayes: Mrs. Oakley, Mr. Baldwin, Ms. Nerbak, Mr. Appleby, Mayor Watters

Nays: None

ENGINEERS REPORT:

Mr. Mace stated that the standards for Mansfield Township for street lights being provided in the past has been that streets lights are not provided by the township except for in extreme circumstances. So, he feels that unless the rules change the request for the street lights on Ryan Way can not be provided.

Mr. Mace stated that the Wastewater Management Plan has been advertised by the NJDEP and after the public review time the NJDEP will be adopting the plan.

PUBLIC PORTION:

Mayor Watters opened the floor to the public, seeing there were no comments from the public the Public portion was closed.

ADMINISTRATORS REPORT:

Mr. Lee stated that the Township Committee has a memo from him on the Construction Code Office. Mr. Coppola is currently working on setting up a shared services with Washington Twp, Morris County or Washington Twp, Warren County.

Mr. Lee stated that the Township Committee would have to decide by the next meeting if the Construction Official would not be reappointed for another four year term, so that adequate time is allowed to give the Construction Official notice. Once the Construction Official works four years and one day he is tenured.

Mrs. Oakley made a motion to send a letter to the Construction Official that he will not be reappointed at the end of his term in February 2007, seconded by Mayor Watters.

Ayes: Mrs. Oakley, Mr. Baldwin, Ms. Nerbak, Mr. Appleby, Mayor Watters

Nays: None

Mr. Lee stated that Emergency Management Coordinator's appointment is also through the end of this year and this appointment is a mayoral appointment, since the mayor has not been chosen thus far and the Township Committee members are to remain the same, Township Committee needs to decide if they were appointed the new mayor whether to reappoint the Emergency Management Coordinator for another term or to appoint a new Emergency Management Coordinator. The consensus of the Township Committee was to appoint a new Emergency Management Coordinator.

Mr. Lee also asked if a temp may be hired for the Clerks Office. The Township Committee all agreed that a temp may be hired.

Mr. Lee stated that Mr. Coppola has given the Township Committee a memo on his comments on the budget for the year 2007, one part is the Recreation program funding and whether or not the program will be funded through the Townships Budget or through a fee based program. Currently the township funds the capitol and buildings and grounds cost which is not a problem, but the sport specific costs are \$54,000 and there is only \$40,000 coming in for revenue. If the township committee would like to make recreation sports funded through fees the fees would need to be increased and an ordinance would have to be passed in January for the Spring Sports Program.

Mr. Lee stated that Mr. Coppola has also purposed that about \$8000 would be saved in professional fees by joining the Planning Board and Zoning Board to form a Land Use Board. This would be a nine member board that would hear all cases and for Zoning Board issues there are certain members that would step down in those cases.

Ms. Nerbak would like to get a survey from Mrs. Zotti of other boards and would like to move forward with this if the numbers are in favor of a Land Use Board.

Mr. Lee asked Mr. Mace for his opinion of making a move like this and Mr. Mace stated that the boards have not been extremely busy this year and his feeling was that the economy has cause the lack of cases and also possibly the Highlands Legislation. Mr. Mace stated that he does have another Land Use Board and he feels that sometimes that does not save the time of an additional meeting.

COMMITTEE PERSON COMMENTS:

Mr. Baldwin stated that for the Morris County Co-op that the asphalt is up to \$58 per ton this year, so that will put a crimp in our budget. Mr. Baldwin attended the Route 57 Scenic Byways meeting and they would like for all of the municipalities to pass a resolution for signs along Route 57, so that they may apply for a grant from the State.

Mr. Lee stated that the second meeting in November is not needed and if the committee wishes it may be cancelled per their request. Mr. Lee asked for a motion to have the committee approve two members of the committee to approve bills that need to be paid in that time period.

Mr. Baldwin made a motion to approve Mayor Watters and Ms. Nerbak to authorize the payment of any emergency bills that need to be paid prior to the next meeting, seconded by Mr. Appleby.

Ayes: Mrs. Oakley, Mr. Baldwin, Ms. Nerbak, Mr. Appleby, Mayor Watters

Nays: None

Mr. Baldwin made a motion to adjourn at 8:30pm, which was carried by all.

Respectfully Submitted,

Dena Hrebenak
Acting Municipal Clerk