

**AGENDA OF THE REGULAR MEETING OF THE TOWNSHIP COMMITTEE OF
MANSFIELD TOWNSHIP
OCTOBER 11, 2023
7:30 PM**

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Daily Record & Express Times-NJ Zone of the time, date, and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

THIS IS NOT AN OFFICIAL DOCUMENT. It is listed as a courtesy and attempt to inform the public of actions being considered by the Township Committee of Mansfield Township. There may be additions or deletions prior to the Committee taking final action.

ROLL CALL:

SALUTE TO FLAG:

APPROVAL OF THE MINUTES

Executive Session- September 27, 2023
Regular Session- September 27, 2023

CLERK'S REPORT

FINANCE REPORT

EMPLOYEES' REPORTS

ENGINEER'S REPORT

PUBLIC PORTION

RESOLUTIONS (taken separately)

#2023-272 Payment of Municipal Obligations

CONSENT AGENDA

#2023-273 Authorize and Approve Salary and Wage for Employee- Santana
#2023-274 Authorize Purchase from Morris County CO-OP for Motor Gasoline-Griffith Allied Trucking
#2023-275 Authorize Raffle Licenses- Tri County Fire Co. (RA2023-10 & RA2023-11)
#2023-276 Accepting Cash Bond from Ryan Homes for 2 Redwood Run
#2023-277 Authorize Renewal in the Joint Insurance Fund – Statewide Insurance Fund
#2023-278 Resolution Authorizing the Private Sale Of A Tax Sale Certificate No. 94-00031
#2023-279 Resolution Acknowledging Harrington Construction for use of Excavator
#2023-280 Authorizing A Shared Services Agreement With The Borough Of Washington for Animal Control Services
#2023-281 Lien Redemption – Block 2701 Lot 3

NEW BUSINESS

COMMITTEE PERSON COMMENTS

EXECUTIVE SESSION

#2023-282 Executive Session

RETURN TO REGULAR SESSION

ADJOURN

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY**

AUTHORIZING PAYMENT OF BILLS LIST

NO. 272

ADOPTED: OCTOBER 11, 2023

WHEREAS, the Township Committee of the Township of Mansfield, County of Warren, finds and declares that certain municipal obligations have come due and are now payable; and

WHEREAS, the Township Committee further finds and declares that said obligations have been itemized on the annexed schedules, which are hereby deemed part of this Resolution;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mansfield does hereby authorize payment of said municipal obligations, in accordance with the recommendations of the Chief Financial Officer and the Deputy Treasurer, from the following accounts and in the following amounts:

PREPAID LIST	
CURRENT	\$
CAPITAL	
TRUST	\$
DOG	\$
RECREATION	
OPEN SPACE	\$
DEV ESCROW	
UNEMPLOYMENT	\$
TAX PREMIUM	
MANDATORY DEV	
OUTSIDE EMPLOY	
TOTAL	\$

BILLS LIST	
CURRENT	\$758,498.41
CAPITAL	\$ 0.00
TRUST	\$ 0.00
DOG	\$ 495.60
RECREATION	\$ 0.00
GRANT	\$
DEV ESCROW	\$ 1,321.88
OPEN SPACE	\$ 750.00
TAX PREMIUM	\$ 0.00
MANDATORY DEV	\$ 0.00
OUTSIDE EMPLOY	\$ 0.00
GRANT	\$ 730.99
GREEN TEAM	\$
TOTAL	\$761,796.88

ATTEST:

Wendy Barras
Township Municipal Clerk

Joseph Watters
Mayor

I hereby certify the forgoing resolution was adopted by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey at a Regular Meeting held on October 11, 2023 at 100 Port Murray Rd., Port Murray, NJ 07865.

Roll Call Vote

Introduced	Seconded	Committee Member	Yes	No	Abstain	Absent
		Mr. Farino				
		Mr. Hayes				
		Mr. McGuinness				
		Mrs. Mora Dillon				
		Mayor Watters				

ATTEST:

Wendy Barras
Township Municipal Clerk

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY**

TO AUTHORIZE AND APPROVE A SALARY AND WAGE FOR AN EMPLOYEE

NO. 273

ADOPTED: OCTOBER 11, 2023

WHEREAS, Ordinance Number 2022-30 established the salaries and wages for the employees of the Township of Mansfield, County of Warren,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren that the following named employee shall be compensated for the year 2023, unless otherwise noted, in the amount as designated below:

NAME	POSITION	SALARY
Orchid Santana	Interim Municipal Court Administrator	\$55.00/Call-Out, commencing 9/1/23

ATTEST:

Wendy Barras
Township Municipal Clerk

Joseph Watters
Mayor

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Roll Call Vote

Introduced	Seconded	Committee Member	Yes	No	Abstain	Absent
		Mr. Farino				
		Mr. Hayes				
		Mr. McGuinness				
		Mrs. Mora Dillon				
		Mayor Watters				

ATTEST:

Wendy Barras
Township Municipal Clerk

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY**

**AUTHORIZING PURCHASING FROM MORRIS COUNTY CO-OP CONTRACT # 1 FOR MOTOR
GASOLINE FROM GRIFFITH-ALLIED TRUCKING, LLC., 25 OLD CAMPLAIN ROAD,
HILLSBOROUGH, NEW JERSEY 08844**

NO. 274

ADOPTED: OCTOBER 11, 2023

WHEREAS, the Township of Mansfield wishes to purchase Motor Gasoline under the Morris County Co-Op;
and

WHEREAS, Morris County Co-Op awarded a contract to Griffith-Allied Trucking, LLC., 25 Old Camplain Road,
Hillsborough, New Jersey 08844; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the 2023 budget for an
additional \$ 17,000.00 and the line item to be charged is 3-01-31-430-0000-4710; and

WHEREAS, the Township is authorized to make purchases through cooperative and state contracts pursuant
to N.J.S.A. 40A:11-10 and 12; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield that the
Chief Financial Officer be authorized to issue purchase orders to Griffith-Allied Trucking, LLC., 25 Old
Camplain Road, Hillsborough, New Jersey 08844 through December 31, 2023.

ATTEST:

Wendy Barras
Township Municipal Clerk

Joseph Watters
Mayor

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of New Jersey at a Regular Meeting held on October 11, 2023 at 100 Port Murray Rd., Port Murray, NJ 07865.

Roll Call Vote

Introduced	Seconded	Committee Member	Yes	No	Abstain	Absent
		Mr. Farino				
		Mr. Hayes				
		Mr. McGuinness				
		Mrs. Mora Dillon				
		Mayor Watters				

ATTEST:

Wendy Barras
Township Municipal Clerk

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY
AUTHORIZING RAFFLE LICENSE FOR TRI COUNTY FIRE COMPANY (2023-10 & 2023-11)**

NO. 275

ADOPTED: OCTOBER 11, 2023

WHEREAS, Tri County Fire Company has submitted two (2) Raffle License Applications for On-Premise Raffles to be held on November 18, 2023; and

WHEREAS, all paperwork and payments are in order, and the identification number from the Legalized Games of Chance Control Commission is currently valid, and will be valid at the date and time of the raffles;

NOW THEREFORE BE IT RESOLVED, the Mansfield Township Committee, County of Warren, State of New Jersey, that Raffle License RA2023-10 and Raffle License RA2023-11, and the Township Municipal Clerk is authorized to sign off on the licenses and submit copies to the appropriate authorities.

ATTEST:

Wendy Barras
Township Municipal Clerk

Joseph Watters
Mayor

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Roll Call Vote

Introduced	Seconded	Committee Member	Yes	No	Abstain	Absent
		Mr. Farino				
		Mr. Hayes				
		Mr. McGuinness				
		Mrs. Mora Dillon				
		Mayor Watters				

ATTEST:

Wendy Barras
Township Municipal Clerk

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY**

**A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND
STATE OF NEW JERSEY, ACCEPTING A CASH BOND FOR WORK TO BE COMPLETED
ON THE SIDEWALK AT 2 REDWOOD RUN**

NO. 276

ADOPTED: OCTOBER 11, 2023

WHEREAS, the Township Engineer recommends that a cash bond be issued for work to be completed on the sidewalk at 2 Redwood Run; and

WHEREAS, Ryan Homes, the developer of the property has submitted check number 625773 in the amount of \$ 1,500.00, representing the cash bond for the work to be completed on the sidewalk at 2 Redwood Run; and

WHEREAS, the Township Engineer has recommended the acceptance of said payment.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, that the cash bond stated above submitted by Ryan Homes is hereby accepted. The Township Municipal Clerk is authorized and directed to forward a copy of this resolution to the developer.

ATTEST:

Wendy Barras
Township Municipal Clerk

Joseph Watters
Mayor

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Roll Call Vote

Introduced	Seconded	Committee Member	Yes	No	Abstain	Absent
		Mr. Farino				
		Mr. Hayes				
		Mr. McGuinness				
		Mrs. Mora Dillon				
		Mayor Watters				

ATTEST:

Wendy Barras
Township Municipal Clerk

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY**

RESOLUTION TO RENEW PARTICIPATION IN JOINT INSURANCE FUND (JIF)

NO. 277

ADOPTED: OCTOBER 11, 2023

WHEREAS, a number of local units have joined together to form the Statewide Insurance Fund ("FUND"), a joint insurance fund, as permitted by *N.J.S.A. 40A:10-36, et seq*; and

WHEREAS, the Township of Mansfield ("LOCAL UNIT") has complied with relevant law with regard to the acquisition of insurance; and

WHEREAS, the statutes and regulations governing the creation and operation of joint insurance funds contain elaborate restrictions and safeguards concerning the safe and efficient administration of such funds; and

WHEREAS, the LOCAL UNIT has determined that membership in the FUND is in the best interest of the LOCAL UNIT; and

WHEREAS, the LOCAL UNIT agrees to be a member of the FUND for a period of three (3) years, effective from January 1, 2024 terminating on January 1, 2027 at 12:01 a.m. standard time; and

WHEREAS, the LOCAL UNIT has never defaulted on claims, if self-insured, and has not been canceled for non-payment of insurance premiums for two (2) years prior to the date of this Resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield does hereby agree to join the Statewide Insurance Fund; and

NOW, BE IT FURTHER RESOLVED, that to the extent required by law, the Local Unit shall provide notice of the Indemnity and Trust Agreement to the Office of the State Comptroller; and

NOW, BE IT FURTHER RESOLVED, that the LOCAL UNIT will be afford the following coverages:

- Worker's Compensation & Employer's Liability
- Comprehensive General Liability
- Automobile Liability and Physical Damage
- Public Officials and Employment Practices Liability
- Property
- Inland Marine Boiler and Machinery
- Crime-Faithful Performance and Fidelity
- Pollution Liability
- Cyber Liability

NOW, BE IT FURTHER RESOLVED, that the LOCAL UNIT'S Fund Commissioner is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying the membership in the FUND as required by the FUND's Bylaws and to deliver same to the Administrator of the FUND with the express reservation that said documents shall become effective only upon the LOCAL UNIT's admissions to the FUND following approval of the FUND by the New Jersey Department of Banking and Insurance.

ATTEST:

Wendy Barras
Township Municipal Clerk

Joseph Watters
Mayor

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Roll Call Vote

Introduced	Seconded	Committee Member	Yes	No	Abstain	Absent
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		Mr. Hayes				
		Mr. McGuinness				
		Mrs. Mora Dillon				
		Mayor Watters				

ATTEST:

Wendy Barras
Township Municipal Clerk

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY**

**RESOLUTION AUTHORIZING THE PRIVATE SALE OF A TAX SALE
CERTIFICATE NO. 94-00031, PURSUANT TO N.J.S.A. 54:5-113**

NO. 278

ADOPTED: OCTOBER 11, 2023

WHEREAS, N.J.S.A. 54:5-113 authorizes assignment by a municipality of tax sale certificates for the assessed value, as the total amount of the municipal liens exceed the assessed value of the real estate; and,

WHEREAS, John and Panayiota Papas have presented an offer to purchase, by assignment, Certificate of Sale #94-00031 which was issued to the Township of Mansfield at a tax sale held October 6, 1994, on Block 2703 Lot 11, known as Harrison Street, Port Murray, New Jersey, and assessed in the name of Burless Alma M C/O R Anderson, in the amount of six thousand nine hundred dollars and zero cents (\$6,900.00), the assessed value of the property, as the total amount of the municipal liens exceed the assessed value of the real estate.

NOW THEREFORE, BE IT RESOLVED, that the Township of Mansfield hereby authorizes the Mayor and Municipal Clerk to execute the necessary assignment document to effect assignment of the above referenced Certificate of Sale.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tax Collector.

BE IT FURTHER RESOLVED, that if the purchaser of the above-captioned Tax Sale Certificate does not initiate a foreclosure action on same within a period of six (6) months following the assignment thereof, any and all interest therein shall revert back to the Municipality.

ATTEST:

Wendy Barras
Township Municipal Clerk

Joseph Watters
Mayor

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Roll Call Vote

Introduced	Seconded	Committee Member	Yes	No	Abstain	Absent
		Mr. Farino				
		Mr. Hayes				
		Mr. McGuinness				
		Mrs. Mora Dillon				
		Mayor Watters				

ATTEST:

Wendy Barras
Township Municipal Clerk

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY**

**A RESOLUTION ACKNOWLEDGING USE OF EQUIPMENT
FROM HARRINGTON SERVICES**

NO. 279

ADOPTED: OCTOBER 11, 2023

WHEREAS, the Mayor and Township Committee wish to acknowledge and thank Harrington Services for the gracious use of their equipment; and

WHEREAS, the use of their Komatsu Excavator enabled the Township to demolish the former Recreation Building; and

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield, acknowledges this donation and directs the Township Municipal Clerk to forward a copy of this resolution to Harrington Services.

ATTEST:

Wendy Barras
Township Municipal Clerk

Joseph Watters
Mayor

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Roll Call Vote

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		Mrs. Mora Dillon				
		Mayor Watters				

ATTEST:

Wendy Barras
Township Municipal Clerk

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY**

**A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH
THE BOROUGH OF WASHINGTON, WARREN COUNTY
FOR ANIMAL CONTROL SERVICES**

No. 280

ADOPTED: OCTOBER 11, 2023

WHEREAS, the Township of Mansfield is desirous of sharing services for Animal Control with the Borough of Washington, Warren County; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A 40A:65-1 et seq.) Empowers the Borough of Washington and the Township of Mansfield to enter into such an agreement; and

WHEREAS, this Shared Service Agreement shall commence on January 1, 2024 for a term of five (5) years and will expire on December 31, 2028.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Mansfield Committee, County of Warren, State of New Jersey hereby authorizes the Mayor to execute a shared service agreement with the Borough of Washington, Warren County for the Animal Control Services.

ATTEST:

Wendy Barras
Township Municipal Clerk

Joseph Watters
Mayor

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Roll Call Vote

Introduced	Seconded	Committee Member	Yes	No	Abstain	Absent
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		Mr. Hayes				
		Mr. McGuinness				
		Mrs. Mora Dillon				
		Mayor Watters				

ATTEST:

Wendy Barras
Township Municipal Clerk

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY**

LIEN REDEMPTION – BLOCK 2701 LOT 3

NO. 281

ADOPTED: OCTOBER 11, 2023

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, this 11th day of October, 2023 that payment in the amount of **\$387.47** is to be made to the certificate holder as noted:

<u>CERTIFICATE HOLDER</u>	<u>CERTIFICATE #</u>	<u>BLOCK/LOT</u>
Exit 26 Enterprises LLC 90 Waterloo Road Budd Lake, NJ 07828	22-00012	Block 2701 Lot 3

<i>Lien Redemption Proceeds</i>	\$ 387.47
<i>Total</i>	\$ 387.47

ATTEST:

Wendy Barras
Township Municipal Clerk

Joseph Watters
Mayor

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Roll Call Vote

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		Mrs. Mora Dillon				
		Mayor Watters				

ATTEST:

Wendy Barras
Township Municipal Clerk

**Township of Mansfield Committee Meeting
Executive Session
October 11, 2023
Resolution No. 2023-282**

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain;

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Contractual Matter

1. EMS
2. 2024- Ferriero/Boswell Presentation

Personnel

Attorney Client Privilege

1. Revised Food Truck Ordinance
2. Proposed Games of Chances Issuing Authority Ordinance

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

ATTEST:

Wendy Barras
Township Municipal Clerk

Joseph Watters
Mayor

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Roll Call Vote

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		Mr. Hayes				
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		Mrs. Mora Dillon				
		Mayor Watters				

ATTEST:

Wendy Barras
Township Municipal Clerk