FIREARMS APPLICATIONS

<u>Due to the coronavirus pandemic and State</u> <u>of Emergency, firearms applications are being processed at a</u> <u>slower rate due to lack of manpower with the New Jersey</u> <u>State Police. Applications will still be accepted but expect</u> <u>extensive delays.</u>

Use of the New Jersey Firearms Application Registration System is the primary method to complete the firearms applications. Utilize the instructions below to submit your application. Contact Joan Kries at jkries@mansfieldtownship-nj.gov or call 908-689-6222 for any needed assistance.

Visit www.njportal.com/NJSP/fars

Click, "Online S.T.S 033 Form".

Enter NJ0211600 as ORI Number. This number is for Mansfield Township residents ONLY. Please be aware that Mansfield Township has addresses that use Oxford, Hackettstown, Washington, and Port Murray as their mailing address. If you are unclear of what jurisdiction you live in please call the police department first before submitting an application to make sure it's correct. <u>The application fee is non-refundable.</u>

Proceed to complete the online application.

When completing the application, you will need the email address of 2 reputable references.

You will be receiving automated email updates throughout this process.

Once your application is complete, the Mansfield Township Police Department will contact you to set up an appointment for issuance of your Firearms ID card and /or pistol purchase permit documents.

Payment for these documents will be accepted at this time. Payment to made with **CASH ONLY**.

The online application is applicant driven. Please ensure that you have entered the best phone numbers and email addresses for yourself and your references. Incorrect information entered will cause a delay in the processing of your application.