

MANSFIELD TOWNSHIP COMMITTEE MEETING

June 9, 2021

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Express Times NJ Zone of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

This meeting was held in person and on the Zoom platform. The Township Committee and the public were able to remotely hear the meeting audio.

Roll Call: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters
Mr. Hayes absent

Salute to the flag was done by all.

APPROVAL OF THE MINUTES

Mr. Farino made a motion to approve the May 26, 2021 Regular Session Minutes, which was seconded by Mr. Farino.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters
Nays: None
Absent: Mr. Hayes
Abstain: None

Mr. Farino made a motion to approve the May 26, 2021 Executive Session Minutes, which was seconded by Mr. McGuinness.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters
Nays: None
Absent: Mr. Hayes
Abstain: None

BILL LIST

Mr. Farino made a motion to approve the June 9, 2021 Bill List, which was seconded by Mr. McGuinness.

Ayes: Mr. Farino, Mr. McGuinness, Mayor Watters
Nays: None
Absent: Mr. Hayes
Abstain: Mrs. Mora Dillon

CLERK'S REPORT

Ms. Hrebenak reported that the Primary Election went well. No problems with the machines; the power remained on during the storm.

FINANCE REPORT

No report at this time.

EMPLOYEES' REPORTS

Mr. Snyder reported:

Mt. Bethel Road – Was going to be on tonight's agenda, but Denville Line didn't respond with the numbers so it will be on the agenda for the next meeting.

On June 21st the DPW will replace the 36-inch pipe across the road. Two manholes and catch basins to repair and put risers on and Mt. Bethel will be ready for paving. They mowed it and are cutting it back. Things are going smooth.

Airport Road – Is all done. There is one spot where a little water stands, but other than that, it came out really nice and came in under budget.

Police Body Cams – Chief Michael Reilly reported the Police Body Cams are going live tomorrow morning. We received \$32,608 that just about covers everything.

ENGINEER'S REPORT

No report at this time. Our new engineer sent paperwork on what he has done so far to Ms. Hrebenak who will print and distribute to the Committee.

PUBLIC PORTION

Mayor Watters opened the public portion of the meeting.

Joe Tuscano, 517 Rt. 57, Rt. 57 Auto Salvage, discussed the Township not renewing his junk yard license. Mr. Lavery stated not to renew the license until our new zoning officer has reviewed it.

With no further comment from the public, public portion was closed.

RESOLUTIONS

TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY RESOLUTION # 2021 –120

Authorizing the Insertion into the FY2021 Municipal Budget Pursuant to N.J.S.A. 40A:4-87 (Chapter 159, P.L. 1948) of a Special Item of Revenue in the Form of a State of New Jersey Drunk Driving Enforcement Fund Grant

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was

not determined at the time of the adoption of the budget, and

WHEREAS, the Director may also approve the insertion of any item of appropriation for an equal amount; and

WHEREAS, the Mansfield Township Committee of the Township of Mansfield further finds and declares that it is in the best interests of the citizens of the Township to request approval of the insertion into the Township's FY2021 Municipal Budget of an item of revenue based upon a grant secured by the Township from the State of New Jersey;

NOW, THERE, BE IT RESOLVED, that the Township of Mansfield in the County of Warren, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2021 in the sum of \$ 6,361.90.

BE IT FURTHER RESOLVED, that the above is the result of funds from Drunk Driving Enforcement Fund Grant in the amount of \$ 6,361.90.

Public and Private Revenues Offset with Appropriations

Drunk Driving Enforcement Fund Grant

AND BE IT FURTHER RESOLVED, that the Municipal Clerk forward two copies of this resolution to the Director of Local Government Services.

RESOLUTION # 2021-121
Endorsement of Redeemed Municipal
Tax Sale Certificate

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

BE IT RESOLVED, by the Township Committee of the Township of Mansfield that the following Tax Sale Certificate, held by the Township, having been paid and satisfied in full pursuant to N.J.S.A. 54:5-59; the Mayor and Township Clerk are hereby authorized and directed to endorse same for cancellation, affix the Township Seal, and return same to the Tax Collector for delivery to the property owner or legal representative pursuant to N.J.S.A. 54:5-55.

Tax Sale Certificate Number	Block / Lot	Original Certificate Amount
19-00007	1501 / 9.111	\$ 741.72

Redemption Date May 28, 2021

RESOLUTION # 2021-122
Endorsement of Redeemed Municipal
Tax Sale Certificate

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

BE IT RESOLVED, by the Township Committee of the Township of Mansfield that the following Tax Sale Certificate, held by the Township, having been paid and satisfied in full pursuant to N.J.S.A. 54:5-59; the Mayor and Township Clerk are hereby authorized and directed to endorse same for cancellation, affix the Township Seal, and return same to the Tax Collector for delivery to the property owner or legal representative pursuant to N.J.S.A. 54:5-55.

Tax Sale Certificate Number	Block / Lot	Original Certificate Amount
19-00008	1501 / 9.112	\$ 1,173.98

Redemption Date May 28, 2021

**RESOLUTION # 2021-123
LIEN REDEMPTION**

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 9th day of June, 2021 that payment is to be made to the certificate holder as noted:

Bala Partners, LLC
P.O. Box 303
Pottersville, NJ 07979

Block 501 Lot 2.01
Certificate # 20-00001
\$ 23,874.90

Premium \$59,800.00

RESOLUTION # 2021 –124
REFUND OF OUTSIDE EMPLOYMENT OF OFF-DUTY POLICE
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, Verizon issued a check on April 27, 2020 for \$500.00 for Outside Employment of Off-Duty Police (quasi-public matters) account with The Township of Mansfield, County of Warren,
WHEREAS, there is a remaining balance of \$ 150.00 in their account,
NOW, THEREFORE, BE IT RESOLVED, that the Township Finance Office be authorized to refund the amount of \$ 150.00 to Verizon.

**RESOLUTION NO. 2021-125
OF THE TOWNSHIP COMMITTEE OF
THE TOWNSHIP OF MANSFIELD**

**A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE
COUNTY OF WARREN AND STATE OF NEW JERSEY,
AUTHORIZING CONTRACT WITH SPECTRUM
COMMUNICATIONS FOR PORTABLE RADIOS FOR THE
POLICE DEPARTMENT**

WHEREAS, the Township of Mansfield’s Police Department is in need of Portable Radios; and

WHEREAS, the purchase of goods and services, without advertising for bids, by local contracting units is authorized by the Local Public Contracts Law, N.J.S.A. 40A:11-12; and

WHEREAS, Spectrum Communications, of 47 N. Dell Ave, Kenil, NJ 07847 has been awarded New Jersey State Contract 83927; and

WHEREAS, the Chief of Police, Michael Reilly, of the Mansfield Police Department recommends the utilization of this contract on the grounds as the best means available to obtain the portable radios; and

WHEREAS, the contract to, Spectrum Communications, shall not exceed the amount of \$34,000.00; and

WHEREAS, the Chief Financial Officer has certified the availability of funds in the amount of \$34,000 from account number C-04-44-215-0000-0003; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, in the County of Warren and State of New Jersey, as follows:

1. The Township of Mansfield hereby authorizes the purchase of Portable Radios for the Police Department from Spectrum Communications. of 47 N. Dell Ave, Kenvil, NJ 07847 under New Jersey State Contract 83927;

2. The total fee authorized for this contract shall not exceed \$34,000.00 without the prior written approval of the Township Committee.

3. The Mayor, Chief of Police, Township Clerk and/or such other officials as is necessary and proper are hereby authorized to execute documents necessary to implement this Resolution.

4. A copy of this resolution shall be provided to the Township Chief Financial Officer, the Chief of Police and to Spectrum Communication for their information and guidance.

This Resolution shall take effect immediately.

**TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY
RESOLUTION # 2021 -126**

Authorizing the Insertion into the FY2021 Municipal Budget Pursuant to N.J.S.A. 40A:4-87 (Chapter 159, P.L. 1948) of a Special Item of Revenue in the Form of an Elizabethtown Gas 2021 Game On Grant Program

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, the Director may also approve the insertion of any item of appropriation for an equal amount; and

WHEREAS, the Mansfield Township Committee of the Township of Mansfield further finds and declares that it is in the best interests of the citizens of the Township to request approval of the insertion into the Township's FY2021 Municipal Budget of an item of revenue based upon a grant secured by the Township from Elizabethtown Gas;

NOW, THERE, BE IT RESOLVED, that the Township of Mansfield in the County of Warren, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2021 in the sum of \$ 1,000.00.

BE IT FURTHER RESOLVED, that the above is the result of funds from Elizabethtown Gas, 2021 Game On Grant Program in the amount of \$ 1,000.00.

Public and Private Revenues Offset with Appropriations
Elizabethtown Gas, 2021 Game On Grant Program

AND BE IT FURTHER RESOLVED, that the Municipal Clerk forward two copies of this resolution to the Director of Local Government Services.

Adopted: June 9, 2021

RESOLUTION FOR MEMBER PARTICIPATION IN A COOPERATIVE PRICING SYSTEM

A RESOLUTION AUTHORIZING THE TOWNSHIP OF MANSFIELD
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

RESOLUTION NUMBER 2021-127

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on February 24, 2021 the governing body of the Township of Mansfield, County of Warren, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Township of Mansfield.

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Mayor is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

RESOLUTION 2021-128

MANSFIELD TOWNSHIP LIQUOR LICENSE RENEWAL 2021-2022

WHEREAS, the following establishments have made application for renewal of Liquor Licenses for the license term 2021-2022:

- | | | |
|----|---------------------------|------------------|
| 1. | Tap House Grill | #2116-33-001-004 |
| 2. | Mansfield Bottle King | #2116-44-003-006 |
| 3. | Pasta Grill Mansfield LLC | #2116-33-009-008 |

WHEREAS, the appropriate fees have been paid to the Municipality and the State of New Jersey Division of Alcoholic Beverage Control; and

NOW, THEREFORE, BE IT RESOLVED, by the Mansfield Township Committee that the foregoing Liquor License Applications be approved for the licensing year 2021-2022.

RESOLUTION NO. 2021-129 OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANSFIELD

Authorizing Payment of Municipal Obligations

WHEREAS, the Township Committee of the Township of Mansfield finds and declares that certain municipal obligations have come due and are now payable; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mansfield does hereby authorize payment of said municipal obligations, in accordance with the recommendations of the Chief Financial Officer and the Deputy Treasurer, from the following accounts and in the following amounts: **WHEREAS**, the Township Committee further finds and declares that said obligations have been itemized on the annexed schedules, which are hereby deemed part of this Resolution;

BILLS LIST	
CURRENT	\$709,111.63
CAPITAL	\$2,630.80
TRUST	\$178.30
DOG	\$310.60
RECREATION	\$
OPEN SPACE	
DEV ESCROW	\$
UNEMPLOYMENT	
TAX PREMIUM	\$59,800.00
MANDATORY DEV	\$1,351.50
OUTSIDE EMPLOY	\$150.00
TOTAL	\$773,532.83

PREPAID LIST	
CURRENT	\$98,482.00
CAPITAL	
TRUST	
DOG	
RECREATION	
OPEN SPACE	
DEV ESCROW	
UNEMPLOYMENT	\$48.57
TAX PREMIUM	
MANDATORY DEV	
OUTSIDE EMPLOY	
TOTAL	\$98,530.57

TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY
RESOLUTION # 2021 –130

Authorizing the Insertion into the FY2021 Municipal Budget Pursuant to N.J.S.A. 40A:4-87 (Chapter 159, P.L. 1948) of a Special Item of Revenue in the Form of a State of New Jersey, Department of Law and Public Safety, Office of the Attorney General
SFY21 Body-Worn Camera Grant Program

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, the Director may also approve the insertion of any item of appropriation for an equal amount; and

WHEREAS, the Mansfield Township Committee of the Township of Mansfield further finds and declares that it is in the best interests of the citizens of the Township to request approval of the insertion into the Township's FY2021 Municipal Budget of an item of revenue based upon a grant secured by the Township from the State of New Jersey;

NOW, THERE, BE IT RESOLVED, that the Township of Mansfield in the County of Warren, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2021 in the sum of \$ 32,608.00.

BE IT FURTHER RESOLVED, that the above is the result of funds from SFY21 Body-Worn Camera Grant Program in the amount of \$ 32,608.00.

Public and Private Revenues Offset with Appropriations

SFY21 Body-Worn Camera Grant Program

AND BE IT FURTHER RESOLVED, that the Municipal Clerk forward two copies of this resolution to the Director of Local Government Services.

Adopted: June 9, 2021

RESOLUTION #2021-131

A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO COLLIERS ENGINEERING & DESIGN TO PERFORM THE AFFORDABLE HOUSING SERVICES FOR THE TOWNSHIP

WHEREAS, there exists a need for the remainder of the Affordable Housing Services to be completed for the Township of Mansfield; and

WHEREAS, the Township wishes to retain the services of Colliers Engineering & Design to provide such services detailed in the proposal that was dated June 3, 2021; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of a contract for professional service without competitive

bidding, and the contract itself, be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, in the County of Warren and State of New Jersey, as follows:

1. The Township of Mansfield hereby awards and authorizes the execution of an agreement with Colliers Engineering & Design, 53 Frontage Road, Suite 110, Hampton, NJ 08827 to perform the remainder of the Affordable Housing Services for a fee not to exceed \$5,000 as per its proposal dated June 3, 2021.
2. This contract is awarded without competitive bidding as a professional service in accordance with the provisions of the Local Public Contracts Law because said services are performed by a person licensed under law to practice a recognized profession.
3. The total fee authorized for this contract shall not exceed \$5,000 without the prior written approval of the Township Committee.
4. Notice of this action shall be published once in the Township's official newspaper as required by law.
5. A copy of this resolution shall be provided to the CFO and Colliers Engineering & Design, 53 Frontage Road, Suite 110, Hampton, NJ 08827 for their information and guidance.

This Resolution shall take effect immediately.

Mr. Farino made a motion to approve Resolution 2021-120 – 2021-131, which was seconded by Mr. McGuinness.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

ORDINANCES

Second Reading

ORDINANCE 2021-12

**AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD,
COUNTY OF WARREN, STATE OF NEW JERSEY,
AUTHORIZING THE ACCEPTANCE OF A DONATION OF
LANDS LOCATED AT BLOCK 2518, LOT 2 AND BLOCK 2518,
LOT 7, PURSUANT TO N.J.S.A. 40A:12-5**

WHEREAS, Barbara Hackney holds title to certain properties located in Mansfield Township known as Block 2518, Lot 2 and Block 2518, Lot 7; and

WHEREAS, there are outstanding taxes due on both Lots; and

WHEREAS, Barbara Hackney has offered to donate said properties to the Township of Mansfield; and

WHEREAS, a contract for the conveyance of the properties will be prepared for execution by Ms. Hackney and the Township; and

WHEREAS, the Township desires to accept the properties in lieu of the cost of pursuing a tax foreclosure.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey that the Township is hereby authorized to accept title to the aforementioned property, subject to all contract contingencies being satisfied, including without limitation review and acceptance of the title binder.

BE IT FURTHER ORDAINED, that the Mayor and Township Clerk of the Township of Mansfield are hereby authorized to execute all necessary documents, including the Contract of Sale in order to obtain title to said property.

Section 2 - Severability

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

Section 3 - Repealer

Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Section 4 - Effective Date

This Ordinance shall take effect as required by law.

Mr. Hayes made a motion to approve Ordinance 2021-12, which was seconded by Mr. Farino.

Mayor Watters opened the public portion of the meeting; seeing no comment from the public, public portion was closed.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

COMMITTEE COMMENT

Land Use Board Appointment – Mayor Watters stated appointment of John Feller to the Land Use Board in the position of Alternate IV. Ms. Hrebenak will notify Mr. Feller and the Land Use Board Secretary.

EXECUTIVE SESSION

Mayor Watters announced moving into Executive Session.

Mr. Lavery stated the Executive Session discussion will include:

- Personnel DPW

Mr. Farino made a motion to go into Executive Session, which was seconded by Mr. McGuinness.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

RETURN FROM EXECUTIVE SESSION

Return from Executive Session at 8:01 pm.

Mrs. Mora Dillon made a motion to return to Regular Session, which was seconded by Mr. Farino.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

Mr. Lavery announced the return from Executive Session at 8:01 pm where they discussed:

- Personnel matter dealing with DPW
- Contractual matter dealing with the library

No official action was taken. Copies of these minutes will be available at such time the Committee

determines there is no longer a harm to the public interest.

COMMITTEE COMMENT

Mrs. Mora Dillon congratulated Mayor Watters for winning the primary.

Mrs. Mora Dillon made a motion to adjourn.