

**TOWNSHIP OF MANSFIELD
TOWNSHIP COMMITTEE MEETING
August 23, 2023
OFFICIAL MINUTES
Adopted September 13, 2023**

The Regular Meeting was called to order at 7:30 pm by Mayor Watters who read the "Sunshine Statement" indicating the meeting was being held in accordance with the Open Public Meetings Act. He then led the Flag Salute.

ROLL CALL

Present: Mr. Farino, Mr. McGuinness, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Absent: XXXX

Also present were Township Attorney Michael Lavery, Township Clerk Wendy Barras, Police Chief MacDonough, CFO/Tax Collector Judith Curran, Deputy Treasurer JoAnn Fascenelli, Deputy Clerk Illena Raffaele, and Deputy OEM Coordinator Nick Vasquez.

Approximately 2 people from the public were in attendance.

APPROVAL OF MINUTES

August 9, 2023 – EXECUTIVE SESSION

The minutes of the meeting noted above were approved unanimously on a motion by Mr. McGuinness, seconded by Mr. Hayes.

August 9, 2023 – REGULAR SESSION

The minutes of the meeting noted above were approved unanimously on a motion by Mr. McGuinness, seconded by Mr. Hayes.

CLERK'S REPORT Clerk Barras stated she was settling in these past 2 weeks and thanked the Committee for opportunity to serve as the Township Clerk for Mansfield Township.

FINANCE REPORT

Mrs. Curran reported:

- Welcomed Clerk Barras to the team.
- She and Mrs. Fascenelli participated in the Exit Audit with auditors and the final report should be completed in next few weeks. She explained the Committee will need to sign the group affidavit certification and the Corrective Action Plan will be drafted in the next coming weeks.
- Mt. Bethel Project- Dept. of Land Preservation will be conducting an inspection of the project for the septic and generator on September 30th and will be reviewing the application at their meeting on October 2, 2023
- The necessary paperwork was filed for a grant from 2021 regarding Recreation Playground Improvement which the Township should be able to get a \$50,000 reimbursement.
- 3rd quarter property taxes were due August 10th and delinquent notices should be sent out shortly.
- DPW Supervisor Tom Skillman reported there were a few issues with the new DPW truck. The dealership picked up the truck to have the items corrected.

EMPLOYEES' REPORT

Mrs. Fascenelli reported: No report at this time.

ENGINEER'S REPORT

Mr. Quamme reported:

- Mt. Bethel project- There has been a delay with the septic system being approved due to an Issue with permits filed with Warren County. Design Engineer has staked out plans for septic, once permits are approved, those plans can be sent to the Contractor.
- The milling and resurfacing of the roads affected by the main distribution from the Gas Co. is tentatively scheduled for mid- September. He is scheduling to mark out the areas that need to be repaired before it is paved.
- Meadows – Punchlist nearly finished for Phase 1. There is a lengthy easement that reached to intermittent stream behind Mansfield Hotel, need to clear out easement and will need to be maintained by Township in future.
- Synder Rd. Contract to be awarded to Topline pending resolution adoption. He explained the procedure for obtaining the bonds and necessary contracts and then a pre- construction meeting will be scheduled. He is anticipating an October start time.
- He submitted the request to resurface Cherry Tree Bend Road to the Morris County Co-Op and will follow up for a response.

PUBLIC PORTION

Mayor Watters opened the Public Portion of the meeting for public comments.

Pat Kinney, questioned if there was any documentation for Resolutions #251, #252, and #253 as it was not included in the public packet.

Clerk Barras provided her with copies for viewing.

Seeing no one else wished to comment, the Public Portion was closed.

ORDINANCES

Second Reading and Public Hearing- **ORDINANCE #2023-21**

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE SALARY AND WAGE FOR AN OFFICER AND EMPLOYEE OF THE TOWNSHIP OF MANSFIELD AND THE METHOD OF PAYMENT OF SUCH SALARY.

Mrs. Mora Dillon, seconded by Mr. Mc Guinness made a motion to adopt Ordinance #2023-21.

Mayor Watters opened the Public Hearing for Ordinance #2023-21. When no one wished to comment, the Public Hearing was closed.

Recorded Vote:

Aye: Mr. Farino, Mr. McGuinness, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters
Nay: XXXXXX
Absent: XXXXXX
Abstain: XXXXXX

ORDINANCE # 2023-21

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE SALARY AND WAGE FOR AN OFFICER AND EMPLOYEE OF THE TOWNSHIP OF MANSFIELD AND THE METHOD OF PAYMENT OF SUCH SALARY.

BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

SECTION 1, The salary per annum of rate of compensation of the following officer and employee of the Township of Mansfield is determined to be as follows:

POSITION	RANGE	
Part-Time Registered Municipal Clerk	\$ 0	TO \$ 46, 000.00

First Reading and Introduction **ORDINANCE #2023-22**

ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 37 TITLED "FIRE DEPARTMENT" TO ELIMINATE THE MT. BETHEL FIRE COMPANY AS AN AUTHORIZED MEMBER OF THE MANSFIELD TOWNSHIP FIRE DEPARTMENT

Mr. Mc Guinness, seconded by Mr. Hayes made a motion to introduce Ordinance #2023-22.

Recorded Vote

Aye: Mr. Farino, Mr. McGuinness, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters
Nay: XXXXXX
Absent: XXXXXX
Abstain: XXXXXX

ORDINANCE NO. 2023-22

ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 37 TITLED "FIRE DEPARTMENT" TO ELIMINATE THE MT. BETHEL FIRE COMPANY AS AN AUTHORIZED MEMBER OF THE MANSFIELD TOWNSHIP FIRE DEPARTMENT

STATEMENT OF PURPOSE

The purpose of this Ordinance is to eliminate the Mt. Bethel Fire Company as an authorized member of the Mansfield Township Fire Department

WHEREAS, Chapter 37 designates the three separate Fire Companies collectively as the authorized and established Mansfield Township Fire Department and;

WHEREAS, the Township Committee of the Township of Mansfield has been informed that the Mt. Bethel Fire Company wishes to cease operations due to lack of membership; and

NOW, THEREFORE, BE IT ORDAINED by the Township Committee the Township of Mansfield, County of Warren, State of New Jersey, as follows:

SECTION 1. 37-1 of the Township Code shall be amended to delete Mt. Bethel as one of the Fire Companies serving as the Mansfield Township Fire Department and there will now be two fire companies comprising the Mansfield Township Fire Department; one being the Mansfield Fire Company and the other being Tri-County Fire Company No. 1;

SECTION 2. All ordinances or parts of ordinances which are consistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistencies only.

SECTION 3. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

SECTION 4. This Ordinance shall take effect after final passage and publication in accordance with the law.

CONSENT AGENDA – PUBLIC PORTION

Mayor Watters opened the Public Portion of the meeting for comments on the Consent Agenda.

Seeing none, the Public Portion for Consent Agenda was closed.

CONSENT AGENDA/RESOLUTIONS

Mayor Watters stated that Resolutions #240 & #241 were to be removed from the consent agenda and TO BE discussed during Executive Session and Resolution #254 was to be taken separately.

The following Resolutions 2023-234 through 2023-236 and #2023-239 and #2023-242 through #2023-253 as filed in the Township Clerk's Office, were adopted on motion by Mr. Mc. Guinness and seconded by Mrs. Mora Dillon:

Recorded Vote

Aye: Mr. Farino, Mr. McGuinness, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters
Nay: XXXXXX
Absent: XXXXXX
Abstain: XXXXXX

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY
AUTHORIZING THE CFO TO PAY FOR THE 2023 KENWORTH T480 FOR THE
DEPARTMENT OF PUBLIC WORKS**

NO. 234

ADOPTED: August 23, 2023

WHEREAS, the Township Committee of the Township of Mansfield adopted Resolution 2022-246 authorizing the purchase of a 2023 Kenworth T480 with reversible snow plow and snow hitch from Henderson Products Inc. under National Joint Powers ("NJPA"), now known as Sourcewell in the amount of \$217,815;

WHEREAS, the Resolution stated this purchase would be through a lease program;

WHEREAS, the lease program was never established, and the truck was delivered last week;

WHEREAS, the CFO needs to pay for the truck and has determined that there is \$50,000 available in the 2022 budget under account number 2-01-26-290-0000-5070, with the remainder being available under Capital Reserves, account number C04-44-55-215-0000-0003 and certifies the same;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby adopt this Resolution and authorize the CFO to pay for the 2023 Kenworth T480 per the above.

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY
AUTHORIZING AN INCREASE IN STIPENDS FOR
MANFIELD FIRE COMPANY
AND TRI-COUNTY FIRE**

NO. 235

ADOPTED: August 23, 2023

WHEREAS, the Mount Bethel Fire Company of the Township of Mansfield has decided to cease operations due to the lack of membership;

WHEREAS, the Township Committee of the Township of Mansfield wishes to allocate the remainder of the 2023 budget for the Mount Bethel Fire Company as follows:

Mansfield Fire to receive an additional \$8,300;
Tri County Fire to receive an additional \$4,950

WHEREAS, since the Mount Bethel Fire Company will not be in existence in the year 2024, the Township Committee of the Township of Mansfield desires to increase the budgeted line item for Mansfield Fire and Tri County Fire as follows:

Mansfield Fire to receive an additional \$16,621 for a total 2024 stipend of \$50,932
Tri County Fire to receive an additional \$9,909 for a total 2024 stipend of \$50,932;

WHEREAS, the additional increases total \$26,530 which would have been the 2024 stipend for Mount Bethel Fire Company;

WHEREAS, the additional amount for 2024 will be reflected in the 2024 budget;

WHEREAS, the remainder of the 2023 budgeted line item for Mount Bethel Fire Company will be reallocated per the above to the extent that there are no other expenses submitted by Mount Bethel Fire Company;

WHEREAS, the CFO cannot reallocate these funds until November, 2023 per New Jersey Local Budget Law;

WHEREAS, the CFO will draft a transfer resolution to this effect;

WHEREAS, the Township Committee of the Township of Mansfield reserves the right to utilize these funds for other expenses if the need arises and it may direct the CFO to transfer the funds accordingly;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby adopt this Resolution per the above.

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY
AUTHORIZING A CHANGE ORDER #1 FOR THE MT. BETHEL PROJECT**

NO. 236

ADOPTED: August 23, 2023

WHEREAS, Charles Mann General Contracting, Inc. was awarded a contract for the Mt. Bethel Project in the

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amount of \$548,200 per Resolution 2023-102;

WHEREAS, Charles Mann General Contracting, Inc. submitted Change Order #1 in the amount of \$2,784 for labor and materials for alterations to the East Wall of the Mt. Bethel property;

WHEREAS, this change order will bring the year- to- date total of the contract to \$550,984;

WHEREAS, this change order represents a .005 increase to the original contract amount;

WHEREAS, this change order is necessary for alterations to the East Wall of the Mt. Bethel property as this wall behind the stage still has church elements and the property is no longer being used as a church;

WHEREAS, the use of the Mt. Bethel property at the earlier stages of the plan were not fully decided;

WHEREAS, the Township Committee of the Township of Mansfield, and the Township Engineer could not have foreseen this additional work that was needed until after construction started;

WHEREAS, the CFO has certified that funds are available for this change order in account, Capital Reserves, account number, C-04-44-215-0000-0003/Open Space, account number T-12-56-289-0375-4200;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby adopt this Resolution and approve the change order per the above.

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY
RESCIND RESOLUTIONS #2023-237 & 2023-238 – CHANGE ORDER 2 &
CHANGE ORDER 3- MT. BETHEL PROJECT**

NO. 239

ADOPTED: August 23, 2023

WHEREAS, Resolution #2023-237, Authorizing a Change Order #2 for the Mt. Bethel Project and Resolution #2023-238, Authorizing a Change Order #3 for the Mt. Brothel Project were adopted following the Committee Executive Session at the Committee Meeting on August 9, 2023; and

WHEREAS, the aforementioned resolutions need to be rescinded due to the sequence of the change orders proposed by the contractor after the vote of the Committee Township had been concluded.

NOW THEREFORE BE IT RESOLVED, the Mansfield Township Committee, County of Warren, State of New Jersey, that Resolutions #2023-237 and #2023-238 be rescinded due to the sequence of change order proposed by the contractor after the vote of the Committee Township had been concluded.

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY
APPOINTMENT OF LOCAL CERTIFIED MUNICIPAL REGISTRAR**

NO. 242

ADOPTED: August 23, 2023

WHEREAS, there exists a need to appoint a Local Certified Municipal Registrar for the Township of Mansfield, Warren County; and

Township of Mansfield Committee Meeting
August 23, 2023

WHEREAS, Wendy Barras is a Certified Municipal Registrar (CMR 4304) and is qualified for the position of Municipal Registrar from the New Jersey Department of Health and Senior Services in accordance with N.J.S.A. 26:8-11; and

NOW THEREFORE BE IT RESOLVED, the Mansfield Township Committee, County of Warren, State of New Jersey, hereby appoints Wendy Barras to the position of Certified Municipal Registrar for a term of 3 years, effective August 23, 2023, through August 26, 2026.

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY
LIQUOR LICENSE RENEWAL**

NO. 243

ADOPTED: August 23, 2023

WHEREAS, an application was filed for renewal of the following Plenary Consumption License; and

Bhavid Kartik, LLC

#2116-33-006-008

WHEREAS, the aforementioned license is currently inactive and held in "pocket" for three years; and

WHEREAS, in accordance with N.J.S.A. 33:1-12.39 it is required for a liquor license owner to file a Petition 12.39 for an inactive liquor license held in "pocket" for more than two (2) years; and

WHEREAS, such petition was filed by the license owner with the N.J. Alcoholic Beverage Control; and

WHEREAS, a special ruling was granted for the aforementioned license by the Alcoholic Beverage Control on July 13, 2023 for the 2023-2024 and 2024-2025 license terms; and

WHEREAS, no objections were filed, and no appearances were made by the public opposing renewals; and

WHEREAS, the appropriate fees have been paid to the Municipality and the State of New Jersey Division of Alcoholic Beverage Control; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, hereby authorize the Township Clerk to issue a license renewal for the above establishment on August 23, 2023, and place the seal of the Township of Mansfield upon said license and to affix her signature thereon.

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY**

OFFICIALS AUTHORIZED TO SIGN CHECKS AND WARRANTS

NO. 244

ADOPTED: AUGUST 23, 2023

BE IT RESOLVED, that each check and warrant of the Township of Mansfield be signed by two (2) of the following and that they hereby are authorized to sign same.

- Mayor, Joseph Watters
- Township Municipal Clerk, Wendy Barras
- Chief Financial Officer, Judith F. Curran
- Deputy Treasurer, JoAnn Fascenelli

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY**

APPOINTING FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONER

NO. 245

ADOPTED: AUGUST 23, 2023

WHEREAS, the Township of Mansfield is a member of the Statewide Joint Insurance Fund; and

WHEREAS, the Statewide JIF By-laws require members to appoint a Fund Commissioner and Alternate to serve as representatives to the Fund.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, does hereby appoint the following persons as the Township of Mansfield representatives to the Statewide JIF:

Fund Commissioner: Wendy Barras

Alternate Fund Commissioner: Chief J. Michael MacDonough

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the State JIF and to the Township of Mansfield Risk Management Consultant.

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY**

ASSESSMENT SEARCH OFFICER

NO. 246

ADOPTED: AUGUST 23, 2023

BE IT RESOLVED, that Wendy Barras, be the official Assessment Search Officer for the Township of Mansfield for the year 2023.

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY**

APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER

NO. 247

ADOPTED: AUGUST 23, 2023

WHEREAS, N.J.A.C. 17:27-3.2 requires that the Township of Mansfield designate an official or staff person to act as liaison and to serve as Public Agency Compliance Officer in conjunction with obligations imposed upon the Township of Mansfield regarding affirmative action requirements in the awarding of contracts; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that in accordance with N.J.A.C. 17:27-3.2 and other authority; the Township

Township of Mansfield Committee Meeting
August 23, 2023

Committee appoints Wendy Barras as Township of Mansfield Public Agency Compliance Officer, for Calendar Year 2023.

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY**

RESOLUTION FOR LAND USE BOARD CERTIFICATION OF SUBDIVISION OF LANDS

NO. 248

ADOPTED: AUGUST 23, 2023

BE IT RESOLVED, that Wendy Barras pursuant to the provisions of N.J.S.A. 40:55D-56, be appointed the official to issue certification as to the approval of subdivisions of land or lands in the Township of Mansfield for 2023.

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY**

LIEN REDEMPTION (BLOCK 801 LOT 20)

NO. 249

ADOPTED: AUGUST 23, 2023

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 23rd day of August 2023, that payment in the amount of \$ 89,976.12 is to be made to the certificate holder as noted:

CERTIFICATE HOLDER	BLOCK/LOT	CERT #
Christiana Trust As Custodian PO Box 71276 Philadelphia, PA 19176-6276	Block 801 Lot 20	22-00002
Lien Redemption Proceeds	\$ 32,576.12	
Premium	\$ 57,400.00	
TOTAL	\$ 89,976.12	

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY
RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT TO STORMWATER
COMPLIANCE SOLUTIONS, LLC FOR WORK TO MEET THE MUNICIPAL OBLIGATIONS UNDER THE
NEW TIER A MUNICIPAL PERMIT**

NO. 250

ADOPTED: August 23, 2023

WHEREAS, the Township Committee of the Township of Mansfield, County of Warren, needs to hire a professional firm so that the Township of Mansfield can meet the municipal obligations under the new Tier A Municipal Permit; and

WHEREAS, a purchase that is not awarded under State contract can be awarded by the Temporary QPA under the Non-Fair and Open Award process when the total contract exceeds \$17,500 but does not exceed the Township's bid threshold of \$44,000; and

WHEREAS, the Township Committee has authorized the Temporary QPA to award such contract to Stormwater Compliance Solutions; and

WHEREAS, Stormwater Compliance Solutions has submitted the following documentation in compliance with the awarding of a contract under the New Jersey Pay to Play Law within 10 days of the awarding of the contract; and

- a. Business Entity Disclosure Certification for Non-Fair and Open Contracts which certifies that Stone Hill has not made any reportable contributions to a political or candidate committee in the Township of Mansfield in the previous one year,
- b. Stockholder Disclosure Certification
- c. 271 Political Contribution Disclosure Form (required per N.J.S.A. 19:44A-20.26)
- d. Non-collusion affidavit

WHEREAS, the CFO has certified that funds will be available in the Current Fund, account number, 3-01-26-290-0000-1003; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby award a contract to Stormwater Compliance Solutions not to exceed the amount of \$42,800 for work to meet the municipal obligations under the new Tier A municipal permit under the provision of the Non-Fair and Open Process and that Stormwater Compliance Solutions is in compliance with the New Jersey Pay to Play Law per the above.

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY
RESOLUTION AUTHORIZING THE HIRING OF SNOW PLOWING/REMOVAL SERVICES THROUGH THE
COMPETITIVE CONTRACTING PROCESS**

NO. 251

ADOPTED: August 23, 2023

WHEREAS, the Township Committee of the Township of Mansfield, County of Warren, is in need of Snow Plowing/Removal Services and;

WHEREAS, such services are authorized under the New Jersey Public Contracts Law (N.J.S.A. 40A-11:4.1 (n)) to be procured through the competitive contracting process; and;

WHEREAS, the Township desires to evaluate such service offerings from vendors within the procedures as set forth in the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-4.1 et. Seq. and N.J.A.C. 5:34-4 et seq.,) and;

WHEREAS, under competitive contracting services of this type can be for a contract period of up to five years;

and

WHEREAS, as per statute the process will be administered by the Temporary Purchasing Agent (N.J.S.A. 40A:11-4.5(d)).

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby authorize the Temporary Purchasing Agent to commence the competitive contract/procurement for Snow Plowing/Removal Services per the above.

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY
OF WARREN, STATE OF NEW JERSEY,
AWARDING A BID FOR SNYDER ROAD IMPROVEMENTS TO
TOP LINE CONSTRUCTION CORP.**

NO. 253

ADOPTED: August 23, 2023

WHEREAS, the Township Committee of the Township of Mansfield authorized Richard Quamme, the Township Engineer, of Ferriero Engineering to solicit bids for Improvements to Snyder Road; and

WHEREAS, a bid opening was held on July 26, 2023 at 10:00 am at the Township's Municipal Building, 100 Port Murray Road, Port Murray, NJ with Mr. Quamme and Judith Curran, CFO present; and

WHEREAS, three bids were received with American Asphalt having submitted the lowest bid; and

WHEREAS, upon review of the paperwork submitted by American Asphalt, the Consent of Surety was discovered to be a fatal defect; and

WHEREAS, such a defect requires that the contract cannot be awarded to American Asphalt and can be awarded to the next lowest responsible bidder; and

WHEREAS, the next lowest responsible bidder was Top Line Construction Corp., 22 Fifth Street, Somerville, NJ; at \$191,604.14; and

WHEREAS, the bid package was reviewed by the Township Engineer and the Township Attorney and all requirements under the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-1) have been met; and

WHEREAS, the CFO has certified that sufficient funds are available in the Grant Fund, account numbers G-02-41-560-0000-0001 and G-02-41-560-0000-0002;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey hereby approves the awarding of the contract for Snyder Road Improvements to Top Line Construction Corp. per the above.

Mr. McGuinness, seconded by Mrs. Mora Dillon made a motion to adopt Resolution #2023-254.

Recorded Vote

Aye:	Mrs. Mora Dillon, Mr. Hayes, Mr. McGuinness, Mayor Watters
Nay:	XXXXXX
Absent:	XXXXXX
Abstain:	Mr. Farino

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY
AUTHORIZING THE PAYMENT OF BILLS**

NO. 254

ADOPTED: August 23, 2023

WHEREAS, the Township Committee of the Township of Mansfield, County of Warren, finds and declares that certain municipal obligations have come due and are now payable; and

WHEREAS, the Township Committee further finds and declares that said obligations have been itemized on the annexed schedules, which are hereby deemed part of this Resolution;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby authorize payment of said municipal obligations, in accordance with the recommendations of the Chief Financial Officer and the Deputy Treasurer, from the following accounts and in the following amounts:

PREPAID LIST	
CURRENT	\$
CAPITAL	
TRUST	\$
DOG	\$
RECREATION	
OPEN SPACE	\$
DEV ESCROW	
UNEMPLOYMENT	\$
TAX PREMIUM	
MANDATORY DEV	
OUTSIDE EMPLOY	
TOTAL	\$

BILLS LIST	
CURRENT	\$720,654.41
CAPITAL	\$3,356.66
TRUST	\$
DOG	\$278.00
RECREATION	\$
OPEN SPACE	\$22,119.73
DEV ESCROW	\$3,229.51
UNEMPLOYMENT	\$358.57
TAX PREMIUM	\$57,400.00
MANDATORY DEV	\$
OUTSIDE EMPLOY	\$
GRANT	\$72,532.00
TOTAL	\$879,928.88

NEW BUSINESS: No New Business to discuss at this time.

COMMITTEE PERSON COMMENTS: No Committee Person wished to comment at this time.

EXECUTIVE SESSION

Mr. McGuinness, seconded by Mrs. Mora Dillon made a motion to adopt Resolution #2023-255 for an Executive Session of the Township Committee. At 7:46 p.m., the Committee went into Executive Session.

Recorded Vote

Aye: Mr. Farino, Mrs. Mora Dillon, Mr. Hayes, Mr. McGuinness, Mayor Watters
Nay: XXXXXX
Absent: XXXXXX
Abstain: XXXXXX

Mr. Lavery announced the following to be discussed in Executive Session:

**Township of Mansfield Committee Meeting
Executive Session
August 23, 2023**

Resolution No. 2023-255

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain;

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

- Two (2) personnel matters regarding Police Department
- Two (2) contractual matters brought before Township Committee

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

RETURN TO REGULAR SESSION

On a motion by Mr. McGuinness, seconded by Mr. Hayes, the Township Committee voted to return to public session at 8:47pm.

Recorded Vote

Aye: Mr. Farino, Mrs. Mora Dillon, Mr. Hayes, Mr. McGuinness, Mayor Watters
Nay: XXXXXX
Absent: XXXXXX
Abstain: XXXXXX

Mr. Lavery announced the following discussed in Executive Session:

- Two (2) contractual matters-
Mt. Bethel Project & Engineer
- Two (2) personnel matters –
Chief of Police and Police Department

Mr. Lavery stated there was no official action as a result of the Executive Session.

Copies of these minutes will be available at such time the Committee determines there is no longer a harm to the public interest.

As a result of the Executive Session, Mr. McGuinness, seconded by Mr. Hayes made a motion to approve a policy request regarding "light duty" work conditions.

Recorded Vote

Aye: Mr. Farino, Mr. Hayes, Mr. McGuinness, Mrs. Mora Dillon, Mayor Watters
Nay: XXXXXX
Absent: XXXXXX
Abstain: XXXXXX

Mr. Mc Guinness, seconded by Mr. Hayes made a motion to authorize Chief MacDonough to advertise for a patrol officer in wake of a patrol officer resignation.

Township of Mansfield Committee Meeting
August 23, 2023

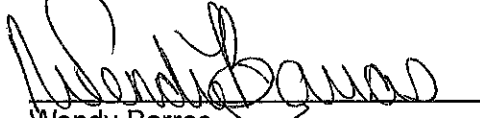
Recorded Vote

Aye: Mr. Farino, Mr. Hayes, Mr. McGuinness, Mrs. Mora Dillon, Mayor Watters
Nay: XXXXXX
Absent: XXXXXX
Abstain: XXXXXX

The committee discussed the event at Kessler Rehab and ShopRite to which they were invited.

There being no further business, Mr. Mc Guinness made a motion to adjourn. The meeting was adjourned at approximately 8:40 p.m.

Attest:


Wendy Barras
Township Municipal Clerk