



**AGENDA OF THE REGULAR MEETING OF THE TOWNSHIP COMMITTEE OF  
THE TOWNSHIP OF MANSFIELD**

**MAY 22, 2024**

**7:30 PM**

This is a regular meeting of the Township of Mansfield Committee. This meeting is being held in compliance with the "OPEN PUBLIC MEETINGS ACT", because adequate notice of this meeting has been provided by notifying the Express Times NJ Zone and The Daily Record, and by posting notice of such meeting in the Municipal Building and by filing of said notice with the Township Clerk of the Township of Mansfield. Formal action may be taken at this meeting.

**THIS IS NOT AN OFFICIAL DOCUMENT.** It is listed as a courtesy and attempt to inform the public of actions being considered by the Township Committee of the Township of Mansfield. There may be additions or deletions prior to the Committee taking final action.

**ROLL CALL:**

**SALUTE TO FLAG:**

**PROCLAMATION: Dept. Public Works Appreciation Week 2024**

**ANIMAL CONTROL OFFICER:**

**APPROVAL OF THE MINUTES**

**Executive Session-** May 8, 2024

**Regular Session-** May 8, 2024

**CLERK'S REPORT**

**FINANCE REPORT**

**EMPLOYEES' REPORTS**

**ENGINEER'S REPORT**

**PUBLIC PORTION**

**ORDINANCE: PUBLIC HEARING AND SECOND READING**

**#008-2024** An Ordinance of the Township of Mansfield To Provide and Determine Salaries and Wages

**RESOLUTIONS (taken separately)**

**#129-2024** Resolution Authorizing Payment of Municipal Obligations

**CONSENT AGENDA**

**#130-2024** Resolution Accepting Driveway Bond for 15 Mountain View Lane

**#131-2024** Resolution Accepting Driveway Bond for 10 Middle Lane West

**#132-2024** Resolution Accepting Driveway Bond for 3 Mountain View Lane

**#133-2024** Resolution Appointing Part Time Certified Tax Collector – K. Ughetta

**#134-2024** Resolution Authorizing Hiring Full Time DPW Laborer – G. Armbrecht

**#135-2024** Resolution Rescinding Resolution 2023-178

**#136-2024** Resolution Authorizing Purchase of Police Vehicle – 2024 Ram 1500

**#137-2024** Resolution Authorizing Outfitting of Police Vehicle- 2024 Ram 1500

**#138-2024** Resolution Authorizing Acceptance of Maintenance Bond – Top Line Construction Corp.

**#139-2024** Resolution Authorizing Purchase from Morris County CO-OP for Diesel Fuel

**NEW BUSINESS**

**COMMITTEE PERSON COMMENTS**

**EXECUTIVE SESSION**

**#140-2024** Executive Session

**RETURN TO REGULAR SESSION**

**ADJOURN**



**NATIONAL PUBLIC WORKS WEEK 2024 PROCLAMATION  
“Advancing Quality of Life for All”**

**WHEREAS**, public works services provided in our community are an intergral part of our residents’ everyday lives; and

**WHEREAS**, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as street and right of way maintenance, stormwater management, park maintenance, and facility maintenance and repair of Township equipment, and sustainability efforts in design, procurement, and outreach; and

**WHEREAS**, the health, safety, and comfort of the residents of this community depends on these facilities and services; and

**WHEREAS**, the quality and effectiveness of these services is vitally dependent upon the efforts and skills of Public Works officials and employees; and

**WHEREAS**, the theme for 2024 is “Advancing the Quality of Life for All” and how public works professionals contribute and enhance the quality of life in the communities they serve.

**NOW, THEREFORE**, the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby proclaim May 19-25, 2024 as Public Works Week in the Township of Mansfield and encourage all citizens to acquaint themselves with the issues involved in providing quality Public Works services to this community and to recognize the contributions which the Department of Public Works employees make every day to our health, safety, comfort, and quality of life.

Proclaimed this 22<sup>nd</sup> of May, 2024

\_\_\_\_\_  
Mayor Joseph Watters, Mansfield Township Committee



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

## ORDINANCE 008-2024

**AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY, TO PROVIDE FOR AND DETERMINE THE SALARIES AND WAGES FOR THE OFFICERS AND EMPLOYEES AND METHOD OF PAYMENT OF SUCH SALARIES**

### STATEMENT OF PURPOSE

The purpose of this Ordinance is to set the salary for the Part Time Chief Financial Officer and Part Time Certified Tax Collector positions.

**BE IT ORDAINED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

**SECTION 1**, The salaries per annum of rates of compensation of the following officers and employees of the Township of Mansfield are determined to be as follows:

Part- Time Certified Tax Collector	\$20,000.00	TO	\$45,000.00
Part-Time Chief Financial Officer	\$20,000.00	TO	\$70,000.00

ATTEST:

\_\_\_\_\_  
Wendy Barras, Township Municipal Clerk

TOWNSHIP OF MANSFIELD:

Joseph Watters  
Joseph Watters, Mayor

Motion: Introduce Ordinance Moved by: Mc Guinness ; Seconded by: Mora Dillon  
Vote: Motion carried by roll call vote (Summary: Yes=5)  
Yes: Farino, Hayes, Mc Guinness, Mora Dillon, Watters  
No:  
Abstain:  
Absent:

Published: May 13, 2024  
Public Hearing: May 22, 2024

Motion: Adopt Ordinance Moved by: ; Seconded by:  
Vote: Motion carried by roll call vote (Summary: Yes=)  
Yes:  
No:  
Abstain:  
Absent:

Adopted:  
Published:

### **CERTIFICATION**

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, do hereby certify that the foregoing Ordinance was duly adopted by the Township of Mansfield Committee on the day of , 2024.

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Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

**RESOLUTION 129-2024**

**A RESOLUTION AUTHORIZING PAYMENT OF BILLS LIST**

**WHEREAS**, the Township Committee of the Township of Mansfield, County of Warren, finds and declares that certain municipal obligations have come due and are now payable; and

**WHEREAS**, the Township Committee further finds and declares that said obligations have been itemized on the annexed schedules, which are hereby deemed part of this Resolution.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby authorize payment of said municipal obligations, in accordance with the recommendations of the Chief Financial Officer and the Deputy Treasurer, from the following accounts and in the following amounts:

<b>BILLS LIST</b>	
CURRENT- 4-01	\$ 60,696.20
CURRENT- 3-01	\$ 250.00
FEDERAL/STATE GRANT FUND	\$ 3,472.00
OPEN SPACE TRUST	\$ 582.50
DEVELOPER'S ESCROW	\$ 3,074.05
<b>TOTAL</b>	<b>\$ 68,074.75</b>

Motion: Approve Resolution Moved by: \_\_\_\_\_ ; Seconded by:  
Vote: Motion carried by roll call vote (Summary: Yes=)  
Yes:  
No:  
Abstain:  
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its' Regular Meeting held on May 22, 2024. Witness my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

**RESOLUTION 130-2024**

**A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY, ACCEPTING A DRIVEWAY BOND FOR 15 MOUNTAIN VIEW LANE**

**WHEREAS**, in accordance with Mansfield Township code section 167-11 (Certificate of Occupancy) no certificate of occupancy shall be issued unless the driveway has been completed in accordance with the approved plan; and

**WHEREAS**, notwithstanding anything to the contrary hereinbefore mentioned, a developer may, during the period from November 1 to April 15, apply for a certificate of occupancy and defer completion of a driveway in accordance with the approved plan; provided however, such developer posts a driveway bond with the Township of Mansfield; and

**WHEREAS**, Ryan Homes, the developer of the property located at 15 Mountain View Lane has submitted check number 660489 in the amount of \$ 1,500.00 representing the driveway bond for the project; and

**WHEREAS**, the Township Engineer has recommended the acceptance of said payment.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, that the driveway bond stated above submitted by Ryan Homes is hereby accepted. The Township Municipal Clerk is authorized and directed to forward a copy of this resolution to the developer.

Motion: Approve Resolution Moved by: \_\_\_\_\_ ; Seconded by \_\_\_\_\_  
Vote: Motion carried by roll call vote (Summary: Yes=5)

Yes:

No:

Abstain:

Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held May 22, 2024. Witness my hand this \_\_\_\_ day of 2024.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

**RESOLUTION 131-2024**

**A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY, ACCEPTING A DRIVEWAY BOND FOR 10 MIDDLE LANE WEST**

**WHEREAS**, in accordance with Mansfield Township code section 167-11 (Certificate of Occupancy) no certificate of occupancy shall be issued unless the driveway has been completed in accordance with the approved plan; and

**WHEREAS**, notwithstanding anything to the contrary hereinbefore mentioned, a developer may, during the period from November 1 to April 15, apply for a certificate of occupancy and defer completion of a driveway in accordance with the approved plan; provided however, such developer posts a driveway bond with the Township of Mansfield; and

**WHEREAS**, Ryan Homes, the developer of the property located at 10 Middle Lane West has submitted check number 660488 in the amount of \$ 1,500.00 representing the driveway bond for the project; and

**WHEREAS**, the Township Engineer has recommended the acceptance of said payment.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, that the driveway bond stated above submitted by Ryan Homes is hereby accepted. The Township Municipal Clerk is authorized and directed to forward a copy of this resolution to the developer.

Motion: Approve Resolution Moved by: \_\_\_\_\_ ; Seconded by  
Vote: Motion carried by roll call vote (Summary: Yes=5)

Yes:

No:  
Abstain:  
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held May 22, 2024. Witness my hand this \_\_\_\_\_ day of 2024.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

**RESOLUTION 132-2024**

**A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY, ACCEPTING A DRIVEWAY BOND FOR 3 MOUNTAIN VIEW LANE**

**WHEREAS**, in accordance with Mansfield Township code section 167-11 (Certificate of Occupancy) no certificate of occupancy shall be issued unless the driveway has been completed in accordance with the approved plan; and

**WHEREAS**, notwithstanding anything to the contrary hereinbefore mentioned, a developer may, during the period from November 1 to April 15, apply for a certificate of occupancy and defer completion of a driveway in accordance with the approved plan; provided however, such developer posts a driveway bond with the Township of Mansfield; and

**WHEREAS**, Ryan Homes, the developer of the property located at 3 Mountain View Lane has submitted check number 660487 in the amount of \$ 1,500.00 representing the driveway bond for the project; and

**WHEREAS**, the Township Engineer has recommended the acceptance of said payment.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, that the driveway bond stated above submitted by Ryan Homes is hereby accepted. The Township Municipal Clerk is authorized and directed to forward a copy of this resolution to the developer.

Motion: Approve Resolution Moved by: \_\_\_\_\_ ; Seconded by \_\_\_\_\_  
Vote: Motion carried by roll call vote (Summary: Yes=5)

Yes:

No:

Abstain:

Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held May 22, 2024. Witness my hand this day of 2024.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

## RESOLUTION 133-2024

### A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY, APPOINTING KARIN E. UGHETTA AS PART TIME TOWNSHIP CERTIFIED TAX COLLECTOR

**WHEREAS**, N.J.S.A. 40A:9-141 requires municipalities to appoint a Certified Tax Collector; and

**WHEREAS**, there exists a vacancy in the position of Tax Collector due to resignation of the previous Tax Collector, whose term expires November 1, 2024; and

**WHEREAS**, the Township has a need to appoint a new Certified Tax Collector to serve the remainder of the unexpired term, and to a subsequent regular term conditioned on appointment by the Township Committee; and

**WHEREAS**, the Township Committee desires to appoint Karin E. Ughetta, as Tax Collector for the unexpired term from May 29, 2024 through November 1, 2024, and to a new term beginning November 2, 2024 conditioned upon appointment by the Township Committee; and

**WHEREAS**, Ms. Ughetta shall serve on a part-time basis at a salary of \$40,000.00 and shall be scheduled two (2) days per week for a total of no more than fifteen (15) hours.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, that Ms. Karin E. Ughetta be appointed as the Part Time Certified Tax Collector at an annual salary of \$40,000 with a work schedule of two days per week for a total of no more than fifteen (15) hours effective May 29, 2024.

**NOW, THEREFORE BE IT FURTHER RESOLVED**, this position is classified as part-time and is not eligible to participate in the medical benefits program or paid vacation or personal time off.

Motion: Approve Resolution Moved by: \_\_\_\_\_ ; Seconded by \_\_\_\_\_  
Vote: Motion carried by roll call vote (Summary: Yes=5)

Yes:

No:  
Abstain:  
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held May 22, 2024. Witness my hand this day of 2024.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

## RESOLUTION 134-2024

**A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY, AUTHORIZING THE HIRING OF FULL TIME DEPT. OF PUBLIC WORKS MACHINE OPERATOR – G. ARMBRECHT**

**WHEREAS**, there exists a vacancy in the Department of Public Works for a machine operator; and

**WHEREAS**, the Township Committee and the Acting Dept. of Public Works Supervisor reviewed and interviewed several applicants; and

**WHEREAS**, the Township Committee desires to hire Mr. Gene Armbricht as a Full- time Department of Public Works Machine Operator effective May 28, 2024 at an annual salary of \$41,000.00; and

**WHEREAS**, Mr. Armbricht will also be compensated at \$45.00 per hour as a Recycling Attendant when applicable; and

**WHEREAS**, Mr. Armbricht will be entitled to vacation and sick time in accordance with the current Memorandum of Agreement between the Teamsters Local Union 469 and the Township.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, that Mr. Gene Armbricht is hereby hired as a full-time machine operator for the Department of Public Works effective May 28, 2024 at an annual salary of \$41,000 and vacation and sick time as well as subsequent pay increases are subject to and in accordance with the current Memorandum of Agreement between the Teamsters Local Union 469 and the Township .

Motion: Approve Resolution Moved by: \_\_\_\_\_ ; Seconded by \_\_\_\_\_  
Vote: Motion carried by roll call vote (Summary: Yes=5)

Yes:

No:

Abstain:

Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held May 22, 2024. Witness my hand this day of 2024.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

## RESOLUTION 135-2024

### A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY, RESCINDING RESOLUTION # 2023-178

**WHEREAS**, Resolution #2023-178, adopted May 24, 2023 authorized a salary increase in the amount of \$7,000.00 for Mrs. JoAnn Fascenelli, Deputy Tax Collector for her taking on additional duties; and

**WHEREAS**, Resolution #2023-178 states that if the Township Committee finds it necessary to employ a different Tax Collector that Mrs. Fascenelli would no longer be entitled to the additional \$7,000.00 ; and

**WHEREAS**, the Township Committee by adoption of Resolution #133-2024 have appointed a new Tax Collector effective May 29, 2024 and therefore needing to rescind Resolution #2023-178.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, hereby rescinds Resolution #2023-178 adopted May 24, 2023 finding that Mrs. JoAnn Fascenelli is no longer entitled to the additional compensation in the amount of \$7,000.00 due to the hiring of a new Tax Collector effective May 29, 2024.

**NOW, THEREFORE BE IT FURTHER RESOLVED**, Mrs. JoAnn Fascenelli will retain the title of Deputy Tax Collector.

Motion: Approve Resolution Moved by: \_\_\_\_\_ ; Seconded by \_\_\_\_\_  
Vote: Motion carried by roll call vote (Summary: Yes=5)

Yes:

No:

Abstain:

Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held May 22, 2024. Witness my hand this day of 2024.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

**RESOLUTION 136-2024**

**A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY AUTHORIZING PURCHASE OF 2024 RAM 1500 SSV 4X4 FOR POLICE DEPARTMENT PURSUANT TO NJ STATE CONTRACT**

**WHEREAS**, a need exists for the acquisition of a Police Pursuit Rated Vehicle for the daily operations of the Township of Mansfield Police Department; and

**WHEREAS**, the Township of Mansfield, may, without advertising for bids, purchase such materials through the New Jersey State Purchase Contract pursuant to N.J.S.A 40A:1 1-12 and N.J.A.C. 5:34-7.29 et. Seq., and

**WHEREAS**, under the sate contract award, the following vendors hold New Jersey State Purchase and Property State Contracts

Hertrich Fleet Services            #17-FLEET-00210

**WHEREAS**, Hertrich Fleet Services has proposed under state contract a 2024 Ram 1500 SSV 4x4 Crew Cab with 5' 7" box in the amount of \$40,949.10; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the amount of \$40,949.10 in

Line Item: 4-01-44-900-0000-9096

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, pursuant to N.J.S.A. 40A:11-12 & N.J.A.C. 5:34-7.29 that it authorizes the Police Chief of the Township of Mansfield to enter into a contract to purchase through the use of New Jersey State Contract with Hertrich Fleet Services #17-FLEET-00210 for procurement of a 2024 Ram 1500 SSV 4x4 in the amount of \$40,949.10.

Motion: Approve Resolution Moved by:            ; Seconded by  
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:

No:

Abstain:

Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held May 22, 2024. Witness my hand this day of 2024.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

**RESOLUTION 137-2024**

**A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY AUTHORIZING OUTFITTING OF 2024 RAM 1500 SSV 4X4 FOR POLICE DEPARTMENT PURSUANT TO NJ STATE CONTRACT**

**WHEREAS**, a need exists for the outfitting of a newly purchased Police Pursuit Rated Vehicle for the daily operations of the Township of Mansfield Police Department; and

**WHEREAS**, the Township of Mansfield, may, without advertising for bids, purchase such materials through the New Jersey State Purchase Contract pursuant to N.J.S.A 40A:1 1-12 and N.J.A.C. 5:34-7.29 et. Seq., and

**WHEREAS**, under the sate contract award, the following vendors hold New Jersey State Purchase and Property State Contracts

Whelan NJ State Contract # 17-FLEET- 00761	Emergency Lights
Havis NJ State Contract # 17-FLEET-00719	Console and Equipment Mounts

**WHEREAS**, East Coast Emergency Lighting has proposed under the aforementioned state contracts an estimate in the amount of \$17,876.45 to outfit the newly purchased police pursuit rated vehicle with the necessary emergency lights and equipment; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the amount of \$17,876.45 in

Line Item: 4-01-44-900-0000-9096

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, pursuant to N.J.S.A. 40A:11-12 & N.J.A.C. 5:34-7.29 that it authorizes the Police Chief of the Township of Mansfield to enter into a contract to outfit the newly purchased police pursuit rated vehicle through the use of Whelan NJ State Contract #17-FLEET-00761 and Havis NJ State Contract #17-FLEET-00719 with East Coast Emergency Lighting with the estimate amount of \$17,876.45.

Motion: Approve Resolution Moved by: \_\_\_\_\_ ; Seconded by \_\_\_\_\_  
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:

No:  
Abstain:  
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held May 22, 2024. Witness my hand this day of 2024.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

## RESOLUTION 138-2024

**A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY, AUTHORIZING A CHANGE ORDER AND ACCEPTING A MAINTENANCE BOND FROM TOPLINE CONSTRUCTION CORP FOR THE 2022-2023 SNYDER ROAD IMPROVEMENTS.**

**WHEREAS**, Top Line Construction Company, 22 Fifth Street, Somerville, NJ 08876, was selected by the Township Committee in accordance with Resolution #2023-253 for the 2022-2023 Snyder Road Improvements – Project No. MD107 (FEI 22MN106); and

**WHEREAS**, Top Line Construction Company submitted a bid in the amount of \$191,604.14 and agreement was signed by the Mayor ; and

**WHEREAS**, Change Order No. 1 Final for the 2022-2023 Snyder Road Improvements was submitted by Township Engineer, Boswell Engineering in a memo dated May 13, 2024 with additional charges of \$1,509.54, supplementals of \$4,737.61, and decreases of \$23,580.10; yielding a net decrease of \$17,332.96, bringing the new total to \$174,268.19; and

**WHEREAS**, Top Line Construction, 22 Fifth Street, Somerville, NJ 08876 has submitted Maintenance Bond #CA-4903378 (M) in the amount of \$17,631.06 for the project.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, that said Change Order No.1 Final is approved and authorized for the new contractual total of \$174,268.19.

**NOW, THEREFORE BE IT FURTHER RESOLVED**, the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, has accepted Maintenance Bond #CA-4903378 in the amount of \$17, 631.06 from Top Line Construction Company, 22 Fifth Street, Somerville, NJ for Project No. MD107 (FEI 22MN106).

**BE IT FINALLY RESOLVED**, that a copy of this resolution be forwarded to the CFO, Township Engineer, and Top Line Construction Corp. for their records.

Motion: Approve Resolution Moved by: \_\_\_\_\_ ; Seconded by \_\_\_\_\_  
Vote: Motion carried by roll call vote (Summary: Yes=5)

Yes:

No:

Abstain:

Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held May 22, 2024. Witness my hand this day of 2024.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

**RESOLUTION 139-2024**

**AUTHORIZING PURCHASING FROM MORRIS COUNTY CO-OP CONTRACT #12  
FOR #2 ULTRA LOW SULFUR DIESEL FUEL FROM CREATIVE MANAGEMENT,  
INC., 935 ROUTE 34, SUITE 3-A, MATAWAN, NEW JERSEY 07747**

**WHEREAS**, the Township of Mansfield wishes to purchase Ultra Low Sulfur Diesel Fuel under the Morris County Co-Op; and

**WHEREAS**, Morris County Co-Op awarded a contract to Creative Management, Inc., 935 Route 34, Suite 3-A, Matawan, New Jersey 07747; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2024 budget for an additional \$ 10,000.00 and the line-item appropriation to be charged is 4-01-31-430-0000-4870; and

**WHEREAS**, the Township is authorized to make purchases through cooperative and state contracts pursuant to N.J.S.A. 40A:11-10 and 12; and

**WHEREAS**, it is the recommendation of the Chief Financial Officer to purchase Ultra Low Sulfur Diesel through the Morris County Co-Op.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield that the Chief Financial Officer be authorized to issue purchase orders to Creative Management, Inc., 935 Route 34, Suite 3A, Matawan, New Jersey 07747, through December 31, 2024.

Motion: Approve Resolution Moved by: \_\_\_\_\_ ; Seconded by  
Vote: Motion carried by roll call vote (Summary: Yes=5)

Yes:

No:

Abstain:

Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held May 22, 2024. Witness my hand this day of 2024.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

**RESOLUTION 140-2024**

**RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE  
TOWNSHIP COMMITTEE**

**WHEREAS**, the Township Committee of the Township of Mansfield is authorized, pursuant to N.J.S.A. 10:4-12 to exclude the public from that portion of this meeting for purposes of discussing specific matters as permitted by N.J.S.A. 10:4-12; and;

**WHEREAS**, the Township Committee of the Township of Mansfield intends to discuss certain matters which are deemed confidential pursuant to N.J.S.A. 10:4-12, in Executive Session; and

**WHEREAS**, at this time the Township Committee of the Township of Mansfield cannot determine the time when the discussion to be held in Executive Session will be made public, but will disclose the minutes of the Executive Session when the need for confidentiality no longer exists.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that this meeting shall be adjourned to an Executive Session and the public will be excluded in order that the Township Committee of the Township of Mansfield may discuss the items listed below:

**Personnel**

DPW Laborer Interview

**Potential Litigation**

Sidewalk Ordinance

Motion: Approve Resolution Moved by: ; Seconded by:  
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:  
No:  
Abstain:  
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held on May 22, 2024. Witness my hand this day of , 2024.

Wendy Barras, Township Municipal Clerk