



**AGENDA OF THE REGULAR MEETING OF THE TOWNSHIP COMMITTEE OF  
THE TOWNSHIP OF MANSFIELD  
JULY 24, 2024  
7:30 PM**

This is a regular meeting of the Township of Mansfield Committee. This meeting is being held in compliance with the "OPEN PUBLIC MEETINGS ACT", because adequate notice of this meeting has been provided by notifying the Express Times NJ Zone and The Daily Record, and by posting notice of such meeting in the Municipal Building and by filing of said notice with the Township Clerk of the Township of Mansfield. Formal action may be taken at this meeting.

**THIS IS NOT AN OFFICIAL DOCUMENT.** It is listed as a courtesy and attempt to inform the public of actions being considered by the Township Committee of the Township of Mansfield. There may be additions or deletions prior to the Committee taking final action.

**ROLL CALL:  
SALUTE TO FLAG:**

**APPROVAL OF THE MINUTES**

**Executive Session-** July 10, 2024  
**Regular Session-** July 10, 2024

**CLERK'S REPORT**  
**FINANCE REPORT**  
**EMPLOYEES' REPORTS**  
**ENGINEER'S REPORT**

**PUBLIC PORTION**

**RESOLUTIONS (taken separately)**

**#177-2024** Resolution Authorizing Payment of Municipal Obligations

**PUBLIC PORTION – CONSENT AGENDA ONLY**

**CONSENT AGENDA**

**#178-2024** Resolution Authorizing Change of Title and Salary Adjustment\_ J. Fascenelli  
**#179-2024** Resolution Designating Officials Authorized to Sign Checks  
**#180-2024** Resolution Authorizing Submission of Highlands Water Protection and Planning Council Grant for Funding Assistance to Achieve Compliance under 2024 Tier A Municipal Stormwater General Permit

**NEW BUSINESS**  
**COMMITTEE PERSON COMMENTS**

**EXECUTIVE SESSION**  
**#181-2024** Executive Session

**RETURN TO REGULAR SESSION**  
**ADJOURN**



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

## RESOLUTION 177-2024

### A RESOLUTION AUTHORIZING PAYMENT OF BILLS LIST

**WHEREAS**, the Township Committee of the Township of Mansfield, County of Warren, finds and declares that certain municipal obligations have come due and are now payable; and

**WHEREAS**, the Township Committee further finds and declares that said obligations have been itemized on the annexed schedules, which are hereby deemed part of this Resolution.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby authorize payment of said municipal obligations, in accordance with the recommendations of the Chief Financial Officer and the Deputy Treasurer, from the following accounts and in the following amounts:

BILLS LIST	
CURRENT- 4-01	\$ 1,549,775.32
FEDERAL/STATE GRANT FUND	\$ 1,911.83
OPEN SPACE TRUST	\$ 1,443.00
DEVELOPER'S ESCROW	\$ 1,867.45
<b>TOTAL</b>	<b>\$ 1,554,997.60</b>

**NOW, THEREFORE BE IT FURTHER RESOLVED**, that the Township Committee hereby authorizes payment of Purchase Order #24-00353 in the amount of \$1,200.00 payable to Common Sense for Animals previously listed on the Bills List of Resolution #144-2024.

Motion: Approve Resolution Moved by: \_\_\_\_\_ ; Seconded by:  
Vote: Motion carried by roll call vote (Summary: Yes=)  
Yes:  
No:  
Abstain:  
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its' Regular Meeting held on July 24, 2024. Witness my hand this day of July, 2024.

\_\_\_\_\_  
Wendy Barras, Township Municipal Clerk

P.O. Type: All  
 Format: Detail with Line Item Notes  
 Range: 3-First  
 Rcvd Batch Id Range: First to Last  
 Vendors: All  
 Print Alpha, Revenue, & G/L Accounts: Y  
 Bid: Y  
 Open: N  
 Void: N  
 Held: Y  
 Aprv: N  
 Rcvd: Y  
 State: Y  
 Other: Y  
 Exempt: Y  
 Include Non-Budgeted: Y

DEPT Page Break: No  
 Subtotal CAFR: No  
 Subtotal DEPT: No  
 Subtotal SUB\_ACCT: No

Account	Description	Item Description	Amount	Stat	Chk	Enc	First	Rcvd	Chk/Void	Date	Invoice	PO	Type
Fund: CURRENT FUND													
4-01-20-100-0000-4020	ADVERTISING												
24-00293 10	GANNETT NEW JERSEY NEWSPAPERS	IN. 0006494742 6/30 AD ORD 12	29.25	R			04/11/24	07/18/24			0006494742		B
24-00293 11	GANNETT NEW JERSEY NEWSPAPERS	IN. 0006494742 6/30 AD ORD 13	31.59	R			04/11/24	07/18/24			0006494742		B
24-00516 1	NJADV005 NJ ADVANCE MEDIA	6/20 AD 0010879920 ORD 09	17.56	R			07/09/24	07/18/24			0010879920		
24-00516 2	NJADV005 NJ ADVANCE MEDIA	6/20 AD 0010879919 ORD 10	17.56	R			07/09/24	07/18/24			0010879919		
24-00516 3	NJADV005 NJ ADVANCE MEDIA	6/20 AD 0010879916 ORD 11	17.56	R			07/09/24	07/18/24			0010879916		
			113.52										
4-01-20-100-0000-4040	DEPT GENERAL EXP												
24-00522 5	AMAZ0010 AMAZON CAPITAL SERVICES	1GFY649LCLKN COPY PAPER	49.54	R			07/10/24	07/18/24			1GFY649LCLKN		
4-01-20-120-0000-4050	OFFICE SUPPLIES												
24-00517 2	AMAZ0010 AMAZON CAPITAL SERVICES	19LMTCMRTQ1X FILE FOLDERS	11.07	R			07/09/24	07/18/24			19LMTCMRTQ1X		
24-00517 3	AMAZ0010 AMAZON CAPITAL SERVICES	19LMTCMRTQ1X RECEIPT BOOK	6.78	R			07/09/24	07/18/24			19LMTCMRTQ1X		
			17.85										
4-01-20-120-0000-4210	ELECTIONS O&E												
24-00512 1	WARREI30 WARREN COUNTY	2024 PRIMARY ELECTION	1,675.80	R			07/08/24	07/18/24			2024 PRIMARY		
	BALLOTS MAILED												
24-00512 2	WARREI30 WARREN COUNTY	2024 PRIMARY ELECTION	219.00	R			07/08/24	07/18/24			2024 PRIMARY		
	BALLOTS RETURNED												
24-00512 3	WARREI30 WARREN COUNTY	2024 PRIMARY ELECTION	79.91	R			07/08/24	07/18/24			2024 PRIMARY		
	UNAFFILIATED LETTERS SENT												
24-00512 4	WARREI30 WARREN COUNTY	2024 PRIMARY ELECTION	2,066.06	R			07/08/24	07/18/24			2024 PRIMARY		
	SAMPLE BALLOTS SENT												
24-00512 5	WARREI30 WARREN COUNTY	2024 PRIMARY ELECTION	156.00	R			07/08/24	07/18/24			2024 PRIMARY		
	SAMPLE BALLOTS SET-UP FEE PER DISTRICT												
24-00512 6	WARREI30 WARREN COUNTY	2024 PRIMARY ELECTION	21.00	R			07/08/24	07/18/24			2024 PRIMARY		

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	PO Type
4-01-20-120-0000-4210 EMERGENCY BALLOTS	ELECTIONS O&E	Continued	<u>4,217.77</u>						
4-01-20-130-0000-4145 24-00037 17 ACTION005	PAYROLL SERVICES ACTION DATA SERVICES	INV. 88199 6/28/24 PAYROLL	420.94	R	06/24/24	07/18/24		88199	B
4-01-20-145-0000-4050 24-00522 1 AMAZ0010 24-00522 2 AMAZ0010 24-00522 3 AMAZ0010 24-00522 4 AMAZ0010	OFFICE SUPPLIES AMAZON CAPITAL SERVICES AMAZON CAPITAL SERVICES AMAZON CAPITAL SERVICES AMAZON CAPITAL SERVICES	IGFY649LCLKN RECEIPT BOOK 17N6FRKRGRWX STAPLE REMOVER IGFY649LCLKN LETTER OPENER IGFY649LCLKN WRITING PADS	15.66 6.46 4.64 14.51	R R R R	07/10/24 07/10/24 07/10/24 07/10/24	07/18/24 07/18/24 07/18/24 07/18/24		1GFY649LCLKN 17N6FRKRGRWX 1GFY649LCLKN 1GFY649LCLKN	
4-01-20-155-0000-4300 24-00088 11 SCHEN005	LEGAL SERVICES SCHENCK, PRICE, SMITH & KING,	INV. 1243609 MANSFIELD MEADOWS PROF. SERVICES RENDERED 6/5/24 - 6/18/24	580.65	R	02/01/24	07/18/24		1243609	B
24-00515 1 LAVER015 24-00515 2 LAVER015 24-00515 3 LAVER015 24-00515 4 LAVER015	LAVERY, SELVAGGI & COHEN, PC LAVERY, SELVAGGI & COHEN, PC LAVERY, SELVAGGI & COHEN, PC LAVERY, SELVAGGI & COHEN, PC	INV. 48061 GENERAL MATTERS INV. 48062 TAX APPEALS INV. 48063 LABOR INV. 48064 COAH	1,836.00 413.00 769.50 103.50	R R R R	07/08/24 07/08/24 07/08/24 07/08/24	07/18/24 07/18/24 07/18/24 07/18/24		48061 48062 48062 48064	
4-01-23-220-0000-4530 24-00508 1 STATE120 24-00508 2 STATE120	GROUP INSURANCE EMP STATE OF NEW JERSEY ACTIVE MEMBERS JULY 2024 STATE OF NEW JERSEY RETIRED MEMBERS JULY 2024	ID 051300 HEALTH BENEFITS ID 051300 HEALTH BENEFITS	46,895.96 35,665.55	R R	07/08/24 07/08/24	07/18/24 07/18/24		JULY 2024 JULY 2024	
			<u>82,561.51</u>						

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
4-01-25-240-0000-3040 24-00355 1 ATLAN025 ATLANTIC TACTICAL CARRIER (NAVY) (SILLETT)	CONTRACTUAL UNIFORM CLEANING	INV. 80830687 SAFARILAND	280.00	R	05/07/24	07/18/24		80830687	
24-00497 1 BRUNI005 B & R UNIFORM CO. INC. (DEPASQUALE)	NJ STATE CONTRACT #17-FLEET-00787	INV. 36361 L/S SHIRT	69.95	R	07/01/24	07/18/24		36361	
24-00497 2 BRUNI005 B & R UNIFORM CO. INC. (DEPASQUALE)		INV. 36361 HASHMARKS	2.00	R	07/01/24	07/18/24		36361	
24-00497 3 BRUNI005 B & R UNIFORM CO. INC. (DEPASQUALE)		INV. 36361 BOOTS (DEPASQUALE)	155.95	R	07/01/24	07/18/24		36361	
			507.90						
4-01-25-240-0000-4060 24-00130 11 LANDE005 DE LAGE LANDEN FINANCIAL, INC	OFFICE MACH MAINTENANCE	2024 POLICE COPIER	242.42	R	06/12/24	07/18/24		82835627	B
		7/1/24 - 7/31/24							
24-00130 12 LANDE005 DE LAGE LANDEN FINANCIAL, INC		2024 POLICE COPIER	11.97	R	07/09/24	07/18/24		82835627	B
		USAGE OVERAGE COLOR 5/24/24 - 6/24/24	254.39						
4-01-25-240-0000-4730 24-00065 34 FRED005 FRED BEANS FORD OF WASHINGTON	VEHICLE MAINTENANCE	INV 25996W V-BELT (28-5)	28.51	R	07/16/24	07/18/24		25996W	B
24-00065 35 FRED005 FRED BEANS FORD OF WASHINGTON (28-5)		INV 25996W TENSIONER BELT	134.91	R	07/16/24	07/18/24		25996W	B
24-00531 1 ADVAN005 ADVANCED AUTO PARTS		1872768769 MOLDING TAPE (28-6)	9.74	R	07/15/24	07/18/24		1872768769	
			173.16						
4-01-25-240-0000-4841 24-00523 1 MACD005 MACDONOUGH, JAMES M. (CHIEF'S CONFERENCE)	CHIEF EXPENSES	6/24/24 REIM. PARKING	15.00	R	07/11/24	07/18/24		6/24/24	
24-00523 2 MACD005 MACDONOUGH, JAMES M. (CHIEF'S CONFERENCE)		6/25/24 REIM. MEAL	10.00	R	07/11/24	07/18/24		6/25/24	
24-00523 3 MACD005 MACDONOUGH, JAMES M. (CHIEF'S CONFERENCE)		6/27/24 REIM. TOLLS	11.86	R	07/11/24	07/18/24		6/27/24	
			36.86						
4-01-25-255-0000-4580 24-00017 4 TRIC0010 TRI-COUNTY FIRE COMPANY	TRICOUNTY FIRE CO	3RD QTR. 2024 TWP. CONTRIBUTION	15,210.50	R	04/29/24	07/18/24		3RD QTR. 2024	B

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	P0 Type
4-01-25-260-0000-4850 24-00045 8 INDEP020 JULY 2024	FIRST AID SQUAD CONTRIBUTION INDEPENDENCE FIRST AID SQUAD	2024 ANNUAL DONATION	6,491.67	R	06/20/24	07/18/24		JULY 2024	B
4-01-25-265-0000-4610 24-00036 7 NEWJE070 6/8/24 - 7/9/24	FIRE HYD SERVICE NEW JERSEY AMERICAN WATER, INC	ACT. 1018-220037635606	1,826.89	R	06/13/24	07/18/24		6/8 - 7/9	B
4-01-26-290-0000-4040 24-00511 1 TRACT005 FOR 5 GAL. PAUL	DEPT GENERAL EXP TRACTOR SUPPLY CREDIT PLAN	INV. 200122847 TRANSFER PUMP	54.99	R	07/08/24	07/18/24		200122847	
24-00519 1 AMAZ0010	AMAZON CAPITAL SERVICES	19MXJ439JHTV BRAKE CLEANER	70.99	R	07/09/24	07/18/24		19MXJ439JHTV	
24-00519 2 AMAZ0010	AMAZON CAPITAL SERVICES	19MXJ439JHTV WD-40	44.93	R	07/09/24	07/18/24		19MXJ439JHTV	
24-00519 3 AMAZ0010	AMAZON CAPITAL SERVICES	19MXJ439JHTV U NUTS	12.99	R	07/09/24	07/18/24		19MXJ439JHTV	
24-00519 4 AMAZ0010	AMAZON CAPITAL SERVICES	19MXJ439JHTV HP 933 INK	44.89	R	07/09/24	07/18/24		19MXJ439JHTV	
			<u>228.79</u>						
4-01-26-290-0000-4132 24-00519 5 AMAZ0010	SAFETY/SAFETY SUPPLIES/DRUG TEST/RTK AMAZON CAPITAL SERVICES	19MXJ439JHTV POISON IVY WIPES	39.59	R	07/09/24	07/18/24		19MXJ439JHTV	
4-01-26-290-0000-4910 24-00510 1 WARRE195	ROAD PATCH WARREN ASPHALT	INV. B-302M-0004974 ASPHALT	677.87	R	07/08/24	07/18/24		B-302M-0004974	
24-00510 2 WARRE195	TICKET(S) 00265466,00265506,00265527 WARREN ASPHALT	INV. B-302M-0004974 ADJUSTMENT	0.01	R	07/08/24	07/18/24		B-302M-0004974	
24-00510 3 WARRE195	WARREN ASPHALT	INV. B-302M-0005000 ASPHALT	234.19	R	07/08/24	07/18/24		B-302M-0005000	
			<u>912.07</u>						
4-01-26-290-0000-5050 24-00064 6 FRED005	TRUCK MAINTENANCE REPAIR & TIRES FRED BEANS FORD OF WASHINGTON	INV 26067W ROTOR ASY TRUCK #9	325.00	R	03/07/24	07/18/24		26067W	B
24-00064 7 FRED005	FRED BEANS FORD OF WASHINGTON	INV 26067W BRAKE KIT TRUCK #9	43.32	R	07/18/24	07/18/24		26067W	B
			<u>368.32</u>						
4-01-26-290-0000-5070 24-00451 1 JESCO005 (BACKHOE)	EQUIPMENT MAINT. REPAIR JESCO INC.	INV. JM2954 HYD BREATHER	6.20	R	06/12/24	07/18/24		JM2954	
24-00451 2 JESCO005 (BACKHOE)	JESCO INC.	INV. JM2954 ENGINE COOLANT	29.43	R	06/13/24	07/18/24		JM2954	
24-00451 3 JESCO005 (BACKHOE)	JESCO INC.	INV. JM2954 ENGINE COOLANT	35.76	R	06/13/24	07/18/24		JM2954	

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	Enc Date	First Rcvd Enc Date	Chk/Void Date	Invoice	PO Type
4-01-26-290-0000-5070 (BACKHOE)	EQUIPMENT MAINT. REPAIR	Continued							
24-00451 4 JESCO005 JESCO INC. (BACKHOE)		INV. JM2954 FUEL FILTER	4.23	R	06/13/24	07/18/24		JM2954	
24-00451 5 JESCO005 JESCO INC.		INV. JM3042 KNOB (BACKHOE)	12.45	R	06/13/24	07/18/24		JM3042	
24-00451 6 JESCO005 JESCO INC.		INV. JM3042 SHIPPING	9.00	R	06/13/24	07/18/24		JM3042	
24-00492 1 FOLEY005 FOLEY INC OIL (LOADER)		INV. 0356900 TRANS DRIVE 30 5G	149.42	R	07/01/24	07/18/24		0356900	
24-00492 2 FOLEY005 FOLEY INC OIL (LOADER)		INV. 0356900 TRANS DRIVE 30	17.79	R	07/01/24	07/18/24		0356900	
24-00492 3 FOLEY005 FOLEY INC ADDITIVE (LOADER)		INV. 0356900 BRAKE & OIL	39.28	R	07/01/24	07/18/24		0356900	
24-00492 4 FOLEY005 FOLEY INC OIL (LOADER)		INV. 0361081 TRANS DRIVE 30	71.14	R	07/01/24	07/18/24		0361081	
24-00492 5 FOLEY005 FOLEY INC		INV. 0361081 DELIVERY CHARGE	18.00	R	07/01/24	07/18/24		0361081	
			<u>392.70</u>						
4-01-26-305-0000-5220	GARBAGE & TRASH REMOVAL								
24-00040 15 SANIC005 SANICO INC.		INV. 0000920880 PICK UP JULY	170.12	R	06/11/24	07/18/24		0000920880	B
4-01-26-310-0000-4400	BLD MAINTENANCE								
24-00066 98 HOMED005 HOME DEPOT USA INC		INV. 3020106 BOTTLE WATER	73.02	R	06/11/24	07/18/24		3020106	B
24-00222 1 GENSE005 GENSERVE, LLC APRIL 15, 2024 (KOHLER GENERATOR - MUN BLDG)		INV. 0428554 MAJOR PM SERVICE	334.90	R	03/13/24	07/18/24		0428554	
24-00222 2 GENSE005 GENSERVE, LLC APRIL 15, 2024 (CAT GENERATOR - DPW)		INV. 0428558 MAJOR PM SERVICE	206.56	R	06/13/24	07/18/24		0428558	
24-00455 1 GENSE005 GENSERVE, LLC KOHLER GENERATOR (MUN BLDG) CAT GENERATOR (DPW)		Q-48274 MINOR/B SERVICE JUNE	297.50	R	06/13/24	07/18/24		Q-48274	
24-00494 1 STRYK010 STRYKER HEATING & COOLING COMPRESSOR CONTACTORS AND CLEANED CONDENSOR COIL (MUN BLD)		INV. 0102972 REPLACED BOTH	1,674.00	R	07/01/24	07/18/24		0102972	
24-00517 1 AMAZ0010 AMAZON CAPITAL SERVICES		19LMTCMRTQ1X AIR FILTERS	283.53	R	07/09/24	07/18/24		19LMTCMRTQ1X	
			<u>2,869.51</u>						
4-01-26-310-0000-4425	REC/FIELD MAINT								
24-00521 1 SEALM005 SEALMASTER PRODUCTS & SERVICE FIELD PAINT - WHITE (DELIVERED)		INV. 2077307 GAME TIME	2,302.20	R	07/09/24	07/18/24		2077307	

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	PO Type
4-01-26-310-0000-4425	REC/FIELD MAINT	Continued							
24-00521	2 SEALM005 SEALMASTER PRODUCTS & SERVICE	INV. 2077307 DELIVERY	150.00	R	07/09/24	07/18/24		2077307	
			2,452.20						
4-01-26-310-0000-4450	MISC BLD & GROUNDS EXPENSE								
24-00490	1 YOUNG005 J.F. YOUNG ELECTRIC COMPANY	4/26/24 PARKING LOT LIGHTS	445.30	R	07/01/24	07/18/24		4/26/24	
		REPLACED LED DRIVER & CORRECTED THE SHORT IN THE WIRE FOR UPPER PARKING LOT LIGHT							
4-01-28-370-0000-2010	TOWNSHIP EXPENSES LIGHTING								
24-00538	9 JCPLO005 JCP&L	ACT. 100-003-794-599	43.96	R	07/18/24	07/18/24			
4-01-30-411-0000-2001	CONSTRUCTION AND INSPECTION								
24-00500	1 BOSWE005 BOSWELL ENGINEERING, INC.	INV. 190077 MEADOWS INSPECTION	3,275.80	R	07/02/24	07/18/24		190077	
		PROF. SERVICES RENDERED 5/3/24 - 5/31/24 (80% TOWNSHIP COST)							
4-01-31-430-0000-4000	TELEPHONE								
24-00509	1 PRINC005 PRINCETON HOSTED SOLUTIONS LLC	INV. 241820255 JULY 2024	1,866.84	R	07/08/24	07/18/24		241820255	
4-01-31-430-0000-4420	ELECTRIC								
24-00538	1 JCPLO005 JCP&L	ACT. 100-040-237-800	4.61	R	07/18/24	07/18/24			
24-00538	2 JCPLO005 JCP&L	ACT. 100-058-004-209 (GARAGE)	297.15	R	07/18/24	07/18/24			
24-00538	3 JCPLO005 JCP&L	ACT. 100-051-562-310	62.03	R	07/18/24	07/18/24			
24-00538	4 JCPLO005 JCP&L	ACT. 100-004-333-314	4.59	R	07/18/24	07/18/24			
24-00538	5 JCPLO005 JCP&L	ACT. 100-003-795-026 (MUN BLD)	2,869.35	R	07/18/24	07/18/24			
24-00538	6 JCPLO005 JCP&L	ACT. 100-004-299-127	4.59	R	07/18/24	07/18/24			
24-00538	7 JCPLO005 JCP&L	ACT. 100-038-946-743	46.49	R	07/18/24	07/18/24			
24-00538	8 JCPLO005 JCP&L	ACT. 100-124-385-855	511.47	R	07/18/24	07/18/24			
			3,800.28						
4-01-31-430-0000-4440	WATER TESTING								
24-00444	1 EUROF005 EUROFINS ENVIRONMENT TESTING	6300059379 KITCHEN SINK 6/7/24	20.00	R	06/11/24	07/18/24		6300059379	
		FIELD SAMPLING							
24-00444	2 EUROF005 EUROFINS ENVIRONMENT TESTING	6300059379 KITCHEN SINK 6/7/24	50.00	R	06/11/24	07/18/24		6300059379	
		COLIFORMS, TOTAL & E.COLI							
24-00444	3 EUROF005 EUROFINS ENVIRONMENT TESTING	6300059379 KITCHEN SINK 6/7/24	75.00	R	06/11/24	07/18/24		6300059379	
		SAMPLE COLLECTION							

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	PO Type
4-01-31-430-0000-4440	WATER TESTING	Continued							
24-00444 4 EUROF005	EUROFINS ENVIRONMENT TESTING DRINKING WATER FORMS - FORM 1	6300059379 KITCHEN SINK 6/7/24	30.00	R	06/11/24	07/18/24		6300059379	
24-00444 5 EUROF005	EUROFINS ENVIRONMENT TESTING ENVIRONMENTALLY RESPONSIBLE SAMPLE HANDLING	6300059379 KITCHEN SINK 6/7/24	2.50	R	06/11/24	07/18/24		6300059379	
			<u>177.50</u>						
4-01-31-430-0000-4710	FUEL/GASOLINE								
24-00039 17 GRIFF015	GRIFFITH-ALLIED TRUCKING, LLC DELIVERED 7/2/24 - 994.6 GALS - (POLICE)	INV. 571438 GASOLINE (POLICE)	2,666.52	R	06/17/24	07/18/24		571438	B
4-01-31-430-0000-4715	NATURAL GAS								
24-00035 7 GAS00010	ELIZABETHTOWN GAS 6/6/24 - 7/8/24	2024 ACT. 3528273871 BILLING	36.79	R	06/13/24	07/18/24		6/6 - 7/8	B
4-01-36-471-0000-5420	PUBLIC EMP RETIREMENT SYSTEM								
24-00514 1 STATED030	STATE OF NEW JERSEY 4TH QTR. 2018 MEMBER SHORTAGE - NORMAL PENSION & BACK DEDUCTION (J. KRIES)	NOTICE # 248 EMPLOYER # 52000	21.37	R	07/08/24	07/18/24		248	
4-01-43-491-0000-5510	COURT OSCAP INTERPRETER								
24-00019 19 MONTE005	HAYDEE BALLESTER MONTERO 7/09/24 SPANISH INTERPRETER		150.00	R	07/01/24	07/18/24		7/9/24	B
4-01-43-495-0000-2001	PUBLIC PROSECUTOR-OTHER EXPENSES								
24-00087 6 KINGM005	KING MOENCH HIRNIAK & COLLINS STATE VS HERNANDEZ (VIRTUAL COURT) PREVIOUSLY BILLED	INV. 94482 JULY 2024	2,375.00	R	07/11/24	07/18/24		94482	B
4-01-43-495-0000-2004	PUBLIC DEFENDER MISC OS CAP								
24-00086 11 FARIN010	DONALD J. FARINO STATE VS HERNANDEZ (VIRTUAL COURT) PREVIOUSLY BILLED	2024 PUBLIC DEFENDER 7/02/24	125.00	R	02/01/24	07/18/24		7/02/24	B
4-01-55-204-0000-0000	ACCOUNTS/CONTRACTS PAYABLE								
22-00640 18 GOLDE010	GOLDENBERG, MACKLER & SAYEGH FEES	INV. 1083074 REM #5 RECORDING	176.00	R	01/01/24	07/18/24		1083074	B

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	PO Type
4-01-55-208-0000-0000	COUNTY TAXES PAYABLE								
24-00482	1 COUNT030 COUNTY OF WARREN'S TREAS. DUE 8/15/2024	3RD QTR. 2024 OPEN SPACE TAX	45,807.88	R	06/25/24	07/18/24		3RD QTR. 2024	
24-00483	1 COUNT025 COUNTY OF WARREN TREAS. OFFICE DUE 8/15/2024	3RD QTR. 2024 COUNTY TAXES	1,262,926.35	R	06/25/24	07/18/24		3RD QTR. 2024	
24-00483	2 COUNT025 COUNTY OF WARREN TREAS. OFFICE DUE 8/15/2024	3RD QTR. 2024 LIBRARY TAXES	102,821.01	R	06/25/24	07/18/24		3RD QTR. 2024	
			<u>1,411,555.24</u>						
	Fund Total: CURRENT FUND		1,549,775.32						
	Year Total:		1,549,775.32						
Fund:	FEDERAL AND STATE GRANT FUND								
G-02-41-289-0700-4521	DRUNK DRIVING ENFORCEMENT FUND								
24-00275	1 SIRCH005 SIRCHIE FINGER PRINT LABORATOR COLLECTION KIT	INV. 0651908 BLOOD SPECIMEN	47.24	R	04/09/24	07/18/24		0651908	
24-00275	2 SIRCH005 SIRCHIE FINGER PRINT LABORATOR	INV. 0651908 SHIPPING	<u>18.60</u>	R	04/09/24	07/18/24		0651908	
			65.84						
G-02-41-289-0700-5680	CLEAN COMMUNITIES EXPENSE								
24-00334	1 MUSCO005 MUSCONETCONG WATERSHED ASSOC.	4/13/24 RIVER CLEAN UP	500.00	R	04/29/24	07/18/24		4/13/24	
24-00426	1 AMERI080 AMERIMARK, INC.	INV. 20243179 POLYSURE	755.00	R	06/03/24	07/18/24		20243179	
24-00426	2 AMERI080 AMERIMARK, INC. (MEDIUM BLUE)	INV. 20243179 IMPRINTING	48.00	R	06/03/24	07/18/24		20243179	
	RAIN DROPS LOVE LITTER-FREE STORMWATER MANSFIELD TOWNSHIP CLEAN COMMUNITIES								
24-00426	3 AMERI080 AMERIMARK, INC.	INV. 20243179 SHIPPING	132.49	R	06/03/24	07/18/24		20243179	
24-00506	1 GOODI005 GOOD IMPRESSIONS	INV. E16454 PRINT NEWSLETTER	390.50	R	07/03/24	07/18/24		E16454	
	2 SIDED COLOR		<u>1,825.99</u>						
G-02-41-289-0700-5691	RECYCLING TONNAGE								
24-00040	16 SANIC005 SANICO INC.	0000920880 RECYCLING CART	20.00	R	03/12/24	07/18/24		0000920880	B

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	Enc Date	First Rcvd Enc Date	Chk/Void Date	Invoice	PO Type
G-02-41-289-0700-5691 7/1/24 - 7/31/24	RECYCLING TONNAGE	Continued							
	Fund Total: FEDERAL AND STATE GRANT FUND		1,911.83						
	Year Total:		1,911.83						
Fund: OPEN SPACE TRUST									
T-12-56-289-0375-4041	OPEN SPACE								
23-00527 15 CHARL020	CHARLES MANN GENERAL RETAINAGE	PHASE IV MT. BETHEL COMMUNITY	1,443.00	R	08/07/23	07/18/24		8	B
	Fund Total: OPEN SPACE TRUST		1,443.00						
Fund: DEVELOPER'S ESCROW									
T-14-56-289-1397-0000	WILLIAM HOTZ DEV / MEADOWS INSP / 403								
24-00499 1 BOSWE005	BOSWELL ENGINEERING, INC.	INV. 190077 MEADOWS INSPECTION	818.95	R	07/02/24	07/18/24		190077	
	PROF. SERVICES RENDERED 5/3/24 - 5/31/24 (20% DEVELOPERS COST)								
T-14-56-289-3376-0000	RYAN HOMES/109 MOUNTAIN VIEW LN/DRIVE ES								
24-00487 3 BOSWE005	BOSWELL ENGINEERING, INC.	INV. 190090 PROF. SERVICES	349.50	R	06/26/24	07/18/24		190090	
	RENDERED 5/13/24								
T-14-56-289-3417-0000	RYAN HOMES/7 MIDDLE LANE/DRIVEWAY ESCROW								
24-00487 2 BOSWE005	BOSWELL ENGINEERING, INC.	INV. 190089 PROF. SERVICES	349.50	R	06/26/24	07/18/24		190089	
	RENDERED 5/13/24								
T-14-56-289-3467-0000	RYAN HOMES/36 REDWOOD RUN/DRIVEWAY ESCRO								
24-00487 1 BOSWE005	BOSWELL ENGINEERING, INC.	INV. 190087 PROF. SERVICES	349.50	R	06/26/24	07/18/24		190087	
	RENDERED 5/20/24								
	Fund Total: DEVELOPER'S ESCROW		1,867.45						
	Year Total:		3,310.45						
Total Charged Lines: 112 Total List Amount: 1,554,997.60 Total Void Amount:			0.00						

Totals by Year-Fund									
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total		
CURRENT FUND	4-01	1,549,775.32	0.00	1,549,775.32	0.00	0.00	1,549,775.32		
FEDERAL AND STATE GRANT FUND	G-02	1,911.83	0.00	1,911.83	0.00	0.00	1,911.83		
OPEN SPACE TRUST	T-12	1,443.00	0.00	1,443.00	0.00	0.00	1,443.00		
DEVELOPER'S ESCROW	T-14	1,867.45	0.00	1,867.45	0.00	0.00	1,867.45		
Year Total:		3,310.45	0.00	3,310.45	0.00	0.00	3,310.45		
Total of All Funds:		1,554,997.60	0.00	1,554,997.60	0.00	0.00	1,554,997.60		



**MANSFIELD TOWNSHIP**  
**100 PORT MURRAY ROAD**  
**PORT MURRAY, NJ 07865**  
**Phone: (908)689-6151**  
**Fax: (908)689-2840**

**Purchase Order**

**THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, CORRESPONDENCE, ETC.**

**NO. 24-00353**

**SHIP TO**

TOWNSHIP OF MANSFIELD  
 100 PORT MURRAY ROAD  
 PORT MURRAY, NJ 07865

ORDER DATE: 05/07/24  
 DELIVERY DATE:  
 REQUISITION #:  
 F.O.B. TERMS:  
 VENDOR ACCT NUM:  
 VENDOR PHONE #:  
 VENDOR FAX #:

**VENDOR** Vendor #: COMMO005

COMMON SENSE FOR ANIMALS  
 PO BOX 589  
 BROADWAY, NJ 08886 USA

**PAYMENT RECORD**

CHECK NO. 1227 JF  
 DATE PAID 6/12/24

NOTICE: TAX EXEMPT - TAX ID: 22-6002061

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	4/26/24 - HOLDING & TREATMENT CAT & 5 KITTENS	T-13-56-289-0340-2003	1,260.0000	1,260.00
			TOTAL	1,260.00

Certification of Available Funds

*J. Fasullo*  
 CHIEF FINANCIAL OFFICER

Approval of Order

*M. Banas*  
 DEPARTMENT HEAD

Having knowledge of the facts, I hereby certify that the above goods have been received or the services rendered.

DEPARTMENT HEAD

Reviewed for Payment

FINANCE DEPARTMENT

**VENDOR CERTIFICATION AND DECLARATION**

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justify due and owing; and that the amount charged is a reasonable one.

X *Robert R. Blease*  
 VENDOR SIGN HERE

**Dr. Robert R. Blease** Owner  
 NAME (PRINT OR TYPE) OFFICAL POSITION

**223072154**  
 VENDOR SOCIAL SECURITY NO. OR TAX I.D. NO.

VENDOR SIGN AT X AND RETURN WITH INVOICE



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

**RESOLUTION 178-2024**

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD AUTHORIZING CHANGE OF POSITION TITLE AND SALARY ADJUSTMENT – J. FASCENELLI**

**WHEREAS**, due to recent staffing changes within the Tax Collector office and Finance Department, the Township Committee deems it in the best interest of the Township to have a full time Assistant Chief Financial Officer to ensure continued operational flow of the Finance Department; and

**WHEREAS**, the Township Committee wishes to extend this offer of position of Assistant Chief Financial Officer to Mrs. JoAnn Fascenelli with a salary increase adjustment of \$20,000 therefore making her annual salary \$85,914.00; and

**WHEREAS**, the salary for this position has been adopted in salary ordinance #012-2024 on July 10, 2024; and

**WHEREAS**, previous positions held by Mrs. Fascenelli will now be incorporated in her new position as Assistant Chief Financial officer; and

**WHEREAS**, Mrs. Fascenelli will maintain the position of Deputy Tax Collector with no additional salary compensation; and

**WHEREAS**, Mrs. Fascenelli 's work schedule will be Monday through Friday, 8:00 am – 4:00 pm.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, hereby officially appoints Mrs. JoAnn Fascenelli as Assistant Chief Financial Officer with a salary increase adjustment of \$20,000 effective July 29, 2024.

Motion: Approve Resolution Moved by: \_\_\_\_\_ ; Seconded by:  
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:  
No:  
Abstain:  
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held July 24, 2024. Witness my hand this \_\_\_\_\_ day of July, 2024.

\_\_\_\_\_  
Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

**RESOLUTION 179-2024**

**OFFICIALS AUTHORIZED TO SIGN CHECKS AND WARRANTS**

**BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey that each check and warrant of the Township of Mansfield be signed by two (2) of the following and that they hereby are authorized to sign same.

- Mayor, Joseph Watters
- Township Municipal Clerk, Wendy Barras
- Chief Financial Officer, Bryan Courter
- Deputy Treasurer, JoAnn Fascenelli

Motion: Approve Resolution Moved by: \_\_\_\_\_ ; Seconded by \_\_\_\_\_  
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:  
No:  
Abstain:  
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held July 24, 2024. Witness my hand this day of July, 2024.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

## RESOLUTION 180-2024

### RESOLUTION AUTHORIZING SUBMISSION OF HIGHLANDS WATER PROTECTION AND PLANNING COUNCIL GRANT FOR FUNDING ASSISTANCE TO ACHIEVE COMPLIANCE UNDER 2024 TIER A MUNICIPAL STORMWATER GENERAL PERMIT

**WHEREAS**, the Highlands Water Protection and Planning Council (Highlands Council) is a regional planning agency that works in partnership with municipalities and counties in the Highlands Region to encourage a comprehensive regional approach to implementing the 2004 Highlands Water Protection and Planning Act (the Highlands Act); and

**WHEREAS**, in 2004, the State of New Jersey Department of Environmental Protection Agency (NJDEP) adopted amendments to the New Jersey Pollutant Discharge Elimination System (NJDES) regulations for the development and implementation of the Municipal Stormwater Regulation Program (N.J.A.C 7:14A-25) and established two NJPDES general permits to authorize municipal stormwater discharges, known as Tier A and Tier B; and

**WHEREAS**, the Municipal Stormwater Regulation Program (N.J.A.C. 7:14A-25) was developed in response to the U.S. Environmental Protection Agency's (USEPA) Phase II Rules published in December, 1999, which required municipalities to develop and implement a program to reduce discharges of pollutants entering water bodies from stormwater systems known as municipal separate storm sewer systems (MS4s) to the maximum extent practicable; and

**WHEREAS**, the NJDES MS4 permit was originally issued in 2004, renewed in 2009 and 2018, and again on January 1, 2023; and

**WHEREAS**, the 2023 MS4 permit renewal was designed to comply with the National Pollutant Discharge Elimination System (NJPDES) MS4 General Permit Remand Rule in response to the increase in flooding events that result in additional stormwater runoff discharging pollutants into the nation's waterways; and

**WHEREAS**, additional requirements were added to the 2023 MS4 general permit beyond those required in earlier versions, including that all municipalities were classified as Tier A MS4 communities; and

**WHEREAS**, the Highlands Council does support the requirements of the New Jersey Stormwater Management Rules (N.J.A.C. 7:8) as effective stormwater management is an important element of natural resource protection, and therefore, vital to the success of the Highlands Water Protection and Planning Act (Highlands Act) and Regional Master Plan; and

**WHEREAS**, in recognition of the fiscal impacts of the new requirements under the 2023 MS4 general permit, the NJDEP developed Tier A Stormwater Assistance Grants for existing Tier A and transitioning Tier B to Tier A communities, and

**WHEREAS**, in recognition of the fiscal impacts of the new requirements under the 2023 MS4 permit, the Highlands Council developed a funding assistance program to supplement available NJDEP assistance grants and to further aid municipalities in the Highlands Region in completing the tasks associated with permit compliance.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby authorize the submission of an application to the Highlands Council for funding assistance to achieve compliance under the 2023 Tier A Municipal Stormwater General Permit (NJDES: NJ0141852)

Motion: Approve Resolution Moved by: \_\_\_\_\_ ; Seconded by:

Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:

No:

Abstain:

Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its' Regular Meeting held on July 24, 2024. Witness my hand this day of July, 2024.

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Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

**RESOLUTION 181-2024**

**RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE  
TOWNSHIP COMMITTEE**

**WHEREAS**, the Township Committee of the Township of Mansfield is authorized, pursuant to N.J.S.A. 10:4-12 to exclude the public from that portion of this meeting for purposes of discussing specific matters as permitted by N.J.S.A. 10:4-12; and;

**WHEREAS**, the Township Committee of the Township of Mansfield intends to discuss certain matters which are deemed confidential pursuant to N.J.S.A. 10:4-12, in Executive Session; and

**WHEREAS**, at this time the Township Committee of the Township of Mansfield cannot determine the time when the discussion to be held in Executive Session will be made public, but will disclose the minutes of the Executive Session when the need for confidentiality no longer exists.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that this meeting shall be adjourned to an Executive Session and the public will be excluded in order that the Township Committee of the Township of Mansfield may discuss the items listed below:

Motion: Approve Resolution Moved by: \_\_\_\_\_ ; Seconded by:  
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:  
No:  
Abstain:  
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held on July 24, 2024. Witness my hand this day of July, 2024.

\_\_\_\_\_  
Wendy Barras, Township Municipal Clerk