

**TOWNSHIP OF MANSFIELD COMMITTEE MEETING  
OFFICIAL MINUTES  
NOVEMBER 13, 2024**

This is a regular meeting of the Township of Mansfield Committee. This meeting is being held in compliance with the "OPEN PUBLIC MEETINGS ACT," because adequate notice of this meeting has been provided by notifying the Express Times NJ Zone and The Daily Record, and by posting notice of such meeting in the Municipal Building and by filing of said notice with the Township Clerk of the Township of Mansfield. Formal action may be taken at this meeting.

The Regular Meeting was called to order at 7:30 pm by Mayor Watters who read the "Sunshine Statement" indicating the meeting was being held in accordance with the Open Public Meetings Act.

**ROLL CALL**

**Present:** Mr. Hayes, Mr. Mc Guinness, Mrs. Mora Dillon, Mayor Watters

**Absent:** Mr. Farino

Also, present were Township Attorney Michael Lavery, Township Clerk Wendy Barras, Police Chief MacDonough, Township Engineer Richard Quamme, Asst. CFO JoAnn Fascenelli, Deputy Clerk Illena Raffaele, and DPW Acting Supervisor Harry Appleby, Jr.

There were four (4) members of the public present.

**SALUTE TO THE FLAG:** Mayor Watters led the flag salute.

**APPROVAL OF MINUTES**

**October 23, 2024 – EXECUTIVE SESSION**

Mr. Mc Guinness, seconded by Mrs. Mora Dillon made a motion to approve the Executive Session meeting minutes from October 23, 2024.

**RECORDED VOTE**

Aye: Mr. Mc Guinness, Mrs. Mora Dillon, Mayor Watters

Nay: XXXXXX

Absent: Mr. Farino

Abstain: Mr. Hayes

**October 23, 2024 – REGULAR SESSION**

Mr. Mc Guinness, seconded by Mrs. Mora Dillon made a motion to approve the Regular Session meeting minutes from October 23, 2024.

**RECORDED VOTE**

Aye: Mr. Mc Guinness, Mrs. Mora Dillon, Mayor Watters

Nay: XXXXXX

Absent: Mr. Farino

Abstain: Mr. Hayes

**CLERK'S REPORT –** Township Clerk Barras reported:

- Election Day last Tuesday went very smoothly without any issues. Very fortunate to have a great group of board workers at both locations. Would like to thank Buzzy and his DPW crew for all their help which makes my job a bit easier. Election certification is Monday, November 25<sup>th</sup>.
- Resolution certifying review of best practices inventory, that was submitted to the state is on the agenda for this evening. This was a teamwork effort by Bryan, JoAnn, and myself. The township scored a 41, which is only 7 points above the cutoff from having state aid withheld. Going forward, the Township might to revisit certain areas that could possibly elevate the score for next year.

- Road Maintenance Bid opening was held today, one bid from Salmon Bros was received.
- Spoke with the selected QPA applicant regarding the Committee's selection, she graciously accepted, and sent her the new hire paperwork. Her hiring resolution will be on the reorg meeting. Emailed the other applicants to thank them for their interest and advise that the position has been filled.
- The Clerk's office has received a liquor license transfer application for Taphouse grill. I have tentatively scheduled this to come before the governing body on December 23<sup>rd</sup> pending PD investigation and review from the ABC.
- Lastly, the plaque for Mt. Bethel Church that was applied through a grant has arrived. The Committee needs to decide which side of the front of the church is should be hung. Stipulation of the grant that it needs to be mounted on the front of the building.

**FINANCE & EMPLOYEE'S REPORT** - Mrs. Fascenelli reported the tax sale will be conducted in house on November 20<sup>th</sup>. Currently, there are 26 properties on the tax sale list; 22 for 2023 unpaid property taxes and 4 properties with delinquent water and sewer charges from HMUA. She explained the need for the budget transfer appropriations resolution; the bulk of the transfer was to cover construction/inspection fees for the Meadows.

**ENGINEER'S REPORT** - Mr. Quamme reviewed the status of the Snyder Road Section 2 project. The project is currently under design and should be ready for Committee review at the November 26<sup>th</sup> Committee meeting. NJDOT award letter for Mitchell Road Improvements was just received, two grants total \$282,279.00.

**PUBLIC PORTION**

Mayor Watters opened the Public Portion of the meeting for public comments.

Seeing no one else wishing to comment, the Public Portion was closed.

**ORDINANCE -INTRODUCTION AND FIRST READING**

Mr. Hayes, seconded by Mr. Mc Guinness made a motion to introduce Ordinance #017-2024.

**RECORDED VOTE**

Aye: Mr. Hayes, Mr. Mc Guinness, Mrs. Mora Dillon, Mayor Watters  
 Nay: XXXXXX  
 Absent: Mr. Farino  
 Abstain: XXXXXX

**ORDINANCE 017-2024**

**AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 329, SUBSECTION 13, STOP INTERSECTIONS OF THE TOWNSHIP CODE**

**STATEMENT OF PURPOSE**

The purpose of this Ordinance is to amend and supplement Chapter 329, Subsection 13, Stop Intersections of the Township Code

**BE IT ORDAINED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

**SECTION 1** : The Township Committee of the Township of Mansfield deems it in the interest of the public safety to designate the following intersections as Stop Intersections pursuant to N.J.S.A 39:4-8(b).

**SECTION 2**: The Township Engineer of the Township of Mansfield submitted his findings determining the need for Stop Intersections due to very limited sight distance and poor approach angle.

**SECTION 3**. Subsection 13 of Chapter 329, Stop Intersections of the Township Code of the Township of Mansfield is hereby amended and supplemented as follows pursuant to the provision of N.J.S.A. 39:4-8

**Intersection:**

Parke Road & Valley Road  
Parke Road & Mt. Bethel Road

**Stop Signs On:**

Parke Road  
Parke Road

**SECTION 4:** If any provisions of the Ordinance or application thereof, under any circumstance is held invalid, the invalidity shall not affect any of the provision or application of this Ordinance that can be given effect with the valid provision(s) or application and to this end, the provisions of the Ordinance are severable.

**SECTION 5:** All other Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed.

Mr. Hayes seconded, by Mrs. Mora Dillon made a motion to introduce Ordinance 018-2024.

**RECORDED VOTE**

Aye: Mr. Hayes, Mr. Mc Guinness, Mrs. Mora Dillon, Mayor Watters  
Nay: XXXXXX  
Absent: Mr. Farino  
Abstain: XXXXXX

**ORDINANCE 018-2024**

**AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AMENDING ORDINANCE #2023-04, AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, WARREN COUNTY, NEW JERSEY APPROPRIATING \$700,000.00 FROM THE GENERAL CAPITAL RESERVE FUND FOR THE PURPOSE OF PURCHASING FIRE APPARATUS**

**STATEMENT OF PURPOSE**

The purpose of this Ordinance is to amend Ordinance #2023-04, An Ordinance Of The Township Of Mansfield, Warren County, New Jersey Appropriating \$700,000.00 From The General Capital Reserve Fund For The Purpose Of Purchasing Fire Apparatus

**BE IT ORDAINED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

**SECTION 1 :** Ordinance #2023-04 is hereby amended to reflect that the appropriation of \$700,000 for the purchase of fire apparatus will be charged from line account, C-04-44-230-0097-2000.

**SECTION 2:** If any provisions of the Ordinance or application thereof, under any circumstance is held invalid, the invalidity shall not affect any of the provision or application of this Ordinance that can be given effect with the valid provision(s) or application and to this end, the provisions of the Ordinance are severable.

**SECTION 3:** All other Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed.

**RESOLUTIONS (TAKEN SEPARATELY)**

Resolution #228-2024 as filed in the Township Clerk’s Office, was adopted on motion by Mrs. Mora Dillon and seconded by Mr. Mc Guinness.

**RECORDED VOTE**

Aye: Mr. Hayes, Mr. Mc Guinness, Mrs. Mora Dillon, Mayor Watters  
Nay: XXXXXX  
Absent: Mr. Farino  
Abstain: XXXXXX

# RESOLUTION 228-2024

## RESOLUTION AUTHORIZING PAYMENT OF BILLS LIST

**WHEREAS**, the Township Committee of the Township of Mansfield, County of Warren, finds and declares that certain municipal obligations have come due and are now payable; and

**WHEREAS**, the Township Committee further finds and declares that said obligations have been itemized on the annexed schedules, which are hereby deemed part of this Resolution.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby authorize payment of said municipal obligations, in accordance with the recommendations of the Temporary Chief Financial Officer and the Deputy Treasurer, from the following accounts and in the following amounts:

BILLS LIST	
CURRENT- 3-01	\$ 5,654.66
CURRENT- 4-01	\$ 1,328,608.63
FEDERAL AND STATE GRANT FUND	\$ 20,353.48
OPEN SPACE TRUST	\$ 349.50
DOG FUND	\$ 13.80
DEVELOPER'S ESCROW	\$ 19,935.40
TAX PREMIUM	\$ 39,800.00
<b>TOTAL</b>	<b>\$ 1,414,715.47</b>

Mr. Mc Guinness, seconded by, Mrs. Mora Dillon made a motion to adopt Resolution #229-2024.

### RECORDED VOTE

Aye: Mr. Hayes, Mr. Mc Guinness, Mrs. Mora Dillon, Mayor Watters  
Nay: XXXXXX  
Absent: Mr. Farino  
Abstain: XXXXXX

# RESOLUTION 229-2024

## RESOLUTION CERTIFYING REVIEW OF FISCAL YEAR 2024 BEST PRACTICES INVENTORY

**WHEREAS**, Local Finance Notice 2024-13 requires the governing body of every local municipality to have discussed this year's Best Practices Inventory at a municipal governing body meeting; and

**WHEREAS**, the Best Practices Inventory shall be certified by the Chief Financial Officer and the Municipal Clerk; and

**WHEREAS**, the Municipal Clerk must certify on the worksheet that the inventory and the results thereof were discussed publicly, with the inventory results and the certification of the same by the Chief Financial Officer referenced in the meeting minutes.

**NOW, THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey hereby states it has complied with the promulgation of the Local Finance Notice 2024-13, the certified Best Practices Worksheet was submitted to the Division of Community Affairs on October 24, 2024 to show evidence of said compliance.

**CONSENT AGENDA – PUBLIC PORTION**

Mayor Watters opened the Public Portion of the meeting for comments on the Consent Agenda. Seeing none, the Public Portion for Consent Agenda was closed.

**CONSENT AGENDA/RESOLUTIONS**

The following Resolutions #230-2024 through #243-2024 as filed in the Township Clerk’s Office, were adopted on motion by Mr. Hayes and seconded by Mr. Mc Guinness.

**RECORDED VOTE**

Aye: Mr. Hayes, Mr. Mc Guinness, Mrs. Mora Dillon, Mayor Watters  
Nay: XXXXXX  
Absent: Mr. Farino  
Abstain: XXXXXX

**RESOLUTION 230-2024**

**RESOLUTION AUTHORIZING THE SALE OF PROPERTIES IN CONFORMANCE WITH N.J.S.A. 40A:12-13– BLOCK 1001.01, LOT 33.03**

**WHEREAS**, by adoption of Resolution #206-2024, the Township Committee of the Township of Mansfield authorized the online auction through Max Spann R.E. & Auction Co. of Township property located at Block 1001.01, Lot 33.03, Snyder Road; and

**WHEREAS**, the aforementioned property was auctioned and sold on October 29, 2024 in accordance with applicable law and further, that Max Spann R.E & Auction Co. has prepared and conveyed the contracts for sale made a part hereof and attached hereto; and

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, all contracts for the sale attached hereto are accepted.

**NOW, THEREFORE BE IT FURTHER RESOLVED**, that the Mayor, Township clerk and Township Attorney are authorized to effectuate any and all necessary documentation required for the conveyance of the aforesaid property.

**RESOLUTION 231-2024**

**RESOLUTION AUTHORIZING SHARED SERVICE AGREEMENT WITH WARREN COUNTY FOR USE OF PUBLIC WORKS EQUIPMENT**

**WHEREAS**, the Township of Mansfield may be desirous of utilizing public works equipment and public works employees provided by Warren County to provide public works services, general maintenance and related services; and

**WHEREAS**, the County of Warren is desirous of offering such services to the Township of Mansfield in accordance with terms of hereto attached agreement for a term of three (3) years commencing on January 1, 2025 till December 31, 2028; and

**WHEREAS**, the Uniform Shared Services & Consolidation Act (*N.J.S.A 40A:65-1 et seq.*) enables the Township of Mansfield and County of Warren to enter into such agreement.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, does hereby the Mayor and Township Clerk to execute the Shared Service Agreement with the County of Warren for use of public works equipment and employees on a needed basis.

## **RESOLUTION 232-2024**

### **RESOLUTION OF THE TOWNSHIP OF MANSFIELD, AUTHORIZING WATER/SEWER LIEN REDEMPTION BLOCK 1105.04 LOT 9**

**WHEREAS**, the Tax Collector of the Township of Mansfield has advised the Committee that the following water/sewer lien has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield this 13<sup>th</sup> day of November, 2024, that payment in the amount of \$ 2,740.27, is to be made to the certificate holder as noted:

<b>CERTIFICATE HOLDER</b>	<b>BLOCK/LOT</b>	<b>CERTIFICATE #</b>
WSFS As Cust LVTLOPS/Firsttrust PO Box 815 Fort Washington, PA 19034	Block 1105.04 Lot 9	22-00005
Water/Sewer Lien Redemption	\$ 840.27	
Premium	\$1,900.00	
<b>TOTAL</b>	<b>\$2,740.27</b>	

## **RESOLUTION 233-2024**

### **RESOLUTION OF THE TOWNSHIP OF MANSFIELD, AUTHORIZING LIEN REDEMPTION BLOCK 1907 LOT 4**

**WHEREAS**, the Tax Collector of the Township of Mansfield has advised the Committee that the following water/sewer lien has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield this 13<sup>th</sup> day of November, 2024, that payment in the amount of \$ 92,865.44, is to be made to the certificate holder as noted:

<b>CERTIFICATE HOLDER</b>	<b>BLOCK/LOT</b>	<b>CERTIFICATE #</b>
Christiana Trust as Custodian GSRAN-X, LLC Deposit Account PO Box 71276 Philadelphia, PA 19176-6276	Block 1907 Lot 4	20-00009
Lien Redemption	\$ 54,965.44	
Premium	\$ 37,900.00	
<b>TOTAL</b>	<b>\$ 92,865.44</b>	

## **RESOLUTION 234-2024**

### **RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN AND STATE OF NEW JERSEY, REFUNDING A DRIVEWAY BOND FOR 3 OXFORD WAY**

**WHEREAS**, in accordance with Mansfield Township code 167-11 (Certificate of Occupancy) Ryan Homes issued check number 625884 dated 11/6/2023 for a Driveway Bond to the Township of Mansfield, County of Warren; and

**WHEREAS**, there remains a balance of \$1,500.00 in the escrow account for 3 Oxford Way; and

**WHEREAS**, the Township Engineer has determined that the escrow balance can be refunded.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Finance Office be authorized to refund the amount of \$1,500.00 to Ryan Homes.

## **RESOLUTION 235-2024**

### **RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO SANICO FOR WASTE REMOVAL SERVICES**

**WHEREAS**, the Township Committee of the Township of Mansfield, County of Warren, finds it necessary to hire a vendor to provide waste removal services for the Township of Mansfield; and

**WHEREAS**, the Township received a written quote from Sanico for services at the Mansfield Township Municipal Building located at 100 Port Murray Road, Port Murray; and

**WHEREAS**, Sanico will provide a six (6) cy waste container; and

**WHEREAS**, the waste container will be emptied once a week; and

**WHEREAS**, Sanico will charge \$148.00 per month for a three (3) year term (11/1/24 – 10/31/27).

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, Warren County, New Jersey, does hereby award a contract to Sanico in the amount of \$ 148.00 per month to provide waste removal services at the Mansfield Township Municipal Building.

## **RESOLUTION 236-2024**

### **RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT OF TAXES ON BLOCK 1501.07 LOT 6**

**WHEREAS**, the property known as Block 1501.07 Lot 6, on the Tax Maps of the Township of Mansfield, Warren County, New Jersey has an overpayment of \$ 530.55, for the third quarter of 2024; and

**WHEREAS**, the property owner has requested a refund of said overpayment.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, that the Tax Collector and Township Finance Office are hereby authorized to refund the following payment:

Andrea Zaleski  
1 Middle Lane West

Port Murray, New Jersey 07865

BLOCK 1501.07 LOT 6

**REFUND TOTAL \$ 530.55**

## **RESOLUTION 237-2024**

### **RESOLUTION AUTHORIZING THE AUTHORIZATION OF THE DECLARATION OF THE OWNER OF BLOCK 1001.02 LOT 40.12, AS A TOTALLY DISABLED VETERAN AND EXEMPT FROM PROPERTY TAXES**

**WHEREAS**, the Tax Assessor of the Township of Mansfield has granted an exemption of property taxes for a totally disabled veteran who owns and resides at Block 1001.02 Lot 40.12; and

**WHEREAS**, the owner at this property has submitted the necessary paperwork verifying his exempt status; and

**WHEREAS**, the Tax Assessor had declared this owner totally exempt as of October 28, 2024; and

**WHEREAS**, the Tax Collector has calculated the following tax that should be cancelled as of October 28, 2024:

4<sup>th</sup> quarter 2024      \$ 1,764.62      (63 Days)

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, does hereby adopt this Resolution and authorizes the tax collector to cancel the balance of the 4<sup>th</sup> quarter of 2024.

## **RESOLUTION 238-2024**

### **RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT OF TAXES ON BLOCK 1802 LOT 3**

**WHEREAS**, the property known as Block 1802 Lot 3, on the Tax Maps of the Township of Mansfield, Warren County, New Jersey has an overpayment of \$ 1,649.13, for the first quarter of 2025, and \$ 79.93, for the second quarter of 2025; and

**WHEREAS**, the property owner has requested a refund of said overpayment.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, that the Tax Collector and Township Finance Office are hereby authorized to refund the following payment:

Frances Becker  
103 Sunnyview Avenue East  
Hackettstown, NJ 07840

BLOCK 1802 Lot 3

**REFUND TOTAL \$ 1,729.06**

## **RESOLUTION 239-2024**

### **RESOLUTION AUTHORIZING THE AUTHORIZATION OF THE DECLARATION OF THE OWNER OF BLOCK 1501.03 LOT 9.97, AS A TOTALLY DISABLED VETERAN AND EXEMPT FROM PROPERTY TAXES**

**WHEREAS**, the Tax Assessor of the Township of Mansfield has granted an exemption of property taxes for a totally disabled veteran who owns and resides at Block 1501.03 Lot 9.97; and

**WHEREAS**, the owner at this property has submitted the necessary paperwork verifying his exempt status; and

**WHEREAS**, the Tax Assessor had declared this owner totally exempt as of September 17, 2024; and

**WHEREAS**, the Tax Collector has calculated the following taxes that should be cancelled as of September 17, 2024:

3 <sup>rd</sup> quarter 2024	\$ 76.63	(13 days)
4 <sup>th</sup> quarter 2024	\$8,430.44	

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, does hereby adopt this Resolution and authorizes the tax collector to cancel the balance of the 3<sup>rd</sup> quarter of 2024 and the 4<sup>th</sup> quarter of 2024.

## **RESOLUTION 240-2024**

### **A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY, AUTHORIZING A CONTRACT WITH SAFE FLEET MOBILE-VISION FOR BODY-WORN CAMERAS AND SOFTWARE FOR THE POLICE DEPARTMENT**

**WHEREAS**, the Township of Mansfield's Police Department needs to replace obsolete body-worn cameras and software; and

**WHEREAS**, the purchase of goods and services, without advertising for bids, by local contracting units is authorized by the Local Public Contracts Law, N.J.S.A. 40AP11-12; and

**WHEREAS**, Safe Fleet Mobile-Vision of 9411 S. Sam Houston Parkway W. #300, Missouri City, Texas 77489, has provided a quote; and

**WHEREAS**, the Chief of Police, Michael MacDonough, of the Mansfield Township Police Department, recommends purchasing from Safe Fleet Mobile-Vision as the best means available to obtain the body-worn camera equipment and software; and

**WHEREAS**, the first-year total payment to Safe Fleet Mobile-Vision shall not exceed \$ 22,610.00; and

**WHEREAS**, the Temporary Chief Financial Officer has certified that funds are available in account number C-04-44-227-0997-9001.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, in the County of Warren and State of New Jersey, as follows:

1. The Township of Mansfield hereby authorizes the purchase of body-worn cameras and software for the Police Department from Safe Fleet Mobile-Vision, 9411 S. Sam Houston Parkway W. #300, Missouri City, Texas 77489, under New Jersey State Contract 17-FLEET-00731;
2. The fee authorized for this contract shall not exceed \$ 22,610.00, for the first year without the prior written approval of the Township Committee.
3. A copy of this resolution shall be provided to the Finance Office and Chief of Police.

This resolution shall take effect immediately.

## **RESOLUTION 241-2024**

### **RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT OF TAXES ON BLOCK 1201 LOT 3.01**

**WHEREAS**, the Township of Mansfield Tax Collector has discovered that there exists a 1<sup>st</sup> quarter 2019 property tax overpayment on block 1201 lot 3.01; and

**WHEREAS**, the Tax Collector has researched the property to determine who is entitled to the refund of this overpayment and such research has determined that Lereta, LLC.be issued a refund in the amount of \$ 2,589.37.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey that the Tax Collector and Township Finance Office are hereby authorized to refund the following payment:

Lereta, LLC  
901 Corporate Center Drive  
Pomona, CA 91768  
ATT: Central Refunds

BLOCK 1201 LOT 3.01

**REFUND TOTAL \$ 2,589.37 (1ST QTR. 2019)**

## **RESOLUTION 242-2024**

### **RESOLUTION AUTHORIZING 2024 BUDGET TRANSFER APPROPRIATIONS**

**WHEREAS**, there are unexpended balances in various 2024 appropriations accounts not required for the balance of 2024; and

**WHEREAS**, additional sums are required for operating expenses of other Township appropriation accounts; and

**WHEREAS**, N.J.A. 40A:4-58 permits the transfer of funds from accounts with a surplus to cover such demands.

**NOW, THEREFORE, BE IT RESOLVED**, (not less than two-thirds of all members thereof affirmatively concurring) by the Township committee of the Township of Mansfield, County of Warren, State of New Jersey that the Finance Department is hereby authorized to make the following transfers in accordance with the provision of this resolution:

**CURRENT FUND**

**FROM:**

Revenue Admin OE	\$ 20,000.00
Planning Board OE	\$ 17,113.00
Insurance Deductible	\$ 2,108.00
Group Insurance Emp	\$ 5,462.00
Streets & Roads OE	\$ 2,500.00
Finance Admin. – SW	\$ 30,000.00
Finance Admin. OE	\$ 15,000.00
Tax Assess Admin. OE	\$ 4,000.00
Buildings & Grounds OE	\$ 14,000.00

**TO:**

Revenue Admin. – SW	\$ 20,000.00
Planning Board – SW	\$ 17,113.00
Other Insurance	\$ 2,108.00
Health Benefit Waiver	\$ 5,462.00
Snow Removal OE	\$ 2,500.00
Constr. & Inspect Fees OE	\$ 60,000.00
Telephone	\$ 3,000.00

**TOTAL \$110,183.00**

**TOTAL \$110,183.00**

**RESOLUTION 243-2024**

**RESOLUTION AUTHORIZING SHARED SERVICE AGREEMENT WITH WASHINGTON TOWNSHIP, MORRIS COUNTY FOR FIRE PREVENTION SERVICES**

**WHEREAS**, the Township of Mansfield desires to renew a shared service agreement with the Township of Washington, Morris County for Fire Prevention Services; and

**WHEREAS**, municipalities are permitted to enter into such agreement pursuant to the Uniform Shared Services and Consolidation Act, *N.J.S.A. 40A:65-1 et seq.*; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township of Committee of the Township of Mansfield, County of Warren, State of New Jersey, as follows:

1. That the Mayor and Township Clerk are hereby authorized to execute the Shared Services Agreement between the Township of Mansfield and Township of Washington, Morris County, for fire prevention services for a term of five (5) years effective January 1, 2025 through December 31, 2030.
2. A copy of the Agreement is on file in the office of the Township Clerk for inspection by the Public.
3. A copy of this Agreement shall be filed, for informational purposes, with the Department of Community Affairs, Division of Local Government Services.

**NEW BUSINESS: None**

**COMMITTEE PERSON COMMENTS:** Mr. Hayes stated the Toys for Tots will be making a stop at the Train Station on November 30<sup>th</sup>.

**EXECUTIVE SESSION**

Mrs. Mora Dillon, seconded by Mr. Hayes, made a motion to adopt Resolution #244-2024 for an Executive Session of the Township Committee.

**RECORDED VOTE**

Aye: Mr. Hayes, Mr. Mc Guinness, Mrs. Mora Dillon, Mayor Watters  
Nay: XXXXXX  
Absent: Mr. Farino  
Abstain: XXXXXX

Mr. Lavery announced the following to be discussed in Executive Session:

**Personnel**

Land Use Board Secretary Position Agreement  
Police Department

**Contractual**

4<sup>th</sup> Round Fair Share Housing Obligations

**Attorney Client Privilege**

Statewide Safety Grant Project

**RESOLUTION 244-2024**

**RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE TOWNSHIP COMMITTEE**

**WHEREAS**, the Township Committee of the Township of Mansfield is authorized, pursuant to N.J.S.A. 10:4-12 to exclude the public from that portion of this meeting for purposes of discussing specific matters as permitted by N.J.S.A. 10:4-12; and;

**WHEREAS**, the Township Committee of the Township of Mansfield intends to discuss certain matters which are deemed confidential pursuant to N.J.S.A. 10:4-12, in Executive Session; and

**WHEREAS**, at this time the Township Committee of the Township of Mansfield cannot determine the time when the discussion to be held in Executive Session will be made public, but will disclose the minutes of the Executive Session when the need for confidentiality no longer exists.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that this meeting shall be adjourned to an Executive Session and the public will be excluded in order that the Township Committee of the Township of Mansfield may discuss the items listed below:

**Personnel**

Land Use Board Secretary Position Agreement  
Police Department

**Contractual**

4<sup>th</sup> Round Fair Share Housing Obligations

**Attorney Client Privilege**

Statewide Safety Grant Project

At approximately 7:50 p.m., the Committee went into Executive Session.

**RETURN TO REGULAR SESSION**

On a motion by Mr. Hayes, seconded by Mr. Mc Guinness, the Township Committee voted to return to public session at approximately 8:55.m.

**RECORDED VOTE**

Aye: Mr. Hayes, Mr. Mc Guinness, Mrs. Mora Dillon, Mayor Watters  
Nay: XXXXXX

Absent: Mr. Farino  
Abstain: XXXXXX

Mr. Lavery announced the following discussed in Executive Session:

**Personnel**

Land Use Board Secretary Position Agreement  
Police Department Hiring

**Contractual**

4<sup>th</sup> Round Fair Share Housing Obligations

**Attorney Client Privilege**

Statewide Safety Grant Project

Copies of these minutes will be available at such time the Committee determines there is no longer a harm to the public interest. There was no official action resulting from Executive Session.

Mr. Hayes, seconded by Mr. Mc Guinness made a motion to authorize Chief MacDonough to advertise for one officer to replace the officer that has submitted his resignation.

**RECORDED VOTE**

Aye: Mr. Hayes, Mr. Mc Guinness, Mrs. Mora Dillon, Mayor Watters  
Nay: XXXXXX  
Absent: Mr. Farino  
Abstain: XXXXXX


Mr. Hayes, seconded by Mrs. Mora Dillon made a motion to authorize the Township Clerk to make the offer to the Land Use Board Secretary as discussed in Executive Session.

**RECORDED VOTE**

Aye: Mr. Hayes, Mr. Mc Guinness, Mrs. Mora Dillon, Mayor Watters  
Nay: XXXXXX  
Absent: Mr. Farino  
Abstain: XXXXXX

There being no further business, Mr. Hayes made a motion to adjourn. All present were in favor. The meeting was adjourned at approximately 8:56 p.m.

Attest,

  
Wendy Barras, R.M.C.  
Township Municipal Clerk