



## AGENDA OF THE REGULAR MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANSFIELD

JULY 9, 2025

7:30 p.m.

This is a regular meeting of the Township of Mansfield Committee. This meeting is being held in compliance with the "OPEN PUBLIC MEETINGS ACT", because adequate notice of this meeting has been provided by notifying the Express Times NJ Zone and The Daily Record, and by posting notice of such meeting in the Municipal Building and by filing of said notice with the Township Clerk of the Township of Mansfield. Formal action may be taken at this meeting.

**THIS IS NOT AN OFFICIAL DOCUMENT.** It is listed as a courtesy and attempt to inform the public of actions being considered by the Township Committee of Mansfield Township. There may be additions or deletions prior to the Committee taking final action.

### **ROLL CALL:**

### **SALUTE TO FLAG:**

### **APPROVAL OF THE MINUTES**

**Executive Session-** June 25, 2025

**Regular Session-** June 25, 2025

### **CLERK'S REPORT**

### **FINANCE REPORT**

### **EMPLOYEES' REPORTS**

### **ENGINEER'S REPORT**

### **PUBLIC PORTION**

### **ORDINANCE: PUBLIC HEARING AND SECOND READING**

**#019-2025** An Ordinance Of The Township Of Mansfield, County Of Warren, State Of New Jersey Amending Chapter 77 Of The Township Code Entitled Police Department Most Notably, Section 77-15, Entitled "Appointment And Qualifications"

### **ORDINANCE: INTRODUCTION AND FIRST READING**

**#020-2025** An Ordinance Of The Township Of Mansfield, County Of Warren, State Of New Jersey Amending And Supplementing Chapter 182 Of The Township Code Entitled Fees Most Notably, Section 182-3, Entitled "Township Clerk"

**#021-2025** An Ordinance of the Township of Mansfield, County of Warren, State of New Jersey Providing Funds by Appropriating Funds Available in the General Capital Reserves to Finance the Purchase and Equipping of Two Police Vehicles

### **RESOLUTIONS (taken separately)**

**#180-2025** Resolution Authorizing Payment of Municipal Obligations

### **PUBLIC PORTION – CONSENT AGENDA ONLY**

### **CONSENT AGENDA**

**#181-2025** Resolution Amending Resolution #034-2025 to Adjust Salary Step Increase Date – DePasquale

**#182-2025** Resolution Authorizing Insertion into FY 2025 Municipal Budget of Special Item of Revenue- FY2025 Alcohol Education, Rehabilitation and Enforcement Fund Grant

**#183-2025** Resolution Authorizing Insertion into FY 2025 Municipal Budget of Special Item of Revenue- FY2025 Clean Communities Grant

**#184-2025** Resolution Authorizing Insertion into FY 2025 Municipal Budget of Special Item of Revenue- FY2025 Hazardous Waste 2022 Recycling Tonnage Grant

**#185-2025** Resolution Authorizing Purchasing from Morris County Co-Op for Motor Gasoline

**#186-2025** Resolution Authorizing Professional Service Agreement for Real Estate Brokerage, Auctioneer, and Marketing Services – Max Spann R.E. & Auction Company

- #187-2025** Resolution Authorizing Max Spann R. E. & Auction Company to Conduct Online Public Auction  
– Block 601.03 Lot 55
- #188-2025** Resolution Authorizing Publication of RFP for Road Maintenance Services
- #189-2025** Resolution Authorizing Declaration of Property Owner as Totally Disabled Veteran and Exempt  
From Property Taxes – Block 2101 Lot 9

**COMMITTEE PERSON COMMENTS**

**EXECUTIVE SESSION**

**#190-2025** Executive Session

**RETURN TO REGULAR SESSION**

**ADJOURN**



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

**ORDINANCE 019-2025**

**ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AMENDING CHAPTER 77 OF THE TOWNSHIP CODE ENTITLED POLICE DEPARTMENT MOST NOTABLY, SECTION 77-15, ENTITLED "APPOINTMENT AND QUALIFICATIONS"**

**STATEMENT OF PURPOSE**

The purpose of this Ordinance is amend and Chapter 77, Section 77-15 Appointment and Qualifications.

**NOW, THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

**SECTION 1.** Chapter 77, Article II, Section 15 Section B is hereby amended as follows:

**§77-15 Appointment and Qualifications**

2. Is not less than ~~21~~**18** nor more than 35 years of age in the case of a new hire or 45 years of Age in the case of a lateral hire

**SECTION 2.** Unless otherwise set forth herein, all other terms and any applicable fees set forth in Chapter 77, Police Department shall be and remain unchanged.

**SECTION 3.** Any ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

**SECTION 4.** Severability. If any portion of this Ordinance is found to be invalid for any reason by any court of competent jurisdiction, such judgement shall be limited in its effect only to that portion of the ordinance actually invalidated and shall not be deemed to affect the operation of any other portion thereof.

**SECTION 5.** This ordinance shall take effect upon adoption and publication according to law.

**ATTEST:**

**TOWNSHIP OF MANSFIELD**

---

Wendy Barras, Township Municipal Clerk

---

Hon. Joseph Watters, Mayor

Motion: Introduce Ordinance Moved by: Mc Guinness; Seconded by: Hayes

Vote: Motion carried by roll call vote (Summary: Yes=5)

Yes: Hayes, Mc Guinness, Mora Dillon, Farino, Watters

No:

Abstain:

Absent:

Introduced: June 25, 2025

Published: July 1, 2025

Public Hearing: July 9, 2025

Motion: Adopt Ordinance Moved by: ; Seconded by:

Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:

No:

Abstain:

Absent:

Adopted:

Published:

### **CERTIFICATION**

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, do hereby certify that the foregoing Ordinance was duly adopted by the Township of Mansfield Committee on the    day of    , 2025.

---

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

**ORDINANCE 020-2025**

**ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 182 OF THE TOWNSHIP CODE ENTITLED FEES MOST NOTABLY, SECTION 182-3, ENTITLED "TOWNSHIP CLERK"**

**STATEMENT OF PURPOSE**

The purpose of this Ordinance is amend and supplement Chapter 182, Section 182-3, Township Clerk.

**NOW, THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

**SECTION 1.** Chapter 182, Section III, is hereby amended as follows:

**§182-3 Township Clerk**

Special Circumstance Inspection Escrow Fee as determined by Township Engineer: \$1,000.00

**SECTION 2.** Unless otherwise set forth herein, all other terms and any applicable fees set forth in Chapter 182, Fees shall be and remain unchanged.

**SECTION 3.** Any ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

**SECTION 4.** Severability. If any portion of this Ordinance is found to be invalid for any reason by any court of competent jurisdiction, such judgement shall be limited in its effect only to that portion of the ordinance actually invalidated and shall not be deemed to affect the operation of any other portion thereof.

**SECTION 5.** This ordinance shall take effect upon adoption and publication according to law.

**ATTEST:**

**TOWNSHIP OF MANSFIELD**

---

Wendy Barras, Township Municipal Clerk

---

Hon. Joseph Watters, Mayor

Motion: Introduce Ordinance Moved by: ; Seconded by:  
Vote: Motion carried by roll call vote (Summary: Yes=)  
Yes:  
No:  
Abstain:  
Absent:

Introduced:  
Published:  
Public Hearing:

Motion: Adopt Ordinance Moved by: ; Seconded by:  
Vote: Motion carried by roll call vote (Summary: Yes=)  
Yes:  
No:  
Abstain:  
Absent:

Adopted:  
Published:

### **CERTIFICATION**

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, do hereby certify that the foregoing Ordinance was duly adopted by the Township of Mansfield Committee on the    day of    , 2025.

---

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

**ORDINANCE 021-2025**

**ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE  
OF NEW JERSEY PROVIDING FUNDS BY APPROPRIATING FUNDS AVAILABLE IN  
THE GENERAL CAPITAL RESERVES TO FINANCE THE PURCHASE AND OUTFITTING OF  
TWO POLICE VEHICLES**

**STATEMENT OF PURPOSE**

The purpose of this Ordinance is to authorize the appropriation of funds from General Capital Reserves to finance the purchase and outfitting of two police vehicles

**WHEREAS**, the sum of \$130,000.00 is presently available in the General Capital Reserves; and

**WHEREAS**, the Chief of Police has requested the purchase of two (2) police vehicles and the Temporary Township Chief Financial Officer has determined that such sum should be appropriated from the General Capital Reserves to be used to fund the purchase and outfitting of two (2) police vehicles; and

**WHEREAS**, the Township Committee determines it is in the best interest of the Township to utilize the said sum of \$130,000.00 in the General Capital Reserves to finance such purchase and expenditure.

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

**SECTION 1.** The sum of \$130,00.00 is hereby appropriated from the General Capital Reserves to be used to fund the purchase and outfitting of two (2) police vehicles.

**SECTION 2.** The General Capital Reserves budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistencies herewith.

**SECTION 3.** If any section, sub-section, paragraph, sentence, or any other part of this ordinance is adjudged unconstitutional or invalid, such judgement shall not affect, impair or invalidate the remainder of this ordinance.

**SECTION 4.** All ordinances or parts of ordinances which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 5.** This ordinance shall take effect upon adoption and publication according to law.

**ATTEST:**

**TOWNSHIP OF MANSFIELD**

\_\_\_\_\_  
Wendy Barras, Township Municipal Clerk

\_\_\_\_\_  
Hon. Joseph Watters, Mayor

Motion: Introduce Ordinance Moved by: ; Seconded by:

Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:

No:

Abstain:

Absent:

Introduced:

Published:

Public Hearing:

Motion: Adopt Ordinance Moved by: ; Seconded by:

Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:

No:

Abstain:

Absent:

Adopted:

Published:

### **CERTIFICATION**

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, do hereby certify that the foregoing Ordinance was duly adopted by the Township of Mansfield Committee on the    day of    , 2025.

---

Wendy Barras, Township Municipal Clerk





TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

**RESOLUTION 180-2025**

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE  
OF NEW JERSEY AUTHORIZING PAYMENT OF MUNICIPAL OBLIGATIONS**

**WHEREAS**, the Township Committee of the Township of Mansfield, County of Warren, finds and declares that certain municipal obligations have come due and are now payable; and

**WHEREAS**, the Township Committee further finds and declares that said obligations have been itemized on the annexed schedules, which are hereby deemed part of this Resolution.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby authorize payment of said municipal obligations, in accordance with the recommendations of the Temporary Chief Financial Officer and the Deputy Treasurer, from the following accounts and in the following amounts:

BILLS LIST	
CURRENT - 4-01	\$ 406.57
CURRENT- 5-01	\$ 765,461.86
FEDERAL AND STATE GRANT FUND	\$ 4.25
DOG FUND	\$ 9.60
DEVELOPER'S ESCROW	\$ 7,069.90
GREEN TEAM DONATIONS	\$ 113.58
<b>TOTAL</b>	<b>\$ 773,065.76</b>

Motion: Approve Resolution Moved by: ; Seconded by:  
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:  
No:  
Abstain:  
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held July 9, 2025. Witness my hand this       day of July, 2025.

\_\_\_\_\_  
Wendy Barras, Township Municipal Clerk

P.O. Type: All  
Format: Detail with Line Item Notes  
Range: 4-First to 5-ZZ-ZZ-ZZZZ-ZZZZ-ZZZZ  
Rcvd Batch Id Range: First to Last  
Vendors: All  
Print Alpha, Revenue, & G/L Accounts: Y  
Open: N Void: N Paid: N  
Held: Y Aprv: N Rcvd: Y  
Bid: Y State: Y Other: Y Exempt: Y  
Include Non-Budgeted: Y  
DEPT Page Break: No Subtotal CAFR: No Subtotal DEPT: No Subtotal SUB\_ACCT: No

Account	Description	Item Description	Amount	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	P0 Type
Fund: CURRENT FUND									
4-01-26-310-0000-4400	BLD MAINTENANCE								
25-00018	1 BLUER005 BLUE RIDGE LUMBER COMPANY TRIM (MUN BLDG)	INV. 322259 BROWN/WHITE ALUM.	139.95	R	01/21/25	07/03/25		322259	
4-01-28-370-0000-2030	TOWNSHIP EXPENSES PORTA								
25-00490	1 UNITE030 UNITED SITE SERVICES	4967623 TEMPORARY RESTROOM	65.63	R	06/12/25	07/03/25		4967623	
25-00490	2 UNITE030 UNITED SITE SERVICES	5029568 TEMPORARY RESTROOM	23.29	R	06/12/25	07/03/25		5029568	
25-00490	3 UNITE030 UNITED SITE SERVICES	5034438 TEMPORARY RESTROOM	27.52	R	06/12/25	07/03/25		5034438	
25-00490	4 UNITE030 UNITED SITE SERVICES	5030650 TEMPORARY RESTROOM	67.62	R	06/12/25	07/03/25		5030650	
25-00490	5 UNITE030 UNITED SITE SERVICES	5035738 TEMPORARY RESTROOM	27.52	R	06/12/25	07/03/25		5035738	
25-00490	6 UNITE030 UNITED SITE SERVICES	5035869 TEMPORARY RESTROOM	27.52	R	06/12/25	07/03/25		5035869	
25-00490	7 UNITE030 UNITED SITE SERVICES	5035468 TEMPORARY RESTROOM	27.52	R	06/12/25	07/03/25		5035468	
			266.62						

Fund Total: CURRENT FUND  
Year Total:

Fund: CURRENT FUND

5-01-20-100-0000-4020	ADVERTISING								
25-00060	23 GANNE005 GANNETT NEW JERSEY NEWSPAPERS	INV 0007173689 6/3 ORD 06	17.36	R	07/02/25	07/03/25		0007173689	
25-00060	24 GANNE005 GANNETT NEW JERSEY NEWSPAPERS	INV 0007173689 6/3 ORD 07	14.88	R	07/02/25	07/03/25		0007173689	
25-00060	25 GANNE005 GANNETT NEW JERSEY NEWSPAPERS	INV 0007173689 6/3 ORD 08	15.50	R	07/02/25	07/03/25		0007173689	

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
5-01-20-100-0000-4020	ADVERTISING	Continued							
25-00060 26 GANNE005	GANNETT NEW JERSEY NEWSPAPERS	INV 0007173689 6/3 ORD 10	14.26	R	07/02/25	07/03/25		0007173689	
25-00060 27 GANNE005	GANNETT NEW JERSEY NEWSPAPERS	INV 0007173689 6/3 ORD 11	14.26	R	07/02/25	07/03/25		0007173689	
25-00060 28 GANNE005	GANNETT NEW JERSEY NEWSPAPERS	INV 0007173689 6/3 ORD 9	14.26	R	07/02/25	07/03/25		0007173689	
25-00060 29 GANNE005	GANNETT NEW JERSEY NEWSPAPERS	INV 0007173689 6/3 ORD 12	14.26	R	07/02/25	07/03/25		0007173689	
25-00060 30 GANNE005	GANNETT NEW JERSEY NEWSPAPERS	INV 0007173689 6/3 ORD 13	14.26	R	07/02/25	07/03/25		0007173689	
25-00060 31 GANNE005	GANNETT NEW JERSEY NEWSPAPERS	INV 0007173689 6/3 ORD 14	14.26	R	07/02/25	07/03/25		0007173689	
25-00060 32 GANNE005	GANNETT NEW JERSEY NEWSPAPERS	INV 0007173689 6/3 ORD 15	14.26	R	07/02/25	07/03/25		0007173689	
25-00060 33 GANNE005	GANNETT NEW JERSEY NEWSPAPERS	INV 0007173689 6/3 ORD 16	19.22	R	07/02/25	07/03/25		0007173689	
25-00060 34 GANNE005	GANNETT NEW JERSEY NEWSPAPERS	INV 0007173689 6/5 LUB MTG	16.74	R	07/02/25	07/03/25		0007173689	
	NOTICE								
25-00060 35 GANNE005	GANNETT NEW JERSEY NEWSPAPERS	INV 0007173689 6/18 ORD 16	14.88	R	07/02/25	07/03/25		0007173689	
25-00060 36 GANNE005	GANNETT NEW JERSEY NEWSPAPERS	INV 0007173689 6/18 ORD 18	19.22	R	07/02/25	07/03/25		0007173689	
25-00060 37 GANNE005	GANNETT NEW JERSEY NEWSPAPERS	INV 0007173689 6/2 BUDGET	88.44	R	07/03/25	07/03/25		0007173689	
			306.06						
5-01-20-100-0000-4040	DEPT GENERAL EXP								
25-00498 2 AMAZ0010	AMAZON CAPITAL SERVICES	1WK4J31CQLNK FABRIC REFRESHER	10.99	R	06/16/25	07/03/25		1WK4J31CQLNK	
5-01-20-120-0000-4050	OFFICE SUPPLIES								
25-00488 1 ADVAN015	STAPLES ADVANTAGE	6034476669 NOTEPAD	7.45	R	06/12/25	07/03/25		6034476669	
5-01-20-120-0000-4210	ELECTIONS O&E								
25-00526 1 WARRE130	WARREN COUNTY BALLOTS MAILED	2025 PRIMARY ELECTION	1,903.84	R	06/30/25	07/03/25		PRIMARY 2025	
25-00526 2 WARRE130	WARREN COUNTY BALLOTS RETURNED	2025 PRIMARY ELECTION	249.00	R	06/30/25	07/03/25		PRIMARY 2025	
25-00526 3 WARRE130	WARREN COUNTY UNAFFILIATED LETTERS SENT	2025 PRIMARY ELECTION	94.90	R	06/30/25	07/03/25		PRIMARY 2025	
25-00526 4 WARRE130	WARREN COUNTY SAMPLE BALLOTS SENT	2025 PRIMARY ELECTION	2,698.08	R	06/30/25	07/03/25		PRIMARY 2025	
25-00526 5 WARRE130	WARREN COUNTY SAMPLE BALLOTS SET-UP FEE PER DISTRICT	2025 PRIMARY ELECTION	162.00	R	06/30/25	07/03/25		PRIMARY 2025	
25-00526 6 WARRE130	WARREN COUNTY EMERGENCY BALLOTS	2025 PRIMARY ELECTION	24.00	R	06/30/25	07/03/25		PRIMARY 2025	
			5,131.82						
5-01-20-130-0000-4050	OFFICE SUPPLIES								
25-00488 2 ADVAN015	STAPLES ADVANTAGE	6034476669 STENO PADS	15.38	R	06/12/25	07/03/25		6034476669	

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	PO Type
5-01-20-130-0000-4128 25-00194 11 JPMAD005 JPM ADVISORS, LLC PROF. SERVICES RENDERED 6/16/25 - 6/29/25	PROFESSIONAL SERVICES	TEMPORARY CFO SERVICES	6,693.75	R	06/18/25	07/03/25		6/16 - 6/29/25	B
5-01-20-130-0000-4145 25-00091 15 ACTI0005 ACTION DATA SERVICES	PAYROLL SERVICES	INV. 92654 JUNE 13 PAYROLL	225.76	R	06/02/25	07/03/25		92654	B
5-01-20-140-0000-4090 25-00119 9 NISIV005 NISIVOCCIA CONSULTING LLC RENDERED 6/2/25 - 6/27/25	COMPUTER SUPPORT SER	INV. 14515 PROF. SERVICES	1,080.00	R	06/02/25	07/03/25		14515	B
5-01-20-165-0000-4360 25-00221 6 BOSWE005 BOSWELL ENGINEERING, INC.	ENGINEERING SERVICES	IN 204135 MAY ENGINEERING SER	2,083.33	R	05/07/25	07/03/25		204135	B
5-01-23-220-0000-4530 25-00525 1 STATE120 STATE OF NEW JERSEY ACTIVE MEMBERS JULY 2025	GROUP INSURANCE EMP	ID 051300 HEALTH BENEFITS	62,526.73	R	06/30/25	07/03/25		JULY 2025	
25-00525 2 STATE120 STATE OF NEW JERSEY RETIRED MEMBERS JULY 2025		ID 051300 HEALTH BENEFITS	39,634.67	R	06/30/25	07/03/25		JULY 2025	
			<u>102,161.40</u>						
5-01-25-240-0000-3040 25-00487 1 FLEMI005 FLEMINGTON DEPT. STORE INC 25-00487 2 FLEMI005 FLEMINGTON DEPT. STORE INC 25-00487 3 FLEMI005 FLEMINGTON DEPT. STORE INC 25-00487 4 FLEMI005 FLEMINGTON DEPT. STORE INC (RUSSELL)	CONTRACTUAL UNIFORM CLEANING	INV. 70999 PANTS (RUSSELL) INV. 70999 SEW/HEM (RUSSELL) INV. 71061 BOOTS (RUSSELL) INV. 71061 BELT KEEPER	102.00 80.00 97.50 17.95	R R R R	06/12/25 06/12/25 06/12/25 06/12/25	07/03/25 07/03/25 07/03/25 07/03/25		70999 70999 71061 71061	
25-00487 5 FLEMI005 FLEMINGTON DEPT. STORE INC 25-00519 1 MACD0005 MACDONOUGH, JAMES M.		INV. 71061 DUTY BELT (RUSSELL) 6/23/25 REIM. DRY CLEANING	21.50 23.00	R R	06/12/25 06/26/25	07/03/25 07/03/25		71061 6/23/25	
			<u>341.95</u>						
5-01-25-240-0000-4050 25-00488 4 ADVAN015 STAPLES ADVANTAGE	OFFICE SUPPLIES	6034476669 8.5x11 COPY PAPER	118.47	R	06/12/25	07/03/25		6034476669	
5-01-25-240-0000-4060 25-00508 1 COMCA010 COMCAST 6/15/25 - 7/14/25	OFFICE MACH MAINTENANCE	INV. 001002279286 ETHERNET	1,009.24	R	06/20/25	07/03/25		001002279286	
25-00529 2 VERIZ005 VERIZON WIRELESS		INV. 6116795836 AIR CARDS	228.06	R	07/01/25	07/03/25		6116795836	

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	P0 Type
5-01-25-240-0000-4060	OFFICE MACH MAINTENANCE	Continued							
	6/24/25 - 7/23/25								
25-00529	3 VERIZON WIRELESS	INV. 6116795836 ARLO GO CAMERA	40.01	R	07/01/25	07/03/25		6116795836	
			1,277.31						
5-01-25-240-0000-4100	TRAINING								
25-00208	1 INDEP020 INDEPENDENCE FIRST AID SQUAD	INV. 25-00058 CPR TRAINING	325.00	R	03/07/25	07/03/25		25-00058	
5-01-25-240-0000-4720	TIRES								
25-00388	1 PETTY005 PETTY'S TIRE & AUTO CENTER, IN (28-16)	INV. 054998 REPAIR FLAT TIRE	19.95	R	05/07/25	07/03/25		054998	
25-00388	2 PETTY005 PETTY'S TIRE & AUTO CENTER, IN (28-16)	INV. 054998 WHEEL BALANCE	14.95	R	05/07/25	07/03/25		054998	
25-00388	3 PETTY005 PETTY'S TIRE & AUTO CENTER, IN TIRES & WHEEL BALANCE (28-16)	INV. 055112 ROTATE MOUNTED	59.80	R	05/07/25	07/03/25		055112	
25-00437	1 PETTY005 PETTY'S TIRE & AUTO CENTER, IN TIRE (28-11)	INV. 055500 EAGLE ENFORCER	146.00	R	05/29/25	07/03/25		055500	
25-00437	2 PETTY005 PETTY'S TIRE & AUTO CENTER, IN (28-11)	INV. 055500 WHEEL BALANCE	14.95	R	05/29/25	07/03/25		055500	
25-00437	4 PETTY005 PETTY'S TIRE & AUTO CENTER, IN TIRE (28-11)	INV. 055500 DISMOUNT & REMOUNT	12.00	R	05/29/25	07/03/25		055500	
			267.65						
5-01-25-240-0000-4841	CHIEF EXPENSES								
25-00539	1 MACD0005 MACDONOUGH, JAMES M. (CHIEF'S CONFERENCE)	REIM. TOLLS 6/24 - 6/27	13.76	R	07/02/25	07/03/25		REIM. TOLLS	
5-01-26-290-0000-4040	DEPT GENERAL EXP								
25-00498	1 AMAZ0010 AMAZON CAPITAL SERVICES	1WK4J31CQLNK THREAD LOCKER	19.00	R	06/16/25	07/03/25		1WK4J31CQLNK	
25-00498	4 AMAZ0010 AMAZON CAPITAL SERVICES SHIPPING	THREAD LOCKER	6.99	R	06/17/25	07/03/25			
			25.99						
5-01-26-290-0000-5070	EQUIPMENT MAINT. REPAIR								
25-00493	1 MONTA015 MONTAGE ENTERPRISES INC. (ROADSIDE MOWER)	INV. 118195 BLADES	495.22	R	06/13/25	07/03/25		118195	
25-00515	1 CENTR020 CENTRAL JERSEY EQUIPMENT LABOR - PERFORMED DPF RECOVERY, SERVICE REGENERATION, & ECU UPDATE & CLEARED	INV 1541735 223163 6/25/25	1,268.75	R	06/26/25	07/03/25		1541735	

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	P0 Type
5-01-26-290-0000-5070	EQUIPMENT MAINT. REPAIR CODES (ROADSIDE MOWER)	Continued							
25-00515	2 CENTR020 CENTRAL JERSEY EQUIPMENT SERVICE ACCESSARIES (ROADSIDE MOWER)	INV 1541735 223163 6/25/25	100.23	R	06/26/25	07/03/25		1541735	
			<u>1,864.20</u>						
5-01-26-310-0000-4400	BLD MAINTENANCE								
25-00061	119 HOMED005 HOME DEPOT USA INC (MUN BLDG ROOF)	INV. 5023907 DUCT TAPE	14.98	R	06/17/25	07/03/25		5023907	B
25-00061	120 HOMED005 HOME DEPOT USA INC (MUN BLDG ROOF)	INV. 5023907 DUCT TAPE	20.94	R	07/02/25	07/03/25		5023907	B
25-00061	121 HOMED005 HOME DEPOT USA INC	INV. 5023907 UTILITY KNIFE	19.97	R	07/02/25	07/03/25		5023907	B
25-00513	1 BLUER005 BLUE RIDGE LUMBER COMPANY (COVER MUN BLDG SKYLIGHTS)	INV. 376271 BLUE BOARD	214.95	R	06/25/25	07/03/25		376271	
25-00514	1 PCRIC005 P.C. RICHARD & SON	44-1094108 PORTABLE A/C UNIT	699.97	R	06/25/25	07/03/25		44-1094108	
			<u>970.81</u>						
5-01-26-310-0000-4450	MISC BLD & GROUNDS EXPENSE								
25-00422	1 TICKN005 TICKNER'S INC.	5/2/25 GRASS SEED	115.95	R	05/22/25	07/03/25		5/2/25	
5-01-28-370-0000-2030	TOWNSHIP EXPENSES PORTA								
25-00490	8 UNITE030 UNITED SITE SERVICES KENLEY WAY 3/25/25 - 3/31/25	5226251 TEMPORARY RESTROOM	14.82	R	06/12/25	07/03/25		5226251	
25-00490	9 UNITE030 UNITED SITE SERVICES COMCAST FLD 3/25/25 - 3/31/25	5224171 TEMPORARY RESTROOM	36.41	R	06/12/25	07/03/25		5224171	
25-00490	10 UNITE030 UNITED SITE SERVICES SOCCER AIRPORT ROAD 3/25/25 - 3/31/25	5226169 TEMPORARY RESTROOM	14.82	R	06/12/25	07/03/25		5226169	
25-00490	11 UNITE030 UNITED SITE SERVICES CAFFERATA PARK 3/25/25 - 3/31/25	5227235 TEMPORARY RESTROOM	14.82	R	06/12/25	07/03/25		5227235	
25-00490	12 UNITE030 UNITED SITE SERVICES SOFTBALL 3/25/25 - 3/31/25	5222952 TEMPORARY RESTROOM	14.82	R	06/12/25	07/03/25		5222952	
25-00490	13 UNITE030 UNITED SITE SERVICES COMCAST FLD 4/1/25 - 4/9/25	5246872 TEMPORARY RESTROOM	19.69	R	06/12/25	07/03/25		5246872	
25-00490	14 UNITE030 UNITED SITE SERVICES SOFTBALL FLD 4/1/25 - 4/30/25	5291419 TEMPORARY RESTROOM	65.63	R	06/12/25	07/03/25		5291419	
			<u>181.01</u>						

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
5-01-31-430-0000-4000	TELEPHONE								
25-00039	7 VERIZON	INV. 332000073608 VEHICLE	75.80	R	06/03/25	07/03/25		332000073608	B
	TRACKING 6/1/25 - 6/30/25								
25-00528	1 PRINC005 PRINCETON HOSTED SOLUTIONS LLC	INV. 11941 JULY 2025	2,004.33	R	07/01/25	07/03/25		11941	
25-00529	1 VERIZ005 VERIZON WIRELESS	INV. 6116795836 5/24 - 6/23	598.94	R	07/01/25	07/03/25		6116795836	
			<u>2,679.07</u>						
5-01-31-430-0000-4420	ELECTRIC								
25-00541	1 JCPL0005 JCP&L	ACT. 100-004-299-804	4.65	R	07/03/25	07/03/25			
25-00541	2 JCPL0005 JCP&L	ACT. 100-003-564-505	55.77	R	07/03/25	07/03/25			
25-00541	3 JCPL0005 JCP&L	ACT. 100-058-004-209 (GARAGE)	889.19	R	07/03/25	07/03/25			
25-00541	4 JCPL0005 JCP&L	ACT. 100-004-299-127	4.65	R	07/03/25	07/03/25			
25-00541	5 JCPL0005 JCP&L	ACT. 100-003-484-654	42.91	R	07/03/25	07/03/25			
			<u>997.17</u>						
5-01-31-430-0000-4440	WATER TESTING								
25-00501	1 EUROF005 EUROFINS ENVIRONMENT TESTING	6300076797 KITCHEN SINK 6/11	20.00	R	06/17/25	07/03/25		6300076797	
25-00501	2 EUROF005 EUROFINS ENVIRONMENT TESTING	6300076797 KITCHEN SINK 6/11	50.00	R	06/17/25	07/03/25		6300076797	
25-00501	3 EUROF005 EUROFINS ENVIRONMENT TESTING	6300076797 KITCHEN SINK 6/11	85.00	R	06/17/25	07/03/25		6300076797	
25-00501	4 EUROF005 EUROFINS ENVIRONMENT TESTING	6300076797 KITCHEN SINK 6/11	30.00	R	06/17/25	07/03/25		6300076797	
25-00501	5 EUROF005 EUROFINS ENVIRONMENT TESTING	6300076797 KITCHEN SINK 6/11	2.50	R	06/17/25	07/03/25		6300076797	
	ENVIRONMENTALLY RESPONSIBLE SAMPLE HANDLING		<u>187.50</u>						
5-01-42-340-0000-1000	BOROUGH OF WASHINGTON ACO								
25-00009	4 BOROU025 BOROUGH OF WASHINGTON	2025 ANIMAL CONTROL SERVICES	2,817.00	R	03/21/25	07/03/25		250616-7	B
	3RD QTR. DUE 7/31/25								
5-01-43-491-0000-5510	COURT OSCAP INTERPRETER								
25-00535	1 DINAA005 DINA G. AWADALLA	6/24/25 ARABIC INTERPRETER	255.00	R	07/01/25	07/03/25		6/24/25	

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	P.O. Type
5-01-43-495-0000-2001	PUBLIC PROSECUTOR-OTHER EXPENSES								
25-00145 6 LAWOF005	LAW OFFICE OF NORMAN W. ALBERT MUNICIPAL PROSECUTOR MAY		1,200.00	R	04/30/25	07/03/25		MAY 2025	B
25-00145 7 LAWOF005	LAW OFFICE OF NORMAN W. ALBERT MUNICIPAL PROSECUTOR JUNE		1,200.00	R	06/30/25	07/03/25		JUNE 2025	B
			<u>2,400.00</u>						
5-01-55-205-0000-0000	TAX OVERPAYMENTS								
25-00537 1 ESTAT015	ESTATE OF WARREN KEARNS	REFUND TAX OVERPAYMENT	1,104.70	R	07/02/25	07/03/25		REFUND	
	BLOCK 2101 LOT 9								
	2ND QTR. 2025 (55 DAYS)								
5-01-55-206-0000-0000	REGIONAL SCHOOL TAXES PAYABLE								
25-00011 9 WARRE150	WARREN HILLS REGIONAL BD OF ED 2025 REGIONAL DEBT SERVICE		631,303.38	R	06/04/25	07/03/25		JULY 2025	B
	DUE 7/15/25								
5-01-55-272-0000-0000	DUE TO NJ - MARRIAGE SURCHARGE								
25-00533 1 TREAS055	TREASURER STATE OF N.J.	2ND QTR. 2025 MARRIAGE/CIVIL	500.00	R	07/01/25	07/03/25		2ND QTR. 2025	
	UNION LICENSE FEES								
	Fund Total: CURRENT FUND		765,461.86						
	Year Total:		765,461.86						
Fund:	FEDERAL AND STATE GRANT FUND								
G-02-41-289-0700-5691	RECYCLING TONNAGE								
25-00437 3 PETTY005	PETTY'S TIRE & AUTO CENTER, IN INV. 055500 SCRAP TIRE (28-11)		4.25	R	05/29/25	07/03/25		055500	
	Fund Total: FEDERAL AND STATE GRANT FUND		4.25						
	Year Total:		4.25						
Fund:	DOG FUND								
T-13-56-273-0000-0000	DUE TO NJ -DOG LIC								
25-00534 1 NJDEP015	NJ DEPARTMENT OF HEALTH	JUNE 2025 DOG LICENSE FEES	9.60	R	07/01/25	07/03/25		JUNE 2025	
	Fund Total: DOG FUND		9.60						



Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	P0 Type
Fund: DEVELOPER'S ESCROW									
T-14-56-289-0636-0000	MAM ENTERPRISES/SITEPLAN/USEVAR/25-01								
25-00449	1 MURPH005 MURPHY MCKEON P.C. RENDERED 4/7/25 - 4/21/25	INV. 14876 PROF. SERVICES	315.00	R	06/02/25	07/03/25		14876	
25-00450	1 BOSWE005 BOSWELL ENGINEERING, INC. RENDERED 3/31/25 - 4/4/25	INV. 201749 PROF. SERVICES	1,223.25	R	06/02/25	07/03/25		201749	
25-00499	1 MURPH005 MURPHY MCKEON P.C. RENDERED 5/13/25 - 5/19/25	INV. 15052 PROF. SERVICES	420.00	R	06/17/25	07/03/25		15052	
25-00500	1 BOSWE005 BOSWELL ENGINEERING, INC. RENDERED 4/8/25 - 4/21/25	203213 PROF. SERVICES	524.25	R	06/17/25	07/03/25		203213	
			<u>2,482.50</u>						
T-14-56-289-0644-0000	RYAN HOMES/6 THOMAS KNOLL DR/DRIVEWAY ES								
25-00444	1 BOSWE005 BOSWELL ENGINEERING, INC. RENDERED 4/7/25 & 4/11/25	INV. 203209 PROF. SERVICES	466.00	R	05/29/25	07/03/25		203209	
T-14-56-289-0652-0000	RYAH HOMES/8 THOMAS KNOLL DR/DRIVEWAY ES								
25-00444	2 BOSWE005 BOSWELL ENGINEERING, INC. RENDERED 4/7/25 & 4/11/25	INV. 203210 PROF. SERVICES	466.00	R	05/29/25	07/03/25		203210	
T-14-56-289-0660-0000	RYAN HOMES/10 THOMAS KNOLL DR/DRIVEWAY ES								
25-00444	3 BOSWE005 BOSWELL ENGINEERING, INC. RENDERED 4/7/25 - 4/11/25	INV. 203211 PROF. SERVICES	466.00	R	05/29/25	07/03/25		203211	
T-14-56-289-0861-0000	WEATHERTITE SOL / VARIANCE/SITE PLAN								
25-00450	3 BOSWE005 BOSWELL ENGINEERING, INC. RENDERED 3/11/25	INV. 201753 PROF. SERVICES	116.50	R	06/02/25	07/03/25		201753	
T-14-56-289-1140-0000	ARIYA REALTY STEWARTSVILLE/INSPECTION ES								
25-00500	2 BOSWE005 BOSWELL ENGINEERING, INC. RENDERED 3/27/25 - 4/14/25	203215 PROF. SERVICES	498.50	R	06/17/25	07/03/25		203215	
T-14-56-289-1397-0000	WILLIAM HOTZ DEV / MEADOWS INSP / 403								
25-00453	1 BOSWE005 BOSWELL ENGINEERING, INC. PROF. SERVICES RENDERED 4/7/25 - 4/28/25 (20% DEVELOPERS COST)	INV. 203214 MEADOWS INSPECTION	679.90	R	06/02/25	07/03/25		203214	

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
T-14-56-289-8402-0000 25-00450 2 BOSWE005 BOSWELL ENGINEERING, INC. RENDERED 3/21/25 - 3/31/25	AP BALT MGMT LLC	INV. 201751 PROF. SERVICES	1,894.50	R	06/02/25	07/03/25		201751	
Fund Total: DEVELOPER'S ESCROW			7,069.90						
Fund:	GREEN TEAM DONATIONS								
T-32-55-289-0000-0000 25-00483 1 GOODI005 GOOD IMPRESSIONS FLEA MARKET CRAFT FAIR AHEAD	GREEN TEAM DONATIONS	E#16960 LAWN SIGN	80.60	R	06/09/25	07/03/25		E#16960	
25-00498 3 AMAZ0010 AMAZON CAPITAL SERVICES 25-00520 1 ARLYS005 ARLYS M KUEHN 2025 DONATION	WHITE WITH BLACK LETTERING FOR JUNE 25, 2025	1WK4J31CQLNK HAND SANITIZER REFUND FLEA MARKET/CRAFT FAIR	17.98 15.00	R R	06/16/25 06/26/25	07/03/25 07/03/25		1WK4J31CQLNK REFUND	
Fund Total: GREEN TEAM DONATIONS			113.58						
Year Total:			7,193.08						
Total Charged Lines:	110	Total List Amount:	773,065.76	Total Void Amount:	0.00				

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	4-01	406.57	0.00	406.57	0.00	0.00	406.57
CURRENT FUND	5-01	765,461.86	0.00	765,461.86	0.00	0.00	765,461.86
FEDERAL AND STATE GRANT FUND	G-02	4.25	0.00	4.25	0.00	0.00	4.25
DOG FUND	T-13	9.60	0.00	9.60	0.00	0.00	9.60
DEVELOPER'S ESCROW	T-14	7,069.90	0.00	7,069.90	0.00	0.00	7,069.90
GREEN TEAM DONATIONS	T-32	113.58	0.00	113.58	0.00	0.00	113.58
Year Total:		7,193.08	0.00	7,193.08	0.00	0.00	7,193.08
Total of All Funds:		773,065.76	0.00	773,065.76	0.00	0.00	773,065.76



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

## RESOLUTION 181-2025

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE  
OF NEW JERSEY AMENDING RESOLUTION # 034-2025 TO ADJUST  
THE SALARY STEP INCREASE DATE FOR MANSFIELD TOWNSHIP  
POLICE OFFICER (ROBERT T. DePASQUALE)**

**WHEREAS**, the Township of Mansfield, County of Warren, State of New Jersey adopted Resolution # 034-2025, at their Reorganization meeting held on January 2, 2025; and

**WHEREAS**, Resolution # 034-2025, established the salaries and wages for the employees of the Township of Mansfield; and

**WHEREAS**, the step increase date for Patrolman Robert T. DePasquale is amended as follows:

1 Jan – 1 July (per resolution # 024-2025)  
TO  
2 July – 31 Dec. (amended step increase date)

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, in the County of Warren and State of New Jersey, that Resolution # 034-2025, be amended to reflect the above step increase date for Patrolman DePasquale.

Motion: Approve Resolution Moved by: ; Seconded by  
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:  
No:  
Abstain:  
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held July 9, 2025. Witness my hand this day of July, 2025.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

## RESOLUTION 182-2025

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING THE INSERTION INTO THE FY2025 MUNICIPAL BUDGET PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948) OF A SPECIAL ITEM OF REVENUE IN THE FORM OF A STATE OF NEW JERSEY ALCOHOL EDUCATION, REHABILITATION AND ENFORCEMENT FUND GRANT**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of any item of appropriation for an equal amount; and

**WHEREAS**, the Mansfield Township Committee of the Township of Mansfield further finds and declares that it is in the best interest of the citizens of the Township to request approval of the insertion into the Township's FY2025 Municipal Budget of an item of revenue based upon a grant secured by the Township from the State of New Jersey.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township of Mansfield in the County of Warren, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2025 in the sum of \$ 722.16.

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the above is the result of funds from the Alcohol Education, Rehabilitation and Enforcement Fund FY2025 Grant in the amount of \$ 722.16.

Public and Private Revenues Offset with Appropriations  
**FY2025 Alcohol Education, Rehabilitation and Enforcement Fund Grant**

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the Municipal Clerk forward two copies of this resolution to the Director of Local Government Services.

Motion: Approve Resolution Moved by: ; Seconded by  
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:  
No:  
Abstain:  
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held July 9, 2025. Witness my hand this      day of July, 2025.

\_\_\_\_\_  
Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

**RESOLUTION 183-2025**

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING THE INSERTION INTO THE FY2025 MUNICIPAL BUDGET PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948) OF A SPECIAL ITEM OF REVENUE IN THE FORM OF A STATE OF NEW JERSEY SOLID WASTE ADMINISTRATION FY2025 CLEAN COMMUNITIES GRANT**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of any item of appropriation for an equal amount; and

**WHEREAS**, the Mansfield Township Committee of the Township of Mansfield further finds and declares that it is in the best interest of the citizens of the Township to request approval of the insertion into the Township's FY2025 Municipal Budget of an item of revenue based upon a grant secured by the Township from the State of New Jersey.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township of Mansfield in the County of Warren, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2025 in the sum of \$ 28,191.81.

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the above is the result of funds from Solid Waste Administration FY2025 Clean Communities Grant in the amount of \$ 28,191.81.

Public and Private Revenues Offset with Appropriations  
**FY2025 Clean Communities Grant**

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the Municipal Clerk forward two copies of this resolution to the Director of Local Government Services.

Motion: Approve Resolution Moved by: ; Seconded by  
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:  
No:  
Abstain:  
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held July 9, 2025. Witness my hand this      day of July, 2025.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

## RESOLUTION 184-2025

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING THE INSERTION INTO THE FY2025 MUNICIPAL BUDGET PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948) OF A SPECIAL ITEM OF REVENUE IN THE FORM OF A STATE OF NEW JERSEY HAZARDOUS WASTE 2022 RECYCLING TONNAGE GRANT**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of any item of appropriation for an equal amount; and

**WHEREAS**, the Mansfield Township Committee of the Township of Mansfield further finds and declares that it is in the best interest of the citizens of the Township to request approval of the insertion into the Township's FY2025 Municipal Budget of an item of revenue based upon a grant secured by the Township from the State of New Jersey.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township of Mansfield in the County of Warren, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2025 in the sum of \$ 15,090.35.

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the above is the result of funds from the Hazardous Waste 2022 Recycling Tonnage FY2025 Grant in the amount of \$ 15,090.35.

Public and Private Revenues Offset with Appropriations  
**FY2025 Hazardous Waste 2022 Recycling Tonnage Grant**

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the Municipal Clerk forward two copies of this resolution to the Director of Local Government Services.

Motion: Approve Resolution Moved by: ; Seconded by  
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:  
No:  
Abstain:  
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held July 9, 2025. Witness my hand this      day of July, 2025.

\_\_\_\_\_  
Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

**RESOLUTION 185-2025**

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE  
OF NEW JERSEY AUTHORIZING PURCHASING OF MOTOR GASOLINE THROUGH  
MORRIS COUNTY CO-OP CONTRACT #1 FROM GRIFFITH-ALLIED TRUCKING, LLC., 25 OLD  
CAMPLAIN ROAD, HILLSBOROUGH, NEW JERSEY 08844**

**WHEREAS**, the Township of Mansfield wishes to purchase Motor Gasoline under the Morris County Co-Op;  
and

**WHEREAS**, Morris County Co-Op awarded a contract to Griffith-Allied Trucking, LLC., 25 Old Camplain Road,  
Hillsborough, New Jersey 08844; and

**WHEREAS**, the Temporary Chief Financial Officer has certified that funds are requested in the 2025 budget for  
an additional \$20,000.00 and the line-item appropriation to be charged is 5-01-31-430-0000-4710; and

**WHEREAS**, the Township is authorized to make purchases through cooperative and state contracts pursuant  
to N.J.S.A. 40A:11-10 and 12; and

**WHEREAS**, it is the recommendation of the Temporary Chief Financial Officer to purchase Motor Gasoline  
through the Morris County Co-Op.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of  
Warren, State of New Jersey that the Temporary Chief Financial Officer be authorized to issue purchase  
orders to Griffith-Allied Trucking, LLC., 25 Old Camplain Road, Hillsborough, New Jersey 08844 through  
December 31, 2025.

Motion: Approve Resolution Moved by: ; Seconded by:  
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:  
No:  
Abstain:  
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true  
copy of the action of the Governing Body, at its Regular Meeting held July 9, 2025. Witness my hand this day of July, 2025.

\_\_\_\_\_  
Wendy Barras, Township Municipal Clerk





TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

## RESOLUTION 186-2025

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN,  
STATE OF NEW JERSEY AWARDING PROFESSIONAL SERVICES AGREEMENT  
TO MAX SPANN R.E. & AUCTION COMPANY FOR REAL ESTATE BROKERAGE,  
AUCTIONEER, AND MARKETING SERVICES FOR THE SALE OF TOWNSHIP  
OWNED PROPERTY**

**WHEREAS**, there exists a need for the Township of Mansfield to procure the services of a licensed real estate broker and auctioneer to assist the Township in marketing and selling property owned by the Township; and

**WHEREAS**, Max Spann R.E. & Auction Company has submitted a proposal to provide the sought-after services to the Township, and the Township is interested in hiring Max Spann R.E. & Auction Company for the same; and

**WHEREAS**, the parties seek to list the Property for sale through Max Spann R.E. & Auction Company and to attempt to effectuate the sale of the Property at an auction to be conducted by Max Spann R.E. & Auction Company; and

**WHEREAS**, the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., allows the Township Committee to award a professional services agreement exceeding the bid threshold without competitive bidding; and

**WHEREAS**, the Local Public Contracts Law requires that a Resolution authorizing the award of a professional services agreement be publicly awarded.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, in the county of Warren and State of New Jersey, as follows:

1. A professional services agreement is hereby awarded to Max Spann R.E. & Auction Company for the provision of licensed real estate brokerage and auctioneer services to assist the Township of Mansfield in marketing and selling property owned by the Township, Block 601.03, Lot 55 on the Township Tax Map.
2. The Mayor and Township Clerk are hereby authorized and directed to execute an Agreement with Max Spann R.E. & Auction Company to provide these professional services for the Township.
3. A copy of this Resolution and Agreement shall be placed on file in the Office of the Township Clerk and shall be available for public inspection.
4. A notice of this action shall be published in the official newspaper as required by law.

Motion: Approve Resolution Moved by: ; Seconded by  
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:  
No:  
Abstain:  
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held July 9, 2025. Witness my hand this day of July, 2025.

Wendy Barras, Township Municipal Clerk





TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

## RESOLUTION 187-2025

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY HIRING MAX SPANN REAL ESTATE & AUCTION CO. TO CONDUCT AN ONLINE PUBLIC AUCTION FOR THE SALE OF REAL PROPERTY OWNED BY THE TOWNSHIP OF MANSFIELD AND NOT REQUIRED FOR PUBLIC PURPOSES TO THE HIGHEST BIDDER PURSUANT TO N.J.S.A. 40A:12-13(a)**

**WHEREAS**, the Local Lands and Buildings Law, N.J.S.A. 40A:12-13(a) authorizes the sale by municipalities of any real property, capital improvements or personal property or interest therein, not needed for public use by open public sale at auction to the highest bidder after the required newspaper advertisements; and

**WHEREAS**, the Township of Mansfield is the owner of certain real property not needed for public use and the Township Committee has determined that it is in the best interest of the Township to sell the property in an effort to put it back on the active tax rolls; and

**WHEREAS**, the minimum bid is set at fifty-two thousand three hundred eighty (\$52,380.00), which equates to \$3,000.00 per acre; and

**WHEREAS**, the Township reserves the right to reject all bids; and

**WHEREAS**, the Township has hired Max Spann Real Estate & Auction Co. to market and auction the property on the Township's behalf; and

**WHEREAS**, Max Spann real Estate & Auction Co. will be compensated by the successful bidder paying a Buyer's Premium Commission in the amount of ten percent (10%) of the bid price.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that the property set forth in the Schedule "A" annexed hereto shall be offered for sale by open public sale at an online auction to the highest bidder, pursuant to N.J.S.A. 40A:12-13(a). Said public auction shall be conducted on Wednesday, September 17, 2025 at 11:00 a.m. over the internet and by telephone.

**BE IT FURTHER RESOLVED** that the subject property shall be offered for public bidding as set forth below and shall be sold pursuant to the further expressed conditions enumerated below:

1. The Township has hired Max Spann Real Estate & Auction Co. to market and conduct a public auction for the above referenced property. The buyer will pay Max Spann Real Estate & Auction Co. a Buyer's Premium Commission in the amount of ten percent (10%) of the bid price. Buyer's Premium will be incorporated into the purchase price. The Contract price in the purchase agreement shall be one hundred and ten percent (110%) of the highest bid.
2. The public sale shall be performed virtually, on the Auctioneer's website ([www.maxspann.com](http://www.maxspann.com)) on a date not determined or as soon thereafter as the matter may be heard and publicly announced, provided the sale is not cancelled.
3. The public sale, if not cancelled, shall take place by open public sale at auction to the highest bidder.
4. The minimum bid is set at fifty-two thousand three hundred eighty (\$52,380.00), which equates to \$3,000.00 per acre
5. The Township reserves the right to cancel the auction for any reason. Bidders may wish to contact Max Spann Real Estate & Auction Co. the day before the auction to ensure the auction will occur.
6. Each bid is subject to rejection or acceptance by the Township Committee which shall occur no later than its second (2<sup>nd</sup>) regular meeting following the auction sale. The Township Committee reserves the right to reject all bids. If no action is taken by the Township Committee by the second (2<sup>nd</sup>) regular meeting,



then the bid shall be deemed to be rejected.

7. The successful bidder, as indicated by the highest bid, shall be required to deposit ten percent (10%) of his or her bid with the Township at the time of the auction. This deposit shall be made by either a certified check, money order or cash in an amount equal to at least ten percent (10%) of the winning bid payable to "Lavery, Selvaggi, & Cohen Attorney Trust Account" and mailed to Michael B. Lavery, Esq., Lavery, Selvaggi, & Cohen, P.C., 1001 Route 517, Hackettstown, NJ 07840. All monies so received will be credited toward the total sale price. The deposit made by the purchaser is non-refundable. The risk of loss is on the purchaser.
8. The successful bidder, as indicated by the highest bid, shall be required to execute a Contract for Sale of Real Estate at the time of the auction and mail same with the deposit check to the address above. A copy of the contract for the property is on file with the Township Clerk.
9. The auction shall be conducted by Max Spann Real Estate & Auction Co. under its published terms and conditions.
10. All bidders should be aware that the property is being sold in an as-is condition and the Township makes no representation regarding the condition of the property or its suitability for building or other land uses.
11. The successful bidder(s) shall be required to pay all recording fees.
12. The successful bidder(s) shall bear the cost of recording the deed(s) and agree(s) that the deed(s) shall be recorded on behalf of the purchaser by the Township Attorney. The successful bidder, prior to closing of title, will not be permitted to assign his or her bid nor any right, title, or interest in the property on which the bid was made.
13. The burden is on all successful bidders to obtain any and all variances and/or approvals from the Land Use and Development Ordinance of the Township of Mansfield from the appropriate municipal agency. Closing of title is not contingent upon the issuance of any required land use approval.
14. Title is to close within **FORTY-FIVE (45)** calendar days of confirmation of the bid by the Township Committee at the Township Attorney's office, unless otherwise extended in the sole discretion of the Township Committee, but if the last day for closing of title falls on a Saturday/Sunday, or legal holiday, then title shall close on the following day. Time is of the essence.
15. All conveyances shall be by **BARGAIN AND SALE DEED** from the Township of Mansfield to the successful bidder, to be dated on the date of closing of title.
16. The sale price, as may result from this auction sale, may not be used before any County Board of Taxation, State Tax Court or in any other court of this State to challenge the assessment with respect to the subject property nor may same be used as a comparable sale to challenge an assessment with regard to other properties.
17. All successful bidders are required to conduct all desired title searches at their expense prior to the date of closing. If the title to this property shall prove to be unmarketable, the liability of the Township shall be limited to the repayment to the purchaser the amount of his or her deposit and any portion of the purchase price paid without any further cost, expense, damage or claim. Notice of any alleged defect in title or claim of unmarketability shall be given to the Township in writing no later than thirty (30) calendar days after the date of confirmation of the sale by the governing body of the Township of Mansfield. Failure to give such notice shall be deemed conclusive evidence that the purchaser accepts title in its then-present condition.
18. All prospective purchasers are put on notice that no employee, agent or officer of the Township of Mansfield has authority to waive, modify or amend any of the conditions of sale.
19. If the successful bidder was the sole or part owner of the property to be sold at the time the Township acquired title by a tax foreclosure, said bidder may not reacquire the property directly or indirectly without complying with the following condition: The successful bidder of any property at this auction, by making such bid, thereby agrees to pay the Township at closing of title the difference, if any, between the total amount of taxes, plus interest and penalties due at the time of the judgment of foreclosure was entered and the amount of the successful bid.
20. It is conclusively presumed that a bidder, prior to taking his or her bid, has done the following:
  - a. Checked the exact location, including the correct street address and lot size of the property on the Official Tax Maps that are available at the Assessor's Office.
  - b. Responsibility for failure to comply with the above-mentioned conditions and guidelines will be fully assumed by the purchaser.
21. A failure by the purchaser to fully comply with the terms, conditions, requirements and regulations of sale as herein contained shall be considered, at the option of the Township of Mansfield, as a material breach

of the conditions of sale whereupon the Township of Mansfield may declare said contract or purchase terminated and at an end. All monies paid on behalf of the purchase price, by way of deposit or otherwise, may be retained by the Township as its liquidated damages and it may thereafter resell the said property and/or pursue such other and further legal and/or equitable remedies as it may have and the defaulting purchaser shall continue to remain liable for all damages and losses sustained by the Township of Mansfield by reason of any such default.

22. In the event the Township is unable to convey clear and marketable title, insurable at regular rates by a title insurance company licensed to do business in the State of New Jersey, the Township will forthwith return to the purchaser any and all deposit moneys previously submitted by the purchaser, and neither party shall have any further rights against the other. The acceptance of a deed by the purchaser from the Township shall extinguish any claims that said purchaser may have against the Township in connection with the quality of title conveyed.
23. The property herein sold may be subject to existing encumbrances, liens, easements, zoning ordinances, other restrictions of record, such facts as an accurate survey would reveal and any present or future assessments for the construction of improvements benefiting said property. Any descriptions of the properties published by the Township are intended as a general guide only and may not be accurate. Neither the Township nor the Auctioneer make any representations as to the presence or absence of wetlands or any other environmental conditions on the property and the purchaser assumes the risk of any such condition, all property being sold "as is."
24. The sale is made subject to such state of facts as an accurate survey may disclose, existing tenancies, rights of persons in possession, easements, conditions, covenants, restrictions and any other encumbrances of title.
25. The sale is made subject to all applicable laws and ordinances of the State of New Jersey and the Township of Mansfield.
26. Successful bidders agree to the following conditions:
  - a. To pay prorated property taxes for the balance of the current year as of the date of closing.
  - b. To abide by appropriate zoning, subdivision, health and building regulations and codes and stipulations that this sale will not be used as grounds to support a challenge of the existing assessment of the subject property, nor shall the purchase price be used as a comparable sale to challenge assessments with regard to other properties.
  - c. That the failure to close title as agreed shall forfeit to the Township of Mansfield any and all money deposited with the Township.
27. The Township reserves the right to waive any and all defects and informalities in any bid and to accept or reject any and all bids at the public sale and to not award to the highest bidder. No bid shall be considered finally accepted until passage of a resolution by the Township Committee as set forth herein.
28. If any section or provision of this Resolution shall be held invalid in any court of competent jurisdiction, the same shall not affect the other sections or provisions of this Resolution, except so far as the section of the provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Motion: Approve Resolution Moved by: ; Seconded by:

Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:

No:

Abstain:

Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held July 9, 2025. Witness my hand this      day of July, 2025.

---

Wendy Barras, Township Municipal Clerk

## **SCHEDULE A- PROPERTIES TO BE AUCTIONED**

Property address Route 57, Mansfield Township, Warren County, NJ also known as Block 601.03, Lot 55, approximately 17.46 acres.

Property is in Agricultural zone and tract is located in the Highlands Preservation Area.



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

**RESOLUTION 188-2025**

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN,  
STATE OF NEW JERSEY AUTHORIZING TO ADVERTISE AND  
RECEIVE PROPOSALS FOR ROAD MAINTENANCE SERVICES**

**WHEREAS**, the Township of Mansfield may be in need of road maintenance services should the occasion ever occur; and

**WHEREAS**, the Township desires to receive proposals for these services authorized under the New Jersey Public Contracts Law ( N.J.S.A. 40A-11:4) through the bid process ; and

**WHEREAS**, as per N.J.S.A. 40A:11-4.5(d) this process will be administered by the Qualified Purchasing Agent; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby approve the bidding process for the procurement of Road Maintenance Services and does hereby authorize the Qualified Purchasing Agent to commence the bidding process per the above.

Motion: Approve Resolution Moved by: ; Seconded by:

Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:

No:

Abstain:

Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held July 9, 2025. Witness my hand this day of July, 2025.

\_\_\_\_\_  
Wendy Barras, Township Municipal Clerk





TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

## RESOLUTION 189-2025

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN  
STATE OF NEW JERSEY AUTHORIZING THE DECLARATION OF  
PROPERTY OWNER OF BLOCK 2101 LOT 9, AS A TOTALLY DISABLED  
VETERAN AND EXEMPT FROM PROPERTY TAXES**

**WHEREAS**, the Tax Assessor of the Township of Mansfield has granted an exemption of property taxes for a totally disabled veteran who owns and resides at Block 2101 Lot 9; and

**WHEREAS**, the owner at this property has submitted the necessary paperwork verifying his/her exempt status; and

**WHEREAS**, the Tax Assessor had declared this owner totally exempt as of May 5, 2025; and

**WHEREAS**, the Tax Collector has calculated the following taxes that should be refunded as of May 5, 2025; and

**WHEREAS**, taxes in the amount of \$ 1,104.70 (55 days) were paid for the second quarter 2025 taxes; and

**WHEREAS**, the amount to be refunded to the owner of Block 2101 Lot 9, is \$ 1,104.70.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby adopt this Resolution and authorizes the Tax Collector to refund the total amount of \$ 1,104.70 to the owner of Block 2101 Lot 9.

Motion: Approve Resolution Moved by: ; Seconded by  
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:  
No:  
Abstain:  
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held July 9, 2025. Witness my hand this day of July, 2025.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD  
COUNTY OF WARREN

**RESOLUTION 190-2025**

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN,  
STATE OF NEW JERSEY AUTHORIZING EXECUTIVE SESSION OF THE  
TOWNSHIP COMMITTEE**

**WHEREAS**, the Township Committee of the Township of Mansfield is authorized, pursuant to N.J.S.A. 10:4-12 to exclude the public from that portion of this meeting for purposes of discussing specific matters as permitted by N.J.S.A. 10:4-12; and;

**WHEREAS**, the Township Committee of the Township of Mansfield intends to discuss certain matters which are deemed confidential pursuant to N.J.S.A. 10:4-12, in Executive Session; and

**WHEREAS**, at this time the Township Committee of the Township of Mansfield cannot determine the time when the discussion to be held in Executive Session will be made public, but will disclose the minutes of the Executive Session when the need for confidentiality no longer exists.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that this meeting shall be adjourned to an Executive Session and the public will be excluded in order that the Township Committee of the Township of Mansfield may discuss the items listed below:

Motion: Approve Resolution Moved by: ; Seconded by:  
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:  
No:  
Abstain:  
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held July 9, 2025. Witness my hand this      day of July, 2025.

---

Wendy Barras, Township Municipal Clerk