

**TOWNSHIP OF MANSFIELD COMMITTEE MEETING  
OFFICIAL MINUTES  
DECEMBER 10, 2025**

This is a regular meeting of the Township of Mansfield Committee. This meeting is being held in compliance with the "OPEN PUBLIC MEETINGS ACT," because adequate notice of this meeting has been provided by notifying the Express Times NJ Zone and The Daily Record, and by posting notice of such meeting in the Municipal Building and by filing of said notice with the Township Clerk of the Township of Mansfield. Formal action may be taken at this meeting.

The Regular Meeting was called to order at 7:30 pm by Mayor Watters who read the "Sunshine Statement" indicating the meeting was being held in accordance with the Open Public Meetings Act.

**ROLL CALL**

**Present:** Mr. Hayes, Mr. Mc Guinness, Mrs. Mora Dillon, Mayor Watters

**Absent:**

Also, present were Township Attorney Lavery, Township Municipal Clerk Barras, Chief J. Michael MacDonough, and Township Engineer Richard Quamme.

**SALUTE TO THE FLAG:** Mayor Watters led the flag salute.

**RESOLUTION (TAKEN SEPARATELY)**

Mrs. Mora Dillon, seconded by Mr. Hayes made a motion to appoint Mr. Brent Connelly to fill the vacancy on the Township Committee.

**RECORDED VOTE**

Aye:	Hayes, Mc Guinness, Mora Dillon, Watters
Nay:	XXXXXX
Absent:	XXXXXX
Abstain:	XXXXXX

**RESOLUTION 290-2025**

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN,  
STATE OF NEW JERSEY APPOINTING A TOWNSHIP COMMITTEE MEMBER TO FILL VACANCY ON  
TOWNSHIP COMMITTEE**

**WHEREAS,** Committee member Joseph Farino has resigned from the Township Committee of the Township of Mansfield, creating a vacancy on the Township Committee; and

**WHEREAS, N.J.S.A. 40A:16-1 et seq.,** the "Municipal Vacancy Law", provides that where the incumbent whose office has become vacant was elected to office as the nominee of a political party, the municipal committee of such political party shall present to the municipal governing body the names of three nominees to fill the vacancy; and

**WHEREAS,** the Township of Mansfield Republican Committee has provided the following three nominees:

Matthew Wielgus  
Brent Connelly  
Michael Mistertino

and

**WHEREAS**, the Township of Mansfield commends each of the nominees for their civic spirit and thanks each of the nominees for their willingness to serve.

**NOW, THEREFORE. BE IT RESOLVED**, by the Township of Mansfield, County of Warren, State of New Jersey, that Mr. Brent Connelly is hereby appointed as a Township Committee member of the Township Committee of the Township of Mansfield for the unexpired term ending December 31, 2026 in accordance with the Municipal Vacancy Law.

Township Clerk Barras administered the Oath of Office for Township Committee person to Mr. Brent Connelly.

**APPROVAL OF MINUTES**

**November 25, 2025 – EXECUTIVE SESSION**

Mr. Hayes, seconded by Mr. Mc Guinness made a motion to approve the Executive Session meeting minutes from November 25, 2025.

**RECORDED VOTE**

Aye: Hayes, Mc Guinness, Mora Dillon, Watters  
Nay: XXXXXX  
Absent: XXXXXX  
Abstain: Connelly

**November 25, 2025 – REGULAR SESSION**

Mr. Hayes, seconded by Mr. Mc Guinness made a motion to approve the Regular Session meeting minutes from November 25, 2025.

**RECORDED VOTE**

Aye: Hayes, Mc Guinness, Mora Dillon, Watters  
Nay: XXXXXX  
Absent: XXXXXX  
Abstain: Connelly

**CLERK’S REPORT** – Township Clerk Barras reported the following:

- Old EMS Squad vehicle is currently listed on Municibid for auction, auction end date is December 19<sup>th</sup>.
- RFP for Stormwater Management Services is currently published and are due on December 30<sup>th</sup>.
- Inspections to close out the two remaining permits at the church are scheduled for December 17<sup>th</sup>, hopefully should be able to obtain the CO
- List of positions within the various boards that are expiring at year’s end also some current vacant positions which will need to be reappointed at Reorg. Leigh has reached out to those with expiring terms to determine their desire for reappointment in 2026.
- 2<sup>nd</sup> notices from Lew Environmental, the Township’s lead contractor have been mailed out to remind property owners that they need to schedule their lead inspections with Lew. For those property owners who choose to have inspections done from an outside agency, the Township will be responsible for collecting the state fee of \$20.00 and then submitting it to the DCA. The finance office has established the necessary fund accounts and the Clerk’s office will be reaching out to any applicable property owners going forward to collect the required fees to remain compliant with the State.
- Clerk’s office has been busy with numerous voluminous OPRA Requests and completing year’s end tasks and preparing for next year with Reorg

## **ENGINEER'S REPORT**

Township Engineer Quamme reported the following:

Snyder Road Improvement Project Section 2 – The contractor was onsite December 10<sup>th</sup> completing the punch list items.

Mitchell Road Improvement Project – Pre-construction meeting is being scheduled. Notice to proceed with construction will likely be issued in early spring.

Municipal Aid Grant – Blau Rd. – Will be submitting the budget for the project to the CFO for 2026 budget.

King's Highway/ Route 57 sight line issue – Review and response from NJDOT is pending.

## **PUBLIC PORTION**

Mayor Watters opened the Public Portion of the meeting for public comments.

Michael Bollard, 781 Rt. 57, stated would like the record corrected in regards to the statement he made at the last meeting concerning the zoning officer's hours. He commented on the lack of documented enforcement maintained by the zoning officer.

Carol Thompson, 510 Rt. 57, submitted pictures of non-compliance and non-conforming expansion of use to the Township Committee to review. Committeewoman Mora Dillon stated based upon the pictures, it shows operations being conducted of a junkyard.

Seeing no one else wishing to comment, the Public Portion was closed.

## **ORDINANCE -PUBLIC HEARING AND SECOND READING**

Mayor Watters opened the Public Hearing for Ordinance for Ordinance 031-2025. Seeing no one wishing to comment, Mayor Watters closed the Public Hearing. Mr. Hayes, seconded by Mrs. Mora Dillon made a motion to adopt Ordinance 031-2025.

## **RECORDED VOTE**

Aye: Hayes, Mc Guinness, Connelly, Mora Dillon, Watters  
Nay: XXXXXX  
Absent: XXXXXX  
Abstain: XXXXXX

## **ORDINANCE 031-2025**

**ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY TO PROVIDE FOR AND DETERMINE THE SALARIES AND WAGES FOR THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANSFIELD AND THE METHOD OF PAYMENT OF SUCH SALARIES AND WAGES**

### **STATEMENT OF PURPOSE**

The purpose of this Ordinance is to provide for and determine the salaries and wages for the Officers and Employees and method of payment for the Township of Mansfield

**NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:**

**SECTION 1**, The salaries per annum of rates of compensation of the following officers and employees of the Township of Mansfield are determined to be as follows:

Committee Member	\$ 0	\$ 4,950
Mayor	\$ 0	\$ 660
Deputy Mayor	\$ 0	\$ 330
Office Manager	\$ 1,000	\$ 50,000
Certified Municipal Clerk	\$ 46,250	\$ 95,000

Part-Time Certified Municipal Clerk	\$ 0	\$ 60,000
Acting Municipal Clerk	\$ 0	\$ 95,000
Assessment Search Officer	\$ 0	\$ 100
Public Agency Compliance Officer	\$ 0	\$ 100
Municipal Clerk Stipend	\$ 500	\$ 2,000
Elections Officer	\$ 150 / election	\$ 500 / election
Website Administrator	\$ 1,350	\$ 2,000
Insurance Fund Commissioner	\$ 0	\$ 100
Insurance Fund Commissioner (Alternate)	\$ 0	\$ 100
Deputy Clerk	\$ 21,000	\$ 65,000
Deputy Clerk	\$ 16 / hr.	\$ 25 / hr.
Depart. Of Health Registrar	\$ 0	\$ 10,000
Depart. Of Health Deputy Registrar	\$ 0	\$ 5,000
Depart. Of Health Deputy Registrar	\$ 16 / hr.	\$ 18 / hr.
Certified Chief Financial Officer	\$ 50,000	\$145,000
Temporary Chief Financial Officer	\$ 50,000	\$ 90,000
Part-Time Certified Chief Financial Officer	\$ 20,000	\$ 90,000
P/T Temporary Chief Financial Officer	\$ 20,000	\$ 80,000
Assistant Chief Financial Officer	\$ 40,000	\$ 95,000
Qualified Purchasing Agent	\$ 0	\$ 8,000
Temporary Qualified Purchasing Agent	\$ 0	\$ 5,000
Pension & Benefits Supervisor Officer	\$ 0	\$ 100
Pension & Benefits Certifying Officer	\$ 0	\$ 100
Deputy Treasurer	\$ 9,000	\$ 75,000
Deputy Treasurer Stipend	\$ 500	\$ 5,000
Certified Tax Collector	\$ 0	\$ 85,000
Part-Time Certified Tax Collector	\$ 20,000	\$ 65,000
Deputy Tax Collector	\$ 0	\$ 60,000
Alternate Deputy Tax Collector	\$ 1,000	\$ 2,750
Tax/Finance Clerk	\$ 16,216	\$ 30,000
Tax Search Officer	\$ 0	\$ 1,100
Part-Time Tax Assessor	\$ 19,800	\$ 45,000
Certified Lists (Tax Assessor)	\$ 0	\$ 685
Tax Assessor Secretary	\$ 4,688	\$ 7,000
Municipal Housing Liaison	\$ 0	\$ 8,000
Part-Time Open Space / Historical Secretary	\$ 233	\$ 650
Part-Time Environmental Secretary	\$ 840	\$ 3,500
Part-Time Land Use Board Secretary	\$ 5,000	\$ 10,000
LUB Certification of Subdivision of Lands	\$ 0	\$ 100
Part-Time Zoning Officer	\$ 20 / hr.	\$ 55 / hr.
Court Appearance by Zoning Officer	\$ 75 / appearance	\$ 95 / appearance
Police Chief	\$ 90,000	\$185,000
Police Administrative Assistant	\$ 22,000	\$ 70,000
Police Secretary (Temp or Part-Time)	\$ 16 / hr.	\$ 25 / hr.
Patrolmen	\$ 40,000	\$165,000
Sergeant	\$ 86,140	\$185,000
Lieutenant	\$ 88,494	\$195,000

Class II Special Officer	\$ 40,000	\$ 70,000
Police Officer (Temp/Part-Time)	\$ 16 / hr.	\$ 40 / hr.
Police Officer – Academy	\$ 0	\$ 70,000
Police Officer – Post Academy	\$ 0	\$ 76,000
Detective Stipend	\$ 1,000	\$ 3,000
Corporal Stipend	\$ 1,000	\$ 3,000
EMT Stipend	\$ 1,000	\$ 3,200
K-9 Officer Stipend	\$ 1,000	\$ 3,000
Director Emergency Management	\$ 2,334	\$ 5,000
Deputy Emergency Mgt. Director	\$ 500	\$ 2,000
Seasonal/Temporary EMT	\$ 17 / hr.	\$ 45 / hr.
DPW Superintendent	\$ 62,546	\$120,000
Acting DPW Supervisor	\$ 62,546	\$ 90,000
Assistant Dept. of Public Works Supervisor	\$ 250	\$ 10,000
Laborer/Driver/Operator	\$ 30,000	\$ 85,000
Mechanic	\$ 30,000	\$ 95,000
Mechanic/Labor	\$ 30,000	\$ 95,000
Machine Operator	\$ 30,000	\$ 85,000
Part-Time Laborer/Snow Plow Driver	\$ 16 / hr.	\$ 45 / hr.
Part-Time Laborer/Snow Plow Driver with CDL	\$ 16 / hr.	\$ 55 / hr.
DPW Secretary	\$ 16 / hr.	\$ 25 / hr.
Certified Recycling Professional	\$ 0	\$ 5,500
Recycling Attendant	\$ 30 / hr.	\$ 65 / hr.
Clean Communities Coordinator	\$ 0	\$ 5,000
Judge	\$ 33,817	\$ 99,500
Certified Court Administrator	\$ 43,479	\$ 100,000
Interim Municipal Court Administrator	\$ 60,000	\$ 85,000
Deputy Court Administrator	\$ 25,000	\$ 85,000
Full-Time Violations Clerk	\$ 40,000	\$ 70,000
Part-Time Violations Clerk	\$ 16 / hr.	\$ 35 / hr.
Temporary Violations Clerk	\$ 16 / hr.	\$ 30 / hr.
Temporary P/T Violations Clerk	\$ 16 / hr.	\$ 30 / hr.
Call-Outs	\$ 50 / each	\$ 75 / each
Court Security	\$ 75 / session	\$ 185 / session
Stipend	\$ 50	\$ 5,000

#### **RESOLUTIONS (TAKEN SEPARATELY)**

Mr. Hayes, seconded by Mrs. Mora Dillon made a motion to adopt Resolution #291-2025.

#### **RECORDED VOTE**

Aye: Hayes, Mc Guinness, Connelly, Mora Dillon, Watters  
Nay: XXXXXX  
Absent: XXXXXX  
Abstain: XXXXXX

### **RESOLUTION 291-2025**

#### **RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING PAYMENT OF MUNICIPAL OBLIGATIONS – INVESTMENT CD**

**WHEREAS**, the Township Committee of the Township of Mansfield, County of Warren, finds and declares that certain municipal obligations have come due and are now payable; and

**WHEREAS**, the Township Committee further finds and declares that said obligations have been itemized on the annexed schedules, which are hereby deemed part of this Resolution.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby authorize payment of said municipal obligations, in accordance with the recommendations of the Temporary Chief Financial Officer and the Deputy Treasurer, from the following accounts and in the following amounts:

BILLS LIST	
CURRENT- 5-01-55-211-0000-0000	\$ 3,000,000.00
<b>TOTAL</b>	<b>\$ 3,000,000.00</b>

Mr. Mc Guinness, seconded by Mr. Hayes made a motion to adopt Resolution #292-2025.

**RECORDED VOTE**

Aye: Hayes, Mc Guinness, Connelly, Mora Dillon, Watters  
Nay: XXXXXX  
Absent: XXXXXX  
Abstain: XXXXXX

**RESOLUTION 292-2025**

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY  
AUTHORIZING PAYMENT OF MUNICIPAL OBLIGATIONS**

**WHEREAS**, the Township Committee of the Township of Mansfield, County of Warren, finds and declares that certain municipal obligations have come due and are now payable; and

**WHEREAS**, the Township Committee further finds and declares that said obligations have been itemized on the annexed schedules, which are hereby deemed part of this Resolution.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby authorize payment of said municipal obligations, in accordance with the recommendations of the Temporary Chief Financial Officer and the Deputy Treasurer, from the following accounts and in the following amounts:

BILLS LIST	
CURRENT- 5-01	\$ 1,297,724.86
GENERAL CAPITAL FUND- C-04	\$ 59,294.25
FEDERAL AND STATE GRANT FUND-G-02	\$ 615.00
OPEN SPACE TRUST	\$ 128.64
DOG FUND	\$ 9.00
<b>TOTAL</b>	<b>\$ 1,357,771.75</b>

**CONSENT AGENDA – PUBLIC PORTION**

Mayor Watters opened the Public Portion of the meeting for comments on the Consent Agenda.

Seeing no one wishing to comment, the Public Portion for Consent Agenda was closed.

### **CONSENT AGENDA/RESOLUTIONS**

The following Resolutions #293-2025 through #304-2025 as filed in the Township Clerk's Office, were adopted on motion by Mr. Hayes and seconded by Mrs. Mora Dillon

### **RECORDED VOTE**

Aye: Hayes, Mc Guinness, Connelly, Mora Dillon, Watters  
Nay: XXXXXX  
Absent: XXXXXX  
Abstain: XXXXXX

## **RESOLUTION 293-2025**

### **RESOLUTION SETTING THE DATE FOR 2026 REORGANIZATION MEETING FOR THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY**

**BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey that the 2026 Reorganization Meeting for the Township of Mansfield will be held on:  
**Wednesday, January 7, 2026 at 7:30 pm**

**BE IT FURTHER RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey that this meeting notice amendment shall be provided to and posted in two official newspapers within seven (7) days of its passing and shall be distributed according to law, with notice that official action may be taken

## **RESOLUTION 294-2025**

### **RESOLUTION ESTABLISHING TOWNSHIP COMMITTEE MEETING DATES FOR 2026 FOR THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY**

**WHEREAS**, the Township Committee of the Township of Mansfield desires to notify the public of its regularly scheduled meeting for the year 2026; and

**WHEREAS**, the Administrative Code of the Township of Mansfield states that the Township Committee of the Township of Mansfield shall meet regularly on the second and forth Wednesday at 7:30 p.m. with the exception of any changes due to holidays.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee that the REGULAR MEETINGS of the Governing Body of the Township of Mansfield, County of Warren, State of New Jersey during the ensuing year of 2026 shall be held as follows:

Wednesday, January 7, 2026 -Reorg Meeting	Wednesday, January 28, 2026
Wednesday, February 11, 2026	Wednesday, February 25, 2026
Wednesday, March 11, 2026	Wednesday, March 25, 2026
Wednesday, April 8, 2026	Wednesday, April 22, 2026
Wednesday, May 13, 2026	Wednesday, May 27, 2026
Wednesday, June 10, 2026	Wednesday, June 24, 2026
Wednesday, July 8, 2026	Wednesday, July 22, 2026
Wednesday, August 12, 2026	Wednesday, August 26, 2026
Wednesday, September 9, 2026	Wednesday, September 23, 2026
Wednesday, October 14, 2026	Wednesday, October 28, 2026
Tuesday, November 10, 2026 **	Tuesday, November 24, 2026 **
Wednesday, December 9, 2026	Wednesday, December 23, 2026

## RESOLUTION 295-2025

### RESOLUTION ESTABLISHING THE 2026 HOLIDAY SCHEDULE FOR THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey that the Holiday Schedule for January 2026 through December 2026, is as follows:

New Year's Day 2026	Thursday, January 1, 2026
Martin Luther King Jr. Day	Monday, January 19, 2026
President's Day	Monday, February 16, 2026
Good Friday	Friday, April 3, 2026
Memorial Day	Monday, May 25, 2026
Independence Day	Friday, July 3, 2026
Labor Day	Monday, September 7, 2026
Columbus Day	Monday, October 12, 2026
Election Day	Tuesday, November 3, 2026
Veteran's Day	Wednesday, November 11, 2026
Thanksgiving Eve (early close at 1 pm)	Wednesday, November 25, 2026
Thanksgiving	Thursday, November 26, 2026
Day after Thanksgiving	Friday, November 27, 2026
Christmas Eve (early close at 1 pm)	Thursday, December 24, 2026
Christmas Day	Friday, December 25, 2026
New Year's Eve (early close at 3 pm)	Thursday, December 31, 2026

## RESOLUTION 296-2025

### RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY, APPOINTING RISK MANAGEMENT CONSULTANT FOR 2026

**WHEREAS**, the Township of Mansfield (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

**WHEREAS**, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

**WHEREAS**, the Local Unit has complied with relevant law with regard to the appointment of a Risk Management Consultant; and

**WHEREAS**, the "Fund" has requested its members to appoint individuals or entities to that position; and

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Township of Mansfield, in the County of Warren and State of New Jersey, as follows:

1. Township of Mansfield hereby appoints Skylands Risk Management, Inc. as its Risk Management Consultant for the year 2026.
2. The Mayor and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2026 in the form attached hereto.



## **RESOLUTION 297-2025**

### **RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY, APPOINTING FUND COMMISSIONER & ALTERNATE FUND COMMISSIONER FOR 2026**

**WHEREAS**, the Township of Mansfield (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

**WHEREAS**, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

**WHEREAS**, the Local Unit has complied with relevant law with regard to the appointment of a Risk Management Consultant; and **WHEREAS**, the Township of Mansfield (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

**WHEREAS**, the Fund's Bylaws require participating members to appoint a Fund Commissioner and Alternate Fund Commissioner to serve as representatives to the Fund.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby appoint Wendy Barras, Township Municipal Clerk as the Fund Commissioner for the Local Unit for the Fund Year 2026; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that Police Chief J. Michael MacDonough is hereby appointed as the Fund Alternate Fund Commissioner for the Local Unit for the Fund Year 2026; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the Local Unit's Fund Commissioner is hereby authorized and directed to execute all such documents as required by the Fund and forward certified copies of this resolution to the Fund and to the Township of Mansfield Risk Management Consultant.

## **RESOLUTION 298-2025**

### **RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING ACCEPTANCE OF PERFORMANCE BOND POSTED BY RIVERVIEW PAVING – MITCHELL ROAD IMPROVEMENT PROJECT**

**WHEREAS**, the Township of Mansfield has received Performance Bond No. 800220480 in the amount of \$388,665.85 issued by Atlantic Specialty Insurance Company on behalf of Riverview Paving, Inc. for the Mitchell Road Improvement Project; and

**WHEREAS**, the Township Attorney and Township Engineer have reviewed the Performance Bond and have found same to be acceptable as to form and amount; and

**WHEREAS**, the Township wishes to accept the Performance Bond in accordance with the conditions established by the Township of Mansfield.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, the Performance Bond No. 800220480 stated above submitted by Riverview Paving, Inc. is hereby accepted for the Mitchell Road Improvement Project. The Township Municipal Clerk is authorized and directed to forward a copy of this resolution to the applicant. The Resolution shall take effect immediately.

## **RESOLUTION 299-2025**

### **RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE OF MUNICIPAL LIEN – BLOCK 2518 LOT 7**

**WHEREAS**, on November 20, 2024, the Township held its annual Tax Sale for delinquent 2023 taxes; and

**WHEREAS**, Block 2518 Lot 7, known as Hackney, Clarence Jr. & Barbara did not sell, and was subsequently struck off to the Township as Municipal Lien # 24-00009; and

**WHEREAS**, on December 10, 2025, Municipal Lien 24-00009 was redeemed and now the Township can release the Lien Certificate to the redeemer.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, in the County of Warren and State of New Jersey, that the following Tax Sale Certificate, held by the Township, having been paid and satisfied in full pursuant to N.J.S.A. 54:5-59; the Mayor and Township Clerk are hereby authorized and directed to endorse same for cancellation, affix the Township Seal, and return same to the Tax Collector for delivery to the property owner or legal representative pursuant to N.J.S.A. 54:5-55.

<b><u>Tax Sale Certificate Number</u></b>	<b><u>Block / Lot</u></b>	<b><u>Original Certificate Amount</u></b>
24-00009	2518 / 7	\$ 119.48

## **RESOLUTION 300-2025**

### **RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE OF MUNICIPAL LIEN – BLOCK 2518 LOT 2**

**WHEREAS**, on November 20, 2024, the Township held its annual Tax Sale for delinquent 2023 taxes; and

**WHEREAS**, Block 2518 Lot 2, known as Hackney, Clarence Jr. & Barbara did not sell, and was subsequently struck off to the Township as Municipal Lien # 24-00008; and

**WHEREAS**, on December 10, 2025, Municipal Lien 24-00008 was redeemed and now the Township can release the Lien Certificate to the redeemer.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, in the County of Warren and State of New Jersey, that the following Tax Sale Certificate, held by the Township, having been paid and satisfied in full pursuant to N.J.S.A. 54:5-59; the Mayor and Township Clerk are hereby authorized and directed to endorse same for cancellation, affix the Township Seal, and return same to the Tax Collector for delivery to the property owner or legal representative pursuant to N.J.S.A. 54:5-55.

<b><u>Tax Sale Certificate Number</u></b>	<b><u>Block / Lot</u></b>	<b><u>Original Certificate Amount</u></b>
24-00008	2518 / 2	\$ 257.34

## **RESOLUTION 301-2025**

### **RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING TO RENEW AGREEMENT FOR DEER CARCASS REMOVAL WITH SPACE FARMS**

**WHEREAS**, the Township of Mansfield seeks to renew their professional agreement with Space Farms, 218 Route 519, Sussex, New Jersey for deer carcass removal; and

**WHEREAS**, this agreement dictates Space Farms will remove deer carcasses from municipal road right of ways with twenty-four (24) notification at the rate of \$35.00 per deer payable monthly; and

**WHEREAS**, this agreement will be effective January 1 through December 31, 2026.

**NOW THEREFORE BE IT RESOLVED**, the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey authorizes the renewal of agreement with Space Farms, 218 Route 519, Sussex, New Jersey with the aforementioned agreement terms.

**NOW, THEREFORE BE IT, FURTHER RESOLVED**, the Township Committee authorizes the Township Clerk to sign the renewal agreement on behalf of the Township of Mansfield.

## **RESOLUTION 302-2025**

### **RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING THE CANCELLATION OF UNEXPENDED CURRENT FUND BUDGET APPROPRIATION BALANCES**

**WHEREAS**, the Temporary Chief Finance Officer has determined that the following unexpended 2025, Current Fund appropriations be cancelled.

<b><u>APPROPRIATION</u></b>	<b><u>AMOUNT TO BE CANCELLED</u></b>
Capital Road Equipment	\$ 436,000.00
Capital Reserves	\$ 20,000.00

**WHEREAS**, it is necessary to formally cancel said balances so that the unexpended balances may be credited to Surplus.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey that the Temporary Chief Finance Officer be authorized to cancel the above listed unexpended 2025 Current Fund appropriations.

## **RESOLUTION 303-2025**

### **RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING 2025 BUDGET TRANSFER APPROPRIATIONS**

**WHEREAS**, Title 40A:4-58 provides that should it become necessary during the last two months of the fiscal year to expend for any of the purposes specified in the budget an amount in excess of any respective sums appropriated therefore and there shall be an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the Township Committee may by resolution setting forth the facts adopted by not less than 2/3 vote of the full membership thereof, transfer the amount of such excess of those appropriations deemed to be insufficient; and

**WHEREAS**, the Township Committee further finds and declares that the Temporary CFO has determined that the following transfers are both necessary and appropriate.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey that the Finance Office is hereby authorized to make the following transfers in the FY2025 Budget.

## **RESOLUTION 304-2025**

### **RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING TRANSFER OF OWNERSHIP TO TRI- COUNTY FIRE DEPARTMENT- 2025 PIERCE SABER PUMPER**

**WHEREAS**, the Township of Mansfield by means of Resolution 2023-54 entered into a contract with Sourcwell Co- Op to purchase a Model 260 Saber Pumper for the amount of \$694,591.79; and

**WHEREAS**, the vehicle was delivered in August, 2025 with the certificate of origin in the name of the Township; and

**WHEREAS**, the Township titled the vehicle and the Township Municipal Clerk signed the title over to Tri-County Fire Department to assume ownership of the apparatus.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey

1. The Township has transferred ownership of a 2025 Pierce Saber Pumper bearing a Vehicle Identification Number (VIN) of 4P1BA AFF5SB028107 to Tri-County Fire Department for use in serving the Township.
2. The consideration for the transfer shall be in the amount of one dollar (\$1.00)
3. Tri-County Fire Department shall not sell, lease, dispose of, or otherwise encumber the vehicle without prior authorization from the Township.

#### **COMMITTEE PERSON COMMENTS:**

#### **EXECUTIVE SESSION**

Mrs. Mora Dillon, seconded by Mr. Hayes, made a motion to adopt Resolution #305-2025 for an Executive Session of the Township Committee.

#### **RECORDED VOTE**

Aye: Hayes, Mc Guinness, Connelly, Mora Dillon, Watters  
Nay: XXXXXX  
Absent: XXXXXX  
Abstain: XXXXXX

Township Attorney Lavery announced the following to be discussed in Executive Session:

#### **Contractual**

Cafferata Park Farm Lease - Truskowski

#### **Attorney Client Privilege**

Tennis Court Refurbishment Proposed Project

## **RESOLUTION 305-2025**

### **RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING EXECUTIVE SESSION OF THE TOWNSHIP COMMITTEE**

**WHEREAS**, the Township Committee of the Township of Mansfield is authorized, pursuant to N.J.S.A. 10:4-12 to exclude the public from that portion of this meeting for purposes of discussing specific matters as permitted by N.J.S.A. 10:4-12; and;

**WHEREAS**, the Township Committee of the Township of Mansfield intends to discuss certain matters which are deemed confidential pursuant to N.J.S.A. 10:4-12, in Executive Session; and

**WHEREAS**, at this time the Township Committee of the Township of Mansfield cannot determine the time when the discussion to be held in Executive Session will be made public, but will disclose the minutes of the Executive Session when the need for confidentiality no longer exists.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that this meeting shall be adjourned to an Executive Session and the public will be excluded in order that the Township Committee of the Township of Mansfield may discuss the items listed below:

#### **Contractual**

Cafferata Park Farm Lease - Truskowski

#### **Attorney Client Privilege**

Tennis Court Refurbishment Proposed Project

At approximately 8:05 p.m., the Committee went into Executive Session.

#### **RETURN TO REGULAR SESSION**

On a motion by Mr. Hayes, seconded by Mr. Mc Guinness, the Township Committee voted to return to public session at approximately 8:40 p.m.

#### **RECORDED VOTE**

Aye:	Hayes, Mc Guinness, Connelly, Mora Dillon, Watters
Nay:	XXXXXX
Absent:	XXXXXX
Abstain:	XXXXXX

Township Attorney Lavery announced the following discussed in Executive Session:

#### **Contractual**

Cafferata Park Farm Lease - Truskowski

#### **Attorney Client Privilege**

Tennis Court Refurbishment Proposed Project

#### **Personnel**

Shared Service Agreement – Municipal Court, Court Administrator

Copies of these minutes will be available at such time the Committee determines there is no longer a harm to the public interest. There was no official action resulting from Executive Session.

There being no further business, Mr. Hayes made a motion to adjourn. All present were in favor. The meeting was adjourned at approximately 8:45 p.m.

Attest,



Wendy Barras, R.M.C.  
Township Municipal Clerk