



**TOWNSHIP OF MANSFIELD COMMITTEE MEETING
OFFICIAL MINUTES
JANUARY 28, 2026**

This is a regular meeting of the Township of Mansfield Committee. This meeting is being held in compliance with the "OPEN PUBLIC MEETINGS ACT," because adequate notice of this meeting has been provided by notifying The Daily Record and NJ.com, and by posting notice of such meeting in the Municipal Building and by filing of said notice with the Township Clerk of the Township of Mansfield. Formal action may be taken at this meeting.

The Regular Meeting was called to order at 7:30 pm by Mayor Watters who read the "Sunshine Statement" indicating the meeting was being held in accordance with the Open Public Meetings Act.

ROLL CALL

Present: Mr. Bollard, Mr. Connelly, Mr. Mc Guinness, Mr. Hayes, Mr. Watters.
Also, present was Township Clerk Barras, Township Attorney Michael Lavery, Police Chief Mac Donough, Asst. CFO JoAnn Fascenelli, and Deputy Clerk Illena Rafaele.

SALUTE TO THE FLAG: Mayor Watters led the flag salute.

POLICE DEPARTMENT AWARDS

Chief MacDonough presented life saving awards to Patrolman Brian Black, Patrolman Michael MacDonald, Patrolman Robert DePasquale, Office Holly Whitmore of Hackettstown Police Department, Sergeant Eleanor Russell, Patrolman Zachary Cregar, and Sergeant Anthony Sillett.

APPROVAL OF MINUTES

December 23, 2025 – EXECUTIVE SESSION

Mr. Hayes, seconded by Mr. Mc Guinness made a motion to approve the Executive Session meeting minutes from December 23, 2025.

RECORDED VOTE

Aye: Connelly, Mc Guinness, Hayes
Nay: XXXXXX
Absent: XXXXXX
Abstain: Bollard, Watters

December 23, 2025 – REGULAR SESSION

Mr. Mc Guinness, seconded by Mr. Connelly made a motion to approve the Regular Session meeting minutes from December 23, 2025.

RECORDED VOTE

Aye: Connelly, Mc Guinness, Hayes
Nay: XXXXXX
Absent: XXXXXX
Abstain: Bollard, Watters

January 7, 2026- 2026 Reorganization Meeting

Mr. Hayes, seconded by Mr. Mc Guinness made a motion to approve the meeting minutes from 2026 Reorganization Meeting held on January 7, 2026.

RECORDED VOTE

Aye: Bollard, Connelly, Mc Guinness, Hayes, Watters
Nay: XXXXXX
Absent: XXXXXX

CLERK'S REPORT – Township Clerk Barras reported the following:

- Due to nonpayment, the 2013 Ford Explorer out back had been relisted on Municibid and did receive a winning bid of \$1,000.00. I have been in contact with this bidder and awaiting payment and then will arrange pick up of the vehicle.
- 2026 Tow License renewal are on the agenda for this evening. As seen in your packet Detective Camerata has reviewed all applications and has determined them compliant for Committee's approval.
- Farm lease bid opening occurred yesterday, one bid was received and has been sent to the QPA, Finance office, and Attorney Lavery this afternoon, sees no defects in the bid. Will send him over draft lease contract for review and should award at next meeting.
- The Mowing and Trimming bid have been published with a due date of Wednesday, February 11th.
- As follow up to the discussion at the last meeting regarding the website, I have reached out to a few other website development companies, last Thursday, myself, Mr. Hayes and Mr. Connelly had an initial demo meeting with SDL. have reached out to a few others and awaiting follow up. I also plan to reach out to our current web designer to see what improvements he can make as well.
- New Publication Law, this is statewide for all municipalities, counties, boards of education, The Township of Mansfield has not been forcibly dragged into publishing on our website – January 1st – all municipalities must publish in official newspaper a public notice that includes hyperlink to the local government official website page for legal notices, which also includes a hyperlink to the Secretary of States public notice webpage – State has till 3/1 to establish their webpage. Also, must still publish required legal notices in official newspaper. Mansfield is currently doing both.
- Effective March 1st, all public entities will be required to publish all legal notices directly on official website.

FINANCE/ EMPLOYEES'S REPORT –

Mrs. Fascenelli stated the Township has received notification from the Warren County Commissioners awarding the Township \$165,000 in grant funding for Mt. Bethel Church. The Auditor completed the annual debt statement and has been posted on the Township website. She requested approval from the Committee for the Green Team to hold the annual Flea Market at the DPW grounds on May 16th and May 17th. In addition, to have the Township paper shredding on October 17th at the DPW. Both events were approved. She discussed in honor of the country's 250th anniversary, would like to have monthly woman in history piece on the website.

OFFICE OF EMERGENCY MANAGEMENT-

Director Kostenbader stated OEM was staffed virtually during the duration of the weekend's snow storm and had been in contact with the Chief and DPW Acting Supervisor Appleby. He commended Acting Supervisor Appleby and his department crew for the outstanding job on the roads. He discussed heating and cooling centers provided by Warren County and in certain circumstances, if the Township opened a heating center. Mr. Hayes asked about if any further information had been received regarding the use of a frequency channel and radios. Director Kostenbader stated the low band frequency is owned by the FCC and is investigating further to see if could be operable in the Township.

ENGINEER'S REPORT –

Township Engineer Quamme provided an update status on current projects and grants.

PUBLIC PORTION

Mayor Watters opened the Public Portion of the meeting for public comments.

Property owner, 38 Redwood Run, questioned if the Township knew of any prospective buyers for the former Yuessin Logistics building.

Carol Thompson, 510 Rt. 57, explained the need for Township and zoning enforcement at Rt. 57 Auto Salvage. She provided pictures to the Committee for viewing.

Michael Misterino, 8 Walter Ter., questioned Committeeman Bollard regarding his Land Use Board application and subsequent zoning violations regarding vehicles on his property.

Seeing no one else wishing to comment, the Public Portion was closed.

ORDINANCES: FIRST READING AND INTRODUCTION

Mr. Hayes seconded, by Mr. Mc Guinness made a motion to introduce Ordinance #001-2026.

RECORDED VOTE

Aye:	Connelly, Mc Guinness, Hayes, Watters
Nay:	XXXXXX
Absent:	XXXXXX
Abstain:	Bollard

ORDINANCE 001-2026

ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY REPEALING CHAPTER 279, "SHORT -TERM RENTALS", OF THE CODE OF THE TOWNSHIP AND AMENDING CHAPTER 363, "ZONING", TO PROHIBIT SHORT-TERM RENTALS OF SIXTY (60) DAYS OR LESS IN ALL ZONING DISTRICTS

STATEMENT OF PURPOSE

The purpose of this Ordinance is repeal Chapter 279, "Short-Term Rentals", of the Code of the Township and amend Chapter 363, "Zoning" to prohibit short-term rentals of sixty (60) days or less in all zoning districts.

WHEREAS, the Township Committee of the Township of Mansfield ("Township") is authorized pursuant to the New Jersey Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq., to adopt zoning regulations governing the use of land within the Township in order to promote the public health, safety, morals, and general welfare; and

WHEREAS, the Municipal Land Use Law expressly authorizes zoning regulations designed to [MLUL purposes]; and

WHEREAS, the Township Committee has determined that short-term rentals for periods of sixty (60) consecutive days or less introduce transient populations that are incompatible with the Township's established residential character; and

WHEREAS, the Township Committee finds that the presence of transient lodging uses within residential neighborhoods undermines community cohesion, creates enforcement difficulties, and is inconsistent with the Township Master Plan's goal of preserving the existing housing stock and providing the opportunity for the development of a wider variety of housing types to meet the needs of different income and age levels, family compositions and lifestyles by removing existing housing stock from the market and thus negatively impacting the housing supply and prices for existing and future residents; and

WHEREAS, the Township Committee further finds that regulation of short-term rentals is most appropriately addressed through the Township's zoning ordinance so that such uses are clearly identified as prohibited land uses in all zoning districts; and

WHEREAS, the Township Committee therefore determines that Chapter 279, "Short-Term Rentals," should be repealed in its entirety, and that the prohibition on short-term rentals should instead be incorporated directly

into Chapter 363, "Zoning."

NOW, THEREFORE, BE IT ORDAINED

by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, as follows:

SECTION 1

Repeal of Chapter 279

Chapter 279, entitled "Short-Term Rentals," is hereby repealed in its entirety.

All sections, subsections, and provisions contained therein are abolished and shall be of no further force or effect.

SECTION 2.

Amendment to Chapter 360 – Administration and Procedures

Chapter 360 of the Code of the Township of Mansfield, entitled "Administration and Procedures," is hereby amended by adding a new definition to section **§ 360-4** as follows:

§ 360-4. Definitions

SHORT-TERM RENTAL The rental, lease, license, or use of any dwelling unit, or any portion thereof, for a period of sixty (60) consecutive days or less, whether or not compensation is received.

Amendment to Chapter 363 – Zoning

Chapter 363 of the Code of the Township of Mansfield, entitled "Zoning," is hereby amended by adding a new section, to be codified as **§ 363-8** as follows:

§ 363-8. Provisions applicable to all zones

- A. Principal Use; principal structures. Unless otherwise specified in this chapter, no more than one principal use or building shall be permitted on any one lot.
- B. Accessory buildings. The following regulations are in addition to those set forth for accessory buildings in each zone district:
 - (1) Any accessory building attached to a principal building shall be considered part of the principal building, and the total structure shall adhere to the yard requirements for the principal building, regardless of the technique of connecting the principal and accessory buildings.
 - (2) Except for farm buildings, no permit shall be issued for the construction of an accessory building prior to the issuance of a permit for the construction of the principal building upon the same premises. If construction of the principal building does not precede or coincide with the construction of the accessory building, the Construction Official shall revoke the construction permit for the accessory building until construction of the principal building has proceeded substantially toward completion.
 - (3) If ponies, horses, cows, sheep, fowl or other farm livestock are kept on any property as provided in this chapter, and building for the shelter and care of such animals is provided, such a building for the shelter and care of such animals is provided, such building shall be located closer than one hundred (100) feet from any property or street right-of-way line, except as provided in §363-62.
- C. All lots shall front upon a street as defined in §360-4.

D. Prohibited Uses. The following regulations for prohibited uses are in addition to those set forth for prohibited uses in each zone district:

(1) Short-term rentals

- (a) Short-term rentals are hereby declared to be prohibited uses in all zoning districts within the Township of Mansfield. Such use shall not be permitted as a principal use, accessory use, or conditional use in any zone.
- (b) No short-term rental shall be deemed a lawful nonconforming use, nor shall any short-term rental be entitled to continuation, expansion, or protection pursuant to N.J.S.A. 40:55D-68.
- (c) This section shall not apply to hotels or motels lawfully permitted under Chapter 363 in zoning districts where such uses are expressly allowed.
- (d) This section shall not apply to community residences, community shelters, or group homes lawfully permitted under N.J.S.A. 40:55D-66.1 in zoning districts where such uses are expressly allowed.

SECTION 3. Enforcement

This ordinance shall be enforced by the Township Zoning Officer and such other municipal officials as may be authorized by law. Each day a violation exists shall constitute a separate offense.

SECTION 4. Penalties

Any person, firm, or entity violating this ordinance shall be subject to the general penalties set forth in Chapter 1, § 1-17, of the Township Code.

SECTION 5. Repealer

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 6. Severability

If any section, subsection, clause, or provision of this ordinance shall be adjudged invalid by a court of competent jurisdiction, such judgment shall not affect the validity of the remaining portions of this ordinance.

SECTION 7. Effective Date

This ordinance shall take effect upon final passage and publication as required by law.

RESOLUTIONS (TAKEN SEPARATELY)

Mr. Mc Guinness , seconded by Mr. Hayes made a motion to adopt Resolution #033-2026.

RECORDED VOTE

Aye:	Connelly, Mc Guinness, Hayes, Watters
Nay:	XXXXXX
Absent:	XXXXXX
Abstain:	Bollard

RESOLUTION 033-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY, AUTHORIZING TO REFUND DRIVEWAY ESCROW, DRIVEWAY APPLICATION FEE AND ZONING PERMIT FEE FOR 781 STATE ROUTE 57

WHEREAS, on May 26, 2023, Michael Bollard issued payment to the Township of Mansfield for a driveway application fee, driveway escrow and a zoning permit fee; and

WHEREAS, on July 14, 2025, Mr. Bollard submitted payment to the Township Land Use Board for a site plan and use variance application fee on the same location making the previous application null and void; and

WHEREAS, the Township Engineer has determined that the following can be refunded:

Driveway Application Fee	\$ 150.00
Driveway Escrow	\$ 700.00
Zoning Permit Fee	\$ 60.00

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, that the Township Finance Office is hereby authorized to refund \$ 910.00 to Michael Bollard.

Mr. Mc Guinness, seconded by Mr. Hayes made a motion to adopt Resolution #034-2026.

RECORDED VOTE

Aye: Bollard, Mc Guinness, Hayes, Watters
Nay: XXXXXX
Absent: XXXXXX
Abstain: Connelly

RESOLUTION 034-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING THE CANCELLATION AND REFUND OF AN ADDED ASSESSMENT FOR BLOCK 1105.05 LOT 9

WHEREAS, the Warren County Board of Taxation has granted an appeal dated December 19, 2025, for an added assessment on Block 1105.05 Lot 9; and

WHEREAS, the Tax Collector has advised that the 2025 fourth quarter added assessment of \$ 118.75, and the 2026 first quarter added assessment of \$ 71.26, and second quarter added assessment \$71.26 be cancelled; and

WHEREAS, a 2025 fourth quarter tax payment of \$ 118.75 was paid for the added assessment which resulted in an overpayment.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, that the Tax Collector and Township Finance Office are hereby authorized to refund the following payment:

Brent Connelly
19 Canterbury Lane
Hackettstown, New Jersey 07840

REFUND TOTAL \$ 118.75

BE IT FURTHER RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, that the Tax Collector is hereby authorized and directed to remove the added assessment billing for 2025 fourth quarter and 2026 first and second quarters.

Mr. Hayes, seconded by Mr. Mc Guinness made a motion to adopt Resolution #035-2026.

RECORDED VOTE

Aye: Bollard, Connelly, Mc Guinness, Hayes, Watters
Nay: XXXXXX
Absent: XXXXXX
Abstain: XXXXXX

RESOLUTION 035-2026

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY
APPOINTING PATROLMAN BRIAN BLACK AS K-9 OFFICER FOR THE TOWNSHIP OF MANSFIELD
POLICE DEPARTMENT**

WHEREAS, the Township of Mansfield Police Chief has determined that it would be in the best interest of the township residents to appoint the position of K-9 Officer; and

WHEREAS, Chief MacDonough advised that Patrolman Brian Black is the best candidate for the K-9 Officer position.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey that Patrolman Brian Black be and is hereby appointed K-9 Officer for the Township of Mansfield Police Department effective January 1, 2026.

BE IT FURTHER RESOLVED, that along with an annual stipend Patrolman Black will receive five (5) days (12 hours per day) compensatory time per year to compensate for time spend feeding, exercising, and otherwise caring for his K-9 partner.

Mr. Mc Guinness, seconded by Mr. Hayes made a motion to adopt Resolution #036-2026.

RECORDED VOTE

Aye: Bollard, Connelly, Mc Guinness, Hayes, Watters
Nay: XXXXXX
Absent: XXXXXX
Abstain: XXXXXX

*PO #25-00110 - Motion made by: Mc Guinness, Seconded by: Hayes
Yes – Connelly, Mc Guinness, Hayes, Watters
Abstain – Bollard

*PO #25-00955 – Motion made by: Hayes, Seconded by: Mc Guinness
Yes – Connelly, Mc Guinness, Hayes, Watters
Abstain – Bollard

*PO # 25-00958 – Motion made by: Mc Guinness, Seconded by: Hayes
Yes – Connelly, Mc Guinness, Hayes, Watters
Abstain - Bollard

*PO #26-00060 – Motion made by Mc Guinness, Seconded by: Hayes
Yes – Mc Guinness, Hayes, Watters
Abstain – Bollard, Connelly

*PO #25-00111 – Motion made by: Hayes, Seconded by: Mc Guinness
Yes –, Mc Guinness, Hayes, Watters
Abstain – Bollard, Connelly

*PO #25-00956 – Motion made by: Mc Guinness, Seconded by: Connelly
Yes – Connelly, Mc Guinness, Hayes, Watters
Abstain – Bollard

*PO #25-00959 – Motion made by: Mc Guinness, Seconded by: Hayes
Yes – Connelly, Mc Guinness, Hayes, Watters
Abstain – Bollard

*PO 25-00975 – Motion made by: Mc Guinness, Seconded by: Hayes
Yes – Bollard, Mc Guinness, Hayes, Watters
Abstain - Connelly

RESOLUTION 036-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING PAYMENT OF MUNICIPAL OBLIGATIONS

WHEREAS, the Township Committee of the Township of Mansfield, County of Warren, finds and declares that certain municipal obligations have come due and are now payable; and

WHEREAS, the Township Committee further finds and declares that said obligations have been itemized on the annexed schedules, which are hereby deemed part of this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby authorize payment of said municipal obligations, in accordance with the recommendations of the Temporary Chief Financial Officer and the Deputy Treasurer, from the following accounts and in the following amounts:

BILLS LIST	
CURRENT – 5-01	\$ 325,507.73
CURRENT- 6-01	\$ 3,183,292.52
GENERAL CAPITAL FUND– C-04	\$ 45,887.52
FEDERAL AND STATE GRANT FUND-G-02	\$ 21,494.68
OPEN SPACE TRUST-T-12	\$ 1,600.00
DEVELOPER’S ESCROW-T-14	\$ 11,245.89
TAX PREMIUM-T-18	\$ 40,200.00
MANDATORY DEVELOPMENT FEES-T-20	\$ 1,106.25
CANINE TRUST FUND	\$ 215.02
TOTAL	\$ 3,630,549.61

PUBLIC PORTION:

Mayor Watters opened the Public Portion for the Consent Agenda to the Public.

Property Owner, 38 Redwood Run, questioned Resolution #050-2026.

Seeing no one wishing to comment, he closed the Public Portion.

CONSENT AGENDA

Mr. Connelly, seconded by Mr. Hayes made a motion to adopt by consent Resolutions #037-2026 through #038-2026 and #040-2026 - #063-2026.

Recorded Vote

Aye: Bollard, Connelly, Hayes, Mc Guinness & Watters
Nay: XXXXXX
Abstain: XXXXXX
Absent: XXXXXX

RESOLUTION 037-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING THE EXECUTION AND SUBMISSION OF THE APPLICATION FOR LOCAL RECREATION IMPROVEMENT GRANT, FY 2026 FOR CAFFARATA PARK TENNIS COURT REHABILITATION PROJECT

WHEREAS, the Application for the Local Recreation Improvement Grant, FY 2026 is funded through the N.J. Department of Community Affairs and provides funds to municipalities for local government recreation improvement activities; and

WHEREAS, the Township of Mansfield desires to seek funds from the N.J. Department of Community Affairs for the Caffarata Park Tennis Court Rehabilitation Project; and

WHEREAS, the Township of Mansfield is responsible for the rehabilitation project of Caffarata Park Tennis Courts; and

NOW, THEREFORE, BE IT RESOLVED,

1. By the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that the application is hereby supported for N.J. Department of Community Affairs, Local Recreation Improvement Grant, FY2026 for the Caffarata Park Tennis Courts Improvement Project; and
2. The Township Committee recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Township of Mansfield and the New Jersey Department of Community Affairs.

NOW, THEREFORE BE IT FURTHER RESOLVED,

1. Any funding received as a result of this application will only be used for eligible costs for a project comprised of the improvements as stated in the application; and
2. That if the application is approved and accepted by the N.J. Department of Community Affairs, the sponsor agrees to the rehabilitation project of the Tennis Courts located at Caffarata Park.
3. The Mayor and Township Municipal Clerk are hereby authorized to execute and attest this resolution, application, and agreement.

RESOLUTION 038-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING PURCHASING FROM WARREN COUNTY CO-OP #WC2547 FOR ROCK SALT FROM ATLANTIC SALT, INC., 134 MIDDLE STREET, SUITE 210, LOWELL, MA 01852

WHEREAS, the Township of Mansfield wishes to purchase Rock Salt under the Warren County Co-Op; and

WHEREAS, Warren County Co-Op Pricing System awarded a contract to Atlantic Salt, Inc., 134 Middle Street, Suite 210, Lowell, MA 01852; and

WHEREAS, the Temporary Chief Financial Officer has certified that funds are requested in the 2026 temporary budget for \$ 15,000.00, and the line-item to be charged is 6-01-26-291-0000-5210; and

WHEREAS, the Temporary Chief Financial Officer has certified that \$25,000.00 is available in the Snow Trust account and the line-item to be charged is T-35-55-289-0000-0002; and

WHEREAS, the Township is authorized to make purchases through cooperative and state contracts pursuant

to N.J.S.A. 40A:11-10 and 12; and

WHEREAS, it is the recommendation of the Temporary Chief Financial Officer to authorize the purchase of this ice deterrent product through the Warren County Co-Op Pricing System with a not to exceed \$75,000.00.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield that the Temporary Chief Financial Officer be authorized to issue purchase orders to Atlantic Salt, Inc., 134 Middle Street, Suite 210, Lowell, MA 01852 through December 31, 2026.

RESOLUTION 040-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING ADDITIONAL CHARGES FOR THE SNYDER ROAD PROJECT

WHEREAS, the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, at their regular meeting held on May 22, 2024, awarded a non-fair and open contract to Boswell Engineering for the Snyder Road project; and

WHEREAS, the contact was awarded with a not to exceed \$91,000.00 for engineering services and \$ 3,200.00 for coring and material testing for the Snyder Road project; and

WHEREAS, purchase order number 24-00404, was issued on May 23, 2024, with a not to exceed \$ 94,200.00; and

WHEREAS, Boswell Engineering has advised that additional engineering services were required on the project that was not included in their original proposal as follows:

1. NJDEP Permitting Review and Final Determination	\$ 5,475.50
2. Upper Delaware Soil Conservation District Certification	\$ 7,852.74
3. Project scope adjustments	\$ 2,656.00
TOTAL	\$15,984.24

WHEREAS, the Temporary Chief Financial Officer has certified that funds are available in the amount of \$ 15,984.24, and the line-item to be charged is 5-01-20-165-0000-4360.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey hereby authorizes the Temporary Chief Financial Officer to issue payment to Boswell Engineering for additional engineering services as stated above.

RESOLUTION 041-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING ACCEPTANCE OF DRIVEWAY BONDS

WHEREAS, in accordance with Mansfield Township code section 167-11 (Certificate of Occupancy) no certificate of occupancy shall be issued unless the driveway has been completed in accordance with the approved plan; and

WHEREAS, notwithstanding anything to the contrary hereinbefore mentioned, a developer may apply for a certificate of occupancy and defer completion of a driveway in accordance with the approved plan; provided however, such developer posts a driveway bond with the Township of Mansfield; and

WHEREAS, Ryan Homes, the developer of the properties listed below have submitted the following checks:

Check # 814950	Dated 1/07/26	20 Thomas Knoll Blvd.	\$ 1,500.00
Check # 814954	Dated 1/07/26	23 Thomas Knoll Blvd.	\$ 1,500.00
Check # 814952	Dated 1/07/26	48 Thomas Knoll Blvd.	\$ 1,500.00

WHEREAS, the Township Engineer has recommended the acceptance of said payments.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey that the driveway bonds stated above submitted by Ryan Homes, are hereby accepted. The Township Clerk is authorized and directed to forward a copy of this resolution to the developer.

RESOLUTION 042-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING A REFUND FOR OVERPAYMENT OF PROPERTY TAXES ON BLOCK 2704 LOT 6

WHEREAS, the property known as Block 2704 Lot 6, on the Tax Maps of the Township of Mansfield, Warren County, New Jersey has a tax overpayment of \$ 256.98, for the fourth quarter of 2025; and

WHEREAS, the property owner has requested a refund of said overpayment;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, that the Tax Collector and Township Finance Office are hereby authorized to refund the following payment:

Rosemary Scott
117 Jefferson Street
Port Murray, New Jersey 07865
BLOCK 2704 Lot 6
REFUND TOTAL \$ 256.98

RESOLUTION 043-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING REFUNDING INITIAL DEPOSIT FOR BLOCK 602 LOT 10

WHEREAS, the Township of Mansfield, County of Warren, at their regular meeting held on January 13, 2021, adopted resolution number 2021-43, authorizing the sale of surplus personal property no longer needed for public use on an online auction website; and

WHEREAS, the Township of Mansfield utilized the online auction services of Max Spann; and

WHEREAS, the online sale was conducted pursuant to the Division of Local Government Services' Local Finance Notice 2008-9; and

WHEREAS, property known as Block 602 Lot 10, of the Township of Mansfield was included in the online auction held by Max Spann on February 3, 2021; and

WHEREAS, Eric Raes residing at 7 Lenore Court, Long Valley, New Jersey, 07853, was the successful bidder on the aforementioned block and lot; and

WHEREAS, the total purchase price of Block 602 Lot 10 was \$2,200.00; and

WHEREAS, Mr. Raes issued an initial deposit of \$220.00, to be held in escrow by Max Spann; and

WHEREAS, a title search revealed encroachment issues; and

WHEREAS, the buyer and seller notice specifically number 9, "Condition Of Title" states that if the title is not insurable, the buyer's sole remedy shall be to terminate the contract, and upon termination all of the deposit monies paid, shall be returned to the buyer.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, authorizes Max Spann to refund the initial deposit of \$220.00, to Eric Raes, 7 Lenore Court, Long Valley, New Jersey, 07853.

RESOLUTION 044-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING DECLARATION OF THE OWNER OF BLOCK 801 LOT 11.08, AS A TOTALLY DISABLED VETERAN AND EXEMPT FROM PROPERTY TAXES

WHEREAS, the Tax Assessor of the Township of Mansfield has granted an exemption of property taxes for a totally disabled veteran who owns and resides at Block 801 Lot 11.08; and

WHEREAS, the owner at this property has submitted the necessary paperwork verifying his/her exempt status; and

WHEREAS, the Tax Assessor has declared this property owner totally exempt in accordance with **N.J.S.A. 54:403.30** effective November 3, 2025; and

WHEREAS, the Tax Collector has calculated the following taxes that should be refunded and cancelled as of November 3, 2025; and

WHEREAS, taxes in the amount of \$ 2,169.42 (57 days) were paid for the fourth quarter 2025 taxes and \$3,448.10 has been billed for the first quarter and \$ 3,448.09, for the second quarter of 2026; and

WHEREAS, the amount to be refunded to the owner of Block 801 Lot 11.08, is \$ 2,169.42.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby adopt this Resolution and authorizes the tax collector to refund the total amount of \$ 2,169.42 to the owner of Block 801 Lot 11.08, and authorizes the cancellation of \$ 3,448.10, for the first quarter and \$ 3,448.09, for the second quarter of 2026.

RESOLUTION 045-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING LIEN REDEMPTION (BLOCK 1301 LOT 3.06)

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Township Committee that the following property has been redeemed and the money due thereon has been paid to the Township of Mansfield Tax Collector.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey that this 28th day of January, 2026, payment in the amount of \$ 47,113.14, is to be made to the certificate holder as noted:

CERTIFICATE HOLDER
Stone Hill Excavating, LLC
445 Watters Road
Hackettstown, NJ 07840

BLOCK/LOT
Block 1301 Lot 3.06

CERTIFICATE #
25-00003

Lien Redemption \$ 7,113.14
Premium \$40,000.00

RESOLUTION 046-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE OF MUNICIPAL LIEN – BLOCK 2708 LOT 13

WHEREAS, on November 29, 2023, the Township held its annual Tax Sale for delinquent 2022 taxes; and

WHEREAS, Block 2708 Lot 13, owned by Dickerson, Earl R. II, did not sell, and was subsequently struck off to the Township as Municipal Lien # 23-00019;

WHEREAS, on January 21, 2026, Municipal Lien 23-00019, was redeemed and now the Township can release the Lien Certificate to the redeemer.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that the following Tax Sale Certificate, held by the Township, having been paid and satisfied in full pursuant to N.J.S.A. 54:5-59; the Mayor and Township Clerk are hereby authorized and directed to endorse same for cancellation, affix the Township Seal, and return same to the Tax Collector for delivery to the property owner or legal representative pursuant to N.J.S.A. 54:5-55.

<u>Tax Sale Certificate Number</u>	<u>Block / Lot</u>	<u>Original Certificate Amount</u>
23-00019	2708/13	\$ 104.59

RESOLUTION 047-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING LIEN REDEMPTION (BLOCK 2708 Lot 13)

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey this 28th day of January, 2026, that payment in the amount of \$ 267.62, is to be made to the certificate holder as noted:

CERTIFICATE HOLDER
Neal Seidman
292 Chambers Street
Phillipsburg, NJ 08865

BLOCK/LOT
Block 2708 Lot 13

CERT #
22-00014

Lien Redemption \$ 167.62
Premium \$ 100.00

RESOLUTION 048-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE OF MUNICIPAL LIEN – BLOCK 2708 LOT 21

WHEREAS, on November 29, 2023, the Township held its annual Tax Sale for delinquent 2022 taxes; and

WHEREAS, Block 2708 Lot 21, owned by Dickerson, Earl R. II, did not sell, and was subsequently struck off to the Township as Municipal Lien # 23-00020;

WHEREAS, on January 21, 2026, Municipal Lien 23-00020, was redeemed and now the Township can release the Lien Certificate to the redeemer.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, in the County of Warren and State of New Jersey, that the following Tax Sale Certificate, held by the Township, having been paid and satisfied in full pursuant to N.J.S.A. 54:5-59; the Mayor and Township Clerk are hereby authorized and directed to endorse same for cancellation, affix the Township Seal, and return same to the Tax Collector for delivery to the property owner or legal representative pursuant to N.J.S.A. 54:5-55.

<u>Tax Sale Certificate Number</u>	<u>Block / Lot</u>	<u>Original Certificate Amount</u>
23-00020	2708/21	\$ 283.77

RESOLUTION 049-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING LIEN REDEMPTION (BLOCK 2708 Lot 21)

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey this 28th day of January, 2026, that payment in the amount of \$ 356.87, is to be made to the certificate holder as noted:

CERTIFICATE HOLDER

Neal Seidman
292 Chambers Street
Phillipsburg, NJ 08865

BLOCK/LOT

Block 2708 Lot 21

CERT

22-00015

Lien Redemption	\$ 256.87
Premium	\$ 100.00

RESOLUTION 050-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY APPOINTING A SUSTAINABILITY SUBCOMMITTEE "GREEN TEAM" AS PART OF THE MANSFIELD TOWNSHIP ENVIRONMENTAL COMMISSION

WHEREAS, The Township Committee of the Township of Mansfield strives to save tax dollars, assure clean air

and water, improve working and living environments, to build a community that is sustainable economically, environmentally and socially; a community which would thrive well into the new century; and

WHEREAS, the Township Committee of the Township of Mansfield wishes to build a model of government which benefits our residents now and far into the future with green community initiatives which are easy to replicate and affordable to implement; and

WHEREAS, in an attempt to focus attention on “Green” issues, the Township Committee has, through prior resolution passed on July 14, 2010, established a Sustainability Subcommittee as part of the Mansfield Township Environmental Commission, also to be known as the “Green Team;” and

WHEREAS, the Township Committee of the Township of Mansfield desires to continue the process of making its operations greener, more environmentally friendly, and more energy efficient; and

WHEREAS, alternative power sources, changes to fleet purchasing and maintenance, water quality improvements, and operational changes will all be considered as the Township moves to do their share to lessen the environmental impact of its operations.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield that we do hereby establish an Environmental Commission Sustainability Subcommittee “Green Team” consisting of four (4) members who shall be residents or employees of Mansfield Township, appointed annually, for a term of one (1) calendar year.

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Township Committee of the Township of Mansfield that the Mission, Goals and Objectives for the Green Team are established as follows:

Mission

The Mansfield Township Green Team will advise the Township Committee on ways to improve municipal operations with “Green” initiatives which are economically and environmentally sound through research and evaluation.

Objectives

1. Collaborate with Township employees, service providers and other governmental agencies to share resource information and ideas consistent with the Mission of the Green Team.
2. Research and analyze green initiatives which make practical environmental and financial sense.
3. Develop strategies for sustainable green initiatives in municipal operations.

NOW, THEREFORE, BE IT FINALLY RESOLVED, by the Township Committee of the Township of Mansfield that the following persons are hereby appointed to the Green Team for the year 2026:

NAME	POSITION	REPRESENTATIVE
JoAnn Fascenelli	Regular Member MT	Certified Recycling/Clean Communities
Michael Bollard	Regular Member MT	Township Committee
Robert Jewell	Regular Member MT	Environmental Commission
Illena Raffaele	Regular Member	Citizen Representative

RESOLUTION 051-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING FIRE DEPARTMENT RELIEF ASSOCIATION APPLICATION

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Mansfield in the County of Warren, and the State of New Jersey that the Firefighter’s Association Application for Mason

A. Wester is hereby approved .

NOW, THEREFORE, BE IT FURTHER RESOLVED, the Township Clerk is hereby authorized to sign and execute the New Jersey State Firefighter's Association Membership Application for Mason A. Wester.

RESOLUTION 052-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING MUNICIPAL ALLIANCE GRANT THROUGH GOVERNOR'S COUNCIL ON SUBSTANCE USE DISORDER, JULY 1, 2025 THROUGH JUNE 30, 2026

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance; and

WHEREAS, the Township of Mansfield further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in the community; and

WHEREAS, the Township of Mansfield has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Warren for the grant period of July 1, 2025 through June 30, 2026.

NOW, THEREFORE, BE IT RESOLVED, the Township Committee of the Township of Mansfield, in the County of Warren and State of New Jersey as follows:

1. The Township of Mansfield does hereby authorize submission of a strategic plan for the Franklin/Mansfield/Washington Borough Municipal Alliance Grant for the fiscal year 2026 in the amount of:

GCSUD	\$5,660.00
Cash Match	\$1,415.00
In-Kind	\$4,245.00

2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

RESOLUTION 053-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING A PROFESSIONAL SERVICE CONTRACT FOR PAYROLL ACCOUNTING SERVICES

WHEREAS, the Local Public contracts Law (N.J.S.A. 40A:11-1, et. Seq) requires that the Township Committee adopt a resolution to award a contract for Professional Services without competitive bids: and

WHEREAS, Action Data Services will provide payroll accounting services as sought by the Township of Mansfield at the rate of compensation not to exceed \$ 7,500.00; and

WHEREAS, the aforementioned agreement will expire June 30, 2026; and

WHEREAS, the Temporary Chief Financial Officer has certified that funds are requested in the 2026 budget for \$ 7,500.00, and the line-item appropriation pending budget adoption to be charged is 6-01-20-130-0000-4145.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield that the Temporary Chief Financial Officer be authorized to issue purchase orders to Action Data Services, 17 Sherwood Lane, Fairfield, New Jersey 07004.

RESOLUTION 054-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING PROFESSIONAL SERVICE AGREEMENT TOWNSHIP - FINANCIAL ADVISOR- PHOENIX ADVISORS

WHEREAS, the Township of Mansfield duly advertised for the receipt of proposals for a Financial Advisor for the 2026 Contract Year; and

WHEREAS, the governing body, upon review of the qualifications, determined that Phoenix Advisors has the necessary qualifications to perform the duties of Township Financial Advisor and has provided the Township a satisfactory proposal; and

WHEREAS, Phoenix Advisors has submitted a rate schedule and a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee on the Township's list in the previous one year, and the contract will prohibit the law firm from making any reportable contributions through the term of the contract; and

WHEREAS, the governing body of the Township of Mansfield appointed Phoenix Advisors as Township of Mansfield Financial Advisor for a one(1) year term expiring December 31, 2026, at its January 7, 2026 Reorganization Meeting; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A11-1, et seq.) requires that the resolution authorizing the award of contracts for "professional services" without competitive bids on the contract itself must be available for public inspection; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Temporary Chief Financial Officer certifies the appropriate funds are requested in the 2026 municipal budget pending adoption with a not to exceed amount of \$2,500 in line item appropriation # 6-01-20-130-0000-4128; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

1. The proposed Professional Service Agreement from Phoenix Advisors. in the form annexed to and made a part of this Resolution is accepted.
2. This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40:11-5(1)(a) of the Local Public Contracts Law, not to exceed \$2,500.00.
3. The Mayor and Township Clerk are hereby authorized to execute the attached Professional Services Agreement, as consistent with the terms of this Resolution.
4. A Notice of award of this contract shall be published once, in accordance with N.J.S.A. 40:11-5(1)(a)(i).
5. The Temporary Chief Financial Officer has certified funds are requested in the 2026 municipal budget pending adoption in line item appropriation 6-01-20-130-0000-4128.

RESOLUTION 055-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING PROFESSIONAL SERVICE AGREEMENT – MUNICIPAL PROSECUTOR – NORMAN ALBERT, ESQ.

WHEREAS, the Township of Mansfield has a need to appoint a Municipal Prosecutor as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township of Mansfield duly advertised for the receipt of proposals for Municipal Prosecutor for the 2026 Contract Year

WHEREAS, the governing body, upon review of the qualifications, determined that Normal Albert, Esq. has the necessary qualifications to perform the duties of Municipal Prosecutor and has provided the Township a satisfactory proposal; and

WHEREAS, the governing body of the Township of Mansfield appointed Norman Albert, Esq. as Municipal Prosecutor for a one (1) year term expiring December 31, 2026, at its January 7, 2026 Reorganization Meeting;

WHEREAS, Norman Albert, Esq. has submitted a proposal indicating he will provide the services of Municipal Prosecutor and has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee on the Township's list in the previous one year, and the contract will prohibit the law firm from making any reportable contributions through the term of the contract; and

WHEREAS, the Township of Mansfield has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Temporary Chief Financial Officer certifies the appropriate funds are requested in the 2026 municipal budget pending adoption with a not to exceed amount of \$29,200.00 in line item appropriation 6-01-43-495-0000-2001.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

1. The proposed Professional Service Agreement from Norman Albert, Esq. in the form annexed to and made a part of this Resolution is accepted.
2. This contract is awarded as a fair and open contract in accordance with N.J.S.A. 19:44A-20.5 of the Local Public Contracts Law.
3. The Mayor and Township Clerk are hereby authorized to execute the attached Professional Services Agreement for services with a not to exceed \$29,200.00, which may be increased by resolution as warranted.
4. A Notice of award of this contract shall be published once, in accordance with N.J.S.A. 19:44A-20.5
5. The Temporary Chief Financial Officer has certified funds are requested in the 2026 municipal budget pending adoption in line item appropriation 6-01-43-495-0000-2001.

RESOLUTION 056-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING PROFESSIONAL SERVICE AGREEMENT PUBLIC DEFENDER – DONALD J. FARINO, ESQ.

WHEREAS, the Township of Mansfield has a need to appoint a Municipal Public Defender as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township of Mansfield duly advertised for the receipt of proposals for Municipal Public Defender for the 2026 Contract Year

WHEREAS, the governing body, upon review of the qualifications, determined that Donald J. Farino, Esq. has the necessary qualifications to perform the duties of Public Defender and has provided the Township a satisfactory proposal; and

WHEREAS, the governing body of the Township of Mansfield appointed Donald J. Farino, Esq. as Public Defender for a one (1) year term expiring December 31, 2026, at its January 7, 2026 Reorganization Meeting;

WHEREAS, Donald J. Farino, Esq. has submitted a proposal indicating he will provide the services of Public Defender and has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee on the Township's list in the previous one year, and the contract will prohibit the law firm from making any reportable contributions through the term of the contract; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Temporary Chief Financial Officer certifies the appropriate funds are requested in the 2026 municipal budget pending adoption with a not to exceed amount of \$17,000.00 in line item appropriation 6-01-43-495-0000-2004.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

1. The proposed Professional Service Agreement from Donald J. Farino, Esq. in the form annexed to and made a part of this Resolution is accepted.
2. This contract is awarded as a fair and open contract in accordance with N.J.S.A. 19:44A-20.5 of the Local Public Contracts Law.
3. The Mayor and Township Clerk are hereby authorized to execute the attached Professional Services Agreement for services with a not to exceed amount of \$17,000.00, which may be increased by resolution as warranted.
4. A Notice of award of this contract shall be published once, in accordance with N.J.S.A. 19:44A-20.5
5. The Temporary Chief Financial Officer has certified funds are requested in the 2026 municipal budget pending adoption in line item appropriation 6-01-43-495-0000-2004.

RESOLUTION 057-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING PROFESSIONAL SERVICE AGREEMENT TOWNSHIP ENGINEER- BOSWELL ENGINEERING

WHEREAS, the Mansfield Township Committee has a need to acquire services for a Township Engineer as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A- 20.5; and

WHEREAS, the Township of Mansfield duly advertised for the receipt of proposals for Township Engineer for the 2026 Contract Year; and

WHEREAS, the governing body, upon review of the qualifications, determined Boswell Engineering has the necessary qualifications to perform the duties of Township Attorney and has provided the Township a satisfactory proposal; and

WHEREAS, Boswell Engineering has submitted a rate schedule and a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee on the Township's list in the previous one year, and the contract will prohibit the law firm from making any reportable contributions through the term of the contract; and

WHEREAS, the governing body of the Township of Mansfield appointed Boswell Engineering as Township of Mansfield Engineer for a one(1) year term expiring December 31, 2026, at its January 7, 2026 Reorganization Meeting; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A11-1, et seq.) requires that the resolution authorizing the award of contracts for "professional services" without competitive bids on the contract itself must be available for public inspection; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Temporary Chief Financial Officer certifies the appropriate funds are requested in the 2026 municipal budget pending adoption with a not to exceed amount of \$60,000 in line item appropriation 6-01-20-165-0000-4360; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

1. The proposed Professional Service Agreement from Boswell Engineering. in the form annexed to and made a part of this Resolution is accepted.
2. This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40:11-5(1)(a) of the Local Public Contracts Law, not to exceed \$60,000.
3. The Mayor and Township Clerk are hereby authorized to execute the attached Professional Services Agreement, as consistent with the terms of this Resolution.
4. A Notice of award of this contract shall be published once, in accordance with N.J.S.A. 40:11-5(1)(a)(i)
5. The Temporary Chief Financial Officer has certified funds are requested in the 2026 municipal budget pending adoption in line item appropriation 6-01-20-165-0000-4360.

RESOLUTION 058-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING PROFESSIONAL SERVICE AGREEMENT TOWNSHIP - BOND COUNSEL- GIBBONS, P.C

WHEREAS, the Township of Mansfield duly advertised for the receipt of proposals for a Bond Counsel for the 2026 Contract Year; and

WHEREAS, the governing body, upon review of the qualifications, determined that Gibbons, P.C. has the necessary qualifications to perform the duties of Township Bond Counsel and has provided the Township a satisfactory proposal; and

WHEREAS, the governing body of the Township of Mansfield appointed Gibbons, P.C. as Township of Mansfield Bond Counsel for a one(1) year term expiring December 31, 2026, at its January 7, 2026 Reorganization Meeting; and

WHEREAS, Gibbons, P.C. has submitted a rate schedule and a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee on the Township's list in the previous one year, and the contract will prohibit the law firm from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A11-1, et seq.) requires that the resolution authorizing the award of contracts for "professional services" without competitive bids on the contract itself must be available for public inspection; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

1. The proposed Professional Service Agreement from Gibbons, P.C. in the form annexed to and made a part of this Resolution is accepted.
2. This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40:11-5(1)(a) of the Local Public Contracts Law.
3. The Mayor and Township Clerk are hereby authorized to execute the attached Professional Services Agreement, as consistent with the terms of this Resolution.
4. A Notice of award of this contract shall be published once, in accordance with N.J.S.A. 40:11-5(1)(a)(i)

RESOLUTION 059-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING PROFESSIONAL SERVICE AGREEMENT TOWNSHIP MUNICIPAL AUDITOR- SAMUEL KLEIN & COMPANY, LLP

WHEREAS, the Township is required by law to have a Municipal Auditor and to have an annual audit performed; and

WHEREAS, the Township of Mansfield duly advertised for the receipt of proposals for Municipal Auditor for the 2026 Contract Year; and

WHEREAS, the governing body, upon review of the qualifications, determined that Samuel Klein & Company, LLP. has the necessary qualifications to perform the duties of Township Municipal Auditor and has provided the Township a satisfactory proposal; and

WHEREAS, Samuel Klein & Company, LLP has submitted a proposal and a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee on the Township's list in the previous one year, and the contract will prohibit the law firm from making any reportable contributions through the term of the contract; and

WHEREAS, the governing body of the Township of Mansfield appointed Samuel Klein & Company, LLP as Mansfield Township Municipal Auditor for a one(1) year term expiring December 31, 2026, at its January 7, 2026 Reorganization Meeting; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A11-1, et seq.) requires that the resolution authorizing the award of contracts for "professional services" without competitive bids on the contract itself must be available for public inspection; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Temporary Chief Financial Officer certifies the appropriate funds are requested in the 2026 municipal budget with a not to exceed amount of \$35,150 in line item appropriation 6-01-20-135-0000-4220; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

1. The proposed Professional Service Agreement from Samuel Klein & Company, LLP. in the form annexed to and made a part of this Resolution is accepted.
2. This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40:11-5(1)(a) of the Local Public Contracts Law, not to exceed \$35,150.
3. The Mayor and Township Clerk are hereby authorized to execute the attached Professional Services Agreement, as consistent with the terms of this Resolution.
4. A Notice of award of this contract shall be published once, in accordance with N.J.S.A. 40:11-5(1)(a)(i)
5. The Temporary Chief Financial Officer has certified funds are requested in the 2026 municipal budget pending adoption in line item appropriation 6-01-20-135-0000-4220.

RESOLUTION 060-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING PROFESSIONAL SERVICE AGREEMENT INTERNET TECHNOLOGY SERVICES- NISIVOCIA CONSULTING, LLC

WHEREAS, the Township of Mansfield duly advertised for the receipt of proposals for Information Technology Services for the 2026 Contract year; and

WHEREAS, the governing body, upon review of the qualifications, determined that Nisivoccia Consulting, LLC has the necessary qualifications to perform the duties of Township IT Consultant and has provided the Township a satisfactory proposal; and

WHEREAS, Nisivoccia Consulting, LLC has submitted a rate schedule and a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee on the Township's list in the previous one year, and the contract will prohibit the law firm from making any reportable contributions through the term of the contract; and

WHEREAS, the governing body of the Township of Mansfield appointed Nisivoccia Consulting, LLC as Township of Mansfield IT Consultant for a one (1) year term expiring December 31, 2026, at its January 7, 2026 Reorganization Meeting; and

WHEREAS, the Local Public Contracts Law, **N.J.S.A. 40A:11-1**, et seq. requires that the resolution authorizing the award of contracts for “professional services” without competitive bids on the contract itself must be available for public inspection; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Temporary Chief Financial Officer certifies the appropriate funds are requested in the 2026 municipal budget pending adoption with a not to exceed amount of \$20,000 in line item appropriation 6-01-20-140-0000-4090; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

1. The proposed Professional Service Agreement from Nisivoccia Consulting, LLC. in the form annexed to and made a part of this Resolution is accepted.
2. This contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40:11-5(1)(a) of the Local Public Contracts Law.
3. The Mayor and Township Clerk are hereby authorized to execute the attached Professional Services Agreement, with a not to exceed amount of \$20,000.00 which may be increased by resolution as warranted.
4. A Notice of award of this contract shall be published once, in accordance with N.J.S.A.19:44A-20.5
5. The Temporary Chief Financial Officer has certified funds are requested in the 2026 municipal budget pending adoption in line item appropriation 6-01-20-140-0000-4090.

RESOLUTION 061-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING PROFESSIONAL SERVICE AGREEMENT – STORMWATER MANAGEMENT CONSULTANT- AQUALIS

WHEREAS, the Mansfield Township Committee has a need to acquire services for a Stormwater Management Consultant as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A- 20.5; and

WHEREAS, the Township of Mansfield duly advertised for the receipt of proposals for a Stormwater Management Consultant for the 2026 Contract Year; and

WHEREAS, the governing body, upon review of the qualifications, determined Aqualis has the necessary qualifications to perform the duties of Stormwater Management Consultant and has provided the Township a satisfactory proposal; and

WHEREAS, Aqualis has submitted a rate schedule and a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee on the Township’s list in the previous one year, and the contract will prohibit the law firm from making any reportable contributions through the term of the contract; and

WHEREAS, the governing body of the Township of Mansfield appointed Aqualis as Stormwater Management Consultant for a one(1) year term expiring December 31, 2026, at its January 7, 2026 Reorganization Meeting; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A11-1, et seq.) requires that the resolution authorizing the award of contracts for “professional services” without competitive bids on the contract itself must be available for public inspection; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Temporary Chief Financial Officer certifies the appropriate

funds are requested in the 2026 municipal budget pending adoption with a not to exceed amount of \$40,900 in line item appropriation 6-01-26-290-0000-4960; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

1. The proposed Professional Service Agreement from Boswell Engineering. in the form annexed to and made a part of this Resolution is accepted.
2. This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40:11-5(1)(a) of the Local Public Contracts Law, not to exceed amount of \$40,900.
3. The Mayor and Township Clerk are hereby authorized to execute the attached Professional Services Agreement, as consistent with the terms of this Resolution.
4. A Notice of award of this contract shall be published once, in accordance with N.J.S.A. 40:11-5(1)(a)(i)
5. The Temporary Chief Financial Officer has certified funds are requested in the 2026 municipal budget pending adoption in line item appropriation 6-01-26-290-0000-4960.

RESOLUTION 062-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING PROFESSIONAL SERVICE AGREEMENT- TOWNSHIP MUNICIPAL ATTORNEY- MICHAEL B. LAVERY OF LAVERY, SELVAGGI & COHEN, P.C

WHEREAS, the Township is required by law to have a Township Attorney to provide legal services to the Mayor, Committee, Administrative Staff, and Municipality and to represent the municipality in litigation; and

WHEREAS, the Township of Mansfield duly advertised for the receipt of proposals for Township Attorney for the 2026 Contract Year; and

WHEREAS, the governing body, upon review of the qualifications, determined that Michael B. Lavery of the firm of Lavery, Selvaggi, & Cohen, P.C. has the necessary qualifications to perform the duties of Township Attorney and has provided the Township a satisfactory proposal; and

WHEREAS, Michael B. Lavery has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee on the Township's list in the previous one year, and the contract will prohibit the law firm from making any reportable contributions through the term of the contract; and

WHEREAS, the governing body of the Township of Mansfield appointed Michael B. Lavery as Township of Mansfield Township Municipal Attorney for a one(1) year term expiring December 31, 2026, at its January 7, 2026 Reorganization Meeting; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A11-1, et seq.) requires that the resolution authorizing the award of contracts for "professional services" without competitive bids on the contract itself must be available for public inspection; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Temporary Chief Financial Officer certifies the appropriate funds are requested in the 2026 municipal budget pending adoption with a not to exceed amount of \$65,000 in line item appropriation # 6-01-20-155-0000-4300; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

1. The proposed Professional Service Agreement from Michael B. Lavery. in the form annexed to and made a part of this Resolution is accepted.
2. This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40:11-5(1)(a) of the Local Public Contracts Law, not to exceed \$65,000.00.
3. The Mayor and Township Clerk are hereby authorized to execute the attached Professional Services Agreement, as consistent with the terms of this Resolution.
4. A Notice of award of this contract shall be published once, in accordance with N.J.S.A. 40:11-5(1)(a)(i)

5. The Temporary Chief Financial Officer has certified funds are requested in the 2026 municipal budget pending adoption in line item appropriation 6-01-20-155-0000-4300.

RESOLUTION 063-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING PROFESSIONAL SERVICE AGREEMENT TOWNSHIP CONFLICT ATTORNEY- ROBERT B. MC BRIAR OF SCHNECK, PRICE, SMITH & KING, LLP

WHEREAS, the Township of Mansfield duly advertised for the receipt of proposals for a Conflict Attorney for the 2026 Contract Year; and

WHEREAS, the governing body, upon review of the qualifications, determined that Robert B. Mc Briar of the firm of Schenk, Price, Smith & King, LLP. has the necessary qualifications to perform the duties of Township Conflict Attorney and has provided the Township a satisfactory proposal; and

WHEREAS, Mr. Robert B. Mc Briar has submitted a proposal and a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee on the Township's list in the previous one year, and the contract will prohibit the law firm from making any reportable contributions through the term of the contract; and

WHEREAS, the governing body of the Township of Mansfield appointed Robert B. Mc Briar of Schenck, Price, Smith & King as Township of Mansfield Conflict Attorney for a one(1) year term expiring December 31, 2026, at its January 7, 2026 Reorganization Meeting; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A11-1, et seq.) requires that the resolution authorizing the award of contracts for "professional services" without competitive bids on the contract itself must be available for public inspection; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Temporary Chief Financial Officer certifies the appropriate funds are requested in the 2026 municipal budget pending adoption with a not to exceed amount of \$30,000 in line item appropriation 6-01-20-155-0000-4300; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

1. The proposed Professional Service Agreement from Robert B. Mc Briar in the form annexed to and made a part of this Resolution is accepted.
2. This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40:11-5(1)(a) of the Local Public Contracts Law, not to exceed amount of \$30,000.00.
3. The Mayor and Township Clerk are hereby authorized to execute the attached Professional Services Agreement, as consistent with the terms of this Resolution.
4. A Notice of award of this contract shall be published once, in accordance with N.J.S.A. 40:11-5(1)(a)(i)
5. The Temporary Chief Financial Officer has certified funds are requested in the 2026 municipal budget pending adoption in line item appropriation 6-01-20-155-0000-4300.

Mr. Mc Guinness, seconded by Mr. Connelly made a motion to adopt Resolution #039-2026.

RECORDED VOTE

Aye: Bollard, Connelly, Mc Guinness, Hayes, Watters
Nay: XXXXXX
Absent: XXXXXX
Abstain: XXXXXX

RESOLUTION 039-2026

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY,
AUTHORIZING SALARIES AND WAGES OF THE TOWNSHIP EMPLOYEES FOR 2026**

WHEREAS, Ordinance Number 031-2025, adopted December 10, 2025, establishes the salaries and wages for the employees of the Township of Mansfield, County of Warren.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, that the following named employees shall be compensated for the year 2026, unless otherwise noted, in the amount as designated below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Joseph Watters	Mayor	\$ 600.00
Ronald Hayes	Deputy Mayor	\$ 259.00
James MacDonough	Deputy Emergency Mgt. Director	\$ 500.00
Brain Black	K-9 Officer Stipend	\$1,000.00

NEW BUSINESS

2026 Towing License Renewal

1. Mike's Auto Body
2. J&D Auto Body
3. Washington Collision
4. Stew's Auto Body
5. Bill's Service Center

Mayor Watters, seconded by Mr. Hayes made a motion to approve the 2026 Towing License Renewals.

RECORDED VOTE

Aye: Bollard, Connelly, Mc Guinness, Hayes, Watters
Nay: XXXXXX
Absent: XXXXXX
Abstain: XXXXXX

Municipal Building Office Hours – Township Clerk Barras explained that each office within the building has different hours. The Clerk's office is the only office that remains open till 5:00, which means there is only person left in the building alone. This poses a safety concern.

Mr. Hayes, seconded by Mr. Connelly made a motion to change the building hours from 8:00 am to 4:00 pm effective February 15th.

RECORDED VOTE

Aye: Bollard, Connelly, Mc Guinness, Hayes, Watters
Nay: XXXXXX
Absent: XXXXXX
Abstain: XXXXXX

Township Communications – Township Facebook page/ Recording of Township Meetings – The Committee discussed creating a Township Facebook page. The Committee majority does not feel it is in the best interest to have one and need to focus on improving the website as a form of communication.

COMMITTEE PERSON COMMENTS/REPORTS

Watters - None

Hayes – Stated he met with Township Engineer Quamme and Township Clerk Barras regarding amending the Road Opening Ordinance. He also would like to have an ordinance drafted for refund of carry permit fees.

Mc Guinness – None

Connelly – Questioned the lack of a Township Code for wood boiler permits. Mayor Watters stated one would be forthcoming in the upcoming months. Clerk's office is currently reviewing neighboring municipalities and will draft one for Committee approval.

Bollard – Stated he met with Mrs. Fascenelli and Mrs. Raffaele from the Green Team. Would like to sponsor a Township event for the 250th anniversary on June 27th at Caffarata Park. Would like to revitalize the Economic Development Committee.

Mr. Hayes, seconded by Mr. Mc Guinness made a motion to hold Township event for 250th anniversary on June 27th.

RECORDED VOTE

Aye: Bollard, Connelly, Mc Guinness, Hayes, Watters
Nay: XXXXXX
Absent: XXXXXX
Abstain: XXXXXX

Mr. Mc Guinness, seconded by Mr. Hayes made a motion to appoint Jackie Bollard to the Economic Development and Environmental Commission.

RECORDED VOTE

Aye: Connelly, Mc Guinness, Hayes, Watters
Nay: XXXXXX
Absent: XXXXXX
Abstain: Bollard

EXECUTIVE SESSION

Mr. Hayes, seconded by Mr. Connelly, made a motion to adopt Resolution #064-2026 for an Executive Session of the Township Committee.

RECORDED VOTE

Aye: Bollard, Connelly, Mc Guinness, Hayes, Watters
Nay: XXXXXX
Absent: XXXXXX
Abstain: XXXXXX

RESOLUTION 064-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING EXECUTIVE SESSION OF THE TOWNSHIP COMMITTEE

WHEREAS, the Township Committee of the Township of Mansfield is authorized, pursuant to N.J.S.A. 10:4-12 to exclude the public from that portion of this meeting for purposes of discussing specific matters as permitted by N.J.S.A. 10:4-12; and;

WHEREAS, the Township Committee of the Township of Mansfield intends to discuss certain matters which are deemed confidential pursuant to N.J.S.A. 10:4-12, in Executive Session; and

WHEREAS, at this time the Township Committee of the Township of Mansfield cannot determine the time when the discussion to be held in Executive Session will be made public, but will disclose the minutes of the Executive Session when the need for confidentiality no longer exists.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that this meeting shall be adjourned to an Executive Session and the public will be excluded in order that the Township Committee of the Township of Mansfield may discuss the items listed below:

Contractual

Mansfield Fire Company
Independence First Aid Squad
Cell Phone Tower Lease

Township Attorney Lavery announced the following to be discussed in Executive Session:

Contractual

Mansfield Fire Company
Independence First Aid Squad
Cell Phone Tower Lease

At approximately 8:50 p.m., the Committee went into Executive Session.

RETURN TO REGULAR SESSION

On a motion by Mayor Watters, seconded by Mr. Mc Guinness, the Township Committee voted to return to public session at approximately 9:18 p.m.

RECORDED VOTE

Aye:	Bollard, Connelly, Mc Guinness, Hayes, Watters
Nay:	XXXXXX
Absent:	XXXXXX
Abstain:	XXXXXX

Township Attorney Lavery announced the following discussed in Executive Session:

Contractual

Mansfield Fire Company
Independence First Aid Squad
Cell Phone Tower Lease

Copies of these minutes will be available at such time the Committee determines there is no longer a harm to the public interest. There was no official action resulting from Executive Session.

There being no further business, Mr. Hayes made a motion to adjourn. All present were in favor. The meeting was adjourned at approximately 9:19 p.m.

Attest,


Wendy Barras, R.M.C.
Township Municipal Clerk