

P/T Certified Tax Collector- Township of Mansfield, Warren County

The Township of Mansfield is seeking a Part-time Certified Tax Collector (CTC). Approximately 3,200 line items within the Township. Candidate should be proficient in Edmunds and Excel. Possession of a NJ Certified Tax Collector License is required. Must be knowledgeable in all functions of a tax office, attentive to detail, and must have excellent customer service etiquette. Daytime availability is required. Annual salary range for the position is \$30,000-\$45,000. Salary to commensurate with experience and qualifications. Township of Mansfield would be open to a shared service agreement. Interested applicants should email a cover letter and resume to clerk@mansfieldtownship-nj.gov. The Township reserves the right to review resumes and conduct interviews as they are received.